

## **DELAWARE DEPARTMENT OF EDUCATION STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY**

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies (SA) to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority Name:** Academy of Dover Charter School

**Date of Administrative Review (Entrance Conference Date):** December 3, 2025

**Date review results were provided to the School Food Authority:** December 18, 2025

**Date review summary was publicly posted:** January 12, 2026

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The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

### **General Program Participation**

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

### **Review Findings**

3. Were any findings identified during the review of this School Food Authority?

- Yes
- No

If yes, please indicate the areas and what issues were identified in the table on the following page.

| YES                      | NO                       | REVIEW FINDINGS   |     |    |  |                          |                          |                                    |                          |   |                              |                          |   |  |   |                          |   |
|--------------------------|--------------------------|---|-----|----|--|--------------------------|--------------------------|------------------------------------|--------------------------|---|------------------------------|--------------------------|---|--|---|--------------------------|---|
| <input type="checkbox"/> | x                        | <p><b>A. Program Access and Reimbursement</b></p> <table border="1"> <thead> <tr> <th>YES</th><th>NO</th><th></th></tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td><td>x</td><td>Certification and Benefit Issuance</td></tr> <tr> <td><input type="checkbox"/></td><td>x</td><td>Verification</td></tr> <tr> <td><input type="checkbox"/></td><td>x</td><td>Meal Counting and Claiming</td></tr> </tbody> </table> <p>Finding(s) Details: N/A</p>  | YES | NO |  | <input type="checkbox"/> | x                        | Certification and Benefit Issuance | <input type="checkbox"/> | x | Verification                 | <input type="checkbox"/> | x | Meal Counting and Claiming                   |   |                          |   |
| YES                      | NO                       |   |     |    |  |                          |                          |                                    |                          |   |                              |                          |   |  |   |                          |   |
| <input type="checkbox"/> | x                        | Certification and Benefit Issuance  |     |    |  |                          |                          |                                    |                          |   |                              |                          |   |  |   |                          |   |
| <input type="checkbox"/> | x                        | Verification  |     |    |  |                          |                          |                                    |                          |   |                              |                          |   |  |   |                          |   |
| <input type="checkbox"/> | x                        | Meal Counting and Claiming  |     |    |  |                          |                          |                                    |                          |   |                              |                          |   |  |   |                          |   |
| x                        | <input type="checkbox"/> | <p><b>B. Meal Patterns and Nutritional Quality</b></p> <table border="1"> <thead> <tr> <th>YES</th><th>NO</th><th></th></tr> </thead> <tbody> <tr> <td>x</td><td><input type="checkbox"/></td><td>Meal Components and Quantities</td></tr> <tr> <td><input type="checkbox"/></td><td>x</td><td>Offer versus Serve</td></tr> <tr> <td><input type="checkbox"/></td><td>x</td><td>Dietary Specifications and Nutrient Analysis</td></tr> </tbody> </table> <p>Finding(s) Details:</p> <ul style="list-style-type: none"> <li>The original lunch production record submitted by the SFA for November 4, 2025, did not support the claim for reimbursement.</li> </ul>  | YES | NO |  | x                        | <input type="checkbox"/> | Meal Components and Quantities     | <input type="checkbox"/> | x | Offer versus Serve           | <input type="checkbox"/> | x | Dietary Specifications and Nutrient Analysis |   |                          |   |
| YES                      | NO                       |   |     |    |  |                          |                          |                                    |                          |   |                              |                          |   |  |   |                          |   |
| x                        | <input type="checkbox"/> | Meal Components and Quantities  |     |    |  |                          |                          |                                    |                          |   |                              |                          |   |  |   |                          |   |
| <input type="checkbox"/> | x                        | Offer versus Serve  |     |    |  |                          |                          |                                    |                          |   |                              |                          |   |  |   |                          |   |
| <input type="checkbox"/> | x                        | Dietary Specifications and Nutrient Analysis  |     |    |  |                          |                          |                                    |                          |   |                              |                          |   |  |   |                          |   |
| x                        | <input type="checkbox"/> | <p><b>C. School Nutrition Environment</b></p> <table border="1"> <thead> <tr> <th>YES</th><th>NO</th><th></th></tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td><td>x</td><td>Food Safety</td></tr> <tr> <td><input type="checkbox"/></td><td>x</td><td>Local School Wellness Policy</td></tr> <tr> <td><input type="checkbox"/></td><td>x</td><td>Competitive Foods</td></tr> <tr> <td>x</td><td><input type="checkbox"/></td><td>Other - Buy American Provision, Professional Standards, SFSP Outreach</td></tr> </tbody> </table> <p>Finding(s) Details:</p> <ul style="list-style-type: none"> <li>While onsite the reviewer identified two products that were not compliant with the Buy American Provision.</li> <li>The SFA Director has not completed the eight hours of food safety training.</li> <li>The SFA did not have documentation to support that SFSP Outreach was conducted.</li> </ul> | YES | NO |  | <input type="checkbox"/> | x                        | Food Safety                        | <input type="checkbox"/> | x | Local School Wellness Policy | <input type="checkbox"/> | x | Competitive Foods                            | x | <input type="checkbox"/> | Other - Buy American Provision, Professional Standards, SFSP Outreach |
| YES                      | NO                       |   |     |    |  |                          |                          |                                    |                          |   |                              |                          |   |  |   |                          |   |
| <input type="checkbox"/> | x                        | Food Safety   |     |    |  |                          |                          |                                    |                          |   |                              |                          |   |  |   |                          |   |
| <input type="checkbox"/> | x                        | Local School Wellness Policy  |     |    |  |                          |                          |                                    |                          |   |                              |                          |   |  |   |                          |   |
| <input type="checkbox"/> | x                        | Competitive Foods   |     |    |  |                          |                          |                                    |                          |   |                              |                          |   |  |   |                          |   |
| x                        | <input type="checkbox"/> | Other - Buy American Provision, Professional Standards, SFSP Outreach   |     |    |  |                          |                          |                                    |                          |   |                              |                          |   |  |   |                          |   |
| <input type="checkbox"/> | x                        | <p><b>D. Civil Rights</b></p> <p>Finding(s) Details: N/A</p>  |     |    |  |                          |                          |                                    |                          |   |                              |                          |   |  |   |                          |   |