

**DELAWARE DEPARTMENT OF EDUCATION  
STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY**

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority Name:** Red Clay Consolidated School District

**Date of Administrative Review (Entrance Conference Date):** November 4, 2019

**Date review results were provided to the School Food Authority:** December 2, 2019

**Date review summary was publicly posted:** February 11, 2020

---

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

**General Program Participation**

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

**Review Findings**

3. Were any findings identified during the review of this School Food Authority?

- Yes       No

If yes, please indicate the areas and what issues were identified in the table on the following page.

YES	NO	REVIEW FINDINGS		
×	□	<b>A. Program Access and Reimbursement</b>		
		YES	NO	
		×	□	Certification and Benefit Issuance
		□	×	Verification
		□	×	Meal Counting and Claiming
Finding(s) Details: The SA reviewers noted five errors during the review of meal benefit documentation. The SFA did not have documentation to support the CEP data for two schools; the SA reviewers completed a review/validation of CEP data and revised ISPs were implemented by the SFA. Corrective action has been provided and accepted.				
×	□	<b>B. Meal Patterns and Nutritional Quality</b>		
		YES	NO	
		×	□	Meal Components and Quantities
		×	□	Offer versus Serve
		□	×	Dietary Specifications and Nutrient Analysis
Finding(s) Details: Some of the breakfast meals claimed for reimbursement in September 2019 and on the day of review did not contain the required ½ cup fruit. One site offered more than half of the fruit offerings in the form of juice, per the site’s production records. The SA reviewers determined that the daily lunch meat/meat alternate minimum was not met during the review period at one site; the SA reviewers determined that the weekly lunch meat/meat alternate minimum was not met during the review period at three sites. The SFA did not meet the vegetable subgroup requirement at three sites (one week at each site); the SFA did not meet the daily vegetable minimum portion size on one day during the review month at one site. The SA reviewers observed two lunch meals counted for reimbursement that did not contain the required ½ cup fruit/vegetable. One site did not have information available for students to identify items that constituted the reimbursable meal at breakfast. Corrective action has been provided and accepted.				
×	□	<b>C. School Nutrition Environment</b>		
		YES	NO	
		□	×	Food Safety
		□	×	Local School Wellness Policy
		×	□	Competitive Foods
		×	□	Other
Finding(s) Details: The SA reviewers observed one a la carte item being sold at one site that was not compliant with Smart Snacks Standards. Free potable water was not available to all students during the meal service at one site. The SA reviewers noted products in storage that were not compliant with the Buy American Provision. Corrective action has been provided and accepted.				
□	×	<b>D. Civil Rights</b>		
Finding(s) Details: N/A				