



A Step by Step Guide for Early Childhood Programs

ASQ:3 & ASQ:SE2

From Set-Up to Send-Off



This ASQ screening project is sponsored by the Delaware Department of Education, Office of Early Learning in collaboration with the Delaware Department of Health and Social Services, Delaware school districts, Delaware STARS, Head Start, 211, & Delaware Readiness teams.



Last Updated: 7/8/2020

ASQ:3 & ASQ: SE2
A Step by Step Guide for Providers

Contents

Early Learning Provider’s Responsibilities: 2

Completing the ASQ: 2

Birth to Three and School Districts Responsibilities:..... 5

ASQ Cheat Sheet for Child Care..... 6

 Direct Link to Online ASQ Manuals: 6

 Finding Documents, Including Screenings..... 6

 Viewing Screenings 6

 My Alerts 6

Appendix 8

ASQ:3 & ASQ: SE2 A Step by Step Guide for Providers

Early Learning Provider's Responsibilities:

1. Participate in the Introduction to the ASQ: 3 and ASQ: SE2 training available through Delaware Institute for Excellence in Early Childhood (DIEEC) <https://www.dieec.udel.edu/>
2. Register your program by contacting Jenny Grady at Jenny.Grady@doe.k12.de.us.
 - Send you program name, contact person, phone number, address with email to register.
3. If you have not set up your password or been online yet, please contact Jenny Grady and follow the directions above to have welcome message resent to set up your passwords.
4. Once you are registered, you will receive an email from donotreplybrookes.com to set up your password.
 - The link to set up passwords is only valid for 24 hours. If you miss the timeline, the portal will say the link has expired and you need to contact Jenny to have it resent.
 - You will have 2 different accounts, each with their own password; one for Birth to Three and one for your school district.
5. Educate families about the importance of developmental screenings and milestones:
 - **FREE** resources are available through DE Thrives at <https://dethrives.com/>
 - <https://dethrives.com/product/eccshrsacoiin-developmental-screening-brochure> explains the importance of developmental screening
 - <https://dethrives.com/product/eccshrsacoiin-developmental-milestones-pocket-guide> and <https://dethrives.com/product/eccshrsacoiin-developmental-milestones-wheel-chart> provide developmental milestone information.

Completing the ASQ:

6. Send invitation letter to families to complete ASQ.
 - Invitation letters are found in the appendix and can also be found on your District's early learning website.
 - i. **Enter the name of your specific child care in the blank space so that parents know how it should be noted on the screening.**

ASQ:3 & ASQ: SE2 A Step by Step Guide for Providers

- Screenings are completed based on age and, for preschoolers, where the child attends child care, not where they live (district of residence). For preschool age children, you must use the portal for the district where your child care is physically located. For infants and toddlers up to 35 months of age, use the Birth to Three portal.
- **DO NOT ENTER YOUR CHILDREN'S PROFILES. THEY WILL BE ADDED BY THE PARENTS WHEN THEY COMPLETE THE SCREENINGS**

VERY IMPORTANT

Only share the link the family needs. If the child is under 35 months, only send the Birth to Three Link. If a family completes the ASQ screening using the incorrect link, it takes longer for the screenings to make it into your portal for review.

7. Access the online ASQ program to monitor completion of ASQ screenings, following up when necessary to ensure parent completion of both the ASQ: 3 and ASQ: SE-2.
8. If the family does not complete the ASQ screenings, the early learning provider should request consent to screen from the family for the teacher to complete the screening. The teacher completing the screening must be an individual who spends at least 20 hours per week with the child.
 - Consent to Screen form is found on Birth to Three and district's early learning website. Send home for families to sign and keep for STARS verification.
 - A generic consent form can be found in the appendix.

BYPASSING PARENTS NOT AN ACCEPTABLE PRACTICE

Brookes publishing recommends that only someone who spends at least 20 hours a week with the child complete the screening AND only IF the parent approves this option. This is not the standard expectation.

Parents are the ones who should be completing the questionnaire.

Center staff completing the ASQ should be the exception to the rule, not the standard practice.

ASQ:3 & ASQ: SE2 A Step by Step Guide for Providers

9. If a family completes the screening on paper, the early learning provider is responsible to put the information online **through the Family Access Portal ONLY. Entering results any other way creates major problems!**
 - 211 is available to assist with this task. If interested, contact them to develop a plan
10. If you are manually adding children's screenings, please send a list of those children to Birth to Three and/or your school district.
 - **Remember to add children's screenings through the Family Access Portal**
11. When families submit a screening, it will go directly to Birth to Three or the school district for review
12. Birth to Three or the school district will be responsible to provide screening results to the family and make appropriate referrals.
13. Your program will be listed as a provider within the Birth to Three and school district portal , therefore, you will have direct access to screening results
 - A "Cheat Sheet " is attached to with directions to help you find your results and set up Alerts
14. Notify Birth to Three and the school district ASAP if you are up for STARs re-verification. *One month notice is advised.*
15. **Be proactive.** Check to make sure all children in your program have ASQ's and work with your district and Birth to Three to assure you will meet the standard. Don't wait until the STARs is re-verifying your program to check your list.
16. Screenings for children entering kindergarten and exiting the Birth to Three program will be archived at the end of each school year.

Notes:

Please give Birth to Three and school districts 2 weeks to review screenings and place them into your program; however be patient during high volume screening times, such as the beginning of the school year, as review times may be delayed.

Screenings are to be entered on the Family Access Portal ONLY.

Referral Status Updating: Initial recommendations will be input online; it is the provider's responsibility to follow up regarding the status of referral. A release of information form must be signed by the parent to gather more information from referral partners. A sample Release of Information form can be found in the appendix.

ASQ:3 & ASQ: SE2
A Step by Step Guide for Providers

Birth to Three and School District's Responsibilities:

1. Reach out to early learning providers regarding screening and resources.
2. Share consent to screen and any other form needed by the early learning provider on the Birth to Three and the school district websites.
3. Review completed screenings at least once every two weeks.
 - a. Indicate in notes the initial follow up recommendations.
4. Work with early learning providers to assure all screenings are in their provider list for STARs re-verification.
5. Share results of screenings and follow-up activities with families who complete online ASQ screenings.
6. Make appropriate referrals.
7. Maintain records regarding referrals and eligibility.
8. Archive screenings for children entering kindergarten.

ASQ:3 & ASQ: SE2 A Step by Step Guide for Providers

ASQ Cheat Sheet for Child Cares

Below are excerpts from the ASQ Provider Manual. You have access to this manual and tutorials under the "Help" section of the Quick Links on the bottom right side of the screen.

Direct Link to Online ASQ Manuals: <https://www.asqonline.com/help/default.htm>

Finding Documents, Including Screenings

- Click on Screening Management on top.
 - Find Documents on header on the left side of the screen.
 - Click on "View/Print Documents"
- All documents are listed, can be downloaded and printed.

Viewing Screenings

- To begin, sign onto the Birth to Three or School District.
 - On the top of the page, it will tell you which program you have signed into.
- Click on Child Profiles tab in the green tool bar.
 - If looking for a specific child, fill out the top portion.
 - The bottom of the page lists the child profiles.
- Click on view all to see all of the children.
- Click on the child's name to see the screening.

Below are directions to set up Alerts so that you will be notified every time a screening has been assigned to your program.

My Alerts

As a Provider, you have the ability to set up personal alert messages regarding various ASQ Online functions, which can be sent to yourself via text message or email. These messages can be task reminders, screening alerts, and Family Access alerts. In addition, you can select your preferred time zone for texting and emailing.

NOTE: Standard text messaging rates apply to each text message alert received as provided in your wireless rate plan (contact your carrier for pricing plans and details). Email alerts will be subject to standard Internet access and usage charges imposed by your Internet service provider.

1. Go to profile on top.
2. Click on "My Alerts" on the left under "Quick Links".

ASQ:3 & ASQ: SE2

A Step by Step Guide for Providers

3. Click on Family Access Alert.
4. The last 2 choices allow you to schedule how and when you would like to be alerted when screenings are assigned to you.
5. If you choose to receive these messages at each occurrence, set the status to "On" from the status drop-down menu.
6. If you choose to receive these messages daily: In the "Time" column, select the time you wish to receive these alerts, from the drop-down menu.
7. If you choose to receive these messages weekly: In the "Time" column, select the day of the week you wish to receive these messages, from the "Day" drop-down menu. Then select the time of day you wish to receive these messages, from the "Time" drop-down menu.
8. To ensure you receive these messages, set the status to "On," from the "Status" drop-down menu.
9. Click the *Save Changes* button at the bottom of the page.

Notes:

If you choose to receive both an email and text message alert, you don't have to receive them both at the same time. You can customize the day and time you wish to receive each one.

If you have selected to be alerted via text message, you must have a mobile phone number saved in your profile.

To Determine the Screening Recommendations:

1. Check the follow up section on the Summary Sheet.
2. Check the notes section of the screening.
3. Reach out to the school district to determine progress in referral, however, the district requires a Release of Information to share this information and may be unable to provide it. (A Sample Release of Information can be found in the appendix.)

Appendix

Appendix

ASQ Links, Birth to Three, and School District Contacts

Release of Information Form, English

Release of Information Form, Spanish

Consent for Screening, English

Consent for Screening, Spanish

Invitation letters for each School District (listed in alphabetical order)

Invitation Letter, Spanish- MUST INSERT DISTRICT NAME AND LINKS

School & Community ASQ Partnership Agreement

Appendix

ASQ Links

February, 2020

<u>Birth to Three</u> Children 0 up to 35 Months of Age	
<u>English Link</u>	<u>Spanish Link</u>
https://www.asqonline.com/family/c84b52	https://www.asqonline.com/family/7dea9a
Point of Contact:	Susan Gamel- McCormick Email: Sue.Gamel-McCormick@delaware.gov Phone: 302-376-4404

<u>School District</u> Children 36-60 Months of Age	
<u>Appoquinimink School District</u>	
<u>English Link</u>	<u>Spanish Link</u>
https://www.asqonline.com/family/60e6af	https://www.asqonline.com/family/01f752
Point of Contact:	Meghan Townsend Email: childfind@appo.k12.de.us Phone: 302-376-4404

<u>Brandywine School District</u>	
<u>English Link</u>	<u>Spanish Link</u>
https://www.asqonline.com/family/4e042b	https://www.asqonline.com/family/b70f8b
Point of Contact:	Joan McNamara Email: childfind@bsd.k12.de.us Phone: 302-479-2600

<u>Caesar Rodney School District</u>	
<u>English Link</u>	<u>Spanish Link</u>
https://www.asqonline.com/family/77e922	https://www.asqonline.com/family/9abad1
Point of Contact:	Linda Davis Email: childfind@cr.k12.de.us Phone: 302-697-2173

<u>Cape Henlopen School District</u>	
<u>English Link</u>	<u>Spanish Link</u>
https://www.asqonline.com/family/db127d	https://www.asqonline.com/family/a593ec
Point of Contact:	Susan Berry Email: childfind@cape.k12.de.us Phone: 302-645-6686

<u>Capital School District</u>	
<u>English Link</u>	<u>Spanish Link</u>
https://www.asqonline.com/family/15f3cc	https://www.asqonline.com/family/3a290c
Point of Contact:	Pamela Nichols Email: childfind@capital.k12.de.us Phone: 302-857-4241

Appendix

<u>Christina School District</u>	
<u>English Link</u>	<u>Spanish Link</u>
https://www.asqonline.com/family/9bec47	https://www.asqonline.com/family/d73ba6
Point of Contact:	Tamara Love Email: childfind@christina.k12.de.us Phone: 302-454-2047 or 302-429-4175
<u>Colonial School District</u>	
<u>English Link</u>	<u>Spanish Link</u>
https://www.asqonline.com/family/87b4f3	https://www.asqonline.com/family/85e5ac
Point of Contact:	Jennifer Vikari and Marissa Pedicone Email: childfind@colonial.k12.de.us Phone: 302-429-4088
<u>Indian River School District</u>	
<u>English Link</u>	<u>Spanish Link</u>
https://www.asqonline.com/family/c8d8ee	https://www.asqonline.com/family/690106
Point of Contact:	Andrea King Email: childfind@irsd.k12.de.us Phone: 302-436-1070 ext 1163 302-732-1346
<u>Lake Forrest School District</u>	
<u>English Link</u>	<u>Spanish Link</u>
https://www.asqonline.com/family/43b5a4	https://www.asqonline.com/family/4e17bb
Point of Contact:	Dawn Troyer Email: childfind@lf.k12.de.us Phone: 302-284-9611 ext 123
<u>Laurel School District</u>	
<u>English Link</u>	<u>Spanish Link</u>
https://www.asqonline.com/family/fb9b0a	https://www.asqonline.com/family/239eb1
Point of Contact:	Kedra Deputy Email: childfind@laurel.k12.de.us Phone: 302-875-6105
<u>Milford School District</u>	
<u>English Link</u>	<u>Spanish Link</u>
https://www.asqonline.com/family/130fac	https://www.asqonline.com/family/a2e958
Point of Contact:	Jeri Turner Email: childfind@msd.k12.de.us Phone: 302-422-1650 ext 217 302-424-5474
<u>Red Clay School District</u>	
<u>English Link</u>	<u>Spanish Link</u>
https://www.asqonline.com/family/9f1da1	https://www.asqonline.com/family/975798
Point of Contact:	Karen Kozlowski Email: childfind@redclay.k12.de.us Phone: 302-992-5574

Appendix

<u>Seaford School District</u>	
<u>English Link</u>	<u>Spanish Link</u>
https://www.asqonline.com/family/85334a	https://www.asqonline.com/family/a51f9b
Point of Contact:	Lisa Doyle Email: childfind@seaford.k12.de.us Phone: 302-629-4587 ext. 1635
<u>Smyrna School District</u>	
<u>English Link</u>	<u>Spanish Link</u>
https://www.asqonline.com/family/480053	https://www.asqonline.com/family/ee9bbd
Point of Contact:	Carissa Stevens Email: childfind@smyrna.k12.de.us Phone: 302-659-6287
<u>Woodbridge School District</u>	
<u>English Link</u>	<u>Spanish Link</u>
https://www.asqonline.com/family/f900ff	https://www.asqonline.com/family/03c6ea
Point of Contact:	Adriana Ignudo Email: childfind@wsd.k12.de.us Phone: 302-337-7990 or 302-337-7998

Appendix

Release of Information

I, _____ give permission for information to be shared about my child between the child care and Birth to Three or School District.

Child Information	
Name:	DOB:
<input type="checkbox"/> I give permission for the child care noted below to communicate with the individuals and agencies below.	

Child Care Information	
Name:	Contact Person:
Phone Number:	Email:

Please check Child's Age Group:

- Birth to Three Program (Children under 35 months of age)
- Choose an item. (Children above 35 months of age insert district)

Information to be shared:

- Discuss follow up to ASQ screening
- Developmental Testing
- Individual Family Service Plan (IFSP)
- Individual Education Plan (IEP)

I give consent to share the information noted above.	
Parent Signature:	Date: Click here to enter a date.
Printed Name:	

Appendix

Liberación de información

Yo, _____, doy permiso para que se comparta información sobre mi hijo entre el cuidado de niños y el distrito de Birth to Three o School

Información del niño	
Nombre:	Fecha de nacimiento:
<input type="checkbox"/> Doy permiso para que el cuidado de niños mencionado a continuación se comunique con las personas y agencias a continuación.	

Información de cuidado infantil	
Nombre:	Persona de contacto:
Número de teléfono:	Email:

Por favor marque el grupo de edad del niño:

- Programa Birth to Three (Niños menores de 35 meses)
- Choose an item. (Niños mayores de 35 meses de edad insertan distrito)

Información a compartir:

- Discutir el seguimiento del examen ASQ
- Pruebas de desarrollo
- Plan de servicio familiar individual (IFSP)
- Plan de educación individual (IEP)

Doy mi consentimiento para compartir la información mencionada anteriormente.	
Firma de los padres:	Fecha: Click here to enter a date.
Nombre impreso:	

Appendix

Parent Consent to Screen Ages and Stages Questionnaires ASQ: 3/ASQ: SE-2

The first 5 years of life are very important for your children because this time sets the stage for success in school and later in life. During infancy and early childhood, your child will have many experiences and learn many skills. It is important to ensure that each child's development proceeds well during this period.

As part of consenting to do the ASQ screenings, I understand that screening information entered online will be shared with the Delaware Department of Education, Office of Early Learning, the Delaware Department of Public Health and Delaware Health and Social Services to determine overall developmental trends that will help with budget and resource decisions. Screening results will also be shared with your childcare provider, because they must keep track of completed developmental screenings (required by Delaware STARS) and your district of residence if there is a concern.

Please review the options listed below and place a check mark next to the one you choose for the screening program.

- I have read the information about the ASQ: 3 and ASQ:SE-2, and I wish to have my child participate in the screening program. I will fill out the questionnaire about my child's development and promptly return the completed questionnaires.
- I have read the information about the ASQ: 3 and ASQ:SE-2, and wish to have my child's teacher complete the questionnaires.
- I do not wish to participate. I have read the information about the ASQ: 3 and ASQ: SE-2 and understand the purpose of this program.

Child's Name: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____

Appendix

Consentimiento de los padres para la detección Cuestionarios de edades y etapas ASQ: 3 / ASQ: SE-2

Los primeros 5 años de vida son muy importantes para sus hijos porque esta vez sienta las bases para el éxito en la escuela y más adelante en la vida. Durante la infancia y la primera infancia, su hijo tendrá muchas experiencias y aprenderá muchas habilidades. Es importante asegurarse de que el desarrollo de cada niño continúe bien durante este período.

Como parte del consentimiento para realizar la evaluación de LA ASQ, entiendo que la información de cribado introducida en línea se compartirá con el Departamento de Educación de Delaware, la Oficina de Aprendizaje Temprano, el Departamento de Salud Pública de los Estados Unidos de Delaware, y para determinar generalmente tendencias de desarrollo que ayudarán con las decisiones presupuestarias y de recursos. Los resultados de la detección también se compartirán con su proveedor de cuidado infantil, ya que deben realizar un seguimiento de las pruebas de detección de desarrollo completadas (requeridas por los TESTAR sin embargo) y su distrito de origen si hay una preocupación.

Revise las opciones que se enumeran a continuación y coloque una marca de verificación junto a la que elija para el programa de selección.

- He leído la información sobre el ASQ: 3 y ASQ:SE-2, y deseo que mi hijo participe en el programa de detección. Llenaré el cuestionario sobre el desarrollo de mi hijo y devolveré rápidamente los cuestionarios completados.
- He leído la información sobre el ASQ: 3 y ASQ:SE-2, y deseo que el maestro de mi hijo complete los cuestionarios.
- No deseo participar. He leído la información sobre el ASQ: 3 y ASQ: SE-2 y entiendo el propósito de este programa.

El Nombre del niño: _____

Nombre del padre/tutor: _____

Firma impresa del padre/tutor: _____ Fecha: _____

Appendix

Dear Families,

Welcome to our screening and monitoring program. Because your child's first 5 years of life are so important, we want to help you provide the best start for your child. As part of this service, we provide the Ages & Stages Questionnaires, Third Edition (ASQ: 3), and the Ages and Stages: Social Emotional 2 (ASQ:SE:2) to help you keep track of your child's development. Developmental screening is very important, like vision and hearing screenings. The earlier delays are identified, the earlier they can be addressed before they grow larger.

The questionnaire will be provided at least one time per year. You will be asked to answer questions about some things your child can and cannot do. The questionnaire includes questions about your child's communication, gross motor, fine motor, problem solving, personal social skills and interactions with adults and children.

If the questionnaire shows that your child is developing without concerns, we will provide some ideas about how to encourage your child's development and provide the next questionnaire at the appropriate time. If the questionnaire shows some possible concerns, you will be contacted about getting a more involved evaluation for your child. Information will only be shared with other agencies with your written consent. We look forward to your participation in our program

Our district also collaborates with the Birth to Three Early Intervention program so that parents of infants and toddlers in our district can screen their child using the link provided below. When completing your child's profile, please answer the question, "Where does your child attend preschool?" by noting _____ . Please complete the screening by _____

Please use the following link for the Ages and Stages Screening:

Children birth to 35 months of age:

English : <https://www.asqonline.com/family/c84b52>

Spanish : <https://www.asqonline.com/family/7dea9a>

Children 36 Months to 60 months:

Appoquinimink School District Links (children 3-5)

English : <https://www.asqonline.com/family/60e6af>

Spanish: <https://www.asqonline.com/family/01f752>

Thank You.

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Spanish : <https://www.asqonline.com/family/7dea9a>

Children 36 Months to 60 months:

Brandywine School District Links (children 3-5)

English: <https://www.asqonline.com/family/4e042b>

Spanish: <https://www.asqonline.com/family/b70f8b>

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_____ . Please complete the screening by _____

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Children birth to 35 months of age:

English : <https://www.asqonline.com/family/c84b52>

Spanish : <https://www.asqonline.com/family/7dea9a>

Children 36 Months to 60 months:

Caesar Rodney District Links (children 3 – 5)

English: <https://www.asqonline.com/family/77e922>

Spanish: <https://www.asqonline.com/family/9abad1>

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_____ . Please complete the screening by _____

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Children 36 Months to 60 months:

Capital School District Links (children 3-5)

English: <https://www.asqonline.com/family/15f3cc>

Spanish: <https://www.asqonline.com/family/3a290c>

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Please use the following link for the Ages and Stages Screening:

Children birth to 35 months of age:

English : <https://www.asqonline.com/family/c84b52>

Spanish : <https://www.asqonline.com/family/7dea9a>

Children 36 Months to 60 months:

Christina School District Links (children 3-5)

English: <https://www.asqonline.com/family/15f3cc>

Spanish: <https://www.asqonline.com/family/3a290c>

Thank You.

Appendix

Dear Families,

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Please use the following link for the Ages and Stages Screening:

Children birth to 35 months of age:

English : <https://www.asqonline.com/family/c84b52>

Spanish : <https://www.asqonline.com/family/7dea9a>

Children 36 Months to 60 months:

Colonial School District Links (children 3-5)

English: <https://www.asqonline.com/family/87b4f3>

Spanish: <https://www.asqonline.com/family/85e5ac>

Thank You.

Appendix

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Please use the following link for the Ages and Stages Screening:

Children birth to 35 months of age:

English : <https://www.asqonline.com/family/c84b52>

Spanish : <https://www.asqonline.com/family/7dea9a>

Children 36 Months to 60 months:

Indian River Links (children 3-5)

English: <https://www.asqonline.com/family/c8d8ee>

Spanish: <https://www.asqonline.com/family/3c86a1>

Thank You.

Appendix

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Please use the following link for the Ages and Stages Screening:

Children birth to 35 months of age:

English : <https://www.asqonline.com/family/c84b52>

Spanish : <https://www.asqonline.com/family/7dea9a>

Children 36 Months to 60 months:

Lake Forrest Links (children 3-5)

English: <https://www.asqonline.com/family/43b5a4>

Spanish: <https://www.asqonline.com/family/4e17bb>

Thank You.

Appendix

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Please use the following link for the Ages and Stages Screening:

Children birth to 35 months of age:

English : <https://www.asqonline.com/family/c84b52>

Spanish : <https://www.asqonline.com/family/7dea9a>

Children 36 Months to 60 months:

Laurel School District Links (children 3 – 5)

English: <https://www.asqonline.com/family/fb9b0a>

Spanish: <https://www.asqonline.com/family/239eb1>

Thank You.

Appendix

Dear Families,

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Please use the following link for the Ages and Stages Screening:

Children birth to 35 months of age:

English : <https://www.asqonline.com/family/c84b52>

Spanish : <https://www.asqonline.com/family/7dea9a>

Children 36 Months to 60 months:

Cape Henlopen School District /Little Vikings (children 3-5)

English: <https://www.asqonline.com/family/db127d>

Spanish: <https://www.asqonline.com/family/a593ec>

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Appendix

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Please use the following link for the Ages and Stages Screening:

Children birth to 35 months of age:

English : <https://www.asqonline.com/family/c84b52>

Spanish : <https://www.asqonline.com/family/7dea9a>

Children 36 Months to 60 months:

Milford School District Links (children 3 – 5)

English: <https://www.asqonline.com/family/130fac>

Spanish: <https://www.asqonline.com/family/a2e958>

Thank You

Appendix

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Please use the following link for the Ages and Stages Screening:

Children birth to 35 months of age:

English : <https://www.asqonline.com/family/c84b52>

Spanish : <https://www.asqonline.com/family/7dea9a>

Children 36 Months to 60 months:

Laurel School District Links (children 3 – 5)

English: <https://www.asqonline.com/family/fb9b0a>

Spanish: <https://www.asqonline.com/family/239eb1>

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Appendix

Dear Families,

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Please use the following link for the Ages and Stages Screening:

Children birth to 35 months of age:

English : <https://www.asqonline.com/family/c84b52>

Spanish : <https://www.asqonline.com/family/7dea9a>

Children 36 Months to 60 months:

Red Clay School District Links (children 3 – 5)

English: <https://www.asqonline.com/family/9f1da1>

Spanish: <https://www.asqonline.com/family/c1a9c5>

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Please use the following link for the Ages and Stages Screening:

Children birth to 35 months of age:

English : <https://www.asqonline.com/family/c84b52>

Spanish : <https://www.asqonline.com/family/7dea9a>

Children 36 Months to 60 months:

Seaford District Links (children 3 – 5)

English: <https://www.asqonline.com/family/85334a>

Spanish: <https://www.asqonline.com/family/a51f9b>

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Appendix

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Please use the following link for the Ages and Stages Screening:

Children birth to 35 months of age:

English : <https://www.asqonline.com/family/c84b52>

Spanish : <https://www.asqonline.com/family/7dea9a>

Children 36 Months to 60 months

Smyrna District Links (children 3 – 5)

English: <https://www.asqonline.com/family/480053>

Spanish: <https://www.asqonline.com/family/ee9bbd>

Thank you.

Appendix

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Please use the following link for the Ages and Stages Screening:

Children birth to 35 months of age:

English : <https://www.asqonline.com/family/c84b52>

Spanish : <https://www.asqonline.com/family/7dea9a>

Children 36 Months to 60 months:

Woodbridge District Links (children 3 – 5)

English: <https://www.asqonline.com/family/f900ff>

Spanish: <https://www.asqonline.com/family/03c6ea>

Thank You.

Appendix

Querida familia,

Bienvenido a nuestro programa de detección y monitoreo. Debido a que los primeros 5 años de vida de su hijo son tan importantes, queremos ayudarlo a proporcionar el mejor comienzo para su hijo. Como parte de este servicio, proporcionamos los Cuestionarios de edades y etapas, Tercera edición (ASQ: 3) y Edades y etapas: Social Emocional 2 (ASQ: SE: 2) para ayudarlo a realizar un seguimiento del desarrollo de su hijo. El examen de desarrollo es muy importante, como los exámenes de visión y audición. Cuanto antes se identifiquen los retrasos, antes se podrán abordar antes de que crezcan.

El cuestionario se proporcionará al menos una vez al año. Se le pedirá que responda preguntas sobre algunas cosas que su hijo puede y no puede hacer. El cuestionario incluye preguntas sobre la comunicación de su hijo, motricidad gruesa, motricidad fina, resolución de problemas, habilidades sociales personales e interacciones con adultos y niños.

Si el cuestionario muestra que su hijo se está desarrollando sin preocupaciones, le proporcionaremos algunas ideas sobre cómo fomentar el desarrollo de su hijo y le proporcionaremos el próximo cuestionario en el momento adecuado. Si el cuestionario muestra posibles inquietudes, lo contactaremos para obtener una evaluación más complicada para su hijo. La información solo se compartirá con otras agencias con su consentimiento por escrito. Esperamos su participación en nuestro programa.

Nuestro distrito también colabora con el programa de intervención temprana Birth to Three para que los padres de bebés y niños pequeños en nuestro distrito puedan evaluar a sus hijos utilizando el enlace que se proporciona a continuación. Cuando complete el perfil de su hijo, responda la pregunta: "¿Dónde asiste su hijo al preescolar anotando _____? Complete el examen antes de _____"

Utilice el siguiente enlace para la detección de edades y etapas:

Niños desde el nacimiento hasta los 35 meses de edad:

Inglés: <https://www.asqonline.com/family/c84b52>

Español: <https://www.asqonline.com/family/7dea9a>

Niños de 36 meses a 60 meses:

Insert School District Here (niños 3-5)

Inglés: **Insert School District English Link Here**

Español: **Insert School District Spanish Link Here**

Gracias.

Appendix

SCHOOL & COMMUNITY ASQ PARTNERSHIP MEMORANDUM OF AGREEMENT

A School Business Partnership is solidified by a formal written and signed agreement called a MOA (Memorandum of Agreement) between the business or organization and the school. Although not legally binding, it is useful for clarifying the expectations of both parties and supports good communication.

The following pages are the main components of the agreement.

Suggestions: This agreement provides a sample for your district to use. Please use the fillable form and make changes as needed.

Note to Schools: If there are standard practices you do for your business partners, e.g. promote them in your newsletters, you can further personalize the MOA template to include that line automatically. Add in your complete contact information at the end to be reused every time you finalize a MOA.

Save your school's personalized template to your desktop!

Appendix

**DELAWARE
ASQ PARTNERSHIP**

BETWEEN

Click for Drop Down List

School District

AND

Click here to enter text.

Childcare Name

In _____ of 20___, discussions were held between

[Click here to enter text.](#), and

[Name, Title, and School of at least 1 representative from school]

[Click here to enter text.](#)

[Name, title and childcare from at least 1 representative from childcare]

From the discussions, the following was agreed:

_____ will:

(Childcare)

Objectives:

1. Work with families to complete the ASQ:3 and ASQ:SE:2 developmental screenings
2. Assure all screenings are entered online to the school district ASQ portal
3. Educate families regarding the importance of developmental screening

Refer to system as the “ASQ Partnership”

Other programs may be introduced as the needs of the school are identified and the capabilities of the business are matched.

_____ will:

(School District)

Appendix

Objectives:

1. Review ASQ:3 and ASQ:SE:2 developmental screenings
2. Share results of screening, developmentally appropriate activities, and developmental milestone information to families.
3. Work with families to make appropriate referrals
4. Place developmental screenings into the child care provider classroom.

Refer to system as the “ASQ Partnership”

Other programs may be introduced as the needs of the school are identified and the capabilities of the business are matched.

The ASQ Partnership will:

1. Improve follow up based on developmental screening
2. Assist in tracking referrals based on developmental screening
3. Increase communication and collaboration between school districts and early learning programs.

School District Partner Information:

Click here to enter text.	Click here to enter a date.
[Name of coordinator, principal or responsible party]	Date
Click here to enter text.	Click for Drop Down List
[Title]	[School District]
Click here to enter text.	
[School Mailing Address]	
Click here to enter text.	Click here to enter text.
[Phone]	[Email]

Childcare Partner Information:

Click here to enter text.	Click here to enter a date.
[Name of director, administrator, or responsible party]	Date
Click here to enter text.	Click here to enter text.
[Title]	[Childcare Name]
Click here to enter text.	
[Childcare Mailing Address]	
Click here to enter text.	Click here to enter text.
[Phone]	[Email]