

**DELAWARE DEPARTMENT OF EDUCATION
STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY**

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Lake Forest School District

Date of Administrative Review (Entrance Conference Date): October 15, 2019

Date review results were provided to the School Food Authority: October 31, 2019

Date review summary was publicly posted: December 20, 2019

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

If yes, please indicate the areas and what issues were identified in the table on the following page.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		<input type="checkbox"/>	X	Certification and Benefit Issuance
		<input type="checkbox"/>	X	Verification
		X	<input type="checkbox"/>	Meal Counting and Claiming
Finding(s) Details: The CEP claiming percentages were calculated incorrectly; the SA validated the correct CEP percentages while on-site. Corrective action has been provided and accepted.				
X	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		X	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	X	Offer versus Serve
		<input type="checkbox"/>	X	Dietary Specifications and Nutrient Analysis
Finding(s) Details: Insufficient quantities of the meat/meat alternate and grain component were offered. The vegetable subgroup requirements were not met during one week. Grain-based dessert offerings exceeded the allowable amount of 2 ounce equivalents. The SA reviewers observed two lunch meals counted for reimbursement that did not contain the required ½ cup fruit/vegetable, and one breakfast meal contained > 50% fruit in the form of juice. Corrective action has been provided and accepted.				
X	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input type="checkbox"/>	X	Food Safety
		<input type="checkbox"/>	X	Local School Wellness Policy
		X	<input type="checkbox"/>	Competitive Foods
		X	<input type="checkbox"/>	Other – Buy American Provision, FFVP, Non-Program Foods
Finding(s) Details: The SA reviewers noted products in storage that were not compliant with the Buy American Provision. In the FFVP, an unallowable product were served during the month of May 2019. The SA determined that one a la carte item being sold to students was not complaint with Smart Snacks Standards. The SFA did not assess compliance with the Revenue from Non-Program Foods requirement. Corrective action has been provided and accepted.				
X	<input type="checkbox"/>	D. Civil Rights		
		Finding(s) Details: The USDA Nondiscrimination Statement being used by the SFA was incorrect. Corrective action has been provided and accepted.		