

Delaware Reciprocity

Information for Educators Holding Credentials in Another State

If you are an educator who holds **Licensure** or **Certification** in another state and wish to apply for **Delaware** credentials, you will need to register and apply online for Delaware Licensure and Certification. The **License** allows you to teach in Delaware, and the **Certificate** identifies the subject(s) you may teach or the position you may hold (counselor, social worker, administrator). You may apply for multiple Certificates.

<https://www.doe.k12.de.us/certification>

Delaware Issues Three Licenses:

- Initial License for educators with less than four years of verified credentialed teaching experience.
- Continuing License for educators with four or more years of verified credentialed teaching experience.
- Advanced License for holders of National Board Certified Teachers (NBCT) certification.

Apply in DEEDS

Complete the online DEEDS application for Licensure and Certification. There is a non-refundable \$100 application fee.

- To apply: <https://education.delaware.gov/educators/educator-credentialing/deeds/>
- If you have multiple content areas on your out-of-state license, you must apply for each area separately in DEEDS. The \$100 fee will only be charged one time.

Submit Required Documentation

Official Transcripts - Send official (sealed, unopened) transcripts for **all** degrees and coursework directly to Licensure and Certification. DOE only accepts transcripts from regionally accredited colleges/universities.

Copy of Educator Credentials - Send a copy of the credentials you earned from your state's Department of Education. Educators who hold a *full and current* license/certificate in another U.S. state (including District of Columbia, Guam, and Puerto Rico) will be issued a comparable Delaware license/certificate.

Delaware does **not** accept the following Credentials as reciprocal:

- ◆ Certificates of Eligibility
- ◆ Intern Certificates
- ◆ Conditional Certification
- ◆ Substitute Teacher License
- ◆ Private School License
- ◆ Endorsements

This information is provided as a summary only. For more detailed and current information for out-of-state applicant (reciprocity): <https://www.doe.k12.de.us/Page/3504>.

NOTE: If your out-of-state credential is valid beyond the expiration date listed on your license or certificate, you must have the issuing State Department of Education submit a letter verifying your credential is still current and valid.

NOTE: If your out-of-state credential is accepted or is not accepted in Delaware under reciprocity, you may still need to submit:

- Student teaching on an official transcript (or proof if does not appear on transcript).
- Praxis II is required for most Certificates.
 - Link to DE Praxis tests: <http://www.ets.org/praxis/de/requirements>; and use **reporting code R7065** to have ETS send official scores electronically to Delaware.
- For Certificates requiring American Council on the Teaching of Foreign Languages (ACTFL), Language Testing International administers the ACTFL tests:
www.languagetesting.com.
- Any other documentation needed to meet licensure and certification requirements.

Work History - Some applications require verification of credentialed experience. If you have state-credentialed teaching experience in a **full-time (non-substitute) K-12 teaching position** outside of DE, please submit verification on **Form E**. Other non-teaching areas will use **Form E/NT** for verification. Both forms can be found at: <https://www.doe.k12.de.us/Page/3484>.

Complete the top section, and then submit the correct form to your prior school district or charter school personnel office for completion. The section listing verification of successful evaluations **must** be completed (checked off “yes” or “no”); and the school district or charter personnel office must mail or email (DEEDS@doe.k12.de.us) the completed form directly to Licensure and Certification.

Questions?

Answers to most questions can be found:

<https://www.doe.k12.de.us/certification>

If additional assistance is needed, email:

DEEDS@doe.k12.de.us

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