

**DELAWARE DEPARTMENT OF EDUCATION
STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY**

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: DAPI

Date of Administrative Review (Entrance Conference Date): March 30, 2022

Date review results were provided to the School Food Authority: May 5, 2022

Date review summary was publicly posted: July 29, 2022

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

If yes, please indicate the areas and what issues were identified in the table on the following page.

YES	NO	REVIEW FINDINGS			
x	<input type="checkbox"/>	A. Program Access and Reimbursement			
		YES	NO		
		<input type="checkbox"/>	x	Certification and Benefit Issuance	
		<input type="checkbox"/>	x	Verification	
		x	<input type="checkbox"/>	Meal Counting and Claiming	
Finding(s) Details: The SFA did not maintain documentation of the Community Eligibility Provision (CEP) base year data. Using the enrollment provided by the SFA and the EdInsight Direct Certification data, the State Agency (SA) validated the CEP base year data. As a result, the CEP data (identified students and enrollment) were not correctly calculated by the SFA at the time of implementation. Corrective action has been provided and accepted.					
x	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality			
		YES	NO		
		x	<input type="checkbox"/>	Meal Components and Quantities	
		<input type="checkbox"/>	x	Offer versus Serve	
		<input type="checkbox"/>	x	Dietary Specifications and Nutrient Analysis	
Finding(s) Details: There were insufficient quantities of fruits and/or vegetables served on multiple days at lunch during the month of review. In addition, lunch production records were incomplete. There were insufficient quantities of fruits served on several days at breakfast during the month of review. In addition, breakfast production records were incomplete. The SFA did not identify the breakfast items or the lunch items that constitute the reimbursable meal. Corrective action has been provided and accepted.					
x	<input type="checkbox"/>	C. School Nutrition Environment			
		YES	NO		
		x	<input type="checkbox"/>	Food Safety	
		x	<input type="checkbox"/>	Local School Wellness Policy	
		<input type="checkbox"/>	x	Competitive Foods	
		x	<input type="checkbox"/>	Other	
Finding(s) Details: The SFA did not have a HACCP Plan in place. Upon review of the SFA's production records, the reviewer noted that several temperatures were out of compliance. A triennial assessment of the Wellness Policy was not conducted by 6/30/2020 as required by USDA. The Wellness Policy was not posted on the SFA's website nor was it made available to the public. The SFA did not conduct the required on-site reviews. Corrective action has been provided and accepted.					
x	<input type="checkbox"/>	D. Civil Rights			
Finding(s) Details: The SFA did not have the full USDA Nondiscrimination posted on its website. The SFA did not have civil rights complaint procedures in place. An incorrect version of the USDA Nondiscrimination Statement was provided by the SFA during the offsite review question period. Corrective action has been provided and accepted.					