

**DELAWARE DEPARTMENT OF EDUCATION  
STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY**

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority Name:** Harvest Christian Academy

**Date of Administrative Review (Entrance Conference Date):** December 14, 2021

**Date review results were provided to the School Food Authority:** February 3, 2022

**Date review summary was publicly posted:** July 14, 2022

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The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

**General Program Participation**

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

**Review Findings**

3. Were any findings identified during the review of this School Food Authority?

- Yes       No

If yes, please indicate the areas and what issues were identified in the table on the following page.

YES	NO	REVIEW FINDINGS			
x	<input type="checkbox"/>	<b>A. Program Access and Reimbursement</b>			
		<b>YES</b>	<b>NO</b>		
		<input type="checkbox"/>	x	Certification and Benefit Issuance	
		<input type="checkbox"/>	x	Verification	
		x	<input type="checkbox"/>	Meal Counting and Claiming	
Finding(s) Details: The SFA claimed second lunches served during the month of review. The claim was revised, and corrective action was submitted and accepted.					
x	<input type="checkbox"/>	<b>B. Meal Patterns and Nutritional Quality</b>			
		<b>YES</b>	<b>NO</b>		
		x	<input type="checkbox"/>	Meal Components and Quantities	
		<input type="checkbox"/>	x	Offer versus Serve	
		<input type="checkbox"/>	x	Dietary Specifications and Nutrient Analysis	
Finding(s) Details: Breakfast – there were insufficient daily and weekly quantities of grains served during the month of review. There were insufficient daily and weekly quantities of fruit served during the month of review. Milk was not documented on production records. Invoices indicated that there was not a milk served with each breakfast during the month of review (required under Serve-only). The SFA did not have signage to explain to students what constituted a reimbursable meal for breakfast or lunch. For lunch, there were insufficient quantities, both daily and weekly, of fruits, vegetables, grains, and meat/meat alternate provided to grades K-12. There were insufficient quantities of various vegetable subgroups during the month of review. There were several days with missing meal components (fruit and grain) and two weeks with no red/orange vegetable subgroups served. Corrective action has been provided and accepted.					
x	<input type="checkbox"/>	<b>C. School Nutrition Environment</b>			
		<b>YES</b>	<b>NO</b>		
		x	<input type="checkbox"/>	Food Safety	
		x	<input type="checkbox"/>	Local School Wellness Policy	
		<input type="checkbox"/>	x	Competitive Foods	
		x	<input type="checkbox"/>	Other – Buy American	
Finding(s) Details: The SFA was not properly implementing their HACCP plan. The HACCP plan has since been updated and staff have been trained. Bottled water was stored on the floor; corrective action has been implemented. The Local School Wellness Policy was not publicly available, and an assessment was not completed and posted as required. The SFA has posted the Wellness Policy, completed an assessment, and posted the assessment to their website. The SFA had purchased mixed vegetables from Poland; corrective action has been submitted and approved.					
x	<input type="checkbox"/>	<b>D. Civil Rights</b>			
Finding(s) Details: The SFA did not have documentation to support that all nutrition staff received the required annual civil rights training. Corrective action has been submitted and approved.					