

**DELAWARE DEPARTMENT OF EDUCATION
STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY**

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Newark Charter School

Date of Administrative Review (Entrance Conference Date): 10/20/2021

Date review results were provided to the School Food Authority: 11/3/2021

Date review summary was publicly posted: December 2, 2021

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

If yes, please indicate the areas and what issues were identified in the table on the following page.

YES	NO	REVIEW FINDINGS		
x	☐	A. Program Access and Reimbursement		
		YES	NO	
		☐	x	Certification and Benefit Issuance
		☐	x	Verification
		x	☐	Meal Counting and Claiming
Finding(s) Details: The SFA overclaimed five lunches in the month of review. Fiscal action was below the \$600 threshold and was disregarded. Corrective action was provided and accepted.				
x	☐	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		x	☐	Meal Components and Quantities
		☐	x	Offer versus Serve
		☐	x	Dietary Specifications and Nutrient Analysis
Finding(s) Details: Production records did not consistently indicate that one cup of fruit was provided at breakfast to all students. The SFA provided invoices to support that sufficient quantities were provided to all students. Production records did not support that ¾ cup vegetables were offered to all students each day during the month of review. Production records did not properly document that fruit was offered to all students each day at lunch. The SFA provided invoices and inventory documentation to show that fruit was offered. Insufficient quantities of grains were offered during the week of review due to a menu substitution. Corrective action has been provided and accepted.				
☐	x	C. School Nutrition Environment		
		YES	NO	
		☐	☐	Food Safety
		☐	☐	Local School Wellness Policy
		☐	☐	Competitive Foods
☐	☐	Other		
Finding(s) Details:				
☐	x	D. Civil Rights		
		Finding(s) Details:		