#  DEPARTMENT OF EDUCATION

 **Office of Child Care Licensing**

New Castle County: Kent & Sussex Counties:

3411 Silverside Road, The Concord, Hagley Building 821 Silver Lake Boulevard, Suite 103

Wilmington, DE 19810 Dover, DE 19904

Phone: (302) 892-5800 Fax: (302) 633-5112 Phone: (302) 739-5487 Fax: (302) 739-6589

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REQUEST TO BECOME A LEVEL II FAMILY CHILD CARE HOME

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

License #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Licensing Specialist:

I am requesting to be qualified as a Level II family child care home provider. I qualify based on my experience and education:

**Experience Qualification Options: (please check only one and submit documentation):**

\_\_\_\_\_ 24 months of experience working with children in a group setting

\_\_\_\_\_ Three months of supervised student teaching with children in a group setting

\_\_\_\_\_ 24 months providing child care as a Licensed Level I Family Child Care Home with no substantiated complaints or substantial noncompliance

**Education Qualification Options:**

\_\_\_\_\_\_ Attach a copy of High School Diploma or GED

And **(please check only one and submit documentation)**:

\_\_\_\_\_ Attach certificates/transcript for 60 clock hours of training with a minimum of

three clock hours in each of the following core topic areas: Child

Development, Educational Activities for Children, Positive Behavior

Management, Health/Safety, Nutrition, Families, and Professionalism/Business

Practices/Administration related to operating a Family Child Care Home or child care facility

\_\_\_\_\_ Attach transcript verifying three college/university credits in courses related to any of

the following core topic areas: Child Development, Educational Activities for

Children, Positive Behavior Management, Health/Safety, Nutrition,

Families/Communities, or Professionalism/Business Practices/Administration related to operating a Family Child Care Home or child care facility

\_\_\_\_\_ Attach certificate showing qualification as at least an early childhood assistant teacher

per *DELACARE: Regulations for Early Care and Education and School-Age Center*s

**Additional documentation required, if not previously submitted to OCCL:**

\_\_\_\_\_\_ Attach zoning approval

\_\_\_\_\_\_ Attach fire marshal approval for Level II