



DEPARTMENT OF EDUCATION

Townsend Building
401 Federal Street Suite 2
Dover, Delaware 19901-3639
DOE WEBSITE: <http://www.doe.k12.de.us>

Susan S. Bunting, Ed.D.
Secretary of Education
Voice: (302) 735-4000
FAX: (302) 739-4654

MEMORANDUM OF UNDERSTANDING

BETWEEN

DELAWARE TECHNICAL COMMUNITY COLLEGE

AND THE

DELAWARE DEPARTMENT OF EDUCATION

On Behalf of Local Education Agencies in the State Of Delaware

July 2021 - June 2024

The Delaware Department of Education (“DDOE”) and Delaware Technical and Community College (“DTCC”) enter into this articulation agreement in order to facilitate the enrollment of students from the Delaware Architectural Engineering Technology Career and Technical Education State Model Program of Study into Delaware Technical Community College. This agreement is valid for the time period specified above or until completion of the program of study review cycle, whichever occurs first.

Subject to terms of this agreement, when a student completes the following coursework as part of an approved state model Career and Technical Education program at the secondary level, the student may enter DTCC with the articulated credits specified below, resulting in advanced standing.

Program of Study Course (s):	CIP Code	1-1 Articulation (Y/N)	DTCC Course Code:	DTCC Course Title:	Number of Credits:
Processes of Architecture and Construction	2.01605022	Y	AET 123	Architectural Drafting/Design	4 Credits
			EDD 171	Intro to CAD Using AutoCAD	3 Credits
Architectural CAD Applications	2.01605033	Y	AET 164	Architectural CAD Applications	3 Credits

Course Articulation Clarifications:

- Students who complete the *Processes of Architecture and Construction* course, earning an 80% or above will receive credit for *Architectural Drafting/Design AND* Introduction to CAD Using AutoCAD.
- Students who complete the *Architectural CAD Applications* course, earning an 80% or above will receive credit for Architectural CAD Applications.

The terms of this agreement are as follows:

Delaware Local Education Agency (LEA)/Delaware Department of Education will:

- Submit, have approved, and make available the Delaware Architectural Engineering Technology Career & Technical Education (CTE) state model program of study in accordance with Delaware Department of Education requirements;
- Communicate details of this agreement to LEA Career and Technical Education leadership and educators engaged in the teaching and advisement processes, in addition to the Delaware Office of Higher Education;
- Invite DTCC to participate in the review process for this program of study;
- Award separately, and in conjunction with DTCC, any credits earned as part of the program of study through Dual Enrollment or Dual Credit; and
- Provide Delaware Technical Community College with a list of students meeting the requirements under this agreement on or around July 15 annually.

Students will:

- Complete the coursework specified herein, earning a minimum grade of 80% in each course;
- Earn a passing grade in each course(s) in districts utilizing a Pass/Fail grading system; and
- Meet the admission dates, procedures, and requirements that apply to all new students at DTCC.

Delaware Technical Community College will:

- Award the agreed upon number of academic and/or technical credits for a period of up to three (3) years following high school graduation or GED conference;
- Ensure credits are recorded on the student transcript;
- For a period of three (3) years from date of award, accept articulated credits/courses from other postsecondary institutions with corresponding articulation agreements, in not less than the equivalent manner (and/or where applicable to the degree) as if said credits/courses would have been directly awarded through articulation;
- Communicate details of this agreement to all stakeholders, which includes but is not limited to, academic leadership, department chair(s), faculty and adjunct faculty, customer service staff, program managers, career development office, and admissions;
- Notify the Delaware Department of Education Postsecondary Program Education Associate of any program discontinuances or substantive changes and plans to accommodate impacted students;
- Provide the Delaware Department of Education Postsecondary Program Education Associate with the number of students matriculating from the Delaware CTE program of study into DTCC with advanced standing under this agreement on March 1 annually; and
- Award separately, and in conjunction with the applicable school district or charter, any credits earned as part of the program of study through Dual Enrollment or Dual Credit.

[Signatures Begin on Following Page]






AET Articulation Agreement DTCC-DOE_

Final Audit Report

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