



Delaware Interscholastic Athletic Association

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To: All Sport Officials Associations
From: Angel Prinos, Senior Associate Executive Director
Date: August 8, 2023
Re: Association Registration of officials for 2023-24

On behalf of the DIAA and all our annual participants in interscholastic athletics in Delaware's middle and high schools, I would like to begin by thanking the officials' associations for their work throughout the academic year to ensure fair, honest, and equitable play with integrity. Interscholastic athletics provide one of the greatest co-curricular educational opportunities available to our students. We all have an important part to play in ensuring we achieve our mission – from administrators to coaches to officials, to fans and parents. This is a community effort! Thanks again.

As we begin making plans for another school year, the process of registering officials begins. This memo is to provide detailed information for each association to register officials with the DIAA and NFHS. DIAA fees for officials in 2023-24 is as follows: \$17 NFHS fee that includes liability insurance, \$18 per official per sport.

Reminder: DIAA registration fee is paid online by all officials using the Centers for Officials Services powered by DragonFly Athletics.

1. *Officials registered in Dragonfly from last year will use the same login information. This link will help guide you if needed:*
<https://intercom.help/dragonfly-athletics/en/articles/5368428-how-do-i-register-as-a-returning-official>
2. Each NEW official must set up a Dragonfly account. This account will hold verification of NFHS Exam and Rule Clinic requirements. Directions for new registration are in this link:
<https://www.dragonflymax.com/academyofficialsregistration>
3. Each association has administrative access to the Dragonfly site to monitor the registrations of officials registering with their association. Each group is responsible for ensuring that officials assigned through the association for DIAA contests are registered fully meet all DIAA regulations.
4. The DIAA will monitor your association for the registration of officials.

It is important to remember that the registration fees per official are passed on to the NFHS for the purchase of rules books, National Federation of Officials Association (NFOA) membership and one-million-dollar liability insurance, testing, and other administrative needs. Please remember only those officials registered and certified through the DIAA will receive the benefits of NFOA membership (good July 1 through June 30th of each year).

Also, I would like to remind each association of the regulations to be a certified official. In order to work in a DIAA (varsity or JV) regular season or tournament contest you must be registered and certified. The following requirements are necessary for certification:

- Be a member in good standing with the local DIAA-recognized officials' group.
- Attending an DIAA-sponsored rules interpretation clinic course on the NFHS learn network site in the current year. Upload the certification of completion of this course to the Dragonfly platform.
- Pass the National Federation examination (85% is the lowest passing score, within 2 attempts).
- Pay the DIAA registration fee online through the Dragonfly platform.

FEE Structure and Primary Association Declaration

1. State fees are separated into two-line items. NFHS officials fee (\$17) and the DIAA sport fee (\$18). Officials are to pay both. Officials registering for a second sport will only pay \$18.
2. Primary association declaration-officials must declare their primary association for each sport. *(This declaration informs your association to request your rulebook)*

Officials are to obtain their rulebooks from ONLY the association they have declared as their Primary!

RULE CLINICS:

Access to rule clinics is online through the NFHS Learning network site. FALL clinics are now open. More information on rule clinics can be found on our website at https://education.delaware.gov/diaa/diaa_for/officials/clinic_schedule/

It's best for Officials to use the IMPORT process to upload the Rule Clinic Course to the Dragonfly profile. The clinic online course attendance is mandatory for certification.

ALL FEES must be paid, and association declaration form completed to gain access to NFHS exam portal.

NFHS EXAM:

Access to the NFHS testing platform is through the Dragonfly portal. NFHS Fall rule exams open on August 1, 2023 and closes Monday September 11, 2023. Winter and spring exams dates can be found on our website at the link provided above. Just scroll down the page to "Upcoming Sport Rules Clinics and Exams"

RULE BOOKS:

Rule books are free for all primary members – one book per official. Associations will be charged for additional rulebooks. Rules books are provided by the DIAA office after officials complete registration unless otherwise agreed upon. Electronic rules books access through the NFHS mobile app will be granted only after the list of approved officials has been submitted to the DIAA by the association and subsequently shared with the NFHS.

On behalf of the DIAA thank you again for the service you provide for the students and schools in Delaware. If you have any questions or concerns, please contact Angel Prinos at angel.prinos@doe.k12.de.us