



DEPARTMENT OF EDUCATION

Office of Child Care Licensing

New Castle County:
3411 Silverside Road, The Concord, Hagley Building
Wilmington, DE 19810
Phone: (302) 892-5800 Fax: (302) 633-5112

Kent & Sussex Counties:
821 Silver Lake Boulevard, Barratt Building, Suite 103
Dover, DE 19904
Phone: (302) 739-5487 Fax: (302) 739-6589

REQUEST TO BECOME A LEVEL II FAMILY CHILD CARE HOME

Name: _____ License #: _____
Address: _____
Licensing Specialist: _____

I am requesting to be qualified as a Level II family child care home provider. I qualify based on my experience and education.

Experience Qualification Options: (please check only one and submit documentation):

- 24 months of experience working with children in a group setting
Three months of supervised student teaching with children in a group setting
24 months providing child care as a licensed Level I family child care home with no substantiated complaints for serious health and safety violations or substantial non-compliance

Education Qualification Options:

- Attach a copy of high school diploma or GED

And (please check only one and submit documentation):

- Attach certificates/transcript for 60 clock hours of training with a minimum of three clock hours in each of the following core topic areas: child development; developmental curriculum planning/environment and curriculum; observation and assessment; positive behavior management/social-emotional development; health, safety, physical activity, and nutrition; family and community; professionalism; and management and administration related to running a child care
Attach transcript verifying three college/university credits in courses related to any of the following core topic areas: child development; developmental curriculum planning/environment and curriculum; observation and assessment; positive behavior management/social-emotional development; health, safety, physical activity, and nutrition; family and community; professionalism; and management and administration related to running a child care
Attach certificate showing qualification as at least an early childhood assistant teacher per DELACARE: Regulations for Early Care and Education and School-Age Centers (2020)

Additional documentation required, if not previously submitted to OCCL:

- Attach zoning approval
Attach fire marshal approval for Level II