



# DEPARTMENT OF EDUCATION

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July 3, 2023

## MEMORANDUM

**TO:** Directors of Residential Child Care Institutions  
Other Appropriate Personnel

**FROM:** Aimee F. Beam, MS, RD *AFB*  
Education Associate, Nutrition Programs

**RE:** **SY 2023–2024 Operational Memo #1**  
**School Nutrition Administrative Review Schedule: SY 2023-2024**

The Administrative Review schedule has been set for SY 2023-2024. Individual review announcement letters (including dates of review) will be sent to each School Food Authority (SFA) at least six weeks prior to the review. Procurement reviews will be conducted in conjunction with the Administrative Review schedule. The list of SFAs scheduled for an Administrative Review in SY 2023-2024 are listed below:

Appoquinimink School District
Cape Henlopen School District
Christina School District
Delmar School District
Laurel School District
Polytech School District
Sussex Technical School District
Campus Community Charter School
DAPI
East Side Charter School
Harvest Christian Academy
Las Americas ASPIRA Academy
Newark Charter School
Providence Creek Academy
YEARRRN Academy

Please contact us if you have any questions at (302) 857-3356.

cc: Nutrition Team