

**DELAWARE DEPARTMENT OF EDUCATION
STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY**

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Department of Correction

Date of Administrative Review (Entrance Conference Date): 10/12/2022

Date review results were provided to the School Food Authority: 1/9/2022

Date review summary was publicly posted: January 11, 2023

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

If yes, please indicate the areas and what issues were identified in the table on the following page.

YES	NO	REVIEW FINDINGS		
x	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		<input type="checkbox"/>	x	Certification and Benefit Issuance
		<input type="checkbox"/>	x	Verification
		x	<input type="checkbox"/>	Meal Counting and Claiming
Finding(s) Details: The SFA under-claimed breakfasts and lunches; less meals (seven breakfasts, seven lunches) were claimed than served per the meal count documentation.				
x	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		x	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	x	Offer versus Serve
		x	<input type="checkbox"/>	Dietary Specifications and Nutrient Analysis
Finding(s) Details: <u>Breakfast</u> : Per the documentation provided by the SFA, the SFA is exceeding the weekly calorie and sodium levels at breakfast. <u>Lunch</u> : At lunch, during the week of review and month of review, the minimum daily vegetable requirement (one cup) was not met on several days; this created a shortage in the weekly minimum vegetable requirement. The minimum daily fruit requirement was not met on one day; this created a shortage in the weekly minimum fruit requirement. During two weeks of the review month, insufficient vegetable subgroups were served. Only 3/4 cup of red/orange vegetables were offered both weeks (the requirement over the course of the week is 1 1/4-cup). The daily meat/meat alternate requirement of 2-ounce equivalents was not met on two days during the review week.				
x	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input type="checkbox"/>	x	Food Safety
		x	<input type="checkbox"/>	Local School Wellness Policy
		<input type="checkbox"/>	x	Competitive Foods
x	<input type="checkbox"/>	Other		
Finding(s) Details: The SFA did not have documentation that a triennial assessment of the Wellness Policy was completed by the June 30, 2020 deadline as required by 2 CFR 210.31(e). Documentation of Professional Standards was not provided for the Director or the eight staff members who oversee each facility. The SFA did not provide tracking for Professional Standards hours for employees.				
x	<input type="checkbox"/>	D. Civil Rights		
		Finding(s) Details: The SFA did not have the USDA Nondiscrimination Statement posted on its website (corrective action has taken place for this finding). In addition, the SFA did not have Civil Rights Complaint Procedures in place.		