

# SUSSEX ACADEMY

**ANNUAL REPORT**

**2020-2021**



**21150 Airport Road,  
Georgetown, DE 19947  
Phone: (302) 856-3636**

## I. OVERVIEW

### 1.1 School Overview:

Review the following chart with the school's basic information. (Note: This table will be completed by the Charter School Office. Please review for accuracy. **Any changes identified by the team must be highlighted in red prior to submitting the report. Only changes highlighted in red will be reviewed by the Charter School Office. Should there be no highlighted changes, the data will appear as presented in this draft.**)

BASIC INFORMATION	
Name of School	Sussex Academy
Year School Opened	2000
Enrollment 2020-2021 <sup>1</sup>	1126
Approved Enrollment	886
School Address	21150 Airport Road, Georgetown, DE 19947
District(s) of Residence	Indian River School District
Website Address	<a href="http://www.sussexacademy.org/">http://www.sussexacademy.org/</a>
Name of School Leader	Patricia Oliphant
School Leader Email and Phone Number	patricia.oliphant@saas.k12.de.us (302) 856-3636
Name of Board President	Denise Westbrook
<b>Mission Statement:</b> The mission of the Sussex Academy is to prepare students for future academic success by providing an accelerated, supportive academic environment within a small school setting.	

## 1.2 School Demographic Data:

Please review the following table for accuracy and complete the second row (“# of Students on Waiting List”) for 2020-2021. (Note: The remaining sections of the table will be completed by the Charter School Office. **Any changes identified by the team must be highlighted in red prior to submitting the report. Only changes highlighted in red will be reviewed by the Charter School Office. Should there be no highlighted changes, the data will appear as presented in this draft.**)

ENROLLMENT & DEMOGRAPHIC INFORMATION	
	2020-2021 <sup>1</sup>
Total Enrollment	1126
# of Students on Waiting List	
Gender	
% Male	45.65%
% Female	54.35%
Ethnicity/Race	
% African American	4.17%
% American Indian	1.51%
% Asian	4.71%
% Hispanic/Latino	12.70%
% White	74.60%
% Multiracial	2.13%
Special Populations	
%Special Education <sup>2</sup>	4.88%
% English Language Learners	3.55%
% Low-Income	6.13%

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Schools are invited but not required to comment on any aspect of the demographic data above in table 1.2

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### 1.3 Approved Minor and Major Modifications:

The table lists any approved minor and/or major modifications over the course of the school's current charter term.

(Note: This table will be completed by the Charter School Office. Please review the following table for accuracy. ***Any changes identified by the team must be highlighted in red prior to submitting the report. Only changes highlighted in red will be reviewed by the Charter School Office. Should there be no highlighted changes, the data will appear as presented in this draft.***)

Date	Modification Requested	Outcome
12/31/18	SA would like to increase their enrollment from 776 students to 840 students SY 20/21.	Approved

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Schools are invited but not required to comment on any aspect of the modification data above in table 1.3

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#### 1.4 School Enrollment:

Please review the following chart with the school’s enrollment trends during the current term of the charter. (This table will be completed by the Charter School Office. Please review for accuracy. **Any changes identified by the team must be highlighted in red prior to submitting the report. Only changes highlighted in red will be reviewed by the Charter School Office. Should there be no highlighted changes, the data will appear as presented in this draft.**)

School Enrollment Trends		
<i>Cells highlighted in grey were grade levels not serviced by this school</i>		
	2020-2021	
	Approved Enrollment	30-Sep Enrollment Count
K		43
Grade 1		40
Grade 2		39
Grade 3		41
Grade 4		41
Grade 5		47
Grade 6	125	120
Grade 7	122	124
Grade 8	125	126
Grade 9	130	131
Grade 10	147	138
Grade 11	120	121
Grade 12	117	115
<b>Total</b>	<b>886</b>	<b>1126</b>

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Schools are invited but not required to comment on any aspect of the enrollment data above in table 1.4.

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### 1.5 Reenrollment:

Reenrollment Rate<sup>2</sup> is the % of students continuously enrolled in the school from one year to the next.

Review the following chart with the school's reenrollment trends during the current charter term.

(This table will be completed by the Charter School Office. Please review for accuracy. **Any changes identified by the team must be highlighted in red prior to submitting the report. Only changes highlighted in red will be reviewed by the Charter School Office. Should there be no highlighted changes, the data will appear as presented in this draft.**)

School Reenrollment Trends		
<i>Cells highlighted in grey were grade levels not serviced by this school</i>		
	Sussex Academy	
	Number of Students Reenrolled Count	Percentage of Students Reenrolled %
K		
Grade 1		
Grade 2		
Grade 3		
Grade 4		
Grade 5		
Grade 6		
Grade 7	118	96.72%
Grade 8	121	96.80%
Grade 9	115	88.46%
Grade 10	138	93.88%
Grade 11	113	94.17%
Grade 12	115	98.29%
<b>Total/Avg</b>	720	94.61%

\*\* School entry grade level. Reenrollment data not collected for this grade level.

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Describe the school's plans to monitor and minimize attrition rates. Provide information about why students are choosing to enroll in different schools.

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## II. ACADEMIC PERFORMANCE

### 2.1 Delaware School Success Framework

Overall Academic Ratings

**Due to the impact of COVID-19 on learning and learning environments, accountability for SY 20/21 has been waived. The school's assessment data for SY20/21 is available at: [Charter School Report Card Link](#)**

a) a) Based on the data available on the Delaware Schools Report Card website and data compiled by the school discuss:

- overall academic achievement,
- major challenges,
- and accomplishments over the course of the school year.
- You may also use this space to share the results of school-based data.

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School Comments:

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**Performance Agreement**

**Academic Performance Expectations**

a) Discuss the school’s academic performance based on its approved Performance Agreement (see above).

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School Comments

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### III. ORGANIZATIONAL PERFORMANCE

The Organizational Performance Framework reflects expectations the charter school is required to meet through state and federal law and the charter performance agreement, and seeks to provide information regarding these key questions:

- Is the school organizationally sound and well operated?
- Is the school fulfilling its legal obligations and sound public stewardship?
- Is the school meeting its obligations and expectations for appropriate access, education, support services, and outcomes for students with disabilities?

#### 3.1 Mission Specific Goal(s)

Is the school faithful to its mission as defined in its current charter, including approved mission-specific academic goals if applicable?

a) Rate the school's performance according to the criteria established by the school for its 2020-2021 mission specific goal(s).

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School Comments

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b) Provide as **Appendix 1** the results (data source) of the school's mission specific goal(s). Remember not to include any personally identifiable information (PII).

### 3.2 Organizational Performance

Note: Please utilize the hyperlink in this sentence for more information about the [Organizational Performance Framework](#).

The following tables will be completed by the Charter School Office. Please review for accuracy.

#### SUMMARY AND OVERALL RATING

##### Sussex Academy

Year	Education Program				Governance & Reporting			Students & Staff		Facilities, Transportation, Health & Safety	OVERALL RATING
	Mission Fidelity	Applicable State & Federal Requirements	Students with Disabilities	English learners	Governance & Public Stewardship	Oversight of School Management	Reporting Requirements	Students Rights	Req. on Teacher Certification & Hiring Staff		
	1a	1b	1c	1d	2a	2b	2c	3a	3b	4a	
2020-2021	M	M	M	M	AS	M	M	M	M	M	Meets Standard

a) Describe the school’s organizational performance over the current school year (This section is for the school to address any overall rating where the school has not met standards. The school will be able to address individual metrics in the sections below.)

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School Comments:

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b) Identify changes to organizational practices that the school has implemented to improve the school’s organizational outcomes.

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School Comments:

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c) Address any measure where school did not meet standard or is approaching standard.

## **2. GOVERNANCE AND REPORTING**

### **Measure 2a.**

**Is the school fulfilling essential governance and public stewardship responsibilities?**

**School Response To Rating:**

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### **Measure 2b.**

**Does the governing board oversee and evaluate school management?**

**DOE Rating Information:**

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In March and April of 2021, the most recently posted 990 was from 2016.

No monthly financial report was posted in July of 2020. Agenda and audio for the June 16, 2021 meeting was not posted during the required timeframe.

Audio for the June 17, 2020 meeting was not posted during the required timeframe.

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## **Performance Agreement**

### **Organizational Performance Expectations**

Discuss the school's organizational performance based on its approved Performance Agreement.

a) Discuss the school's organizational performance based on its approved Performance Agreement (see above).

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School Comments:

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### 3.3 Board Financial and Governance Members and Training

a) Please complete the chart below with the necessary information. In accordance with Del. 14 §512 (15), the school shall have a satisfactory plan to ensure the effectiveness of its board of trustees, including governance trainings conducted for any new board members and at a minimum of once every 3 years.

#### Board Financial and Governance Training

First Name	Last Name	Role/Title	Financial Training Date
Christopher	Benjamin	Community Member	10/15/2013
Steven	Burke	Treasurer	7/25/2017
Martin	Cosgrove	Parent Representative	8/18/2014
Lance	Manlove	Parent Representative	7/25/2017
Susie	Mitchell	Vice President	9/15/2015
Christopher	Moody	Parent Representative	8/18/2014
Joseph	Schell	Community Member	7/11/2012
Jennifer	Scott	Vice President	10/15/2013
Ana	Vargas	Community Member	10/27/2017
Denise	Westbrook	Parent Representative	8/18/2014
Chanta	Wilkinson	Community Member	9/10/2016
Lauren	Wisely	Parent Representative	8/18/2014

\*Please list only the most recent training date.

**Please attach all certificates or evidence of Board Governance Training for active board members.**

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School Comments:

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b) Please complete the chart below with the necessary information. Pursuant to [14 Del. Admin. Code 736](#) 6.1 Each member of a Citizen Budget Oversight Committee shall attend and receive a Certificate of Completion for the Citizen Budget Oversight Committee training within the allotted timeframe of his/her appointment to a Citizen Budget Oversight Committee. Provided further, additional training may be required from time to time as determined by the Department.

**Citizen Budget Oversight Committee Membership & Trainings**

First Name	Last Name	Role/Title	Financial Training Date
Steven	Burke	Chair	7/25/2017
Carla	Costa	Teacher	10/15/2013
Patrick	Davis	Parent	3/30/2017
Delbert	Kwan		8/31/2011
Trish	Oliphant	Head of School	12/15/2010
Janet	Owens		10/12/2017
Jennifer	Scott		10/15/2013
Allen	Stafford	Business Manager	10/15/2013
Richard	Riggs	DOE Representative	11/30/2015
Dean	Swingle		12/15/2010

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School Comments:

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**3.4 Teacher Retention: Is the school monitoring and minimizing teacher attrition rates and maintaining a stable teaching staff?**

2020-2021		
% of Teachers RETAINED	# of Teachers RETAINED	# of Teachers ELIGIBLE
90.2	37	41

Review the table above with the school’s teacher retention trends and answer the following questions.

a) Describe the school’s plans to monitor and minimize teacher attrition rates. Provide information about why teachers leave the school.



School Comments:



b) Describe how the school’s professional development plans support teachers and leadership.



School Comments:



## IV. FINANCIAL PERFORMANCE

### 4.1 Financial Performance

Note: Please utilize the hyperlink in this sentence for more information about the [Financial Performance Framework](#).

The following tables will be completed by the Charter School Office. Please review for accuracy.

Financial Performance Framework Ratings	Near Term Indicators				Sustainability Indicators				Financial Management and Oversight	Overall Rating
	Current Ratio	Days Cash	Enrollment Variance	Default, Loan Covenants, & Debt Service Payments	Total Margin	Debt Asset Ratio	Cash Flow	Debt Service Coverage Ratio		
Year	1a	1b	1c	1d	2a	2b	2c	2d	3	
2020-2021	M	M	M	M	AS	M	M	M	M	Meets Standard

a) Describe the school’s Financial performance over the current school year (This section is for the school to address any overall rating where the school has not met standards. The school will be able to address individual metrics in the sections below.)

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School Comments:

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b) Identify changes to Financial practices that the school has implemented to improve the school’s financial outcomes.

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School Comments:

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c) Address any measure where school did not meet standard or is approaching standard

**Measure 2a. Total Margin:**

*Net Income divided by Total Revenue*

2020-2021
1 YR: 0.15%
3 YR: -0.50%

Total margin measures the deficit or surplus a school yields out of its total revenues ; in other words, whether or not the school is living within its available resources. The preferred result is a positive margin for the past year and the past 3 years.

**School Response To Rating:**

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## Performance Agreement

### Financial Performance Expectations

a) Discuss the school's financial performance based on its approved Performance Agreement.

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School Comments:

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b) Describe how the school developed and implemented a corrective action plan in response to audit findings (if applicable).

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School Comments:

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## V. INNOVATION

Describe the school's innovative practice(s) that could be replicated at other schools in Delaware. Please include the data that supports the success of these practice(s).

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School Comments:

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## References:

<sup>1</sup> Based on September 30<sup>th</sup> Unit Count

<sup>2</sup> Pursuant to the Family Education Rights and Privacy Act (FERPA) (34 CFR §99), the DDOE applies the following statistical methods to avoid disclosure of personally identifiable information in aggregate reporting.

1. For all data, counts for groups or subgroups with 15 or fewer students are suppressed and represented by “-” in data reports. Complementary suppression of one or more non-sensitive cells in a table may be required so that the values of the suppressed cells may not be calculated by subtracting the reported values from the row and column totals.
2. Only report percentages for grade level reporting within a school and district.
3. Percentages are suppressed when the underlying student counts can be derived for groups or subgroups with 15 or fewer students (i.e., if the number tested and proficient are reported, then the percentage may need to be suppressed).
4. Any percentage above 95 or below 5 will be reported as >95% and <5%, respectively.

<sup>3</sup> Graduation rate data is lag data by one school year to include all students that have completed their high school diplomas during that year including summer graduates.



VII. ANNUAL REPORT CERTIFICATION STATEMENT

<b>Name of School:</b>	Sussex Academy
<b>Location:</b>	Georgetown, DE

I hereby certify that the information submitted in this annual of a charter school is true to the best of my knowledge and belief; that this application has been approved by the school's Board of Directors.

C. Moody 2/23/22  
Signature: Chairperson of Board of Directors (or designated signatory authority) Date

<b>Print/Type Name:</b>	Chris Moody
<b>Title (if designated):</b>	
<b>Date of approval by board of directors:</b>	2/23/22