



DEPARTMENT OF EDUCATION

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MEMORANDUM

TO: School Nutrition Supervisors
Single Unit and Special School Administrators

FROM: Aimee F. Beam, MS, RD *AFB*
Director, Nutrition Programs

RE: **SY 2024 - 2025 Operational Memo #24**
Summer Meal Options

This memo serves to inform you of your choices for feeding children at your schools during the summer months. There are three options for School Food Authorities (SFAs):

- 1. Summer Food Service Program (SFSP):** Schools that are area eligible (50% or more free/reduced population) may participate in the SFSP as open feeding sites. In SFSP, schools are paid at the SFSP reimbursement rates for all meals that are served to students. School sites are required to operate as open meal sites. SFSP sponsor applications for participation must be approved no later than June 15. The SFSP or National School Lunch Program/School Breakfast Program (NSLP/SBP) meal pattern can be used.
- 2. Seamless Summer Option (SSO):** This option follows the majority of the SFSP regulations, but meals are reimbursed at the NSLP/SBP reimbursement free rates. Sites must be area eligible and must use the NSLP/SBP meal patterns.
- 3. Extension of NSLP/SBP:** Schools operating summer school are allowed to extend their NSLP/SBP agreements and serve meals the same way as during a regular school year. The NSLP/SBP reimbursement rates and meal pattern will apply. If you would like to extend your current agreement, SFAs must send the following information via email to either Chaneya Edwards (chaneya.edwards@doe.k12.de.us) or Melissa Sayers (melissa.sayers@doe.k12.de.us) prior to operating an extension:
 - Name of school(s) that will be participating
 - Meal(s) served
 - Meal time(s)
 - Days of the week meals will be served
 - Dates of operation
 - Certification that the meals are for summer school students only

Please note:

- If serving children at summer camps, you **MUST** operate under the SFSP or SSO. You cannot extend the NSLP/SBP agreement if you are serving children attending summer camps that are held in schools.
- You can operate different summer meal programs at different schools

cc: Nutrition Team