



DEPARTMENT OF EDUCATION

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MEMORANDUM

TO: School Nutrition Supervisors
Single Unit and Special School Administrators

FROM: Aimee F. Beam, MS, RD *AFB*
Education Associate, Nutrition Programs

RE: **SY 2023-2024 Operational Memo #32**
School Nutrition Program Administrative Review Schedule: SY 2024-2025

The Administrative Review schedule has been set for School Year (SY) 2024-2025. Individual review announcement letters (including dates of review) will be sent to each School Food Authority (SFA) at least six weeks prior to the review. Procurement reviews will be conducted in conjunction with the Administrative Review schedule. The list of SFAs scheduled for an Administrative Review in SY 2024-2025 is below:

School Food Authority
Academia Antonia Alonso
Brandywine School District
Capital School District
Colonial School District
Community Education Building
Department of Correction
Division of Youth Rehabilitative Services
Early College School at Delaware State University
Odyssey Charter School
Seaford School District
Serviam Girls Academy
Smyrna School District
Woodbridge School District

Please contact us if you have any questions at (302) 857-3356.

cc: Nutrition Team