

**DELAWARE DEPARTMENT OF EDUCATION  
STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY**

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies (SA) to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority Name:** Las Americas ASPIRA Academy

**Date of Administrative Review (Entrance Conference Date):** October 23, 2023

**Date review results were provided to the School Food Authority:** March 14, 2024

**Date review summary was publicly posted:** March 19, 2024

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The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

**General Program Participation**

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

**Review Findings**

3. Were any findings identified during the review of this School Food Authority?

- Yes
- No

If yes, please indicate the areas and what issues were identified in the table on the following page.

YES	NO	REVIEW FINDINGS			
x	<input type="checkbox"/>	<b>A. Program Access and Reimbursement</b>			
		<b>YES</b>	<b>NO</b>		
		<input type="checkbox"/>	x	Certification and Benefit Issuance	
		x	<input type="checkbox"/>	Verification	
		<input type="checkbox"/>	x	Meal Counting and Claiming	
Finding(s) Details: Based on the incomplete documentation provided for verification, two applications selected were incorrectly verified. The Notice of Adverse Action did not advise the household that an appeal must be filed within the 10 calendar days' advance notice period to ensure continued benefits while awaiting a hearing and decision. The required 10 calendar days' written notice of adverse action was not provided.					
x	<input type="checkbox"/>	<b>B. Meal Patterns and Nutritional Quality</b>			
		<b>YES</b>	<b>NO</b>		
		x	<input type="checkbox"/>	Meal Components and Quantities	
		<input type="checkbox"/>	x	Offer versus Serve	
		<input type="checkbox"/>	x	Dietary Specifications and Nutrient Analysis	
Finding(s) Details: During the week of review at lunch, the weekly minimum of meat/meat alternate and grains requirements were not met. A review of production records for the week of October 23-27, 2023, found that no beans/peas were offered.					
x	<input type="checkbox"/>	<b>C. School Nutrition Environment</b>			
		<b>YES</b>	<b>NO</b>		
		<input type="checkbox"/>	x	Food Safety	
		<input type="checkbox"/>	x	Local School Wellness Policy	
		<input type="checkbox"/>	x	Competitive Foods	
x	<input type="checkbox"/>	Other- Resource Management			
Finding(s) Details: The SFA did not correctly calculate their revenue from nonprogram foods SY 23-24.					
<input type="checkbox"/>	x	<b>D. Civil Rights</b>			
Finding(s) Details: N/A					