

**DELAWARE DEPARTMENT OF EDUCATION
STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY**

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies (SA) to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Cape Henlopen School District

Date of Administrative Review (Entrance Conference Date): October 30, 2023

Date review results were provided to the School Food Authority: November 21, 2023

Date review summary was publicly posted: November 27, 2023

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

If yes, please indicate the areas and what issues were identified in the table on the following page.

YES	NO	REVIEW FINDINGS		
x	☐	A. Program Access and Reimbursement		
		YES	NO	
		x	☐	Certification and Benefit Issuance
		☐	x	Verification
		☐	x	Meal Counting and Claiming
Finding(s) Details: The SFA directly certified five students incorrectly. The SFA processed an incomplete meal benefit form (the form was not signed by an adult household member). One student's meal benefit determination was incorrectly transferred to the benefit issuance system.				
x	☐	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		x	☐	Meal Components and Quantities
		☐	x	Offer versus Serve
		☐	x	Dietary Specifications and Nutrient Analysis
Finding(s) Details: At one school during the onsite portion of the review, three breakfasts were incomplete but were rang up as reimbursable meals. In addition, at the same school, one lunch was incomplete (missing a fruit/vegetable) but was rang up as a reimbursable meal.				
☐	x	C. School Nutrition Environment		
		YES	NO	
		☐	x	Food Safety
		☐	x	Local School Wellness Policy
		☐	x	Competitive Foods
☐	x	Other – Buy American Provision		
Finding(s) Details: N/A				
☐	x	D. Civil Rights		
		Finding(s) Details: N/A		