

**DELAWARE DEPARTMENT OF EDUCATION
STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY**

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Milford School District

Date of Administrative Review (Entrance Conference Date): November 19, 2019

Date review results were provided to the School Food Authority: December 9, 2019

Date review summary was publicly posted: January 27, 2020

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

If yes, please indicate the areas and what issues were identified in the table on the following page.

YES	NO	REVIEW FINDINGS		
×	☐	A. Program Access and Reimbursement		
		YES	NO	
		☐	×	Certification and Benefit Issuance
		☐	×	Verification
		×	☐	Meal Counting and Claiming
Finding(s) Details: The SA reviewers totaled 210 snacks were served during the review month (October 2019); however, 226 snacks were claimed.				
×	☐	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		×	☐	Meal Components and Quantities
		×	☐	Offer versus Serve
		☐	×	Dietary Specifications and Nutrient Analysis
Finding(s) Details: Insufficient quantities of the meat/meat alternate and grain component were offered. Grain-based dessert offerings exceeded the allowable amount of 2 ounce equivalents. The SA reviewers observed one lunch meal counted for reimbursement that did not contain the required ½ cup fruit/vegetable. The SA reviewers observed ten breakfast meals counted for reimbursement that were not reimbursable meals (six meals did not contain the required ½ cup fruit/vegetable and four meals consisted of only two items). One school site did not have information available for students to identify items that constituted the reimbursable meal at breakfast or lunch. Corrective action has been provided and accepted.				
×	☐	C. School Nutrition Environment		
		YES	NO	
		☐	×	Food Safety
		☐	×	Local School Wellness Policy
		☐	×	Competitive Foods
		×	☐	Other
Finding(s) Details: The SA reviewers noted products in storage that were not compliant with the Buy American Provision. Corrective action has been provided and accepted.				
☐	×	D. Civil Rights		
Finding(s) Details:				