

DELAWARE DEPARTMENT OF EDUCATION STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies (SA) to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Caesar Rodney School District

Date of Administrative Review (Entrance Conference Date): September 25, 2025

Date review results were provided to the School Food Authority: November 20, 2025

Date review summary was publicly posted: November 24, 2025

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- ☒ School Breakfast Program
- ☒ National School Lunch Program
- ☒ Fresh Fruit and Vegetable Program
- ☐ Afterschool Snack
- ☐ Special Milk Program
- ☐ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- ☒ Community Eligibility Provision
- ☐ Special Provision 1
- ☐ Special Provision 2
- ☐ Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

☒ Yes ☐ No

If yes, please indicate the areas and what issues were identified in the table on the following page.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		<input type="checkbox"/>	X	Certification and Benefit Issuance
		<input type="checkbox"/>	X	Verification
		X	<input type="checkbox"/>	Meal Counting and Claiming
		Finding(s) Details: <ul style="list-style-type: none"> On September 15, 2025, two students were rung up for breakfast instead of lunch, and the two breakfast meals were not voided. The SFA did not have documentation to support that one breakfast meal was served. This resulted in an over-claim of three breakfast meals in September 2025. 		
X	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		X	<input type="checkbox"/>	Meal Components and Quantities
		X	<input type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	X	Dietary Specifications and Nutrient Analysis
		Finding(s) Details: <ul style="list-style-type: none"> At two sites during the week of review, cereal that contained nine grams of added sugar was served. At two sites on the day of review, signage was not posted explaining what constitutes a reimbursable breakfast meal. 		
X	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		X	<input type="checkbox"/>	Food Safety
		<input type="checkbox"/>	X	Local School Wellness Policy
		X	<input type="checkbox"/>	Competitive Foods
		X	<input type="checkbox"/>	Other – SFA On Site Monitoring, Buy American Provision
Finding(s) Details: <ul style="list-style-type: none"> At one site, the SFA did not have a copy of the HACCP plan. At one site, one item being sold was not Smart Snack compliant. At one site, the SFA did not conduct the required on-site reviews. At three sites, the reviewer identified products that were not compliant with the Buy American Provision. 				
<input type="checkbox"/>	X	D. Civil Rights		
Finding(s) Details: N/A				