

**DELAWARE DEPARTMENT OF EDUCATION
STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY**

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Appoquinimink School District

Date of Administrative Review (Entrance Conference Date): 11/29/2021

Date review results were provided to the School Food Authority: 12/16/2021

Date review summary was publicly posted: January 31, 2022

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

If yes, please indicate the areas and what issues were identified in the table on the following page.

YES	NO	REVIEW FINDINGS		
x	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		<input type="checkbox"/>	x	Certification and Benefit Issuance
		<input type="checkbox"/>	x	Verification
		x	<input type="checkbox"/>	Meal Counting and Claiming
Finding(s) Details: At Silver Lake Elementary, meal counting errors occurred at breakfast and at lunch. At Cantwell's Bridge Middle School, point of service meal counts were not recorded at breakfast; in addition, meal counting errors occurred at lunch. Corrective action was provided and accepted.				
x	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		x	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	x	Offer versus Serve
		<input type="checkbox"/>	x	Dietary Specifications and Nutrient Analysis
Finding(s) Details: At Cantwell's Bridge Middle School, insufficient ½-cup portions of fruit were served at breakfast per the production records when compared to the number of reimbursable meals served during the month of review. In addition, insufficient quantities of fruits/vegetables were served at lunch per incomplete production records (other records were obtained to document sufficient fruits/vegetables at lunch). At Appoquinimink High School, insufficient quantities of fruits were served at breakfast per incomplete production records (other records were obtained to document sufficient fruits at breakfast). In addition, there were insufficient daily quantities of grains offered on two days during the week of review; this resulted in insufficient weekly quantities of grains. Clementines (1 each), which credit as 3/8 cup fruit, were offered (minimum portion size for fruit is ½ cup). Corrective action was provided and accepted.				
x	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input type="checkbox"/>	x	Food Safety
		<input type="checkbox"/>	x	Local School Wellness Policy
		x	<input type="checkbox"/>	Competitive Foods
<input type="checkbox"/>	x	Other		
Finding(s) Details: One a la carte item being sold at Appoquinimink High School was not compliant with Smart Snacks Standards. Corrective action was provided and accepted.				
<input type="checkbox"/>	x	D. Civil Rights		
Finding(s) Details: N/A				