



DEPARTMENT OF EDUCATION

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MEMORANDUM OF UNDERSTANDING

BETWEEN

Delaware Technical Community College

AND THE

DELAWARE DEPARTMENT OF EDUCATION
On Behalf of Local Education Agencies in the State Of Delaware*

July 2019 – June 2022
(Three-year Term)

The Delaware Department of Education (DDOE) and Delaware Technical Community College enter into this articulation agreement in order to facilitate the enrollment of students from the Delaware Animal Science and Management Career and Technical Education Program of Study into the Delaware Technical Community College.

Subject to terms of this agreement, a student who successfully completes the Delaware Animal Science and Management Career and Technical Education (CTE) Program of Study, which includes the following coursework: Foundations of Animal Science (FAS), Growth and Development of Domestic Animals (GDDA), Domestic Animal Management (DAM) will be granted advanced standing in the Agriculture, BS program at Delaware Technical Community College (DTCC).

When a student completes the following coursework as part of an approved Career and Technical Education program at the secondary level – then the student may enter DTCC in the Agriculture program with advanced standing in the following course(s) – and earn the following number of credits –

Table with 6 columns: Program of Study Courses or Requirements, Academic Course Prerequisites, DTCC Course Code, DTCC Course Title, Number of Credits, Type of Advanced Standing. Row 1: Animal Science and Management, [blank], AGS 204, Animal Science, 3 Credits, • Articulation

The terms of this agreement are as follows:

Delaware Local Education Agency will:

- Submit and have approved a Delaware Animal Science and Management Career & Technical Education (CTE) program of study proposal;
• Offer the Delaware Animal Science and Management CTE program of study as stated in the program proposal;

- Communicate details of the CTE program and this agreement to all stakeholders, which includes but is not limited to – local education agency staff, business and industry partners, principals, school counselors, teaching staff, parents, and students;
- Provide opportunities for students to complete a supervised agricultural experience (SAE) OR career development event (CDE) in the field of animal science
- Identify an Animal Science and Management contact person at the local education agency central office who will communicate with Delaware Technical Community College regarding this agreement; and

Students will:

- Complete the entire Delaware Animal Science and Management CTE program of study by successfully completing all required courses;
- Earn a “B” letter grade in all Delaware Animal Science and Management CTE program of study courses and maintain an overall grade point average of 2.5;
- Complete and present documentation of a supervised agricultural experience (SAE) OR career development event (CDE) in the field of animal science;
- Receive a high school diploma;
- Meet all academic prerequisites as defined above and within the program of study;
- Meet the admission dates and procedures that apply to all new students at DTCC – applies to local education agencies that choose to offer the CTE coursework listed above through articulation;
- Apply within five years of high school graduation to be accepted; and
- Provide a copy of their official transcript and/or attainment of industry recognized credential upon request.

Delaware Technical Community College will:

- Award the appropriate number of academic and/or technical credits upon completion of the student’s requirement – as specified in this agreement and upon appropriate review of the student’s transcript and standing at the college or university;
- Supply the designee from the LEA with a list of opportunities to meet the supervised agricultural experience (SAE) requirement upon request. (Contact Dr. Daniele Kidd dkidd@dtcc.edu to request information.)
- Ensure credits are recorded on the student’s transcript;
- Communicate details of this agreement to all stakeholders, which includes but is not limited to – academic leadership, department chair(s), faculty and adjunct faculty, customer service staff, program managers, career development office, and admissions; and
- Provide the Delaware Department of Education with the number of students matriculating from the Delaware CTE program of study into Agriculture, BS with advanced standing and the number of credits previously earned.

Delaware Technical Community College (DTCC) will work with staff from the Delaware Department of Education to support Career & Technical Education programs and provide local education agencies with technical assistance and information to help students matriculate to DTCC. The Admissions Office of DTCC will work with students to assist in the registration process.

For Delaware Technical Community College :

Justina M. Sapna 5/20/19
Justina Sapna
Vice President for Academic Affairs

Mark T. Brainard
Mark T. Brainard, President

For Department of Education:

Monica Minor Gant 4/21/19
Monica Minor Gant, Ph.D.
Associate Secretary, Academic Support

Charles A. Longfellow
Charles A. Longfellow
Associate Secretary, Operations Support

MCB

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