

**MEMORANDUM 1**  
**REQUEST FOR SUMMER DRIVER EDUCATION FUNDS**

Approval and funding is provided at the established rate for summer driver education during the months between July 1, 2024 through August 31, 2024.

**Date:** \_\_\_\_\_

**District:** \_\_\_\_\_

**Total Number of Students:** \_\_\_\_\_

**REASON FOR REQUEST**

**Indicate Number of Students per Category and Amount of Funding Per Category**

_____	Beyond Unit Entitlement
_____	Attended school out-of-state and completed 10 <sup>th</sup> grade
_____	Transfers
_____	Exceptional/special education students
_____	Home schooled
_____	Non-public High Schools with 24 or less 10 <sup>th</sup> graders
_____	Medical

\_\_\_\_\_  
Signature of person making request

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Superintendent or designee Signature

\_\_\_\_\_  
Please Print Name

**Submit request to:**

Michael Wagner  
Department of Education  
35 Commerce Way, Suite 1  
Dover, DE 19904  
SLC N510

**DUE: August 15, 2024**

**MEMORANDUM 1A**  
**2023 SUMMER DRIVER EDUCATION STATE TUITION REQUEST**

Return to: \_\_\_\_\_

Name of School \_\_\_\_\_ Principal: \_\_\_\_\_

District: \_\_\_\_\_

Superintendent or Headmaster \_\_\_\_\_ Fax: \_\_\_\_\_  
Phone: \_\_\_\_\_ Date \_\_\_\_\_

(1) <b>Student's Name Last, First, Middle Initial</b>	(2) <b>Home Address (Include Zip and Telephone)</b>	(3) <b>Age Yr/Mo</b>	(4) <b>Birth Date</b>	(5) <b>Grade 10 Completed Yes/No</b>	(6) <b>Reason for Request</b>	(7) <b>Name and Address of School Attended Homeschool name or Homeschool number (See Note A Below)</b>

Note: A. Item (7) is to be completed only if a student attended school out of state or enrolled after September 30, 2022 and did not complete driver education during the school year. Include homeschool name or homeschool number if student is homeschooled.

B. Items (1-6) must be completed for all students. If incomplete the form will be returned.

C. Regular students who took driver education previously and failed the course are NOT eligible for a tuition-free course.

District: \_\_\_\_\_

(1)	(2)	(3)	(4)	(5)	(6)	(7)
Student's Name Last, First, Middle Initial	Home Address (Include Zip and Telephone)	Age Yr/Mo	Birth Date	Grade 10 Completed Yes/No	Reason for Request	Name and Address of School Attended Homeschool name or Homeschool number (See Note A Below)

Note: A. Item (7) is to be completed only if a student attended school out of state or enrolled after September 30, 2023 and did not complete driver education during the school year. Include homeschool name or homeschool number if student is homeschooled.  
B. Items (1-6) must be completed for all students. If incomplete the form will be returned.  
C. Regular students who took driver education previously and failed the course are NOT eligible for a tuition-free course.

**DUE: August 15, 2024**