



## DEPARTMENT OF EDUCATION


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July 11, 2025

### MEMORANDUM

**TO:** Directors of Residential Child Care Institutions  
Other Appropriate Personnel

**FROM:** Aimee F. Beam, MS, RD   
Director, Nutrition Programs

**RE:** **SY 2025-2026 Operational Memo #1**  
**Calendar of Events**

The Delaware Department of Education Nutrition Programs Office has updated the School Nutrition Programs calendar of events for School Year 2025-2026. The calendar is attached for your review. Please review the document for important meetings and Program deadlines.

Please contact us with any questions at 302-857-3356.

Attachment: SFA Calendar of Events 2025-2026

cc: Nutrition Team

**SCHOOL NUTRITION PROGRAM  
CALENDAR OF EVENTS FOR SCHOOL FOOD AUTHORITIES  
SCHOOL YEAR 2025 – 2026**

<b>MONTH</b>	<b>DATE</b>	<b>DESCRIPTION</b>
<b>July</b>		
	TBD	ServSafe® Sussex County/Kent County/New Castle County – varies by County
	TBD	Unit Course Registration – varies by Course and County
	07/08/2025	SNP Teams Statewide Call/Meeting (9:00 a.m. – 11:00 a.m.)
	07/10/2025*	Claims Due
	07/17/2025	Fresh Fruit and Vegetable Program (FFVP) Applications Due
	07/18/2025	Renewal/Reapplication Due (Districts/Single Units) (RCCI due 7/10/2025)
	07/01/25-07/31/25	Make Meal Benefit Forms Available to Households – SY 2025-2026
<b>August</b>		
	08/10/2025*	Claims Due
	08/12/2025	SNP Teams Statewide Call/Meeting (9:00 a.m. – 11:00 a.m.)
	08/01/25-08/31/25	School Breakfast Program Outreach
<b>September</b>		
	09/09/2025	SNP Teams Statewide Call/Meeting (9:00 a.m. – 11:00 a.m.)
	09/10/2025*	Claims Due
	As Applicable	Afterschool Snack and/or At-Risk Afterschool Snack monitoring if applicable
<b>October</b>		
	10/01/2025	Begin Verification Activities
	10/10/2025*	Claims Due
	10/14/2025	SNP Teams Statewide Call/Meeting (9:00 a.m. – 11:00 a.m.)
	TBD	Carryover expires after the 30 <sup>th</sup> operating day
<b>November</b>		
	11/01/2025	Notification sent to SA if verification cannot be completed by 11/15/2025
	11/10/2025*	Claims Due
	TBD	SNP Teams Statewide Call/Meeting (9:00 a.m. – 11:00 a.m.)
	11/15/2025	Verification Activities must be completed
<b>December</b>		
	12/01/2025	State Portion of Salaries – Districts only – Subject to Change
	12/09/2025	SNP Teams Statewide Call/Meeting (9:00 a.m. – 11:00 a.m.)
	12/10/2025*	Claims Due
	12/30/2025	Civil Rights Compliance Form Report Due
<b>January</b>		
	01/10/2026*	Claims Due
	01/13/2026	SNP Teams Statewide Call/Meeting (9:00 a.m. – 11:00 a.m.)
	01/15/2026	Verification Report due in DENARS
<b>February</b>		
	02/01/2026	On-Site Reviews must be completed for each school/site
	02/10/2026*	Claims Due
	02/10/2026	SNP Teams Statewide Call/Meeting (9:00 a.m. – 11:00 a.m.)
	TBD	DSNA nominations due to DOE
<b>March</b>		
	TBD	SFSP Sponsor Training

	03/10/2026*	Claims Due
	03/10/2026	SNP Teams Statewide Call/Meeting (9:00 a.m. – 11:00 a.m.)
<b>April</b>		
	04/10/2026*	Claims Due
	04/14/2026	SNP Teams Statewide Call/Meeting (9:00 a.m. – 11:00 a.m.)
	04/15/2026	Community Eligibility Provision Site Report completed in DENARS
<b>May</b>		
	TBD	FFVP Application Announcement and Due Date
	05/10/2026*	Claims Due
	05/12/2026	SNP Teams Statewide Call/Meeting (9:00 a.m. – 11:00 a.m.)
	05/01/26-05/31/26	Request to extend SNP agreement for summer school
	05/01/26-05/31/26	SFSP Outreach required
<b>June</b>		
	06/09/2026	SNP Teams Statewide Call/Meeting (9:00 a.m. – 11:00 a.m.)
	06/10/2026*	Claims Due
	06/30/2026	SFA Notify SA of intent to participate in CEP for SY 2026-2027

\*The State Agency reserves the right to extend the due date if the 10th falls on a weekend or holiday.