

**DELAWARE DEPARTMENT OF EDUCATION
STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY**

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Brandywine School District

Date of Administrative Review (Entrance Conference Date): April 4, 2022

Date review results were provided to the School Food Authority: May 13, 2022

Date review summary was publicly posted: July 26, 2022

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

If yes, please indicate the areas and what issues were identified in the table on the following page.

YES	NO	REVIEW FINDINGS			
x	<input type="checkbox"/>	A. Program Access and Reimbursement			
		YES	NO		
		<input type="checkbox"/>	X	Certification and Benefit Issuance	
		<input type="checkbox"/>	X	Verification	
		x	<input type="checkbox"/>	Meal Counting and Claiming	
Finding(s) Details: The documentation provided for one site did not support the claim for reimbursement. The State Agency (SA) validated the Community Eligibility (CEP) base year data. CEP data (identified students and enrollment) were not correctly calculated by the SFA at the time of implementation. Corrective action has been provided and approved.					
x	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality			
		YES	NO		
		x	<input type="checkbox"/>	Meal Components and Quantities	
		<input type="checkbox"/>	x	Offer versus Serve	
		<input type="checkbox"/>	x	Dietary Specifications and Nutrient Analysis	
Finding(s) Details: A non-creditable veggie burger was served at lunch on two days during the week of review at two sites and also on the day of review at one site. This resulted in insufficient quantities of meat/meat alternate (daily and weekly) for both sites. At one of the sites reviewed, there were insufficient quantities of fruits and vegetables offered on one day at lunch during the review period. There were insufficient quantities of the red/orange vegetable subgroup offered during two weeks during the review period at one site. No beans/peas (legumes) or starchy vegetables were offered to students during the week of review at one site. Corrective action has been provided and approved.					
x	<input type="checkbox"/>	C. School Nutrition Environment			
		YES	NO		
		<input type="checkbox"/>	x	Food Safety	
		x	<input type="checkbox"/>	Local School Wellness Policy	
		<input type="checkbox"/>	x	Competitive Foods	
		x	<input type="checkbox"/>	Other: Reporting and Recordkeeping, Revenue from Nonprogram Foods	
Finding(s) Details: The SFA did not complete the triennial assessment of the wellness policy by the extended deadline of June 30, 2021. The SFA did not maintain all necessary Program documents for the required three years plus the current. The SFA did not correctly calculate the revenue from nonprogram foods to ensure compliance with 7 CFR 210.14(f)(2). Corrective action has been provided and approved.					
<input type="checkbox"/>	x	D. Civil Rights			
Finding(s) Details:					