



Department of Education

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Delaware Higher Education Office Scholarship Denial Appeal Effective July 2025

Appeal Process and Timeline:

- Appeals must be emailed to dheo@doe.k12.de.us by the deadline specified in the award notification email from DHEO. Late or incomplete appeals will not be considered.
- All appeals must include a completed appeal form and any supporting documentation. Incomplete submissions will not be reviewed.
- Appeal decisions will be communicated via email no later than **September 30, 2025**.
- All approved appeals are contingent upon the availability of funding.

Appeal Information:

Student Name: _____

Student Date of Birth: _____

Name of Scholarship for which you are appealing: _____

College attending academic year 2025-26: _____

Major for academic year 2025-26: _____

Reason for Appeal, please indicate one of the following:

☐ My FAFSA results and Student Aid Index (SAI) were updated by my college, impacting my financial need status.

- Required Documentation: Include a copy of your updated Student Aid Report (SAR) with this appeal form.

☐ I have changed the college I am attending since applying for this scholarship, which may impact my eligibility.

- Required Documentation: Include a copy of your unofficial transcript showing your college's name and major for the 25-26 academic year.

☐ I changed my program/major since I applied for a scholarship, impacting my financial need status.

- Required Documentation: Include a copy of your unofficial transcript showing your college's name and major for the 25-26 academic year.

☐ I believe my out of state major is at least 50% different from anything offered at a Delaware public institution.

- Required Documentation: Provide a link to your program's description, a copy of the major's curriculum and required coursework, and a justification explaining how this program differs by at least 50% from any similar program offered at a Delaware public institution.

☐ Other reason for appeal - Please provide a detailed explanation of why you are appealing your award decision and include any supporting documentation you would like DHEO to review.

Please provide any further details or explanation to support your appeal. Use this space to explain your situation or clarify the reason you selected above.

All appeals will be reviewed by the Scholarship Committee at the Delaware Higher Education Office. In addition to the reason stated on the appeal form, students must meet all eligibility requirements to be considered for scholarship approval. All granted appeals are contingent upon the availability of funding.

☐ **I hereby certify that all required documentation and supporting paperwork necessary for review of this appeal have been included with this submission. I understand that incomplete appeals may not be considered by the Scholarship Committee.**