



DIAA State Tournament Manual – Winter Season

TO: Member School Administrators and Athletic Directors; Field Hockey and Volleyball Coaches and Officials; and Members of the Media

FROM: David Baylor, DIAA Executive Director
2024-2025 DIAA Winter Sport Committees: Indoor Track & Field, Boys and Girls Swimming and Diving, Boys Basketball, Girls Basketball, Boys Wrestling

The 2025 DIAA Winter State Tournament Manual is intended to provide you with detailed information concerning the organization and administration of these State Championships.

A thorough review of the general information pertinent to all of the tournaments and the specific information for each sport should familiarize you with these events.

The rules and procedures contained in this manual are applicable only to the 2025 DIAA Winter Season State Championships and are not intended to govern subsequent championships or to be binding on future committees.

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The Committees sincerely hope that these 2025 DIAA State Championships will be a tremendous success in all respects.

For the most up to date tournament information, please visit the DIAA website, www.education.delaware.gov/diaa



General Information

The following items are applicable to each of the 2024 DIAA Fall Sport State Tournaments. Items specific to the organization and administration of the specific sport Championships are located in separate sections of this manual.

Item 1. Management

- A. The tournaments will be managed by special committees appointed by the DIAA Board of Directors and the Executive Director.
- B. The committees in consultation with the Executive Director, are authorized to resolve any situation not covered by the regulations in the General Information or specific information sections of this manual.
- C. Changes in tournament format or the criteria and procedures for selecting and seeding the participating teams/individuals are subject to the approval of the DIAA Board of Directors.

Item 3. Sponsorship

- A. The DIAA will organize, conduct, and underwrite the costs of the tournaments and will receive all proceeds.
- B. All expenditures must be pre-approved by the DIAA Executive Director.
 1. No vouchers will be approved unless an itemized statement of cost accompanies the request for payment.
 2. No vouchers received after the end of the fiscal year (June 15, 2025) will be paid.

Item 4. Eligibility

- A. Eligibility rules as stipulated in the current version of the DIAA Official Handbook will be strictly enforced.

Item 5. Contest Rules

- A. DIAA is affiliated with the National Federation of State High School Associations. The playing rules promulgated by the NFHS for indoor track & field, Swimming & Diving, Boys and Girls Basketball and Boys Wrestling, except as modified by the DIAA Board of Directors, will be in effect for all tournament contests.

Item 6. Sportsmanship and Spectator Conduct

- A. Member schools are required to conduct all their athletic affairs in a spirit of good sportsmanship.
- B. The administrators, athletic directors, and coaches of the participating schools are expected to: actively promote good sportsmanship and appropriate crowd behavior, stress the importance of demonstrating respect for the contest officials and the opposing team, and emphasize the need for proper conduct by spectators at all venues. School administrators are expected to be proactive in preventing unsportsmanlike behavior and to deal with it promptly and decisively if it occurs at the contest.
- C. The coaches and athletes of the participating schools are expected to observe the highest standards of sportsmanship and ethical behavior.
- D. Spectator Guidelines and Conduct:
 1. Drones, banners, flags (with the exception of the Flag of the United States of America, and the State of Delaware), and signs are prohibited at all tournament contests. Other decorations that do not block spectator, press or team sightlines may be used with permission of and at the discretion of the Executive Director and the Sports Committee.

2. Streamers, confetti, and other paper debris are also prohibited.
3. Sirens, horns, bells, buzzers, whistles or any other artificial or mechanical noise-making devices are strictly forbidden at all **indoor** events.
4. The use of any noise making device that simulates game controls devices (whistles, air horns etc.) is strictly forbidden at **all** contests.
5. All cheers should stress the spirit of good sportsmanship. Use only positive cheers that encourage your team. Profane, derogatory or obscene chants and taunting will not be tolerated and may result in ejection from the event.
6. Behavior such as fans reading newspapers or turning their backs during player introductions, booing or heckling the contest officials, and being disrespectful to the opposing cheerleaders is unsportsmanlike behavior and is not to be tolerated at DIAA athletic events and may result in ejection from the event.
7. Face paint is permitted, but body paint is not. A shirt, top, etc. must be worn at all times.
8. Spectators must remain in the assigned seating section. Spectators are not permitted on the playing surface at any time. Any spectator that enters the playing surface, field and/or area will be ejected from the event.

Item 7. Soliciting, Promotional Activities, and Merchandising

- A. Soliciting and promotional activities, e.g., public address announcements, signs, banners, display or sign-up tables, and the distribution of printed materials are prohibited at all tournament playing sites without the consent of DIAA Executive Director.
- B. Only vendors authorized by DIAA Executive Director will be permitted to sell merchandise at tournament playing sites.

Item 8. Raffles and 50/50 Drawings

- A. Raffles, 50/50 drawings, and other games of chance are prohibited at all tournaments playing sites without the consent of DIAA Executive Director.

Item 9. Bench and Sideline Personnel

- A. DIAA requires that all school personnel on the sidelines or in the team bench area be members of the official team party. This includes anyone acting as a team manager. Anyone not properly credentialed may be removed from the team bench or sidelines.

Item 10. Media Policy for State Tournament Events

- A. Media Email List: Media personnel wishing to receive press releases and information regarding DIAA events must submit their name, media outlet, phone number and email address to DIAA at diaa@doe.k12.de.us
- B. Tournament Media Credentials
 1. Media personnel wishing to cover DIAA events must request working credentials from the DIAA Office in accordance with the DIAA media and media credential policy. DIAA media credentials are only authorized for DIAA State Tournament events and must abide by all sport specific rules related to restricted areas.
 2. DIAA will provide credentials to representatives of an accredited media organization recognized by DIAA for the sole purpose of providing access to cover a DIAA Tournament Event. Because of demand, credentials will be issued on a priority system. Facility size is a determining factor. All requests may not be honored. To request credentials, complete the form on the DIAA website (https://education.delaware.gov/diaa/diaa_for/media/). Accredited media organizations should have a tax ID number and submit this requested information by completing the media credentials request form.

3. DIAA credentialing is for use solely in connection to news and editorial coverage of the event. Any non-editorial, commercial or other unauthorized use of any transmission, picture, film, videotape, audiotape, writing, drawing or other depiction of any game, game action, game information, player interview or other stadium activity, and any non-editorial or commercial use of the DIAA mark or logo is prohibited without prior specific approval of the DIAA Executive Director.
 4. The DIAA may deny or revoke credentials for noncompliance with DIAA policies; and for conduct for which, there are reasonable grounds to believe, violate state or federal law, or constitute a breach of professional ethics.
 5. The DIAA will identify working for the media at each event site. No member of the media without authorization of the DIAA Marketing/Communications representative and/or the Executive Director will be permitted in authorized media areas only. Anyone violating this rule is subject to having their media credential revoked and may be subject to ejection from the venue.
- C. Broadcasting/Photographing
1. DIAA retains exclusive rights to the permission to broadcast and photograph all tournament games and no party may do so without the consent of the DIAA Executive Director. The DIAA must be contacted, in writing or by e-mail, for permission to cablecast, telecast, web cast (video stream) live or on a delayed basis, or photograph a State Tournament Event or any part of a State Tournament Event.
 2. Broadcast agreements are available upon request and will be awarded to those companies that meet DIAA State Tournament broadcast criteria. Questions or concerns can be directed to the DIAA Marketing/Communications representative at 302-857-3365.
 3. All broadcasting/photography must be in accordance with current NFHS Rules for that sport. All access to the field, course, and court area for the purposes of videotaping or photography will be conducted according to the current NFHS rules for that sport. Persons photographing or videotaping a State Tournament Event, and stations cable casting, telecasting, or web casting (video streaming) a State Tournament Event must remain in the areas that have been designated for spectators, sports photographers, schools, cable/television stations, or Internet video broadcasters. If that area is not known to them, they must seek out a DIAA Tournament Committee member to be shown the designated area.
 4. Persons cable casting, telecasting, photographing, videotaping, or web casting (video streaming) a State Tournament Event shall not stand on any unsafe or potentially hazardous physical object or facility.
 5. Persons cable casting, telecasting, photographing, videotaping, or web casting (video streaming) a State Tournament Event shall not interfere with the visibility and comfort of spectators, shall not present a safety hazard to spectators, and shall not disrupt, disturb, or interfere with the competition or with an individual competitor.
- D. Photograph Reproduction
1. Credentialed media personnel may not sell photos and/or video from state tournaments, except by bona fide newspaper offices (or the official website of the newspapers).
 2. Spectators are permitted to photograph and/or video contests for personal use only. No image of any contest may be reproduced without the written consent of the student-athlete being photographed. Photographs and/or videos taken by spectators may not be sold.
 3. School personnel may photograph and/or video contests for school use only in publications such as yearbooks, school websites, school newsletters, etc. provided they have received permission from the DIAA Executive Director and school principal.
 4. Freelance photographers who are not affiliated with a bona fide media outlet will not be credentialed for state tournament contests.
 5. All other photography of DIAA tournament games is strictly for the purpose of news and editorial

coverage of the event. No other photographs or any other visual material taken at a DIAA event may be sold without express written consent of the DIAA.

- E. Media Entrance: Members of the media must display current DIAA Media credentials to gain access to all State Tournament Events. Bags and equipment may be inspected for security purposes.
- F. Press Area: A designated press area will be made available for members of the media to view and report on State Tournament Events when available or possible. Members of the media should contact the site coordinator prior to an event for access to phone lines, Ethernet or wireless access. The DIAA will do its best to provide this when available.

Item 11. Video by Spectators

- A. Spectators are permitted to video contest for personal use only. The reproduction, distribution and sale of spectator video is prohibited without the consent of DIAA Executive Director
- B. Videos may be used in accordance with current NFHS Rules for that sport.
- C. Spectators will be allowed to video a game in their seat provided they use handheld camcorders and do not block the view of other spectators or interfere with the game. Tripods are only permitted in the top row of the bleachers.
- D. Neither DIAA nor the host site will be liable for theft or damage to spectator videotaping equipment or injury due to the use of such equipment.
- E. The host site is not obligated to provide power for spectator videotaping equipment.

Item 12. Prohibiting the Use of Drones (Unmanned Aircraft Systems or UAS's)

- A. Unless granted special permission by the DIAA Executive Director, the use of drones (UAS), for any purpose, is not permitted at any DIAA State Tournament Event. This prohibition applies to all fields of play, courts, arena, mats, gym floor or pool, and covers a ban on the entire facility being used as part of the DIAA event, including the spectator stands and parking areas.

Item 13. Transportation Reimbursement, Parking and Spectator Buses

- A. Each participating school may be reimbursed at a rate of 75¢ per mile for one bus. Reimbursements will be made only for actual mileage traveled; no reimbursement will be made for band and spectator buses or for team meals and lodging. The school must submit a voucher to DIAA to be reimbursed for transportation. All reimbursement requests must be submitted to the DIAA office within fifteen day from the date the transportation occurred.



DIAA 2025 Indoor Track Tournament Manual

TO: Member School Administrators and Athletic Directors; Indoor Track Coaches and Officials; and Members of the Media

Colleagues:

The 2025 DIAA Indoor Track State Tournament Manual is intended to provide you with detailed information concerning the organization and administration of this Championship.

A thorough review of the general information pertinent to all of the tournaments and the specific information for each sport should familiarize you with these events.

The rules and procedures contained in this manual are applicable only to the 2025 DIAA Indoor Track Championship and are not intended to govern subsequent championships or to be binding on future committees.

The Committees sincerely hope that the DIAA Indoor Track State Championships will be a tremendous success in all respects.

For the most up to date tournament information, please visit the DIAA website, www.education.delaware.gov/diaa

Thank you,

DIAA Track and Field Committee

DIAA Track and Field Committee Members

Committee Member Name	Affiliation	Title
Jim Fischer, Chair	Public Member	Coach
George Pepper	Rules Interpreter	
Rick Schuder	Charter School of Wilmington	Coach
Tim Byrne	Salesianum School	Coach
Patrick Castagno	Tatnall School	Coach
Antwain Flowers	A.I. DuPot High School	Coach
Katrina Holloway	Conrad Schools of Sciences	Coach
Dick Wolf	Delaware Sports Club	Official
Marnie Giunta	Padua Academy	Coach
Brittany Keller	Ursuline Academy	Coach
Pat Pollock	Public Member	
Chuck Klous	Public Member	
Jen Cawthern	Cape Henlopen High School	Coach
Pat McCoy	Public Member	
John Amery	Technical Delegate	

2025 DIAA BOYS' AND GIRLS' INDOOR TRACK & FIELD STATE CHAMPIONSHIP MEET

Specific Information

Item 1. Governing Rules

The rules as stipulated in the current edition of the NFHS Track and Field Rules Book and the DIAA Official Handbook will be in effect.

Item 2. Location, Date and Starting Times

- A. The 2025 DIAA Indoor Track State Championships will be held at the University of Pennsylvania on Saturday, **February 22, 2025**. The meet time will be **9:00 am – 3:00 pm**. Please do not arrive earlier.
- B. The meet schedule will be posted to the [DIAA Indoor Track Sport page](#) when available.
- C. If the meet is postponed due to inclement weather, or other circumstances beyond the control of DIAA and the Committee, the make-up date and location will be announced once determined by DIAA and the Committee.

Item 3. Entry Fees and Procedures

- A. The last date of competitions permitted is February 24, 2025. This date is after the entry deadline and the championship meet. The entry deadline for the state championship is Monday, **February 17, 2025** at 7:00 PM.
- B. All state meet entries will be done using MileSplit and the entry deadline is **February 17, 2025** at 7:00 PM.
- C. Events and performances should be listed exactly as recorded at the meet with the seeding committee making the conversions.
 1. Auto times are listed to the hundredth. Hand times are only listed to the next higher tenth and are never listed in hundredths. Hand times listed to the hundredth will not be accepted and may be considered a Sportsmanship issue. Coaches must note a Hand Time by adding an “h” after the time (ie: 3:20.4h).
 2. Any performances considered as qualifying performances must be listed on the official results for the meet.
 3. All Times for Events under 400m submitted for Qualifying Times must be Times recorded Using Fully Automatic Timing **ONLY**. No Hand Times for these Events will be accepted for Qualifying Marks.
 4. Times from the 3000m, the Mile, 1500m and 60m sprints will be accepted as qualifying times for the 3200m, 1600m, and 55m sprints respectively, provided unconverted times are reported according to meet guidelines. Times from the 300m may be used for the 200m; 500m and 600m Times used for 400m and 1000m used for 800m (These must be FAT Times). Coaches must submit performances as actual times performed and reported, Committee will handle conversion of marks. Failure to do this may result in entry not being accepted. All Hand Times must be noted by adding an “h” after the time.
 5. Coaches must identify “Short Track (tracks under 200m) Performances in their Qualifying Notes. Coaches add a note of “ST” after the reported time.
- D. Relay teams should be entered listing all relay personnel and possible alternates. Coaches should enter up to eight athletes per relay. The actual participants will be listed on the card handed in at the time of the event. If an athlete is not on the team’s roster submitted on MileSplit, at Registration the relay team will be disqualified.
 1. There will be no additional entries on meet day. An athlete must be on the team’s submitted roster to participate in a relay.

- E. If athletes are submitted to the State Meet in multiple events without the knowledge of whether they would be accepted in any of those events AND with the possibility that they could be accepted in all of the events, the coach must submit an email to Jim Fischer (fischline70@gmail.com) and John Amery (jamerusp@aol.com) stating which events they would accept in the event that they are accepted in some or all the events. e.g. An athlete is entered in the 800m, 1600m, and 3200m, hoping to get into one of the events. If the athlete is accepted in two or all three of the events and does not wish to be in all three, the coach needs to send the email stating what their wishes are for that athlete.

Item 4: Entry Procedures Timeline

- A. **Friday, February 7th, 2025:** Email addresses and cell numbers for the Head Girls’ Coach, Head Boys’ Coach, and Athletic Director from each school due to John Amery (jamerusp@aol.com).
- B. **Monday, February 17th** at 7:00 PM: Entries due at MileSplit.com (<http://de.milesplit.com/>) including an email to John Amery (jamerusp@aol.com) and Jim Fischer (fischline70@gmail.com) about entry withdrawal if athlete is accepted in multiple events.
- C. **Monday, February 17th** at 8:00 PM: Email entries separately to each team (including athletes who may not make the meet)
- D. **Tuesday, February 18th** at Noon: Corrections / Scratches to entry list due no later than 12 Noon to John Amery (jamerusp@aol.com). These are your Final Entries.
- E. **Tuesday, February 18th** at 7:00 PM: Seeding Meeting (virtual meeting)
- F. **Tuesday, February 18th** at 10:00 PM: Complete list of Top 16 entries with performances posted and emailed to coaches.
- G. **Wednesday, February 19th** at 8:00 AM: Heat Sheets finalized and sent to Coaches.

Item 5: Entry Limitations and Requirements

- A. The top 16 Entries in Descending Order will be accepted in each event. Pole vault and High Jump will have minimum entry Standards.
- B. Flights and heats will be filled by coach’s submission of an athlete’s performance. Flights and heats will be filled by descending order up to the entry limit number.
Some events may not reach the entry level if there are not enough times submitted to fill the entry limit.
- C. Performances in any 2024-2025 Winter Season DIAA sanctioned **Indoor** meet may be used to meet the qualifying standards.
 - 1. These performances must be documented and will be checked by the DIAA track committee. Coaches must submit performances as actual times performed and reported, Committee will handle conversion of marks. Failure to do this may result in entry not being accepted. All Hand Times must be noted by adding an “h” after the time. **Short Track Performances must be noted on Competitor’s Entry Marks (“ST” after entered mark).**
- D. A contestant may be entered in a total of four events and a school may enter a maximum of three contestants per individual event and one team per relay race. All team entries in the 4 x 200 meter relay and the 4 x 400 meter relay will be accepted. **Top 16 4x800m Relay Teams will be accepted based on Qualifying Times.**

Event	Girls’ Standards			Boys’ Standards			Entry Limit
	Automatic	sub 200m track	Minimum	Automatic	sub 200m track	Minimum	
55m hurdles (FAT Only)	9.30			8.30			16
60m hurdles (FAT Only)	10.14			9.16			
55 meters (FAT Only)	7.50			6.70			16
60 meters (FAT Only)	8.18			7.30			
200 meters (FAT Only)	26.50	26.76		23.00	23.30		16
300 meters (used for 200m)	42.40			36.80			
400 meters	1:01.60	1:02.00		51.85	52.37		16
500 meters (400m)	1:21.31			1:08.44			
600 meters (400m)	1:42.26			1:26.07			
800 meters	2:25.0	2:25.71		2:03.50	2:04.46		16
1000 meters (800m)	3:11.40			2:43.02			
1500 meters* (Conv)	5:02.71			4:17.07			
1600 meters	5:25.00	5:26.00		4:36.00	4:39.25		16
Mile * (Conv)	5:26.89			4:37.60			
3000 meters* (Conv)	11:03.16			9:27.22			
3200 meters	11:52.00	11:53.40		10:09.00	10:11.88		16
2 Mile* (Conv)	11:56.13			10:12.53			

Long Jump	16' 8"			20' 11"			16
Triple Jump	33' 9"			40' 9"			16
High Jump	4' 10"		4' 6"	5' 10"		5' 6"	16
Shot Put	32' 6"			43' 8"			16
Pole Vault	8' 0"		6' 6"	10' 6"		8' 6"	16
Top 16 Qualifying Times will be required in the 4x800 Relay							

Item 6. Order of Events and Time Schedule (Tentative & Subject to Change)

- A. The order of events and time schedule will be announced at a date closer to the event and will be subject to be approved by the host site facility.
- B. Field Events will consist of 3 trials and Top 9 Competitors will advance to a 3 attempt Final. (other than HJ and Pole Vault).

Item 7. Equipment

- A. No pyramid spikes over ¼ inch are permitted.
- B. Blocks will be provided in the 55 meter hurdles, 55 meter dash, 200 meter dash, 400 meter dash and available for sprint relays (4x200 and 4x400).
- C. Teams must provide their own batons for the relays.

Item 8. Admission

- A. Complimentary admission
 - 1. Participating schools will receive complimentary admission for all those members of the Official School Party listed on the official roster as submitted to DIAA before the championship. The Official School Party is defined as players, coaches, managers, scorers/statisticians, trainer, as listed on the team’s website4sports.
 - 2. No additional complimentary tickets will be issued to schools.
 - 3. One (1) bus driver per vehicle used for the Official School Party will be admitted free of charge.
- B. Paid Admission
 - 1. Ticket sales and spectator capacity limits are at the discretion of the host site and facility. If tickets are available for purchase for the championships event(s), all tickets will be purchased through GoFan, DIAA’s official ticketing partner, unless otherwise noted.
 - 2. Tickets for DIAA state tournament events can be found by visiting <https://gofan.co/app/school/DIAA>
 - 3. Fans MUST have a smart phone or mobile device to show and redeem purchased tickets for entry into DIAA Championship events.
 - 4. Children four (4) years and younger will be admitted without charge to events.
 - 5. Ticket prices and fees are subject to change per approval by the DIAA Board of Directors.
 - 6. No refunds will be given for tickets purchased but not used.
 - 7. These ticket prices do not include any additional fees.
 - 8. There is no re-admittance for this event. If you leave the venue, you must pay again to re-enter.
 - 9. Spectator policies will be followed per the State’s Orders, DPH guidelines and in accordance with the host facility’s approved DPH plan.

Item 9. Responsibilities of Participating Schools

- A. Supervision
 - 1. All team members must be in the designated team areas when not competing.
 - 2. Coaches must supervise their team members at all times. Athletes are NOT to be in the bleacher area near the finish line.
 - 3. Once Competition begins – No Warm up allowed On Competition Track
- B. Participating schools will review all Championship information as distributed by DIAA. Additionally, participating schools will complete and submit all Pre-Championship information as requested by the DIAA and adhere to the provided deadlines. Championship meet rosters should be completed and submitted to the DIAA as instructed. Member schools are solely responsible for contacting DIAA with any changes to the submitted championship meet eligibility rosters.
- C. Participants should arrive on time at the championship venue.

Item 10. Locker Rooms

- A. Locker room facilities are not available. Contestants must come dressed.
- B. The NFHS rules pertaining to uniforms will be enforced without exception. There will be an initial “team warning” concerning uniform violations, then immediate disqualification upon infractions of any NFHS rule.

Item 11. Awards

- A. The following awards will be given:
 - 1. Team: Trophies will be awarded to the first and second-place teams in both girls' and boys' competition.
 - 2. Individual: Medals will be presented to the first three finishers in each event (4 medals per relay team).
- B. The championship award ceremony will be dependent upon the approved host facility plan and at the DIAA office discretion.
- C. No awards other than those authorized by the Committee will be presented at any time during the tournament.
- D. Live meet results can be found posted online by visiting <https://www.milesplit.com/live-results>
- E. Crown Trophy of Glasgow DIAA Championships Student Athlete Academic Award
 - 1. An academic award will be given the top 15 indoor track championship academic females and top 15 academic male student athletes that meet the award criteria.
 - 2. Nominations for the student athlete academic awards should be submitted when prompted by the DIAA office.
 - 3. Selection criteria for the award is as follows:
 - a. Student-athlete must be at least a sophomore academically and athletically in the sport of indoor track.
 - b. Student-athlete must have been at the school for a least a year to receive the Award
 - c. Student-athlete is an active member on the roster and eligible for the Championship
 - d. Student-athlete only eligible to receive the academic award once during the sport Championship
 - e. Student-athlete must have a 3.2 GPA and on the active team Championship Roster

Item 12. Team and Spectator Areas

- A. The infield and track will be restricted to coaches, competing athletes in uniform, meet officials, committee members, DIAA officials, staff, and those individuals with a valid DIAA Media Pass (2024-2025). There will be no parents, spectators, non-athletes, athletes not in the next events will not be allowed in the Infield.
- B. Spectators will follow all guidelines and regulations per the host facility.
- C. Coaching boxes may be provided for all field events when space allows. Coaches must supervise their team members at all times.

Item 13. Music Players

- A. Large music players, receivers or radios are not permitted at the meet so as not to disrupt the public address announcements to the participants, coaches, and officials.
- B. Small, personal music players are permissible with headphones or ear buds only.

Item 14. Order of Events and Time Schedule (TENTATIVE & Subject to Change)

RUNNING EVENTS

12:00	NOON	GIRLS	55M HURDLES	2 HEATS	16	SEMIS
12:05	PM	BOYS	55M HURDLES	2 HEATS	16	SEMIS
12:10	PM	GIRLS	55 METERS	2 HEATS	16	SEMIS
12:15	PM	BOYS	55 METERS	2 HEATS	16	SEMIS

FINALS

12:20	PM	GIRLS	4 X 800M RELAY	UNSEDED HEAT		ON TIME
12:35	PM	GIRLS	4 X 800M RELAY	SEDED HEAT		ON TIME
12:50	PM	BOYS	4 X 800M RELAY	UNSEDED HEAT		ON TIME
1:10	PM	BOYS	4 X 800M RELAY	SEDED HEAT		ON TIME
1:25	PM	GIRLS	55M HURDLES	1 HEAT	8	FINAL
1:35	PM	BOYS	55M HURDLES	1 HEAT	8	FINAL
1:40	PM	GIRLS	55 METERS	1 HEAT	8	FINAL
1:45	PM	BOYS	55 METERS	1 HEAT	8	FINAL
1:50	PM	GIRLS	4 X 200M RELAY	3/4 HEATS		ON TIME
2:05	PM	BOYS	4 X 200M RELAY	3/4 HEATS		ON TIME
2:10	PM	GIRLS	1600 METERS	2 HEATS		ON TIME
2:35	PM	BOYS	1600 METERS	2 HEATS		ON TIME

2:50	PM	GIRLS	400 METERS	3 HEATS	ON TIME
3:00	PM	BOYS	400 METERS	3 HEATS	ON TIME
3:15	PM	GIRLS	800 METERS	2 HEATS	ON TIME
3:35	PM	BOYS	800 METERS	2 HEATS	ON TIME
3:45	PM	GIRLS	200 METERS	5 HEATS	ON TIME
3:55	PM	BOYS	200 METERS	5 HEATS	ON TIME
4:10	PM	GIRLS	3200 METERS	1 HEAT	FINAL
4:25	PM	BOYS	3200 METERS	1 HEAT	FINAL
4:40	PM	GIRLS	4 X 400M RELAY	3 HEATS	ON TIME
5:00	PM	BOYS	4 X 400M RELAY	3 HEATS	ON TIME
5:15	PM	END OF MEET			

FIELD EVENTS

12:00 NOON	GIRLS LONG JUMP	12:00 NOON-	BOYS POLE VAULT
2:00 PM	GIRLS POLE VAULT	2:00 PM -	BOYS LONG JUMP
12:00 NOON	GIRLS SHOT PUT	1:00 PM -	BOYS SHOT PUT
2:00 PM	GIRLS TRIPLE JUMP	12:00 NOON-	BOYS HIGH JUMP
12:00 NOON	GIRLS HIGH JUMP	12:00 NOON-	BOYS TRIPLE JUMP

NOTE WELL: Check-in for FIELD EVENTS will be ended 15 minutes before the start of the event. Any athlete who is not checked in at that time, will not participate in the event. All participants in running events (or Coaches) must declare their intent to participate at least one hour prior to the event. At that time the event will be seeded, and any runner (or Coach) who does not declare at least one hour prior to the event will not be seeded and will not run. All seeded runners should then check in when their event is called to get heat and lane assignments.



DIAA 2025 Swimming and Diving Championship Manual

TO: Member School Administrators and Athletic Directors; Coaches and Officials; and Members of the Media

Colleagues:

This championship manual is intended to provide detailed information concerning the organization and administration of the swimming and diving championship.

The rules and procedures contained in this manual are applicable only to 2025 DIAA State Championships and are not intended to govern subsequent championships or to be binding on future committees.

The Committee sincerely hopes that the DIAA Swimming and Diving State Championship will be a tremendous success in all respects.

For the most up to date tournament information, please visit the DIAA website, www.education.delaware.gov/diaa

Thank you,

DIAA Swimming & Diving Committee

This version last edited 12/1/2024

2025 DIAA BOYS' AND GIRLS' SWIMMING AND DIVING CHAMPIONSHIP MEET

Committee Members

Mike Hart, Chair	Salesianum School
Bob Evancho	William Penn High School (retired)
Joe Huggins	DSDOA Official
Aerin Donovan	Sussex Central School
Kim Habbert	Christiana High School
Greg Shivery	Newark Charter School
Fred Killian	DSDOA Official
Dave Oswinkle	Archmere Academy
Mike Morton	Newark Charter School
Bill Geppert	Cape Henlopen High School (coach)
Theresa Repole	Newark Charter School
Chip Hannig	Salesianum School (coach)
Matt Donovan	Sussex Vo-Tech High School
Rich Szvitch	Retired
Kent Steeves	DIAA NFHS Swimming and Diving Rules Interpreter

The 2025 DIAA Swimming & Diving Championships will be conducted under restrictions and guidelines as issued by the University of Delaware. If additional or modified restrictions and/or guidelines are issued prior to the Championships, those restrictions/guidelines will apply and may result in required changes to the policies and procedures in this document. The University of Delaware has specific protocol which will be in effect throughout the meet. Failure to comply with any of the protocols established could result in the disqualification of an individual or a team from the meet, subject to review by the Meet Committee.

Item 1. Sites, Dates and Times

A. Diving Preliminary Round (Boys and Girls): Tuesday, February 18, 2025, at Thomas McKean High School (tentative)

5:30-6:00 pm	*Diving sheet corrections
5:30-7:00 pm	*Diving practice
7:00-8:30 pm	*Preliminary Diving, 8 rounds, top (8) divers advance

B. Girls Preliminary Events: Wednesday, February 19, 2025, at University of Delaware

3:30-5:00 pm	Competitors stamped for entry
4:30-5:00 pm	Coaches' meeting
4:30-5:50 pm	Swimming warm-up
6:00-10:00 pm	Preliminary swimming. Swimmers advance top 16 places to Championships.

C. Boys Preliminary Events: Thursday, February 20, 2025, at University of Delaware

3:30-5:00 pm	Competitors stamped for entry
4:30-5:00 pm	Coaches' meeting
4:30-5:50 pm	Swimming warm-up
6:00-10:00 pm	Preliminary swimming. Swimmers advance top 16 places to Championships.

D. Girls Championship Events: Saturday, February 22, 2025, at University of Delaware

9:30-10:00 am	Competitors stamped for entry
10am-10:50 am	Swimming and diving warm-up
11am -2:00 pm	Championship Swimming and Diving competition. Consolation (B-Final) and Finals (A-Final) heats for swimmers; Finals diving (3 rounds) for divers

E. Boys Championship Events: Saturday, February 22, 2025, at University of Delaware

4:30-5:00 pm	Competitors stamped for entry
5:00-5:50 pm	Swimming and diving warm-up
6:00-9:00 pm	Championship Swimming and Diving competition. Consolation (B-Final) and Finals (A-Final) heats for swimmers; Finals diving (3 rounds) for divers.

Each Team will have a 25-minute warm-up period prior to the Preliminaries sessions. Teams will be notified of their assigned period prior to the session. Warm-up at the Championship sessions will be an open warm-up.

Item 2. Order of Events

- A. The Preliminaries and Championship swimming events will be conducted in the following order:
- | | |
|---------------------------------------------------|-----------------------------|
| 1. 200 yd Medley Relay | 7. 100 yd Freestyle |
| 2. 200 yd Freestyle | 8. 500 yd Freestyle |
| 3. 200 yd Individual Medley | 9. 200 yd Freestyle Relay |
| 4. 50 yd Freestyle | 10. 100 yd Backstroke |
| 5. Diving (Championships only)
Break / Warm-up | 11. 100 yd Breaststroke |
| 6. 100 yd Butterfly | 12. 400 yd. Freestyle Relay |

At Championships, the Consolation (B-Final) heat will precede the Finals (A-Final) heat.

- B. Medley Relay entries may include up to six (6) swimmers but must include a minimum of four (4) swimmers that will be eligible to participate on the relay. Freestyle Relay entries for each of the 200 Free Relay and the 400 Free Relay may include up to five (5) swimmers but must include a minimum of four (4) swimmers that will be eligible to participate on the relay. The four (4) swimmers that are to compete on each relay will be designated at the competition and may differ at Prelims and Finals provided that all swimmers designated to compete have been included on the initial entry.

No swimmer may compete in more than four (4) total events at the championships. Prelims and Finals are considered the same meet – when a swimmer competes in a relay at either Prelims or Finals, that counts as an event for that swimmer. Note: a swimmer may compete on all three relays only if they have not been entered in two individual events.

Relay entry times must be equal to or faster than the Qualifying Time and must be representative of the swimmers that are entered in the relay. The entry time may be a meet competitive time by any four of the entered swimmers. A composite entry time may be used if a combination of the entered swimmers has not competed together during the current season. Composite entry times may consist of split times from a relay or the initial leg of a longer race (i.e., an initial 50- split time in a 100- distance race.) Composite entry times are subject to review by the Meet Committee. Composite split times may not be based on a Team time trial event.

Item 3. Qualifying Standards

- A. The following times (or scores) must have been achieved in an official interscholastic high school meet during the 2024-25 season. “Consideration times” will be considered for participation in Individual events; there will be no “Consideration Time” entries for the Relay events.
- B.

Event	Qualifying Times				Consideration Times (Yards)	
	Girls		Boys		Girls	Boys
	Yards	Meters	Yards	Meters		
200 Medley Relay	2:17.89	2:33.89	2:02.09	2:16.19	N/A	N/A
200 Freestyle	2:15.49	2:30.09	2:05.29	2:18.79	2:17.49	2:07.29
200 Ind Medley	2:32.09	2:48.79	2:20.59	2:36.19	2:34.09	2:22.59
50 Freestyle	28.19	31.29	25.09	27.89	28.69	25.99
100 Butterfly	1:10.29	1:18.09	1:03.19	1:10.39	1:11.29	1:04.19
100 Freestyle	1:02.29	1:09.29	55.79	1:01.99	1:03.29	56.79
500 / 400 Freestyle	6:03.99	5:19.29	5:44.19	5:02.19	6:08.99	5:49.19
200 Free Relay	2:00.59	2:19.69	1:49.99	2:02.09	N/A	N/A
100 Backstroke	1:10.49	1:18.29	1:04.99	1:12.19	1:11.49	1:05.99
100 Breaststroke	1:20.69	1:29.69	1:10.79	1:18.59	1:21.69	1:11.79
400 Free Relay	4:44.99	5:17.49	4:14.99	4:43.09	N/A	N/A
Diving	125 pts		125 pts		N/A	N/A

- Swimmers or relays achieving a time equal to or faster than the above Qualifying Times will be entered into the event.
- Divers must have achieved the above qualifying score in a 6-dive program during the current season.
- Note: Qualifying Time for the following events have been changed for 2025: Boys – 200 Free Relay, 400 Free Relay. QT

are subject to review each year by the Meet Committee.

4. After seeding all swimmers having a Qualifying time, additional swimmers having achieved the Consideration time in an Individual event will be entered to the extent necessary to fill any open lanes in the slower heat(s) of an event. Swimmers will be added in the order of their Consideration time, faster times first. In the event of a tie among swimmers with the same Consideration time for the last open lane, random selection will be used.
 5. If there are no open lanes in an Individual event after seeding of those swimmers with a Qualifying time, no swimmers with Consideration times will be added.
- C. A swim Team must participate in at least five (5) high school dual meets conducted under NFHS rules and meet conditions during the current season to be eligible to participate in the 2025 DIAA Swimming and Diving State Championships.
 - D. A swim team member who has been in continuous school attendance since the start of the Winter sports season must be listed on his/her school's swimming eligibility report for the 2024-25 school year and must satisfy all other DIAA eligibility requirements in order to be eligible to compete in the DIAA Swimming and Diving State Championships.
 - E. The above requirements do not apply to a swim team member who was recovering from injury at the start of the Winter sports season, who enters their school during the Winter sports season due to a change of residence, or who was academically ineligible and regained his/her eligibility during the Winter sports season. Such student must compete in at least one official high school meet for their school and satisfy all other DIAA eligibility requirements.

Item 4. Entry Fees

- A. Entry fees for the 2025 DIAA Swimming and Diving State Championships are **\$50.00** for each separate Girls and Boys team. Entry fees should be paid by the school with their – 2024-25 Member Dues.

Item 5. Entry Procedure

- A. Entries for the 2025 DIAA Swimming and Diving State Championships will be submitted electronically. Each team will receive specific instructions from the Swim Committee on the procedure for submitting entries.
- B. A copy of each team's Eligibility Report and all addenda must be on file in the DIAA office.
- C. The number of allowable entries shall be as stated in Rule 3-1 and 3-2 of the NFHS Rulebook for championship meets. Each Team is allowed a maximum of four (4) entries in an individual event and one (1) entry in a relay event. Each competitor may be entered in no more than two (2) individual events and may compete in no more than four (4) total events. For relay events, additional swimmers eligible to participate on the relay may be listed as stated in Item 2-B above, but it will only count as an event for the four (4) swimmers that compete on the relay whether at Prelims and/or Finals.
- D. Entries will close promptly at 12:00 midnight on Tuesday, February 11, 2025. Teams may modify or update their entries at any time during this period. Complete entry information will be sent to each Team no later than January 15, 2025.
- E. Following the entry deadline, each school's Athletic Director will have twenty-four (24) hours to correct or modify their Team's entries. All such changes must be made through the Swim Committee. Procedures to review the entries will be sent by email to each Athletic Director.
- F. All entry times must be from the current season and must meet the qualifying standards in Item 3. Entry times are subject to verification by the Swim Committee.
- G. Diving sheets must be signed by both the coach and diver and should be e-mailed or delivered to Michael Hart (mhart@salesianum.org) or Kent Steeves (OfficialKent@gmail.com) by Friday, February 14, 2025.
- H. Teams having the Hy-Tek Team Manager program may be able to submit their entries using a TM Export file. Teams not using the TM program will have to enter their roster of eligible athletes as part of the entry process.

Item 6. Seeding

- A. Seeding will be done in accordance with the current NFHS Swimming and Diving Rulebook (Rule 5.3)

Item 7. Errors

- A. Coaches will be informed by February 14, 2025, of any errors and the corrections that were necessary.

Item 8. Eligibility

- A. Only competitors submitted via the proper entry procedure and whose eligibility has been certified on a regular DIAA eligibility report that has been signed by the Athletic Director and Principal (or Acting Principal) are eligible to compete in the Tournament.

Item 9. Scoring

- A. Scoring (16 places) for each event, except Diving, shall be as follows:
 1. Individual Events: Finals: 20,17,16,15,14,13,12,11 Consolations: 9,7,6,5,4,3,2,1
 2. Relays Finals: 40,34,32,30,28,26,24,22 Consolations: 18,14,12,10,8,6,4,2
- B. Results of the Finals (A-Final) heat in each swimming event will determine 1st through 8th places; results of the Consolation (B-Final) heat in each swimming event will determine 9th through 16th places. No competitor in the Consolation heat may score higher than 9th place in an event.

- C. Diving – No team points will be scored in this event.

Item 10. Declared False Start (DFS)

- A. A competitor (or relay) may take a DFS and withdraw from an event during the Preliminaries by giving written notice to the Referee prior to the start of the first heat of the event; a competitor (or relay) may take a DFS and withdraw from an event during the Championships (A- or B-Final) by giving written notice to the Referee prior to the start of the consolation heat of the preceding event.
- B. Any competitor or relay team that does not compete in an event that they are scheduled to participate in at Preliminaries will be considered to have submitted a Declared False Start for that event.
- C. A Declared False Start will count as an event for the competitor but will incur no further penalty.

Item 11. Championship Qualifiers

- A. Swimmers having the eight fastest times in the preliminary round of an event will qualify for the Finals heat (A-Final) at Championships; swimmers having the next eight fastest (9th through 16th) times in the preliminary round will qualify for the Consolation heat (B-Final) at Championships.
- B. In the case of a tie for the last qualifying position in either the Finals or Consolation heat, a swim-off will be conducted to determine the qualifier. In the case of a tie for places within either heat, swimmers will be seeded randomly among the tied positions.
- C. Two alternates with the next fastest times at preliminaries will be listed at Championships and may compete in the Consolation heat when vacant lanes occur. In the event of a vacancy in the Finals (A-Final) heat, the fastest qualifier in the Consolation heat will be moved to the Finals heat. These advancements require that adequate notice has been provided to Meet Management.
- D. Divers with the eight highest scores after the Preliminary round will advance to the Finals round. The divers with the next two highest scores will qualify as alternates.

Item 12. Awards

The following awards will be given:

- A. A Championship Trophy will be awarded to each of the Girls and Boys Team scoring the most total points in their respective Championships.
- B. A Runner-up Trophy will be awarded to each of the Girls and Boys Team scoring the second highest total points in their respective Championships.
- C. Individual Medals will be presented to the top three competitors in each event, including relays and diving. Awards will be presented at Championships following the Diving event, the 200 Free Relay event and at the conclusion of the session.
- D. Duplicate awards will be presented in the case of ties.
- E. Crown Trophy of Glasgow DIAA Swim Championships Student Athlete Academic Award
 - 1. An academic award will be given to up to fifteen (15) student athletes of each gender that meet the award criteria as outlined below.
 - 2. The names will be announced during the break following the 50-Free event at each Preliminary session. Awards will be distributed by the DIAA at the completion of the winter championships.
 - 3. Nominations for the Student Athlete Academic Award should be submitted when prompted by the DIAA office.
 - 4. Selection criteria for the award is as follows:
 - a. Student-athlete must be at least a sophomore academically and athletically in the sport of swimming.
 - b. Student-athlete must have been at the school for a least a year to receive the award.
 - c. Student-athlete is an active member on the roster and a meet participant.
 - d. Student-athletes are only eligible to receive the academic award once during the sport championship.
 - e. Student-athlete must have a 3.2 GPA.

Item 13. Admission

- A. Paid Admission
 - 1. Student (grades K-12) and adult admission is \$10.00 for Preliminaries (Wednesday/Thursday sessions) and Championships (Saturday Finals sessions).
 - 2. All tickets will be purchased through GoFan, DIAA's official ticketing partner, unless otherwise noted.
 - 3. Tickets for DIAA state tournament events can be found by visiting <https://gofan.co/app/school/DIAA>
 - 4. Fans MUST have a smart phone or mobile device to show and redeem purchased tickets for entry into DIAA Championship events.
 - 5. Fans should purchase tickets in advance of the championship events. There will be no cash ticket sales on-site at the championships.
 - 6. Children four (4) years and younger will be admitted without charge to all sessions and should have an accompanying free ticket through GoFan.
 - 7. Ticket prices and fees are subject to change per approval by the DIAA Board of Directors.
 - 8. No refunds will be given for tickets purchased but not used.

9. All tickets will be coded to admit the holder only to the event specified.
 10. No tournament passes will be sold.
- B. Complimentary Admission
1. Participating schools will receive complimentary admission for all those members of the Official School Party who are submitted as a team entry into the meet.
 - a. Due to the University of Delaware guidelines, three (3) coaches from each team will be admitted and permitted on the pool deck for the Preliminaries sessions, and four (4) coaches from each team will be admitted and permitted on the pool deck for the Finals sessions. Each Coach must either be listed on the Websites4Sports page for Coaches by February 1 or be confirmed and approved by the school's AD when requested by DIAA prior to the championship.
 2. Media representatives with a current and official 2024-25 media credential who would like to cover the meet in person should RSVP with the DIAA office when prompted and are expected to adhere to any host facility guidelines.
 - a. Media/photographers may stand where permitted as designated by the Meet Director.

Item 14. Meet Management

- A. The DIAA Swim Committee and Meet Director will assume responsibility for all aspects of meet management.
- B. All coaches, team members and managers must be checked-in prior to being admitted to the facility.
- C. Each team must remain in the area assigned to their team at the facility and is responsible for removing all trash and debris before leaving the area.
- D. A coach or faculty representative of the participating school must accompany all competitors on the pool deck throughout the Tournament. Club coaches or parents are not permitted to assume the responsibility of a school coach and are not allowed on the pool deck.
- E. **Attendance at the coaches meeting at 4:30 pm on Wednesday, February 19 is mandatory for all Girls team coaches; attendance at the meeting on Thursday, February 20 is mandatory for all Boys team coaches.**

Item 15. Tournament Rules

- A. A coach or school representative must be on the pool deck at all times when the school has competitors present. Coaches are required to display their deck pass when on the pool deck.
- B. All competitors must be identified by their coach and be stamped prior to being admitted to the pool deck.
- C. The Hospitality area is for coaches, officials and meet workers only; competitors are not permitted in this area.
- D. Due to limited seating capacity, **no competitors will be permitted in the stands.**
- E. Competitors must wear shoes and appropriate warm-up apparel if they wish to go to the building gym to meet parents.
- F. No swimmers or coaches (except those competitors in the upcoming heats) will be permitted to congregate behind the starting blocks. The area must be kept clear.
- G. All competitors are required to be appropriately attired during the awards presentations. Competitors must wear appropriate team warm-ups or shirts; the wearing of hats, gloves, boots, etc. is prohibited during the awards presentations.

Item 16. DIAA Championship Records

- A. **All existing DIAA Championship Records prior to and including the 2024 Championships will remain in effect. Beginning in 2025, a DIAA Championship Record can only be set in the specific named event and cannot be set as an initial split in another event.**

Item 17. Postponement

- A. The dates and/or times of the tournament may change due to weather, road conditions, or any other unforeseeable set of circumstances. Rescheduling may depend on the availability of the pool at the host facility and could require competing on a Sunday or a holiday. Coaches will be notified of any changes to the meet date or time(s) by their Athletic Director.

Item 18. Parking and Building Entrance for Meet

- A. All schools will be sent detailed instructions for drop-off/pick-up procedures.
- B. Spectators are reminded of the UD and City of Newark parking restrictions. Please observe all signs.
- C. The lobby area of the Natatorium must be kept clear of any athletes, spectators, or team personnel standing. All socializing will be held in Gym #1. DIAA Championship Apparel sales will be located in Gym #1.



DIAA 2025 Girls and Boys Basketball Tournament Manual

TO: Member School Administrators and Athletic Directors; Basketball Coaches and Officials; and Members of the Media

Colleagues:

The 2025 Girls and Boys Basketball State Tournament Manual is intended to provide you with detailed information concerning the organization and administration of these State Championships.

A thorough review of the general information pertinent to all of the tournaments and the specific information for each sport should familiarize you with these events.

The rules and procedures contained in this manual are applicable only to the 2025 DIAA Winter State Championships and are not intended to govern subsequent championships or to be binding on future committees.

The Committees sincerely hope that the DIAA Basketball State Championships will be a tremendous success in all respects.

For the most up to date tournament information, please visit the DIAA website, www.education.delaware.gov/diaa

Thank you,

DIAA Girls Basketball Committee DIAA

Boys Basketball Committee

This version last edited 1/8/2025



General Information

The following items are applicable to each of the 2025 DIAA Winter Sport State Tournaments. Items specific to the organization and administration of the specific sport Championships are located in separate sections of this manual.

Item 1. Authorization

- A. The Delaware Interscholastic Athletic Association authorized state tournament competition in boys' basketball (May 19, 1966) and girls' basketball (November 16, 1972) by voting for approval on the dates indicated.

Item 2. Management

- A. The tournaments will be managed by special committees appointed by the DIAA Board of Directors and the Executive Director.
- B. The committees in consultation with the Executive Director, are authorized to resolve any situation not covered by the regulations in the General Information or specific information sections of this manual.
- C. Changes in tournament format or the criteria and procedures for selecting and seeding the participating teams/individuals are subject to the approval of the DIAA Board of Directors.

Item 3. Sponsorship

- A. The DIAA will organize, conduct, and underwrite the costs of the tournaments and will receive all proceeds.
- B. All expenditures must be pre-approved by the DIAA Executive Director.
 - 1. No vouchers will be approved unless an itemized statement of cost accompanies the request for payment.
 - 2. No vouchers received after the end of the fiscal year (June 15, 2025) will be paid.

Item 4. Eligibility

- A. Eligibility rules as stipulated in the current version of the DIAA Official Handbook will be strictly enforced.

Item 5. Contest Rules

- A. DIAA is affiliated with the National Federation of State High School Associations. The playing rules promulgated by the NFHS for field hockey, soccer, football, girls' volleyball and cross country, except as modified by the DIAA Board of Directors, will be in effect for all tournament contests.

Item 6. Sportsmanship and Spectator Conduct

- A. Member schools are required to conduct all their athletic affairs in a spirit of good sportsmanship.
- B. The administrators, athletic directors, and coaches of the participating schools are expected to: actively promote good sportsmanship and appropriate crowd behavior, stress the importance of demonstrating respect for the contest officials and the opposing team, and emphasize the need for proper conduct by spectators at all venues. School administrators are expected to be proactive in preventing unsportsmanlike behavior and to deal with it promptly and decisively if it occurs at the contest.
- C. The coaches and athletes of the participating schools are expected to observe the highest standards of sportsmanship and ethical behavior.
- D. Spectator Guidelines and Conduct:
 - 1. Drones, banners, flags (with the exception of the Flag of the United States of America, and the State of Delaware), and **signs** are prohibited at all tournament contests. Other decorations that do not block spectator, press or team sightlines may be used with permission of and at the discretion of the Executive Director and the Sports Committee.
 - 2. Streamers, confetti, and other paper debris are also prohibited.

3. Sirens, horns, bells, buzzers, whistles or any other artificial or mechanical noise-making devices are strictly forbidden at all **indoor** events.
4. The use of any noise making device that simulates game controls devices (whistles, air horns etc.) is strictly forbidden at **all** contests.
5. All cheers should stress the spirit of good sportsmanship. Use only positive cheers that encourage your team. Profane, derogatory or obscene chants and taunting will not be tolerated and may result in ejection from the event.
6. Behavior such as fans reading newspapers or turning their backs during player introductions, booing or heckling the contest officials, and being disrespectful to the opposing cheerleaders is unsportsmanlike behavior and is not to be tolerated at DIAA athletic events and may result in ejection from the event.
7. Face paint is permitted, but body paint is not. A shirt, top, etc. must be worn at all times.
8. Spectators must remain in the assigned seating section. Spectators are not permitted on the playing surface at anytime. Any spectator that enters the playing surface, field and/or area will be ejected from the event.

Item 7. Soliciting, Promotional Activities, and Merchandising

- A. Soliciting and promotional activities, e.g., public address announcements, signs, banners, display or sign-up tables, and the distribution of printed materials are prohibited at all tournament playing sites without the consent of DIAA Executive Director.
- B. Only vendors authorized by DIAA Executive Director will be permitted to sell merchandise at tournament playing sites.

Item 8. Raffles and 50/50 Drawings

- A. Raffles, 50/50 drawings, and other games of chance are prohibited at all tournaments playing sites without the consent of DIAA Executive Director.

Item 9. Bench and Sideline Personnel

- A. DIAA requires that all school personnel on the sidelines or in the team bench area be members of the official team party. This includes anyone acting as a team manager. Anyone not properly credentialed may be removed from the team bench or sidelines.

Item 10. Media Policy for State Tournament Events

- A. Media Email List: Media personnel wishing to receive press releases and information regarding DIAA events must submit their name, media outlet, phone number and email address to DIAA at diaa@doe.k12.de.us
- B. Tournament Media Credentials
 1. Media personnel wishing to cover DIAA events must request working credentials from the DIAA Office in accordance with the DIAA media and media credential policy. DIAA media credentials are only authorized for DIAA State Tournament events and must abide by all sport specific rules related to restricted areas.
 2. DIAA will provide credentials to representatives of an accredited media organization recognized by DIAA for the sole purpose of providing access to cover a DIAA Tournament Event. Because of demand, credentials will be issued on a priority system. Facility size is a determining factor. All requests may not be honored. To request credentials, complete the form on the DIAA website (https://education.delaware.gov/diaa/diaa_for/media/). Accredited media organizations should have a tax ID number and submit this requested information by completing the media credentials request form.
 3. **Media Credential Policy for Student Photographers:** Please note that DIAA does not issue media credentials to individuals under 18 years of age. Student photographers interested in covering DIAA tournament events must be appointed as a school media representative by their school's Athletic Director. The appointed student's name must be submitted to DIAA for approval prior to the start of the tournament. A School Media Credential will only grant access to tournament games in which the student's school is a participant.
 4. DIAA credentialing is for use solely in connection to news and editorial coverage of the event. Any non-editorial, commercial or other unauthorized use of any transmission, picture, film, videotape, audiotape,

writing, drawing or other depiction of any game, game action, game information, player interview or other stadium activity, and any non-editorial or commercial use of the DIAA mark or logo is prohibited without prior specific approval of the DIAA Executive Director.

5. The DIAA may deny or revoke credentials for noncompliance with DIAA policies; and for conduct for which, there are reasonable grounds to believe, violate state or federal law, or constitute a breach of professional ethics.
6. The DIAA will identify working for the media at each event site. No member of the media without authorization of the DIAA Marketing/Communications representative and/or the Executive Director will be permitted in authorized media areas only. Anyone violating this rule is subject to having their media credential revoked and may be subject to ejection from the venue.

C. Broadcasting/Photographing

1. DIAA retains exclusive rights to the permission to broadcast and photograph all tournament games and no party may do so without the consent of the DIAA Executive Director. The DIAA must be contacted, in writing or by e-mail, for permission to cablecast, telecast, web cast (video stream) live or on a delayed basis, or photograph a State Tournament Event or any part of a State Tournament Event.
2. Broadcast agreements are available upon request and will be awarded to those companies that meet DIAA State Tournament broadcast criteria. Questions or concerns can be directed to the DIAA Marketing/Communications representative at 302-857-3365.
3. All broadcasting/photography must be in accordance with current NFHS Rules for that sport. All access to the field, course, and court area for the purposes of videotaping or photography will be conducted according to the current NFHS rules for that sport. Persons photographing or videotaping a State Tournament Event, and stations cable casting, telecasting, or web casting (video streaming) a State Tournament Event must remain in the areas that have been designated for spectators, sports photographers, schools, cable/television stations, or Internet video broadcasters. If that area is not known to them, they must seek out a DIAA Tournament Committee member to be shown the designated area.
4. Persons cable casting, telecasting, photographing, videotaping, or web casting (video streaming) a State Tournament Event shall not stand on any unsafe or potentially hazardous physical object or facility.
5. Persons cable casting, telecasting, photographing, videotaping, or web casting (video streaming) a State Tournament Event shall not interfere with the visibility and comfort of spectators, shall not present a safety hazard to spectators, and shall not disrupt, disturb, or interfere with the competition or with an individual competitor.

D. Photograph Reproduction

1. Credentialed media personnel may not sell photos and/or video from state tournaments, except by bona fide newspaper offices (or the official website of the newspapers).
2. Spectators are permitted to photograph and/or video contests for personal use only. No image of any contest may be reproduced without the written consent of the student-athlete being photographed. Photographs and/or videos taken by spectators may not be sold.
3. School personnel may photograph and/or video contests for school use only in publications such as yearbooks, school websites, school newsletters, etc. provided they have received permission from the DIAA Executive Director and school principal.
4. Freelance photographers who are not affiliated with a bona fide media outlet will not be credentialed for state tournament contests.
5. All other photography of DIAA tournament games is strictly for the purpose of news and editorial coverage of the event. No other photographs or any other visual material taken at a DIAA event may be sold without express written consent of the DIAA.

E. Media Entrance: Members of the media must display current DIAA Media credentials to gain access to all State Tournament Events. Bags and equipment may be inspected for security purposes.

F. Press Area: A designated press area will be made available for members of the media to view and report on State Tournament Events when available or possible. Members of the media should contact the site coordinator prior to an event for access to phone lines, Ethernet or wireless access. The DIAA will do its best to provide this when available.

Item 11. Video by Spectators

- A. Spectators are permitted to video contest for personal use only. The reproduction, distribution and sale of spectator video is prohibited without the consent of DIAA Executive Director
- B. Videos may be used in accordance with current NFHS Rules for that sport.
- C. Spectators will be allowed to video a game in their seat provided they use handheld camcorders and do not block the view of other spectators or interfere with the game. Tripods are only permitted in the top row of the bleachers.
- D. Neither DIAA nor the host site will be liable for theft or damage to spectator videotaping equipment or injury due to the use of such equipment.
- E. The host site is not obligated to provide power for spectator videotaping equipment.

Item 12. Prohibiting the Use of Drones (Unmanned Aircraft Systems or UAS's)

Unless granted special permission by the DIAA Executive Director, the use of drones (UAS), for any purpose, is not permitted at any DIAA State Tournament Event. This prohibition applies to all fields of play, courts, arena, mats, gym floor or pool, and covers a ban on the entire facility being used as part of the DIAA event, including the spectator stands and parking areas.

Item 13. Transportation Reimbursement, Parking and Spectator Buses

Each participating school may be reimbursed at a rate of 75¢ per mile for one bus. Reimbursements will be made only for actual mileage traveled; no reimbursement will be made for band and spectator buses or for team meals and lodging. The school must submit a voucher to DIAA to be reimbursed for transportation. All reimbursement requests must be submitted to the DIAA office within fifteen day from the date the transportation occurred.

DIAA Girls' Basketball Committee Members

Committee Member Name	Affiliation	Title
Ruth Lajoie, Chair	Public Member	New Castle
Layne Drexel, Secretary	DIAA	NFHS State Basketball Interpreter
Rick Shea	Padua Academy	Athletic Director
Terre Taylor	Appoquinimink School District	Administrator
Dr. Josette McCullough	Public Member	Kent
Joe Papili	Public Member	New Castle
Jalyn Powell	Delmar High School	Coach
Michael Snead	IAABO Board #11	Official
Shirelle Tingle	IAABO Board #129	Official
Stephanie Tolson-Scott	Polytech High School	Coach
Emma Trammell	Seaford Middle School	Coach
Monick Foote	William Penn High School	Coach
Constance Johnson	Public Member	Kent
Alycia Jefferson	MOT Charter	Athletic Director
Ronny Jones	NDBO	Official

DIAA 2025 Girls' Basketball Tournament Manual

Specific Information

Item 1. Tournament Dates

- A. The 2025 DIAA Girls' Basketball State Tournament will be held on the following dates.

Round	Date
Round One	TBD
Round Two	TBD
Quarterfinals	TBD
Semifinals	Wednesday, March 5, 2025
Finals	Sunday, March 9, 2025

- B. These dates are subject to change if there is a site availability issue, or due to circumstances beyond the control of the Committee.

Item 2. Tournament Sites

- A. Game sites for all rounds of the tournament will be chosen by DIAA & the committee.
1. Operations will be based on the host site facility plan.
 2. The semifinals and the championship game will be played in the Bob Carpenter Center at the University of Delaware, if available.
 - a. Alternate sites will be determined by DIAA & the committee.
 3. The Committee considers the following criteria when selecting a host site:
 - a. Seating capacity for First and Second Round games is at least 500 persons. Seating capacity for all other rounds is at least 800 persons.
 - b. Seating on both sides of the gymnasium, is preferred,
 - c. Floor conditions,
 - d. Security of site,
 - e. Parking availability,
 - f. Locker room facilities for teams and officials

Item 3. Starting Times

- A. DIAA & the Committee will determine the starting time for all games throughout the tournament.
- B. Teams may arrive at the playing site no earlier than one (1) hour before the scheduled start of their game.

Item 4. Tournament Field

- A. The 2025 DIAA Girls' Basketball State Championship tournament field will be comprised of the following twenty-four (24) teams: the qualifying Conference/Flight/Division Champions from Blue Hen Flight A, Blue Hen Flight B, Henlopen North, Henlopen South, the Diamond State Conference, the Independent Conference, and eighteen (18) at-large teams or more if needed to fill out the 24-team bracket.
- B. Eligible Teams:
 - 1. All teams must meet the criteria established by DIAA Regulation 1024 9.0 to be eligible for tournament consideration.
 - 2. Teams may play a maximum of 20 games in the regular season.
 - 3. A team must play a minimum of fifteen (15) regular season games at the varsity level in order to be considered for the tournament. Only those opponents who have played a minimum of fifteen (15) games at the varsity level will be included in a team's win loss percentage record and team index.
 - 4. If a team scheduled an opponent more than two (2) times, only the first two (2) games will be included in the index.
 - 5. All teams' schedules are locked in as of January 13, 2025. If a team has 15 games scheduled as of January 13, 2025, the team index and team percentage will be determined by 15 games.
- C. Conference/Flight/Division Champions' automatic berths will be determined by the following qualifying criteria:
 - 1. The Conference/Flight/Division must consist of five participating schools to receive an automatic berth. If a Conference/Flight/Division has fewer than five participating teams, the teams are still eligible for at-large berths.
 - 2. The champion must possess a .500 winning percentage record or better.
 - 3. The champion must be in the top 50% of all eligible teams in the state tournament field.
 - 4. The Conference must determine their automatic berth before the last date of competition which is February 19, 2025. If the conference does not have an established method for determining its representative, the Committee will use the point index as the determining factor. If two or more teams qualify for the tournament based on index, but are tied, the Committee will break the tie using the seeding criteria found in Item 5.C.
- D. The at-large teams will be selected according to the tournament point index system described in Item 5.B (below).
- E. Teams are expected to meet the eligibility requirements as outlined in this tournament manual for consideration of selection to the DIAA basketball tournament field.

Item 5. Tournament Index System and Seeding

- A. Team Report
 - 1. The last competition date for basketball is Wednesday, February 19, 2025. It is the school's responsibility to verify that all results listed on their team's website/sports page are accurate and complete by the last date of competition or the team may not be considered for the tournament.
 - 2. It is each school's responsibility to send all out-of-state opponent's records and contact information to the committee representatives by February 18, 2025.
 - 3. Teams that choose not to be considered for selection into the tournament must notify Ruth LaJoie or DIAA at diaa@doe.k12.de.us by Monday, February 17, 2025.
- B. Index Calculations: The following point index system will be used to select the at-large teams and to seed the tournament.
 - 1. Two (2) points for each win during the regular season.
 - 2. One (1) bonus point for playing a team whose final regular season record is .501 or above regardless of which team won.
 - 3. One (1) additional bonus point for playing a team whose final regular season record is .701 or above regardless of which team won.
 - 4. Index is determined by dividing the total number of points earned by the number of regular season games played.
- C. Tiebreakers: The criteria listed below will be used to break any index ties for seeding. If more than two teams are tied, as many teams as possible will be eliminated at each step. As soon as a team(s) are eliminated, the process must begin again at step 1.
 - 1. Head-to-head competition during the regular season. If three or more teams are tied, they must all have played each other.
 - 2. Win-loss percentage against common opponents,
 - 3. Win-loss percentage of opponents,

4. Overall win-loss percentage,
 5. Draw conducted by the committee.
- D. Seeding System
1. The point index as described in Item 5.B will be used to seed the tournament.
 2. The eight teams with the highest point index will be seeded #1-8 and will receive a bye in the first round.
 3. The remaining qualifying teams, #9-24 in the index ranking, will be seeded according to the criteria listed in Item 2 A. The first-round matchups will be as follows: #16 vs. #17, #9 vs. #24, #13 vs. #20, and #12 vs. #21 in the upper half of the brackets and #15 vs. #18, #10 vs. #23, #14 vs. #19, and #11 vs. #22 in the lower half of the brackets.
- E. Every effort is made to accurately determine the participating teams and seeding of the selected teams.

Item 6. Official Program

A Tournament Program will not be produced.

Item 7. Admission Policies and Ticket Sales

- A. Paid Admission
1. Student (grades K-12) and adult admission for a single game or double header will be \$5.00 plus service fee in the first and second round.
 2. Student (grades K-12) and adult admission for a single game will be \$8.00 or double header will be \$12 plus service fee in the quarterfinal round.
 3. Student (grades K-12) and adult admission for all dates at the Bob Carpenter Center [BCC] will be \$12.00 plus service fee; this includes the quarterfinals [if played at the BCC], semifinals and finals.
 4. Children four (4) years and younger will be admitted without charge to all games and should have an accompanying free ticket through ticket issuing platform.
 5. Ticket prices are subject to change per approval by the DIAA Board of Directors. All tickets are subject to service fee.
 6. All tickets will be purchased through GoFan, DIAA's official ticketing partner, unless otherwise noted.
 7. Tickets for DIAA state tournament events can be found by visiting <https://gofan.co/app/school/DIAA>
 8. Fans MUST have a smart phone or mobile device to show and redeem purchased tickets for entry into DIAA Championship events.
 9. Fans should purchase tickets in advance of the championship events by visiting the link above.
 10. All tickets for events at the Bob Carpenter Center will be available through the University of Delaware's ticket vendor.
 11. All tickets will be coded so as to admit the holder only to the game specified.
 12. No tournament passes will be sold.
- B. Complimentary Admission
1. Participating schools will receive complimentary admission for all those members of the Official School Party listed on the official roster as submitted to the DIAA Executive Director prior to the tournament. The official school party is defined as players, coaches, managers, scorers/statisticians, and athletic trainer(s). All of these individuals should assemble together outside of the venue entrance and be admitted together as one group. The Official School Party cannot exceed twenty-two (22) people. All members of the school party must be in the sixth grade or older. It is recommended that they be of high school age.
 - a. A maximum of fifteen (15) players in uniform are permitted as part of the official school party.
 - b. All other school personnel must pay the regular admission fee if they wish to enter the contest. Spouses of administrators and coaches are similarly obligated. No complimentary tickets will be issued to schools.
 2. One (1) bus driver will be admitted free of charge upon presentation of identification as the team's driver.
 3. Seating at the Bob Carpenter Center is reserved. To receive their designated seats the following groups must assemble at the rear entrance of the Bob Carpenter Center (team entrance) with their coach or adult supervisor and be admitted together as one group. Only those persons listed on the official roster as submitted to the DIAA prior to the championship will be admitted entry.
 - a. A maximum of 23 cheerleaders in uniform and one adult sponsor will receive complimentary admission. Additional cheerleaders must purchase a ticket or make arrangements in advance to have their school billed for any admission in excess of 23 cheerleaders and one adult.
 - b. A maximum of 15 pep band members and one adult director will receive complimentary admission.
- C. Media representatives who are covering the tournament will be admitted upon presentation of current and

official 2024-2025 DIAA media credentials.

1. Media/photographers may stand where permitted by game manager, site director, and the Committee.
2. Press table reservations and requests at the Bob Carpenter Center will be arranged through the DIAA office.
3. **Media Credential Policy for Student Photographers:** Please note that DIAA does not issue media credentials to individuals under 18 years of age. Student photographers interested in covering DIAA tournament events must be appointed as a school media representative by their school's Athletic Director. The appointed student's name must be submitted to DIAA for approval prior to the start of the tournament. A School Media Credential will only grant access to tournament games in which the student's school is a participant.

Item 8. Game Manager

- A. A member of the Committee will be appointed to serve as the Game Manager, who will serve as a liaison between the Committee, the host school and the participating schools. It is the Game Manager's responsibility to ensure compliance with the policies and procedures established by the DIAA Basketball Committee. The Game Manager will have the specific responsibilities listed below:
- a. Provide the Official score book and official game balls.
 - b. Oversee the pre-game schedule and warm up times.
 - c. Collect the score book and balls after the game has been completed.
 - d. Give the losing team a ball after the assigned rounds as indicated by the Committee Chair.

In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, notify the injured party's athletic director and the Executive Director as soon as possible.

In the event of a serious sportsmanship-related incident, contact the Executive Director as soon as possible.

- B. A Committee member will be assigned to each of the teams participating in the games at the Bob Carpenter Center. He/she will be responsible for meeting the team when they arrive, escorting them to their locker room, and answering any questions they may have. He/she will review the pre-game activities and the post-game awards ceremony with the head coach.

Item 9. Responsibilities of Host School

- A. Member schools agree to host events for the Tournament.
- B. Each host school designates and supervises the individuals who serve as the Site Director and support personnel. The number of support and police personnel MUST be approved by DIAA's Executive Director prior to the start of the event.
- Support personnel may include:
- a. Ticket redeemer(s);
 - b. Ticket sales/support(s);
 - c. Scorekeeper(s);
 - d. Security (an individual who monitors the crowd but is not a law enforcement officer);
 - e. School Resource Officer or School Police (approval needed)
 - f. Scoreboard Operator/Announcer; and
 - g. NATA-certified trainer or school nurse unless both participating schools will be accompanied by a trainer.
- C. The Site Director's responsibilities include:
1. Set up the gym, court and bench areas according to current NFHS specifications.
 2. Provide a secure locker room for the Game Officials that has a changing area and showering facilities.
 3. If possible, provide dressing rooms and bathroom facilities for the participating schools.
 4. Provide safe and secure passage for the officials to and from the playing area.
 5. Provide parking facilities for buses and spectators.
 6. If possible, provide seating arrangements for spectators.
 7. Contact the Game Manager and DIAA Executive Director three hours prior to game time if the site is not in appropriate condition.
 8. Be in attendance and work closely with the Game Manager.
 9. Clear with the Game Manager matters of policy or procedure.
 10. Provide an experienced official scorer and timer. No cell phone use is permitted at the scorer's table.
 11. Ensure that the complimentary admission policy for all schools is followed (Item 7).
 12. Charge admission until the **end of the third quarter of the final game at the site.**

13. Establish a procedure for assisting disabled spectators and review the procedure with the appropriate personnel.
14. Review the emergency action plan with the appropriate personnel.
15. Any additional responsibilities as determined by the host school and DIAA office
- D. The host school must consult with the DIAA office concerning security and police personnel.
 1. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.
 2. Police will be paid the game fee or hourly rate customarily paid at the game locale. The bill should be sent to DIAA.
- E. The host school is responsible for complying with the DIAA's ticketing administration and financial reconciliation procedures.
- F. Public Address System
 1. The host school will make every effort to provide a public address system and designate and supervise a responsible adult to serve as an announcer. Every effort should be made to have an announcer familiar with basketball.
 2. The public address system, if used, will be operated by a responsible/ adult representative of the host school.
 - a. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.
 - b. The public address announcer must be a responsible individual who will remain impartial at all times. He/she must never question or criticize the coaches or officials during the game. Game announcing is for factual information purposes only, 'play by play' announcing of the game is not allowed.
 - c. Introduce the players and coaches on each team beginning with the non-starters of the away team, then starters and coaches, and then the home team.

Item 10. Responsibilities of Participating Schools

- A. Supervision
 1. An administrator or the athletic director from each of the participating schools must be present at all tournament games involving his/her team. This individual must make his/her presence known to the site director prior to the start of the game and indicate where he/she will be seated during the contest.
 2. The school administrator/AD in attendance is responsible for assisting with enforcement of good sportsmanship conduct as described in General Information Item 7.
 3. For games played at neutral sites, the school administrator/AD of the participating schools are jointly responsible for the protection and well-being of all spectators and officials in attendance.
- B. Complete and submit all pre-championship information as requested by the DIAA and adhere to the provided deadlines. Championship tournament rosters for teams, cheerleaders, and bands should be completed and submitted to the DIAA as instructed. Member schools are solely responsible for contacting DIAA with any changes to the submitted tournament eligibility rosters.
- C. Arrive on time at the game site. If a late arrival is anticipated, the host school and game manager should be contacted immediately.

Item 11. Officials

1. A. DIAA recognized basketball officials' associations will provide the officials for all tournament games. The Executive Boards from each of the officials' associations will submit a list of officials meeting DIAA's qualifying criteria, which will be verified by the DIAA office.
 1. Officials are required each year to comply with the requirements listed in Regulation 1043 for the sports they officiate.
 2. Number of Game Requirements: The tournament committee in conjunction with the DIAA requires that an official must work a minimum of eight (8) Delaware/DIAA sanctioned high school varsity games within Delaware during the regular season in order to be eligible to officiate a state tournament game.
 - a. Officials desiring to be eligible for both the boys' and girls' tournaments must work a minimum of eight (8) girls' games and eight (8) boys' games.
 - b. The eight (8) games must be assignments from the submitting official's primary organization. Combining games from different officials' organizations will not make an official eligible.

- B. Procedures for Officials Organizations
1. A list of eligible ranked officials must be submitted for the boys' and girls' tournaments. The list will be subject to review by the DIAA Executive Director and his/her designee. The lists must be submitted to the DIAA Office using [DIAA@DOE.K12.DE.US] no later than one week before the first round of the tournament is scheduled to begin. For the 2025 tournaments that date is Tuesday, February 18, 2025.
 2. Failure to submit required materials by the deadline could eliminate the officials' organization from the current tournament.
- C. During the 2025 basketball tournament, the tournament games will be divided amongst qualifying organizations based upon the criteria for assignments:
1. DIAA Executive Director and his/her designee will meet with the Presidents or other designated member and/or assigners for each official's organization to review rankings and assignments to tournament games. Game assignments will be conducted for each round including semi-finals and finals.
- D. Criteria for Game Assignments
1. There will be three (3) officials assigned to each game of the tournament
 2. Officials are limited to a maximum of two (2) games for each tournament
 3. Officials are not permitted to officiate the championship game of each tournament in the same year.
 4. Officials that have worked two (2) consecutive championship games (2 boys, 2 girls or combination of boy/girl) will be ineligible to officiate either championship game in the third year.
 5. Officials working two (2) consecutive semifinal games (2 boys, 2 girls or combination of boy/girl) will be ineligible to officiate either semifinal game in the third year.
 6. If an official is assigned to both a boys' semifinal game and the girls' championship game or vice versa and the games are to be played on the same day due to previous postponements, that official will work only the championship game. A replacement official on the appropriate eligibility list will work the semifinal game.
 7. Officials cannot work two games on the same day for either tournament or combined tournaments unless necessitated by rescheduling games due to weather.
 8. Officials will need to have worked preliminary round games in previous years to be eligible to move up top later round games of the tournament.
 - a) Officials assigned to work a championship game must have officiated a semifinal game in previous years.
 - b) Officials assigned to work a semifinal game must have officiated a quarter final, second round or first round game in previous years.
- E. The DIAA Executive Director or his/her designee in conjunction with the official's association representatives will make any necessary adjustments in the officials' game assignments as determined to meet the needs of the DIAA State Tournament.
- F. Officials' Dressing Room
1. The host school will provide a secure dressing room and restroom for the game officials. All visitors, with the exception of the site director and committee members, are excluded from the officials' dressing room.
- G. Officials' Fees
1. Officials assigned to the 2025 State Tournament will be paid according to DIAA Regulation 1043 5.1 Fees for Officiating Contests and Competitions.
- H. Alternate Officials: One alternate official will be assigned to every semifinal and championship game.
1. The alternate official is part of the officiating crew. He/she will be dressed in full game uniform and be prepared to enter the game to officiate if needed. He/she will sit at the scorer's table and will assist the game crew as necessary.
 2. Assignment of the alternate officials will be made at the time of other tournament game assignments.

Item 12. Uniforms

- A. The team in the top half of the pairing bracket will be the "home team" and will wear WHITE UNIFORMS.
- B. The team in the bottom half of the pairing bracket will be the "visiting team" and will wear dark-colored uniforms.

Item 13. Dressing Rooms and Facilities

- A. The participating teams will be assigned dressing rooms upon their arrival at the playing site. The coaching staff is responsible for supervising the dressing room. Schools will be held accountable for any theft or damage.
- B. A dressing room for Officials' will be provided at the host site's discretion. Officials should be prepared to arrive to the court dressed.

Item 14. Contest Procedures, Equipment, Facilities and Special Events

- A. Pre-Game Warm-Up:
 - 1. Teams are permitted on the court without balls to stretch prior to team warm-ups.
 - 2. Team warm-up time will begin 28 minutes before the scheduled starting time, no sooner.
 - 3. Team warm-up time is limited to 20 minutes immediately prior to pre-game activities.
 - 4. Team warm-ups end 8 minutes prior to the scheduled game starting time.
 - 5. The Pre-Game Officials Conference with officials, one captain and head coach will take place at center court 8 minutes before the scheduled game starting time.
 - 6. Pre-game announcements, introductions and the national anthem will take place after the Officials Conference. Each team will be given a few minutes to warm up prior to the start of the second half. No non-team practice shooting will be allowed during half-time.
 - 7. **Teams must provide their own basketballs for the pre-game warm-up at all sites including the Bob Carpenter Center.**
- B. Practice Sessions: With the exception of the host school, no team will be allowed to practice at a tournament playing site. Violation of this rule will result in disciplinary action that may include disqualification from the tournament. **Host schools wishing to permit a light practice or shooting time prior to a tournament game must clear all playing courts two (2) hours before the game starting time.**
- C. Game Balls and Scorebooks:
 - 1. The Tournament Committee will provide a game ball and an official scorebook for each contest. The Wilson EVO NXT (WTB0901) will be the official ball for all tournament games. Participating schools must provide scorebooks for their own scorers.
- D. Special Events
 - 1. Special events will be confined to the official pre-match activities and the awards presentation after the championship match. The pre-match ceremonies may include:
 - a. National Anthem - All players, coaches, game officials, and school personnel are expected to stand attentively during the presentation of the American flag and the playing of the national anthem.
 - b. Introduction of team members, coaches, and officials.
 - c. Introduction of the Chairperson of the DIAA Board of Directors or his/her representative.
 - d. Introduction of the Chairperson of the Girls' Basketball Committee or his/her representative.
 - e. Introduction of the Principal or Headmaster of the participating schools.
 - f. Other VIPs in attendance will be recognized by asking them to stand momentarily at their seats.
 - g. Only the individuals listed in b., c., d., e., and f. will be on the gymnasium floor during the special events.
 - 2. The Basketball Committee is authorized to modify the program of special events however it deems appropriate.
 - 3. No school will be permitted to conduct its own program of special events.
- E. Musical Entertainment
 - 1. Except for the national anthem, the playing of recorded music is permitted only during pre-game warm-up. The host school is responsible for providing appropriate music.
 - 2. The permittance of Pep bands will be announced closer to the start of tournament.

Item 15. Awards

- A. The following awards will be presented:
 - 1. Team: A trophy and game ball will be awarded to the Champion and Runner-Up teams.
 - 2. Individual: Gold medals (15) will be presented to the champions. Silver medals (15) will be presented to the runners-up.

3. No awards other than those authorized by the Committee will be presented at any time during the tournament.
- B. Crown Trophy of Glasgow DIAA Championships Scholar Athlete Academic Award
1. Each team participating in the tournament will be eligible to nominate one player who meets the award criteria as outlined in Item 15. B. 3. during the pre-game announcements. Only one scholar-athlete from each team will be recognized throughout the tournament. A total of 24 players will be recognized.
 2. Nominations for the scholar athlete academic awards must be submitted by the Athletic Director through the AD Portal by February 21, 2025.
 3. Selection criteria for the award is as follows:
 - a. Student-athlete must be at least a sophomore academically and athletically in the sport of basketball.
 - b. Student-athlete must have been at the school for a least a year to receive the award.
 - c. Student-athlete is an active member on the roster and eligible for the championship.
 - d. Student-athletes are only eligible to receive the academic award once during the sport championship season.
 - e. Student-athlete must have a 3.2 GPA and be on the active team championship roster.

Item 16. Player Bench Occupants and Bench Assignments

- A. Only members of the official school party will be permitted in the team bench area. Teams will be allowed a maximum of fifteen (15) players in uniform on the bench at any given time.
- B. During a contest, the player bench area may include a maximum of 22 members of the official school party.
1. The official school party is defined as players, coaches (approved by the local board or governing body), managers, scorers/statisticians, and team medical personnel.
 2. All occupants of the bench area must be in the sixth grade or older.
 3. If a team has more than the maximum 15 players in uniform, admission will be charged for the extra players, and they must sit in the stands.
- C. All team personnel on the bench during the Semifinals and Championship Games must be wearing a credential. Committee members are authorized to spot-check any and all bench personnel for compliance. If a team is found in violation, the individuals will be removed from the bench and possibly the arena.
1. Unauthorized duplication or counterfeiting of DIAA credential passes will be deemed a major infraction of the sportsmanship code and the school will be referred to the DIAA sportsmanship committee for disciplinary action.
- D. Bench designations
1. The “home team” will occupy the bench area of their choice for the first two rounds of the tournament. The “visiting team” will occupy the bench designated for them by the home team in the first two rounds of the tournament.
 2. For the quarterfinal, semifinal and final games, the home team will occupy the bench to the right of the official scorer as the team faces the playing floor. The visitors will occupy the bench to the left of the official scorer as the team faces the playing floor.

Item 17. Mercy Rule

- A. The 35-point mercy rule will be in effect during all rounds of the tournament, including the championship game.

Item 18. Assignment of Baskets

- A. The Tournament will follow the NFHS Rules for the assignment of baskets.

Item 19. NFHS Network, Radio and Television Broadcast

- A. Broadcast privileges will be awarded according to the following criteria and procedures:
1. The local (same county as participating school) radio station that regularly broadcasts the games of a potential playoff team may receive exclusive privileges to broadcast that team’s first-round game by submitting a written request and a \$100.00 fee.
 2. If no local radio station regularly broadcasts the games of a potential playoff team but a local station broadcasts a “game of the week”, that station may receive exclusive privileges to broadcast the aforementioned team’s first-round game by submitting a written request and a \$100.00 fee. If two local

stations broadcast a “game of the week”, both stations may broadcast the aforementioned team’s first-round game provided the host school’s press box can accommodate both broadcast crews. If the host school’s press box cannot accommodate both crews, the DIAA Executive Director will determine which radio station will receive broadcast privileges.

3. If no local radio station regularly broadcasts the games of a potential playoff team and no local station broadcasts a “game of the week”, the station in closest proximity to the aforementioned school may receive exclusive broadcast privileges by submitting a written request and a \$100.00 fee.
 4. The written request and \$100.00 fee must be received in the DIAA office (Attn: DIAA Executive Director, 35 Commerce Way, Suite 1, Dover, DE 19904) by Wednesday, February 12, 2025. The \$100.00 fee will be refunded if the team whose first- round game the local radio station has expressed an interest in broadcasting does not qualify for the playoffs. If a local station that broadcasts a “game of the week” submits a written request and \$200.00 in fees to broadcast the first- round games of two potential playoff teams, \$100.00 will be refunded if those teams play each other.
 5. The same criteria and procedures that were used for the preliminary round games will be used for the championship games. However, the written request must be received by 12:00 noon on Tuesday, February 28, 2025 (email to diaa@doe.k12.de.us DIAA Executive Director). The \$250.00 broadcast fee may be submitted separately from the written request. Committee will determine the date, starting time, and site at which the interrupted game will be completed or replayed.
- B. Live telecasts and internet stream of playoff games is prohibited unless approved by the DIAA Executive Director. The DIAA will provide the rate card for telecasts and interest streaming by February 1, 2025.
1. **Exclusive Rights:** The DIAA retains exclusive broadcasting rights to all tournament games through the NFHS Network. No party may broadcast or stream these games without the explicit consent of the DIAA Executive Director. This policy applies to hosting home schools and the use of their streaming cameras or platforms. Violations of the NFHS Network’s exclusive rights may result in legal action by the NFHS Network.
 2. **Live Streaming Requests:** Any requests to Internet Live Stream or Television Broadcast a state tournament game must be submitted to the DIAA office for approval. Requests must be sent via email to DIAA Marketing Coordinator caitlin.finkley@doe.k12.de.us no later than three (3) days prior to the event. Please note that a broadcasting rights fee may apply.
- C. All radio and television stations must indicate in their written requests that no commercials associated with the use of alcoholic beverages or tobacco products will be aired.

Item 20. Official Scorer’s Table

- A. The following priority list will determine seating at the official scorer's table:
1. Official timer, official scorer and public address announcer.
 2. Alternate official when assigned (semifinal and final rounds).
 3. Assistant scorer from each participating team (if space permits both).
 4. DIAA Staff (if space permits)
 5. Committee members (Bob Carpenter Center only-space permitting)
 6. Media representatives (as assigned by DIAA)

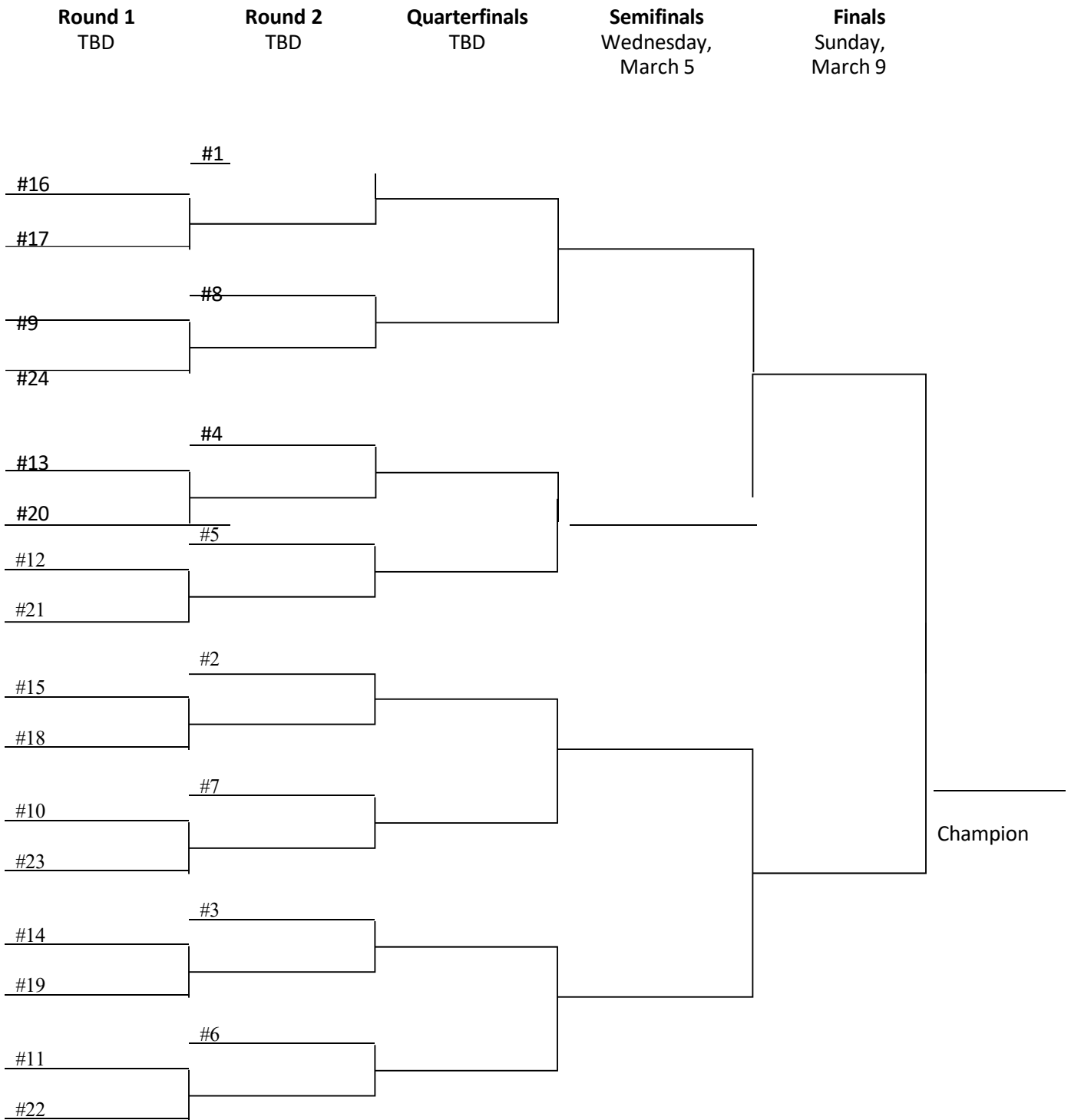
Item 21. Cheerleaders

- A. Cheerleaders will cheer from an area designated by the Site Director.
- B. The University of Delaware has strict guidelines for cheering at the Bob Carpenter Center. These guidelines must be adhered to by all cheerleading squads. It is the responsibility of the cheerleading coach to review all guidelines and procedures with the site director.
- C. Cheerleaders must remain seated except during timeouts. Stunts will be allowed if performed in accordance with the current NFHS Spirit Rules Book. No mini-trampolines or basket tosses will be permitted.

Item 22. Removing Nets

- A. Only the winning team of the championship game will be permitted to cut down the nets under the supervision of Bob Carpenter Center personnel. Nets shall not be removed from the baskets after any other game of the tournament.

2025 DIAA GIRLS' BASKETBALL TOURNAMENT



DIAA Boys' Basketball Committee Members

Committee Member Name	Affiliation	Title
Brian Fahey, Chair	Public Member	
Tom Rosa	Public Member	
Earl Burnham	Public Member	
Mike Starkey	Lake Forest High School	Coach
Robert L. Webb, Jr.	Public Member	
Joseph Thomson, CMAA	Wilmington Friends School	Retired AD, Coach
Kevin Gillespie	IAABO #129	Assignor, Official
Tiff McCullough	Dover High School	Administrator
Brendan Haley	Salesianum School	Coach
Vincent Evans	Seaford High School	Coach
Rod Griffin	St. Georges High School	Coach
Randy Henzes	IAABO #11	Assignor, Official
Sean Mahoney	IAABO #11	Official
Andy Dick	John Dickinson High School	Athletic Director
Jerry Kobasa	Public Member	
Glen Slayton	NDBO	Official
Douglass Thompson	DIAA Board Member, Chairman	

DIAA 2025 Boys Basketball Tournament Manual

Specific Information

Item 1. Tournament Dates

- A. The 2025 DIAA Boys' Basketball State Tournament will be held on the following dates.

Round	Date
Round One	TBD
Round Two	TBD
Quarterfinals	TBD
Semifinals	Friday, March 7, 2025
Finals	Sunday, March 9, 2025

- B. These dates are subject to change if there is a site availability issue, or due to circumstance beyond the control of DIAA and the Committee.

Item 2. Tournament Sites

- A. Game sites for all rounds of the tournament will be chosen by DIAA and the committee.
1. Operations will be based on the host site facility plan.
 2. The semifinals and the championship game will be played in the Bob Carpenter Center at the University of Delaware, if available.
 - a. Alternate sites will be determined by DIAA and the committee.
 3. DIAA and the Committee considers the following criteria when selecting a host site:
 - a. Seating capacity for First and Second Round games is at least 500 persons. Seating capacity for all other rounds is at least 800 persons,
 - b. Seating on both sides of the gymnasium, is preferred,
 - c. Floor conditions,
 - d. Security of site,
 - e. Parking availability,
 - f. Locker room facilities for teams and officials

Item 3. Starting Times

- A. DIAA and the committee will determine starting times for all games throughout the tournament.
- B. Teams may arrive at the playing site no earlier than one (1) hour before the scheduled start of their game.

Item 4. Tournament Field

- A. The 2025 DIAA Boys' Basketball State Championship tournament field will be comprised of the following twenty-four (24) teams: the qualifying Conference/Flight/Division Champions from Blue Hen Flight A, Blue Hen Flight B, Henlopen North, Henlopen South, the Diamond State Conference, the Independent Conference, and eighteen (18) at-large teams or more if needed to fill out the 24-team bracket.
- B. Eligible Teams:
 - 1. All teams must meet the criteria established by DIAA Regulation 1024 9.0 to be eligible for tournament consideration.
 - 2. Teams may play a maximum of 20 games in the regular season.
 - 3. A team must play a minimum of fifteen (15) regular season games at the varsity level in order to be considered for the tournament. Only those opponents who have played a minimum of fifteen (15) games at the varsity level will be included in a team's win loss percentage record and team index.
 - 4. If a team scheduled an opponent more than two (2) times, only the first two (2) games will be included in the index.
 - 5. All teams' schedules are locked in as of **January 13, 2025**. If a team has 15 games scheduled as of January 13, 2025, the team index and team percentage will be determined by 15 games.
- C. Conference/Flight/Division Champions' automatic berths will be determined by the following qualifying criteria:
 - 1. The Conference/Flight/Division must consist of five participating schools to receive an automatic berth. If a Conference/Flight/Division has fewer than five participating teams, the teams are still eligible for at-large berths.
 - 2. The champion must possess a .500 winning percentage record or better.
 - 3. The champion must be in the top 50% of all eligible teams in the state tournament field.
 - 4. The Conference must determine their automatic berth by the last date of competition which is, **February 19, 2025**. If the conference does not have an established method for determining its representative, the Committee will use the point index as the determining factor. If two or more teams will qualify for the tournament based on index, but are tied, the Committee will break the tie using the seeding criteria found in Item 5.C.
- D. The at-large teams will be selected according to the tournament point index system described in Item 5.B.
- E. Teams are expected to meet the eligibility requirements as outlined in this tournament manual for consideration of selection to the DIAA basketball tournament field.

Item 5. Tournament Index System and Seeding

- A. Team Report
 - 1. The last competition date for basketball is Wednesday, February 19, 2025. It is the school's responsibility to verify that all results listed on their team's website4sports page are accurate and complete by the last date of competition or the team may not be considered for the tournament.
 - 2. It is each school's responsibility to send all out-of-state opponent's records and contact information to the committee representatives (Committee Chair: Brian Fahey) by Monday, February 17, 2025.
 - 3. Teams that choose not to be considered for selection into the tournament must notify Brian Fahey or DIAA at diaa@doe.k12.de.us by Monday, February 17, 2025.
- B. Index Calculations: The following point index system will be used to select the at-large teams and to seed the tournament.
 - 1. Two (2) points for each win during the regular season.
 - 2. One (1) bonus point for playing a team whose final regular season record is .501 or above regardless of which team won.
 - 3. One (1) additional bonus point for playing a team whose final regular season record is .701 or above regardless of which team won.
 - 4. Index is determined by dividing the total number of points earned by the number of regular season games played.
- C. Tiebreakers: The criteria listed below will be used to break any index ties for seeding. If more than two teams are tied, as many teams as possible will be eliminated at each step. As soon as a team(s) are eliminated, the process must begin again at step 1.
 - 1. Head-to-head competition during the regular season. ~~If three or more teams are tied, they must all have played each other.~~
 - 2. Win-loss percentage against common opponents,
 - 3. Win-loss percentage of opponents,

4. Overall win-loss percentage,
 5. Draw conducted by the committee.
- D. Seeding System
1. The point index as described in Item 5.B will be used to seed the tournament
 2. The eight teams with the highest point index will be seeded #1-8 and will receive a bye in the first round.
 3. The remaining qualifying teams, #9-24 in the index ranking, will be seeded according to the criteria listed in Item 2 A. The first-round matchups will be as follows: #16 vs. #17, #9 vs. #24, #13 vs. #20, and #12 vs. #21 in the upper half of the brackets and #15 vs. #18, #10 vs. #23, #14 vs. #19, and #11 vs. #22 in the lower half of the brackets.
- E. Every effort is made to accurately determine the participating teams and seeding of the selected teams.

Item 6. Official Program

A Tournament Program will not be produced.

Item 7. Admission Policies and Ticket Sales

A. Paid Admission

1. Student (grades K-12) and adult admission for a single game or double header will be \$5.00 plus service fee in the first and second round.
2. Student (grades K-12) and adult admission for a single game will be \$8.00 or for a double header will be \$12 plus service fee in the quarterfinal round.
3. Student (grades K-12) and adult admission for all dates at the Bob Carpenter Center [BCC] will be \$12.00 plus service fee; this includes the quarterfinals [if played at the BCC], semifinals and finals.
4. Children four (4) years and younger will be admitted without charge to all games and should have an accompanying free ticket through ticket issuing platform.
5. Ticket prices are subject to change per approval by the DIAA Board of Directors. Service fees apply to all tickets.
6. All tickets will be purchased through GoFan, DIAA's official ticketing partner, unless otherwise noted.
7. Tickets for DIAA state tournament events can be found by visiting <https://gofan.co/app/school/DIAA>
8. Fans MUST have a smart phone or mobile device to show and redeem purchased tickets for entry into DIAA Championship events.
9. Fans should purchase tickets in advance of the championship events by visiting the link above.
10. All tickets for events at the Bob Carpenter Center will be available through the University of Delaware's ticket vendor.
11. All tickets will be coded so as to admit the holder only to the game specified.
12. No tournament passes will be sold.

B. Complimentary Admission

1. Participating schools will receive complimentary admission for all those members of the Official School Party listed on the official roster as submitted to the DIAA Executive Director prior to the tournament. The official school party is defined as players, coaches, managers, scorers/statisticians, and athletic trainer(s). All of these individuals should assemble together outside of the venue entrance and be admitted together as one group. The Official School Party cannot exceed twenty-two (22) people. All members of the school party must be in the sixth grade or older. It is recommended that they be of high school age.
 - a. A maximum of fifteen (15) players in uniform are permitted as part of the official school party.
 - b. All other school personnel must pay the regular admission fee if they wish to enter the contest. Spouses of administrators and coaches are similarly obligated. No complimentary tickets will be issued to schools.
2. One (1) bus driver will be admitted free of charge upon presentation of identification as the team's driver.
3. Seating at the Bob Carpenter Center is reserved. To receive their designated seats the following groups must assemble at the rear entrance of the Bob Carpenter Center (team entrance) with their coach or adult supervisor and be admitted together as one group. Only those persons listed on the official roster as submitted to the DIAA prior to the championship will be admitted entry.
 - a. A maximum of 23 cheerleaders in uniform and one adult sponsor will receive complimentary admission. Additional cheerleaders must purchase a ticket or make arrangements in advance to have their school billed for any admission in excess of 23 cheerleaders and one adult.
 - b. A maximum of 15 pep band members and one adult director will receive complimentary admission.

- C. Media representatives who are covering the tournament will be admitted upon presentation of current and official 2024-2025 DIAA media credentials.
1. Media/photographers may stand where permitted by game manager, site director, and the Committee.
 2. Press table reservations and requests at the Bob Carpenter Center will be arranged through the DIAA office.
 3. **Media Credential Policy for Student Photographers:** Please note that DIAA does not issue media credentials to individuals under 18 years of age. Student photographers interested in covering DIAA tournament events must be appointed as a school media representative by their school's Athletic Director. The appointed student's name must be submitted to DIAA for approval prior to the start of the tournament. A School Media Credential will only grant access to tournament games in which the student's school is a participant.

Item 8. Game Manager

- A. A member of the Committee will be appointed to serve as the Game Manager, who will serve as a liaison between the Committee, the host school and the participating schools. It is the Game Manager's responsibility to ensure compliance with the policies and procedures established by the DIAA Basketball Committee. The Game Manager will have the specific responsibilities listed below:
- a. Provide the Official score book and official game balls.
 - b. Oversee the pre-game schedule and warm up times.
 - c. Collect the score book and balls after the game has been completed.
 - d. Give the losing team a ball after the assigned rounds as indicated by the Committee Chair.

In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, notify the injured party's athletic director and the Executive Director as soon as possible.

In the event of a serious sportsmanship related incident, contact the Executive Director as soon as possible.

- B. A Committee member will be assigned to each of the teams participating in the games at the Bob Carpenter Center. He/she will be responsible for meeting the team when they arrive, escorting them to their locker room, and answering any questions they may have. He/she will review the pre-game activities and the post-game awards ceremony with the head coach.

Item 9. Responsibilities of Host School

- A. Member schools agree to host events for the Tournament.
- B. Each host school designates and supervises the individuals who serve as the Site Director and support personnel. The number of support and police personnel MUST be approved by DIAA's Executive Director prior to the start of the event.

Support personnel may include:

- a. Ticket redeemer(s);
 - b. Program seller(s);
 - c. Ticket sales/support(s);
 - d. Scorekeeper(s);
 - e. Security (an individual who monitors the crowd but is not a law enforcement officer);
 - f. School Resource Officer or School Police (approval needed);
 - g. Scoreboard Operator/Announcer; and
 - h. NATA-certified trainer or school nurse unless both participating schools will be accompanied by a trainer.
- C. The Site Director's responsibilities include:
1. Set up the gym, court and bench areas according to current NFHS specifications.
 2. Provide a secure locker room for the Game Officials that has a changing area and showering facilities.
 3. If possible, provide dressing rooms and bathroom facilities for the participating schools.
 4. Provide safe and secure passage for the officials to and from the playing area.
 5. Provide parking facilities for buses and spectators.
 6. If possible, provide seating arrangements for spectators.
 7. Contact the Game Manager and DIAA Executive Director three hours prior to game time if the site is not in appropriate condition.
 8. Be in attendance and work closely with the Game Manager.
 9. Clear with the Game Manager matters of policy or procedure.

10. Provide an experienced official scorer and timer. No cell phone use is permitted at the scorer's table.
 11. Ensure that the complimentary admission policy for all schools is followed (Item 7).
 - 12. Charge admission until the end of the third quarter of the final game at the site.**
 13. Establish a procedure for assisting disabled spectators and review the procedure with the appropriate personnel.
 14. Review the emergency action plan with the appropriate personnel.
 15. Any additional responsibilities as determined by the host school and DIAA office.
- D. The host school must consult with the DIAA office concerning security and police personnel.
1. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.
 2. Police will be paid the game fee or hourly rate customarily paid at the game locale. The bill should be sent to DIAA.
- E. The host school is responsible for complying with the DIAA's ticketing administration and financial reconciliation procedures.
- F. Public Address System
1. The host school will make every effort to provide a public address system and designate and supervise a responsible adult to serve as an announcer. Every effort should be made to have an announcer familiar with basketball.
 2. The public address system, if used, will be operated by a responsible/ adult representative of the host school.
 - a. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.
 - b. The public address announcer must be a responsible individual who will remain impartial at all times. He/she must never question or criticize the coaches or officials during the game. Game announcing is for factual information purposes only, 'play by play' announcing of the game is not allowed.
 - c. Introduce the players and coaches on each team beginning with the non-starters of the away team, then starters and coaches, and then the home team.

Item 10. Responsibilities of Participating Schools

- A. Supervision
1. An administrator or the athletic director from each of the participating schools must be present at all tournament games involving his/her team. This individual must make his/her presence known to the site director prior to the start of the game and indicate where he/she will be seated during the contest.
 2. The school administrator/AD in attendance is responsible for assisting with enforcement of good sportsmanship conduct as described in General Information Item 7.
 3. For games played at neutral sites, the school administrator/AD of the participating schools are jointly responsible for the protection and well-being of all spectators and officials in attendance.
- B. Complete the submit all pre-championship information as requested by the DIAA and adhere to the provided deadlines. Championship tournament rosters for teams, cheerleaders, and bands should be completed and submitted to the DIAA as instructed. Member schools are solely responsible for contacting DIAA with any changes to the submitted tournament eligibility rosters.
- C. Arrive on time at the game site. If a late arrival is anticipated, the host school and game manager should be contacted immediately.

Item 11. Officials

- A. DIAA recognized basketball officials' associations will provide the officials for all tournament games. The Executive Boards from each of the officials' associations will submit a list of officials meeting DIAA's qualifying criteria, which will be verified by the DIAA office.
1. Officials are required each year to comply with the requirements listed in Regulation 1043 for the sports they officiate.
 2. Number of Game Requirements: The tournament committee in conjunction with the DIAA requires that an official must work a minimum of eight (8) Delaware/DIAA sanctioned high school varsity games within Delaware during the regular season in order to be eligible to officiate a state tournament game.
 - a. Officials desiring to be eligible for both the boys' and girls' tournaments must work a minimum of eight (8) girls' games and eight (8) boys' games.

- b. The eight (8) games must be assignments from the submitting official's primary organization. Combining games from different officials' organizations will not make an official eligible.
- B. Procedures for Officials Organizations
 - 1. A list of eligible ranked officials must be submitted for the boys' and girls' tournaments. The list will be subject to review by the DIAA Executive Director and his/her designee. The lists must be submitted to the DIAA Office using [DIAA@DOE.K12.DE.US] no later than one week before the first round of the tournament is scheduled to begin. For the 2025 tournaments that date is Tuesday, February 18, 2025.
 - 2. Failure to submit required materials by the deadline could eliminate the officials' organization from the current tournament.
- C. During the 2025 basketball tournament, the tournament games will be divided amongst qualifying organizations based upon the criteria for assignments:
 - 1. DIAA Executive Director and his/her designee will meet with the Presidents or other designated member and/or assigners for each official's organization to review rankings and assignments to tournament games. Game assignments will be conducted for each round including semi-finals and finals.
- D. Criteria for Game Assignments
 - 1. There will be three (3) officials assigned to each game of the tournament
 - 2. Officials are limited to a maximum of two (2) games for each tournament
 - 3. Officials are not permitted to officiate the championship game of each tournament in the same year.
 - 4. Officials that have worked two (2) consecutive championship games (2 boys, 2 girls or combination of boy/girl) will be ineligible to officiate either championship game in the third year.
 - 5. Officials working two (2) consecutive semifinal games (2 boys, 2 girls or combination of boy/girl) will be ineligible to officiate either semifinal game in the third year.
 - 6. If an official is assigned to both a boys' semifinal game and the girls' championship game or vice versa and the games are to be played on the same day due to previous postponements, that official will work only the championship game. A replacement official on the appropriate eligibility list will work the semifinal game.
 - 7. Officials cannot work two games on the same day for either tournament or combined tournaments unless necessitated by rescheduling games due to weather.
 - 8. Officials will need to have worked preliminary round games in previous years to be eligible to move up top later round games of the tournament.
 - i. Officials assigned to work a championship game must have officiated a semifinal game in previous years.
 - ii. Officials assigned to work a semifinal game must have officiated a quarter final, second round or first round game in previous years.
- E. The DIAA Executive Director or his/her designee in conjunction with the official's association representatives will make any necessary adjustments in the officials' game assignments as determined to meet the needs of the DIAA State Tournament.
- F. Officials' Dressing Room

The host school will provide a secure dressing room and restroom for the game officials. All visitors, with the exception of the site director and committee members, are excluded from the officials' dressing room.
- G. Officials' Fees

Officials assigned to the 2025 State Tournament will be paid according to DIAA Regulation 1043 5.1 Fees for Officiating Contests and Competitions.
- H. Alternate Officials: One alternate official will be assigned to every semifinal and championship game.
 - 1. The alternate official is part of the officiating crew. He/she will be dressed in full game uniform and be prepared to enter the game to officiate if needed. He/she will sit at the scorer's table and will assist the game crew as necessary.
 - 2. Assignment of the alternate officials will be made at the time of other tournament game assignments.

Item 12. Uniforms

- A. The team in the top half of the pairing bracket will be the "home team" and will wear WHITE UNIFORMS.
- B. The team in the bottom half of the pairing bracket will be the "visiting team" and will wear dark-colored uniforms.

Item 13. Dressing Rooms and Facilities

- A. The participating teams will be assigned dressing rooms upon their arrival at the playing site. The coaching staff is responsible for supervising the dressing room. Schools will be held accountable for any theft or damage.
- B. A dressing room for Officials' will be provided at the host site's discretion. Officials should be prepared to arrive to the court dressed.

Item 14. Contest Procedures, Equipment, Facilities and Special Events

- A. Pre-Game Warm-Up:
 - 1. Teams are permitted on the court without balls to stretch prior to team warm-ups.
 - 2. Team warm-up time will begin 28 minutes before the scheduled starting time, no sooner.
 - 3. Team warm-up time is limited to 20 minutes immediately prior to pre-game activities.
 - 4. Team warm-ups end 8 minutes prior to the scheduled game starting time.
 - 5. The Pre-Game Officials Conference with officials, one captain and head coach will take place at center court 8 minutes before the scheduled game starting time.
 - 6. Pre-game announcements, introductions and the national anthem will take place after the Officials Conference. Each team will be given a few minutes to warm up prior to the start of the second half. No non-team practice shooting will be allowed during half-time.
 - 7. **Teams must provide their own basketballs for the pre-game warm-up at all sites including the Bob Carpenter Center.**
- B. Practice Sessions: With the exception of the host school, no team will be allowed to practice at a tournament playing site. Violation of this rule will result in disciplinary action that may include disqualification from the tournament. **Host schools wishing to permit a light practice or shooting time prior to a tournament game must clear all playing courts two (2) hours before the game starting time.**
- C. Game Balls and Scorebooks:
 - 1. The Tournament Committee will provide a game ball and an official scorebook for each contest. The Wilson EVO NXT (WTB0900) will be the official ball for all tournament games. Participating schools must provide scorebooks for their own scorers.
- D. Special Events
 - 1. Special events will be confined to the official pre-match activities and the awards presentation after the championship match. The pre-match ceremonies may include:
 - a. National Anthem - All players, coaches, game officials, and school personnel are expected to stand attentively during the presentation of the American flag and the playing of the national anthem.
 - b. Introduction of team members, coaches, and officials.
 - c. Introduction of the Chairperson of the DIAA Board of Directors or his/her representative.
 - d. Introduction of the Chairperson of the Boys Basketball Committee or his/her representative.
 - e. Introduction of the Principal or Headmaster of the participating schools.
 - f. Other VIPs in attendance will be recognized by asking them to stand momentarily at their seats.
 - g. Only the individuals listed in b., c., d., e., and f. will be on the gymnasium floor during the special events.
 - 2. The Basketball Committee is authorized to modify the program of special events however it deems appropriate.
 - 3. No school will be permitted to conduct its own program of special events.
- E. Musical Entertainment
 - 1. With the exception of the national anthem, the playing of recorded music is permitted only during pre-game warm-up. The host school is responsible for providing appropriate music.
 - 2. The permittance of Pep bands will be announced closer to the start of tournament.

Item 15. Awards

- A. The following awards will be presented:
 - 1. Team: A trophy and game ball will be awarded to the Champion and Runner-Up teams.
 - 2. Individual: Gold medals (15) will be presented to the champions. Silver medals (15) will be presented to the runners-up.
 - 3. No awards other than those authorized by the Committee will be presented at any time during the tournament.

- B. Crown Trophy of Glasgow DIAA Championships Scholar Athlete Academic Award
 1. Each team participating in the tournament will be eligible to nominate one player who meets the award criteria as outlined in Item 15. B. 3. during the pre-game announcements. Only one scholar-athlete from each team will be recognized throughout the tournament. A total of 24 players will be recognized.
 2. Nominations for the scholar athlete academic awards must be submitted by the Athletic Director through the AD Portal by February 21, 2025.
 3. Selection criteria for the award is as follows:
 - a. Student-athlete must be at least a sophomore academically and athletically in the sport of basketball.
 - b. Student-athlete must have been at the school for a least a year to receive the award.
 - c. Student-athlete is an active member on the roster and eligible for the championship.
 - d. Student-athletes are only eligible to receive the academic award once during the sport championship season.
 - e. Student-athlete must have a 3.2 GPA and be on the active team championship roster.

Item 16. Player Bench Occupants and Bench Assignments

- A. Only members of the official school party will be permitted in the team bench area. Teams will be allowed a maximum of fifteen (15) players in uniform on the bench at any given time.
- B. During a contest, the player bench area may include a maximum of 22 members of the official school party.
 1. The official school party is defined as players, coaches (approved by the local board or governing body), managers, scorers/statisticians, and team medical personnel.
 2. All occupants of the bench area must be in the sixth grade or older.
 3. If a team has more than the maximum 15 players in uniform, admission will be charged for the extra players and they must sit in the stands.
- C. All team personnel on the bench (excluding uniformed players) during the Semifinals and Championship Games must be wearing a credential. Committee members are authorized to spot-check any and all bench personnel for compliance. If a team is found in violation, the individuals will be removed from the bench and possibly the arena.
 1. Unauthorized duplication or counterfeiting of DIAA credential passes will be deemed a major infraction of the sportsmanship code and the school will be referred to the DIAA sportsmanship committee for disciplinary action.
- D. Bench designations
 1. The “home team” will occupy the bench area of their choice for the first two rounds of the tournament. The “visiting team” will occupy the bench designated for them by the home team in the first two rounds of the tournament.
 2. For the quarterfinal, semifinal and final games, the home team will occupy the bench to the right of the official scorer as the team faces the playing floor. The visitors will occupy the bench to the left of the official scorer as the team faces the playing floor.

Item 17. Mercy Rule

- A. The 35-point mercy rule will be in effect during all rounds of the tournament, including the championship game.

Item 18. Assignment of Baskets

- A. The Tournament will follow the NFHS Rules for the assignment of baskets.

Item 19. NFHS Network, Radio and Television Broadcast

- A. Broadcast privileges will be awarded according to the following criteria and procedures:
 1. The local (same county as participating school) radio station that regularly broadcasts the games of a potential playoff team may receive exclusive privileges to broadcast that team’s first-round game by submitting a written request and a \$100.00 fee.
 2. If no local radio station regularly broadcasts the games of a potential playoff team but a local station broadcasts a “game of the week”, that station may receive exclusive privileges to broadcast the aforementioned team’s first-round game by submitting a written request and a \$100.00 fee. If two local stations broadcast a “game of the week”, both stations may broadcast the aforementioned team’s first-round

game provided the host school's press box can accommodate both broadcast crews. If the host school's press box cannot accommodate both crews, the DIAA Executive Director will determine which radio station will receive broadcast privileges.

3. If no local radio station regularly broadcasts the games of a potential playoff team and no local station broadcasts a "game of the week", the station in closest proximity to the aforementioned school may receive exclusive broadcast privileges by submitting a written request and a \$100.00 fee.
 4. The written request and \$100.00 fee must be received in the DIAA office (Attn: DIAA Executive Director, 35 Commerce Way, Suite 1, Dover, DE 19904) by Wednesday, February 12, 2025. The \$100.00 fee will be refunded if the team whose first- round game the local radio station has expressed an interest in broadcasting does not qualify for the playoffs. If a local station that broadcasts a "game of the week" submits a written request and \$200.00 in fees to broadcast the first- round games of two potential playoff teams, \$100.00 will be refunded if those teams play each other.
 5. The same criteria and procedures that were used for the preliminary round games will be used for the championship games. However, the written request must be received by 12:00 noon on Tuesday, February 28, 2025 (email to diaa@doe.k12.de.us DIAA Executive Director). The \$250.00 broadcast fee may be submitted separately from the written request. Committee will determine the date, starting time, and site at which the interrupted game will be completed or replayed.
- B. Unauthorized Live telecasts and internet stream of playoff games is prohibited unless approved by the DIAA Executive Director. The DIAA will provide the rate card for telecasts and interest streaming by February 1, 2025.
1. **Exclusive Rights:** The DIAA retains exclusive broadcasting rights to all tournament games through the NFHS Network. No party may broadcast or stream these games without the explicit consent of the DIAA Executive Director. This policy applies to hosting home schools and the use of their streaming cameras or platforms. Violations of the NFHS Network's exclusive rights may result in legal action by the NFHS Network.
 2. **Live Streaming Requests:** Any requests to Internet Live Stream or Television Broadcast a state tournament game must be submitted to the DIAA office for approval. Requests must be sent via email to DIAA Marketing Coordinator caitlin.finkley@doe.k12.de.us no later than three (3) days prior to the event. Please note that a broadcasting rights fee may apply.
- C. All radio and television stations must indicate in their written requests that no commercials associated with the use of alcoholic beverages or tobacco products will be aired.

Item 20. Official Scorer's Table

- A. The following priority list will determine seating at the official scorer's table:
1. Official timer, official scorer and public address announcer.
 2. Alternate official when assigned (semifinal and final rounds).
 3. Assistant scorer from each participating team (if space permits both).
 4. DIAA Staff (if space permits)
 5. Committee members (Bob Carpenter Center only-space permitting)
 6. Media representatives (as assigned by DIAA)

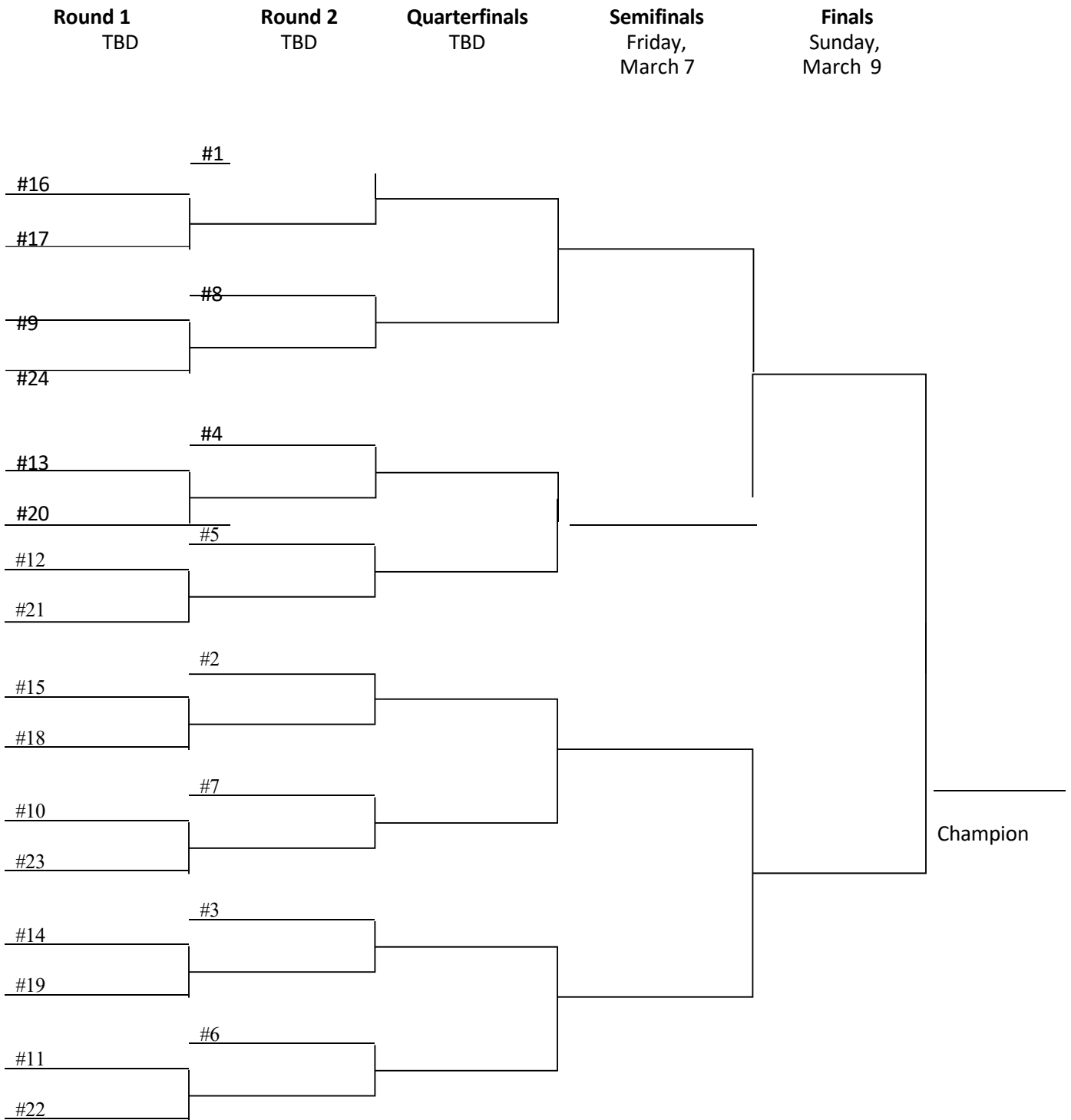
Item 21. Cheerleaders

- A. Cheerleaders will cheer from an area designated by the Site Director.
- B. The University of Delaware has strict guidelines for cheering at the Bob Carpenter Center. These guidelines must be adhered to by all cheerleading squads. It is the responsibility of the cheerleading coach to review all guidelines and procedures with the site director.
- C. Cheerleaders must remain seated except during timeouts. Stunts will be allowed if performed in accordance with the current NFHS Spirit Rules Book. No mini-trampolines or basket tosses will be permitted.

Item 22. Removing Nets

- A. Only the winning team of the championship game will be permitted to cut down the nets under the supervision of Bob Carpenter Center personnel. Nets shall not be removed from the baskets after any other game of the tournament.

2025 DIAA BOYS' BASKETBALL TOURNAMENT





DIAA 2024-2025 Boys Wrestling State Tournament Manual

Dual Meet and Individual Tournament and Championships

TO: Member School Administrators, Athletic Directors; Boys Wrestling Coaches and Officials

The 2024-2025 Boys Wrestling State Tournament Manual is intended to provide you with detailed information concerning the organization and administration of these State Championships.

A thorough review of the general information pertinent to all of the tournaments and the specific information for each sport should familiarize you with these events.

The rules and procedures contained in this manual are applicable only to the 2024-25 DIAA Winter State Championships and are not intended to govern subsequent championships or to be binding on future committees.

The Committees sincerely hope that the DIAA Boys Wrestling Dual Team and Individual State Championships will be a tremendous success in all respects.

For the most up to date tournament information, please visit the DIAA website, www.education.delaware.gov/diaa

Thank you,

DIAA Boys Wrestling Committee

WRESTLING DUAL TEAM TOURNAMENT

Committee Members

Buddy Lloyd, Chair	Smyrna School District (retired)
Joe Booth	Sussex County Public Member
Jody Wilson	Kent County Public Member
Greg Spears	New Castle County Private School Representative
Joe Loboza	DWOA Official
Bill Shedaker	Seaford High School (retired)
Chris Mattioni	Henlopen Conference Rep., Cape Henlopen
Russ Neal	Sussex County Public Member
Jeff Hewes	Athletic Director Delcastle High School
Reese Rigby	Charter School of Wilmington
Joe Archangelo	William Penn High School
Marvin Dooley	Athletic Director Woodbridge High School
Matt Bivins	Junior High/Middle Schools Rep., Smyrna Middle School
Steve Lex	Independent Schools Representative, Salesianum School
Vic Leonard	Blue Hen Conference Rep., Al duPont High School

Item 1. Competition Rules

- A. All competition shall be conducted according to the 2024-25 NFHS Wrestling Rules Book and the current version of the DIAA Official Handbook.

Item 2. Tournament Field

- A. The Division I and II tournament fields shall consist of eight (8) teams in each Division.
 1. The Division I tournament field shall consist of the Blue Hen Flight A Champion, the Henlopen North Champion and six (6) at-large teams.
 2. The Division II tournament field shall consist of the Blue Hen Flight B Champion, the Henlopen South Champion and six (6) at-large teams.
- B. The State Wrestling Committee (SWC) will select at-large teams for both Division I and Division II tournaments and determine the order of seeding of both tournament fields.
 1. All teams wishing to be considered for selection, including automatic qualifiers, shall complete the application included in this manual and forward to the DIAA Executive Director no later than noon on Friday, February 7, 2025.
 2. The DIAA and the DIAA Boys Wrestling Committee (BWC) has the authority to determine the eligibility of the applicants and may determine a team to be ineligible based on extenuating circumstances. The BWC has the authority to make decisions in the best interests of the sport.
 3. The following criteria are used by the BWC to determine selection and seeding:
 - a. Head-to-head competition,
 - b. regular season competition results against common opponents,
 - c. strength of schedule,
 - d. additional information provided on the application. Coaches are encouraged to provide any information they feel will assist the BWC in selecting and seeding their team accurately.
- C. Seeding: Teams in each division will be seeded #1 through #8 in a traditional 8 team bracket. In the event that eight teams do not apply, seed #1 would get a bye followed by seed #2 that would get the second bye. There would be no change to the brackets once the tournament starts.

Item 3. Tournament Dates

- A. The 2025 Dual Team Wrestling Championship will be held on Wednesday, February 12 and Saturday, February 15, 2025.
- B. Should the tournament be postponed due to inclement weather the alternate dates shall be the Monday and Wednesday prior to the Conference Tournaments. The dates for 2025 are Monday, February 17 and Wednesday, February 19, 2025.

Item 4. Tournament Sites

- A. The 2025 tournament Quarter Finals sites will be determined based on tournament seeding.
- B. The Semifinals and Finals will be held at Smyrna High School for both Division I and Division II on Saturday, February 15, 2025.

Item 5. Tournament Schedule

- A. The BWC has established the following schedule for the tournament:

Wednesday, February 12, 2025 (Higher Seed Team will Host)

Time	Event
5:30 PM	Teams arrive. Please do not arrive earlier.
6:00 PM	Weigh-ins begins
7:00 PM	Quarterfinals begins on one mat

Saturday, February 15, 2025

Time	Event
12:30 PM	Teams arrive. Please do not arrive earlier.
1:00 PM	Weigh-ins begins
2:00 PM	Division II Semifinals begins on two mats
4:00 PM	Division I Semifinals begins on two mats
6:00 PM (immediately following Semifinals)	Finals begin on two mats
Following Finals	Presentation of Awards

Item 6. Weigh-Ins

- A. Weigh-ins shall be conducted according to 2024-2025 NFHS Wrestling Rule 4-5.
- B. All contestants shall have the opportunity to weigh in shoulder-to-shoulder at the tournament site a maximum of one hour before the quarterfinal round on Wednesday and again on Saturday before the semifinals.
- C. All teams must be present at the start of the weigh-in period. Exceptions for late arriving teams may be granted by the Tournament Director if an extenuating circumstance prevents the team’s arrival on time.
- D. The weigh-in shall be conducted by weight class beginning with the randomly drawn weight class. Contestants shall not leave the weigh-in area until they have completed their weigh-in.
- E. Two scales will be available for weigh-ins on Wednesday. Four Scales will be available on Saturday.
- F. A contestant may step on and off the first scale two times. If the contestant fails to make weight they may step on all other scales one time. During the time off the scales, activities that promote dehydration are prohibited.
- G. A maximum of twenty-eight (28) wrestlers from each team are permitted to weigh in.

Item 7. Wrestler’s Health

- A. During weigh-ins coaches of wrestlers suspected of having a communicable skin disease, or any other condition that makes participation inadvisable, must present a written medical note signed by a physician, DO, physician assistant or nurse practitioner stating that the suspected disease or condition is not communicable.
- B. Covering a communicable condition shall not be considered acceptable and does not make the wrestler eligible to compete.
- C. If an on-site meet physician/DO is present, he/she will have final authority regarding suspect skin conditions and may overrule the medical note.

Item 8. Weight Allowance

- A. The two-pound growth allowance granted by DIAA shall be in effect. Additional weight allowances shall not be granted except in accordance with 2024-25 NFHS Wrestling, Rule 4-5-5 (consecutive days of team competition).

Item 9. Match Rosters

- A. Team rosters must be submitted electronically to Trackwrestling and to the school's website4sports site. Please list by weight class beginning with the 106 lb class.
- B. A maximum of twenty-eight (28) wrestlers who legally weighed-in for each team will be eligible to compete in each match. These names will comprise the match roster for the meet.

Item 10. Admission

- A. The admission charges for the 2025 Dual Team Wrestling Tournament are as follows:
 1. Wednesday, Quarterfinal Round – Student (K-12) and adult admission - \$5.00
 2. Saturday, Semifinal and Championship Round - Student (K-12) and adult admission - \$12.00
- B. Complimentary Admission
 1. Competing wrestlers (maximum of twenty-eight) will receive complimentary admission via a hand stamp conducted during weigh-ins.
 - b. The head coach and a maximum of two assistant coaches of each participating team will receive complimentary admission via a hand stamp conducted during weigh-ins.
 - c. A maximum of two managers and one trainer for each participating team will receive complimentary admission via a hand stamp conducted during weigh-ins.
- C. Due to space limitations, cheerleaders will not be permitted and are not eligible for complimentary admission.

Item 11. Tournament Administration

- A. The BWC, in coordination with the DIAA Executive Director, shall be responsible for all decisions regarding the planning, preparation and operations of the tournament. Members of the SWC shall volunteer to staff the tournament to the extent possible.
- B. The Chair of the BWC, or the Chair's designee, shall be the Tournament Director and shall be responsible for on-site tournament operations and decisions, in consultation with the BWC and DIAA Executive Director.
- C. An Official Timer will be coordinated by DIAA. Each team will provide a scorer.
- D. A member school agrees to host the event.
 1. The Host School will designate a Site Director. The Site Director's responsibilities include:
 - a. Set up the gym, mats and bench areas according to current NFHS specifications.
 - b. Provide locker room facilities for the officials and provide safe passage for the officials to and from the playing area.
 - c. Provide locker room facilities for the participating athletes.
 - d. Provide parking facilities for buses and spectators.
 - e. Provide seating arrangements for spectators.
 - f. Contact the Tournament Director three hours prior to game time if the site is not in appropriate condition.
 - g. Clear with the Tournament Director matters of policy or procedure.
 - h. Ensure that the complimentary admission policy for all schools is followed (Item 9).
 - i. Charge admission until directed by the SWC.
 - j. Establish a procedure for assisting disabled spectators and review the procedure with the appropriate personnel.
 - k. Review the emergency action plan with the appropriate personnel.
 - l. Any additional responsibilities as determined by the host school.
 2. The host school designates and supervises support personnel. The number of support and police personnel MUST be approved by the DIAA Executive Director prior to the start of the event. Support personnel may include:
 - a. Ticket seller(s);

- b. Ticket taker(s);
 - c. Security (an individual who monitors the crowd but is not a law enforcement officer);
 - d. Scoreboard Operator
 - e. Track Wrestling Operator; and
 - f. Medical Personnel: two trainers and one physician
3. The host school must consult with the DIAA office concerning security and police personnel.
- a. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.
 - b. Police will be paid the game fee or hourly rate customarily paid at the game locale. The bill should be paid by the host site and the invoice should be submitted to the DIAA as part of the Reconciliation forms.
4. Public Address System
- a. The public address system, if used, will be operated by a responsible/ adult representative of the host school unless the BWC provides an announcer.
 - b. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the BWC or the Executive Director.
 - c. The public address announcer must remain impartial at all times. He/she must never question or criticize the coaches or officials during the game. Game announcing is for factual information purposes only, 'play-by-play' announcing of the game is not allowed.

Item 12. Officials

- A. The Delaware Wrestling Officials Association, Inc. (DWOA) shall provide the officials for the tournament.
- B. Two officials will be used for each match. The officials will alternate being head official and assistant official.
- C. The officials will be chosen by a method devised by DWOA subject to the approval of DIAA Executive Director or his/her designee. A Head Official will be appointed by mutual agreement of the DWOA and DIAA Executive Director or his/her designee. Assignment of officials to work specific matches will be made by the DWOA, subject to the approval of the DIAA Executive Director or his/her designee
- D. Officials assigned to the 2025 Dual Meet Tournament will be paid according to the Officials Association-DIAA Agreement for the 2024-2025 school year.

Item 13. Awards

- A. The following awards will be presented:
 - 1. Team: Trophies will be presented to the Champion and Runner-Up teams in each Division.
 - 2. Individual: Medals (28) will be presented to each member of the Championship and Runner-Up teams in each Division.

**2024 - 2025 DIAA DUAL MEET CHAMPIONSHIP TOURNAMENT
APPLICATION FOR AT-LARGE BERTH AND SEEDING**

SCHOOL NAME: _____

	Dual Meet Opponent and/or Tournament	Dual Meet Results	Dual Meet Score	DI or DII	Enrollment (If Out-of-State)	Tournament Results (place finished)
1.	_____	W L	_____	_____	_____	_____
2.	_____	W L	_____	_____	_____	_____
3.	_____	W L	_____	_____	_____	_____
4.	_____	W L	_____	_____	_____	_____
5.	_____	W L	_____	_____	_____	_____
6.	_____	W L	_____	_____	_____	_____
7.	_____	W L	_____	_____	_____	_____
8.	_____	W L	_____	_____	_____	_____
9.	_____	W L	_____	_____	_____	_____
10.	_____	W L	_____	_____	_____	_____
11.	_____	W L	_____	_____	_____	_____
12.	_____	W L	_____	_____	_____	_____
13.	_____	W L	_____	_____	_____	_____
14.	_____	W L	_____	_____	_____	_____
15.	_____	W L	_____	_____	_____	_____
16.	_____	W L	_____	_____	_____	_____
17.	_____	W L	_____	_____	_____	_____
18.	_____	W L	_____	_____	_____	_____

Overall Win/Loss Record _____ - _____

In-State Win/Lose Record _____ - _____

Best three (3) opponents: _____

Best opponent defeated: _____

Coach Signature: _____ Date: _____

Athletic Director Signature: _____ Date: _____

Principal Signature: _____ Date: _____

Applications must be emailed (diaa@doe.k12.de.us) or delivered to Executive Director no later than noon on Friday, February 7, 2025. A copy of your full wrestling schedule must be included with this application. Coaches are strongly encouraged to submit additional information which may assist the State Wrestling Committee in accurately selecting or seeding teams.

** In accordance with DIAA regulation 1006.2.4 only a DIAA member school in good standing which sponsors wrestling and is in compliance with all applicable DIAA Rules and Regulations shall be eligible for the DIAA Dual Team Wrestling Championship Tournament. Any applicants found to be in violation of DIAA Rules and Regulations may be subject to disqualification.

WRESTLING INDIVIDUAL TOURNAMENT

Committee Members

Buddy Lloyd, Chair Smyrna School District (retired)
Joe Booth Sussex County Public Member
Jody Wilson Kent County Public Member
Greg Spears New Castle County Private School Representative
Joe Loboizzo DWOA Official
Bill Shedaker Seaford High School (retired)
Chris Mattioni Henlopen Conference Rep., Cape Henlopen
Russ Neal Sussex County Public Member
Jeff Hewes Athletic Director Delcastle High School
Reese Rigby Charter School of Wilmington
Joe Archangelo William Penn High School
Marvin Dooley Athletic Director Woodbridge High School
Matt Bivins Junior High/Middle Schools Rep., Smyrna Middle School
Steve Lex Independent Schools Representative, Salesianum School
Vic Leonard Blue Hen Conference Rep., Al duPont High School

Item 1. Competition Rules

- A. All competition shall be conducted according to the 2024-2025 NFHS Wrestling Rules Book and the current version of the DIAA Official Handbook.

Item 2. Tournament Field and Seeding

- A. Competition will consist of 16 person championship brackets in each of 14 weight classes according to National Federation rules.
- B. Competition in each weight class will consist of the top four place winners in each of the qualifying tournaments (Blue Hen, Henlopen Conference and Independent Schools) and four at large berths.
- C. Current weight classes are as follows:

106 lbs	126 lbs	144 lbs	165 lbs	215 lbs
113 lbs	132 lbs	150 lbs	175 lbs	285 lbs
120 lbs	138 lbs	157 lbs	190 lbs	

- D. Seeding: The Individual State Wrestling Tournament will be seeded by the State Wrestling Committee based on approved criteria that places primary emphasis on the wrestler’s finish in their conference qualifying tournament, head to head competition for the current season, followed by a point system determined by a list of criteria approved by the SWC.
 - 1. The BWC will use Trackwrestling and the seeding criteria to rank all 24 place winners from the qualifying tournaments. Once the top 16 wrestlers from the list of 24 are identified and ranked, they will be seeded under the current seeding process.
 - a. The top four place winners from each qualifying tournament will be guaranteed a seed, but overall ranking within the top 16 will determine their seed.
 - b. For the initial seeding, the most that any qualifying tournament can send would be eight representatives. Once the eight representatives from one of the qualifying tournaments are seeded, the remaining representatives from the other qualifying tournaments would be seeded.
 - c. The BWC will designate the 17th to 24th ranked wrestlers as alternates to be used in case there are scratches. The alternates would be added by the rank order of the committee without regard to the qualifying tournament.
 - d. If a wrestler scratches, the wrestlers ranked below the scratched wrestler will move up one seed and the alternate becomes the 16th seed. The bracket will then be adjusted.
 - a. All scratches should be reported as early as possible to allow the alternate wrestlers to prepare.

Alternate wrestlers should maintain their weight in case a scratch does occur.

- b. All scratches must be reported to the SWC Chair, Buddy Lloyd, by 7:00 PM on Thursday, February 27th.

Contact information: 302-222-8206 or buddykeene@gmail.com

- E. Tournament pairings will be determined in accordance with the procedures outlined in Rule 10 of the National Federation of High Schools wrestling rules book. A competitor must be defeated twice to be eliminated. The top **eight** place winners will be determined via competition.

Item 3. Tournament Dates

- A. The tournament for the 2024-2025 wrestling season the tournament will be held on Friday, February 28 and Saturday, March 1, 2025. Inclement weather dates are Saturday, March 1 and Sunday, March 2, 2025.

Item 4. Tournament Site

- A. The 2025 tournament will be held at Cape Henlopen High School.

Item 5. Tournament Schedule

- A. The BWC has established the following schedule for the tournament: *(subject to change)*

Session One on Day One

Time	Event
2:00 PM	Teams arrive on site. Please do not arrive earlier.
2:30 PM	Weigh-ins begin.
4:00 PM	Preliminary Round begins on five mats
@ 7:00 PM	Quarterfinal Round begins on three mats
@ 7:00 PM	First Consolation Round begins on two mats

Session Two on Day Two

Time	Event
8:30 AM	Teams arrive on site. Please do not arrive earlier.
8:45 AM	Weigh-ins begin.
10:00 AM	Second Consolation Round begins on four mats
11:00 AM	Championship Semifinals begin on two mats
End of Second Consolation Round	Quarterfinal Consolation Rounds begins on mats available
Before the break	7 th and 8 th Place Round

Session Three on Day Two

Time	Event
5:00 PM	Fifth Place Round begins on two mats
Immediately following Fifth Place	Third Place Round begins on two mats
6:55 PM	Parade of Champions
7:00 PM	Championship Finals on one mat

Item 6. Weigh-Ins

- A. Weigh-ins shall be conducted according to 2024-2025 NFHS Wrestling Rule 4-5.
- B. All contestants shall have the opportunity to weigh in shoulder-to-shoulder at the tournament site a maximum of two hours before the first session of the day.
- C. All teams must be present at the start of the weigh-in period. Exceptions for late arriving teams may be granted by the Tournament Director if an extenuating circumstance prevents the team's arrival on time.
- D. The weigh-in shall be conducted by weight class beginning with the 106 lb class and will conclude immediately

following the 285 lb class. Contestants shall not leave the weigh-in area until they have completed their weigh-in.

- E. Four scales will be available for weigh-ins.
- F. A contestant may step on and off the first scale two times. If the contestant fails to make weight they may step on all other scales one time. During the time off the scales, activities that promote dehydration are prohibited.
- G. Contestants failing to make weight are eliminated from the tournament.

Item 7. Wrestler's Health

- A. During weigh-ins coaches of wrestlers suspected of having a communicable skin disease, or any other condition that makes participation inadvisable, must present a written medical note signed by a physician, DO, physician assistant or nurse practitioner stating that the suspected disease or condition is not communicable.
- B. Covering a communicable condition shall not be considered acceptable and does not make the wrestler eligible to compete.
- C. If an on-site meet physician/DO is present he/she will have final authority regarding suspect skin conditions and may overrule the medical note.

Item 8. Weight Allowance

- A. The two pound growth allowance granted wrestlers on December 26 shall be in effect.
- B. In addition, all wrestlers will be granted an additional pound on the second day of competition.
- C. Additional weight allowances shall not be granted except in accordance with 2024-2025 NFHS Wrestling Rule 4-5-5 (consecutive days of team competition).

Item 9. Admission

- A. Student (K-12) and adult admission is \$5 for Session One, \$8 for Session Two and \$10 for Session Three.
- B. Complimentary Admission
 - 1. Admission for contestants shall be via a hand stamp conducted during weigh-ins each day. Contestants eliminated on the first day of competition must report to the weigh-in area during weigh-ins on day two to have their hand stamped in order to receive complimentary admission.
 - 2. The head coach and a maximum of two assistant coaches of each participating team will receive complimentary admission via a hand stamp conducted during weigh-ins.
 - 3. A maximum of two managers and one trainer for each participating team will receive complimentary admission via a hand stamp conducted during weigh-ins.
- C. Due to space limitations cheerleaders will not be permitted and are not eligible for complimentary admission.

Item 10. Tournament Administration

- A. The BWC, in coordination with the DIAA Executive Director, shall be responsible for all decisions regarding the planning, preparation and operations of the tournament. Members of the BWC shall volunteer to staff the tournament to the extent possible.
- B. The Chair of the BWC, or the Chair's designee, shall be the Tournament Director and shall be responsible for on-site tournament operations and decisions, in consultation with the BWC and DIAA Executive Director.
- C. DIAA shall provide a Bout Master who is responsible for creating brackets, electronically posting on-deck information available to all throughout the event (if possible), tracking overall contestant advancement and assisting with awards ceremonies.
- D. A member school shall agree to host the event.
 - 1. The Host School will designate a Site Director. The Site Director's responsibilities include:
 - a. Set up the gym, mats and bench areas according to current NFHS specifications.
 - b. Provide locker room facilities for the officials and provide safe passage for the officials to and from the playing area.
 - c. Provide locker room facilities for the participating athletes.
 - d. Provide parking facilities for buses and spectators.
 - e. Provide seating arrangements for spectators.

- f. Contact the Tournament Director three hours prior to game time if the site is not in appropriate condition.
 - g. Clear with the Tournament Director matters of policy or procedure.
 - h. Provide an official scorer, official timer and runner/towel tapper, unless assigned by the SWC and supplied by the Officials' Association.
 - i. Ensure that the complimentary admission policy for all schools is followed (Item 9).
 - j. Charge admission until directed by the SWC.
 - k. Establish a procedure for assisting disabled spectators and review the procedure with the appropriate personnel.
 - l. Review the emergency action plan with the appropriate personnel.
 - m. Any additional responsibilities as determined by the host school.
2. The host school designates and supervises support personnel. The number of support and police personnel MUST be approved by the DIAA Executive Director prior to the start of the event. Support personnel may include:
 - b. Ticket seller(s);
 - c. Ticket taker(s);
 - d. Security (an individual who monitors the crowd but is not a law enforcement officer);
 - e. Scoreboard Operator/Announcer; and
 - f. Medical Personnel: two trainers and one physician
 3. The host school must consult with the DIAA office concerning security and police personnel.
 - a. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.
 - b. Police will be paid the game fee or hourly rate customarily paid at the game locale. These must be hired by the host school and submitted to the DIAA for reimbursement through the Reconciliation process.
 4. Public Address System
 - a. The public address system, if used, will be operated by a responsible/ adult representative of the host school unless the BWC provides an announcer.
 - b. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the BWC or the Executive Director.
 - c. The public address announcer must remain impartial at all times. He/she must never question or criticize the coaches or officials during the game. Game announcing is for factual information purposes only, 'play-by-play' announcing of the game is not allowed.

Item 11. Officials

- A. The Delaware Wrestling Officials Association, Inc. shall provide the officials for the tournament.
- B. Ten (10) officials will be selected to work the tournament. The officials will be chosen by the DWOA using a selection method approved by DIAA Executive Director or his/her designee.
- C. A Head Official will be appointed by mutual agreement of the DWOA and the DIAA Executive Director or his/her designee.
- D. All ten officials will work the championship finals. Assignment of officials to work specific finals will be made by the Head Official, DWOA President and the DIAA Executive Director or his/her designee.
- E. Officials assigned will be paid according to the Officials Association-DIAA Agreement for the 2024-2025 school year.

Item 12. Awards

- A. The following awards will be presented:
 1. The top **three (3)** place winners in each weight class will receive a medal and a certificate. The Champion of each weight class will be presented with the official bracket for the class. **Wrestlers placing 4th through 8th will receive a certificate.**
 2. The Outstanding Wrestler, selected by the BWC, will receive a plaque.