

**DIAA Board of Directors' Meeting  
Thursday, January 26, 2023, 9:00am  
Hybrid**

**John W. Collette Education Resource Center, Conference Room A and Virtual  
<https://de-doe.webex.com/weblink/register/r0da215e18d6837540d3ae061c8ac7a8a>**

**Meeting Minutes – Final**

I. Opening

A. Call to Order

The meeting was called to order at 9:00 am by Chairman Doug Thompson

B. Roll Call was performed by Jed Bell

Virtual Attendees: Alison Alpaugh, Dr. Sherry Kijowski, Ted Laws, Dr. Bill O'Hanlon

In-Person Attendees: Dorrell Green, Jackie Griffith, Ivan Neal, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez, Kevin Smith, Matt Smith, Doug Thompson

Absent: Dr. Bradley Bley, Dr. Amelia Hodges, Bonnie Ingram-Grubb, Jason Mitchel, and Robert Watson

Staff Members: Donna Polk, James Bell, Faye Wheeler. DAG - Laura Makransky

C. Approval of Agenda Amended

A motion was made by Ivan Neal to approve the current amended meeting agenda, the motion was seconded by Lenny Richardson. The motion carried with a vote 14 Yes - Alison Alpaugh, Dr. Sherry Kijowski, Ted Laws, Dr. Bill O'Hanlon, Dorrell Green, Jackie Griffith, Ivan Neal, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez, Kevin Smith, Matt Smith, Doug Thompson and 0 No.

D. Introduction of New Staff Member – Faye Wheeler

Mrs. Wheeler informed the Board of her excitement to learn and work with everyone.

E. Introduction of New Board Member – Jackie Griffith

Mrs. Griffith showed appreciation for her selection as a Board Member. She is currently serving as the vice president of government and community relations at Delaware State University.

F. Approval of Minutes of DIAA December 8, 2022 Board Meeting

A motion was made by Mr. Lenny Richardson to approve the December 8, 2022 Board Meeting Minutes, the motion was seconded by Joe Papili. The motion carried with a vote of 12 Yes - Alison Alpaugh, Ted Laws, Dr. Bill O'Hanlon, Dorrell Green, Ivan Neal, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez,

Kevin Smith, Matt Smith, Doug Thompson; and 0 – No and 2 - Abstentions: Jackie Griffith and Dr. Sherry Kijowski.

G. Approval of Executive Session Minutes of DIAA December 8, 2022 Board Meeting

A motion was made by Mark Robinson to approve the Executive Session Minutes of the December 8, 2022 Board Meeting, the motion was seconded by Dorrell Green. The motion was carried with a vote of 12 Yes - Alison Alpaugh, Ted Laws, Dr. Bill O’Hanlon, Dorrell Green, Ivan Neal, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez, Kevin Smith, Matt Smith, Doug Thompson; and 0 – No and 2 - Abstentions: Jackie Griffith and Dr. Sherry Kijowski.

H. Approval of Minutes of DIAA December 12, 2022 Board Meeting

A motion was made by Dorrell Green to approve the Minutes of the December 12, 2022 Board Meeting, the motion was seconded by Mike Rodriguez. The motion was carried with a vote of 12 Yes - Alison Alpaugh, Ted Laws, Dr. Bill O’Hanlon, Dorrell Green, Ivan Neal, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez, Kevin Smith, Matt Smith, Doug Thompson; and 0 – No and 2 - Abstentions: Jackie Griffith and Dr. Sherry Kijowski.

I. Approval of Executive Session Minutes of DIAA December 12, 2022 Board Meeting

A motion was made by Doug Thompson to approve the Executive Session Minutes of the DIAA December 12, 2022 Board Meeting, the motion was seconded by Kevin Smith. The motion was carried with a vote of 12 Yes - Alison Alpaugh, Ted Laws, Dr. Bill O’Hanlon, Dorrell Green, Ivan Neal, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez, Kevin Smith, Matt Smith, Doug Thompson; and 0 – No and 2 - Abstentions: Jackie Griffith and Dr. Sherry Kijowski.

J. DIAA Financial Report

DIAA Financial Report as of December 31, 2022 was reviewed. Ms. Polk provided comments and clarification. We are expecting a few more deposits for revenue. We are working through the reconciliation of school dues. A motion to accept the current DIAA Financial Reports was made by Mike Rodriguez the motion was seconded by Ivan Neal. The motion carried with a vote 14 Yes - Alison Alpaugh, Dr. Sherry Kijowski, Ted Laws, Dr. Bill O’Hanlon, Dorrell Green, Jackie Griffith, Ivan Neal, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez, Kevin Smith, Matt Smith, Doug Thompson and 0 No.

II. Action Items

A. DIAA Personnel Matter

A motion was made by Lenny Richardson for the Board of Directors to move to an executive session, the motion was second by Mike Rodriguez. The Board went into executive session for the purpose of DIAA personnel matter at 9:08. The motion carried with a vote 14 Yes - Alison Alpaugh, Dr. Sherry Kijowski, Ted Laws, Dr. Bill O’Hanlon, Dorrell Green, Jackie Griffith, Ivan Neal, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez, Kevin Smith, Matt Smith, Doug Thompson and 0 No.

Roll Call was Conducted (10:30am): Attendees: Alison Alpaugh, Dorrell Green, Jackie Griffith, Dr. Sherry Kijowski, Ted Laws, Ivan Neal, Bill O’Hanlon, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez, Kevin Smith, Matt Smith, Doug Thompson.

B. Strategic Plan Update

Rex Varner reviewed the three-year Strategic Plan final draft. The back-up documents are an implementation plan. The Strategic Plan is synthesized into two documents. The first document is short and sweet in a small digestible document easily sharable by staff and stakeholders. The second document contains an overview of DIAA, Board and Stakeholder Input, Implementation Plan and an Appendix. is more in depth and shows how we arrived at the strategy.

Question by Dr. Kijowski to grant executive director the authority and ability to approve issues related to mental health. Chairman Thompson recommends getting feedback from Dr. Bley respond. Tabled until next month to allow the Board to review and comment on the potential for adoption.

C. Request to Waive Regulation 1035 3.1.1 Practice/Competition Season Start Date for Football by Blue Hen and Henlopen Conference Schools

Donna Polk summarized the request from the chiefs of public school districts in Delaware requesting release from regulations regarding fall season start dates for football. The request is for competition to start on the Wednesday prior to Labor Day and practice to start four weeks prior to Labor Day. Mr. Green commented that all nineteen school districts superintendents signed and endorsed the memorandum for this request. A motion was made by Ted Laws to waive regulation 1035 3.1.1 Practice/Competition Season Start Date for Football by Blue Hen and Henlopen Conference Schools. The motion was seconded by Lenny Richardson. The motion carried with a vote 14 Yes - Alison Alpaugh, Dr. Sherry Kijowski, Ted Laws, Dr. Bill O’Hanlon, Dorrell Green, Jackie Griffith, Ivan Neal, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez, Kevin Smith, Matt Smith, Doug Thompson and 0 No.

D. Request to Waive Regulation 1035 3.1.1 Practice/Competition Season Start Date for Football by Nonconference Schools (Caravel, Red Lion, Salesianum and St. Marks)

Donna Polk summarized the request. This request is similar to the previously approved request. A motion was made by Lenny Richardson to waive regulation 1035 3.1.1 Practice/Competition Season Start Date for Football by Nonconference Schools (Caravel, Red Lion, Salesianum and St. Marks). The motion was seconded by Kevin Smith. The motion carried with a vote 14 Yes - Alison Alpaugh, Dr. Sherry Kijowski, Ted Laws, Dr. Bill O’Hanlon, Dorrell Green, Jackie Griffith, Ivan Neal, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez, Kevin Smith, Matt Smith, Doug Thompson and 0 No.

E. Approval of Sanctioned Events

Current document of sanctioned events. Regular events our member schools have participated in previously. A motion was made by Kevin Smith to approve the list

of sanctioned events. The motion was seconded by Doug Thompson. The motion carried with a vote 14 Yes - Alison Alpaugh, Dr. Sherry Kijowski, Ted Laws, Dr. Bill O’Hanlon, Dorrell Green, Jackie Griffith, Ivan Neal, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez, Kevin Smith, Matt Smith, Doug Thompson and 0 No.

### DIAA Events

| Name of Event                                       | Sponsor/Host                                    | Date        | Sport            |
|---|---|-------------|------------------|
| Rumble by the River (DE)                            | St. Georges Technical High School               | 12/16-17/22 | Basketball       |
| DVGTC Winter Series Meet #3 (PA)                    | Delaware Valley Girls Track Coaches Association | 12/23/2022  | Indoor Track     |
| DVGTC Winter Series Meet #4 (PA)                    | Delaware Valley Girls Track Coaches Association | 12/29/2022  | Indoor Track     |
| Delcastle Invitational (DE)                         | Delcastle Technical High School                 | 1-6-7/23    | Wrestling        |
| The PIT Wrestling Invitational (MD)                 | Paint Branch High School                        | 1/13-14/23  | Wrestling        |
| Grapple at the Brook XXIV (MD)                      | Springbrook High School                         | 1/13-14/23  | Wrestling        |
| Cavalier Duels (MD)                                 | Archbishop Spalding High School                 | 1/13-14/23  | Wrestling        |
| Wilmington Christian School (DE)                    | WCS Tournament                                  | 1/13-14/23  | Boys Basketball  |
| CFS Wrestling Invitational (PA)                     | Church Farm School                              | 1/14/2023   | Wrestling        |
| Hoops for Hope Classic (PA)                         | Lauren Pellicare - Haverford                    | 1/15/2023   | Girls Basketball |
| DVGTC Winter Series Meet #6 (PA)                    | Delaware Valley Girls Track Coaches Association | 1/13/2023   | Indoor Track     |
| DVGTC Winter Series Meet #7 (PA)                    | Delaware Valley Girls Track Coaches Association | 1/20/2023   | Indoor Track     |
| Canal Classic (DE)                                  | Middletown High School                          | 1/20-21/23  | Wrestling        |
| DVGTC Winter Series Meet #8 (PA)                    | Delaware Valley Girls Track Coaches Association | 1/27/2023   | Indoor Track     |
| DVGTC Winter Series Meet #9 (PA)                    | Delaware Valley Girls Track Coaches Association | 2/3/2023    | Indoor Track     |
| DVGTC Winter Series Meet #10 (PA)                   | Delaware Valley Girls Track Coaches Association | 2/17/2023   | Indoor Track     |
| Henlopen Conference Indoor Track Championships (DE) | Henlopen Conference                             | 2/8-9/23    | Indoor Track     |
| Capital Classic Middle School Basketball Event (DE) | Central Middle School/Capital Classic Delaware  | 2/9-19/23   | Basketball       |
| Kenneth High School Event                           | Kenneth High School                             | 3/31-4/1/23 | Boys Volleyball  |

### NFHS Events

| Name of Event   | Sponsor/Host                                 | Date        | Sport             |
|---|--|-------------|-------------------|
| Bishop Loughlin Games (NY)                                | Bishop Loughlin High School                  | 12/17-18/22 | Indoor Track      |
| FIA Holiday Indoor Classic (NY)                           | I.C. Norcom High School                      | 12/30/2022  | Indoor Track      |
| US Air Force Hispanic Games (NY)                          | PSAL (NYC DOE)                               | 1/6-7/23    | Indoor Track      |
| Virginia Beach Relays (VA)                                | Virginia Beach Relays                        | 1/6-7/23    | Indoor Track      |
| Ocean Breeze Freedom Games (NY)                           | Catholic High School Athletic League - CHSAA | 1/7/2023    | Indoor Track      |
| Kevin Dare Invitational (PA)                              | Penn State University                        | 1/7/2023    | Indoor Track      |
| Blue Star High School Invitational Showcase (PA)          | Westtown School                              | 1/8/2023    | Girls Basketball  |
| Steve Borbet Invitational (NY)                            | PSAL (NYC DOE)                               | 1/13/2023   | Indoor Track      |
| Golden Bear Invitational (PA)                             | Wyomissing Area High School                  | 1/13/2023   | Indoor Track      |
| The VA Showcase - Indoor Track (VA)                       | I.C. Norcom High School                      | 1/13-14/23  | Indoor Track      |
| Virginia Duals National Invitational Wrestling Tournament | Poquoson High School                         | 1/13-14/23  | Wrestling         |
| War on the Shore (MD)                                     | Stephen Decatur High School                  | 1/13-14/23  | Wrestling         |
| Escape the Rock (PA)                                      | Council Rock High School South               | 1/14-15/23  | Wrestling         |
| Frnaklin & Marshall High School Meet #1 (PA)              | Franklin & Marshall College                  | 1/14/2023   | Indoor Track      |
| Frnaklin & Marshall High School Meet #2 (PA)              | Franklin & Marshall College                  | 1/28/2023   | Indoor Track      |
| Millrose Games Trials (NY)                                | PSAL (NYC DOE)                               | 1/11/2023   | Indoor Track      |
| National Catholic Swimming and Diving (MD)                | Loyola Blakefield                            | 1/14-15/23  | Swimming & Diving |
| North vs South Basketball Classic (FL)                    | Monsignor Edward Pace                        | 1/20-21/23  | Boys Basketball   |
| US Army Officials Hall of Fame Invitational (NY)          | PSAL (NYC DOE)                               | 1/20-21/23  | Indoor Track      |
| Wyomissing Team Challenge (PA)                            | Wyomissing Area High School                  | 2/3/2023    | Indoor Track      |
| Purple Champions Invitational (NY)                        | PSAL (NYC DOE)                               | 2/4/2023    | Indoor Track      |
| Ocean Breeze Invitational (NY)                            | Catholic High School Athletic League - CHSAA | 2/4-5/23    | Indoor Track      |
| Millrose Games (NY)                                       | PSAL (NYC DOE)                               | 2/9-11/23   | Indoor Track      |
| North Shore High School Pre-National Invitational (NY)    | North Shore High School                      | 2/17/2023   | Indoor Track      |
| Ocean Breeze Elite Invitational (NY)                      | Catholic High School Athletic League - CHSAA | 2/24/2023   | Indoor Track      |
| Easterns (NJ)   | Ridgewood High School                        | 2/28/2023   | Indoor Track      |
| Raleigh Relays (NC)                                       | Cardinal Gibbons                             | 3/24/2023   | Outdoor Track     |
| CNU's HS Captains Classic (VA)                            | Jamestown HS                                 | 3/24-25/23  | Outdoor Track     |
| Champions Invitational (CA)                               | Woodrow Wilson High School                   | 4/3-4/23    | Golf              |
| Palmetto High School Golf Championships (SC)              | Waccamaw High School                         | 4/6-8/23    | Golf              |
| Arcadia Invitational (CA)                                 | Arcadia High School                          | 4/7-8/23    | Outdoor Track     |
| Art Madric Hall of Fame Invitational (NC)                 | Caravel Academy/Delaware TrackXC Inc         | 4/22/2023   | Outdoor Track     |

F. Winter Sports Championship Minimum Game Requirement for Tournament Consideration  
 Jed Bell reports there are no updates from years past. Mr. Bell reviewed the championship game, venue, team size and the process. After discussion/dialogue a motion was made by Mark Robinson to approve the Winter Sports Championship Minimum Game Requirement for Tournament Consideration. The motion was seconded by Ivan Neal. The motion carried with a vote 14 Yes - Alison Alpaugh, Dr. Sherry Kijowski, Ted Laws, Dr. Bill O’Hanlon, Dorrell Green, Jackie Griffith, Ivan Neal, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez, Kevin Smith, Matt Smith, Doug Thompson and 0 No.

i.i. DIAA Track Committee Recommendation to Allow Polar Bear Meets with Required Standards

Jed Bell reports this stems from COVID protocols and allows indoor track and field meets outdoors. We are not doing anything that doesn’t align with federation standards. They are called polar bear meets because they

are outside. We are restrictive to the facilities that we can use as there are no facilities in Delaware. The track and field community is in support. A motion to allow Polar Bear meets for Track and Field with required standards was made by Kevin Smith. The motion was seconded by Matt Smith. The motion carried with a vote 14 Yes - Alison Alpaugh, Dr. Sherry Kijowski, Ted Laws, Dr. Bill O'Hanlon, Dorrell Green, Jackie Griffith, Ivan Neal, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez, Kevin Smith, Matt Smith, Doug Thompson and 0 No.

G. DIAA Annual Report to the Governor and General Assembly

Donna Polk reports the DIAA is required to submit an Annual Report to the Governor and General Assembly due on January 31<sup>st</sup>. The report was sent out to Board members. Sent draft to Chief of Staff and PIO for review and feedback. We captured and highlighted membership changes and staffing changes, JLOSC recommendations, captured numbers on waivers, participation numbers over the last four years are captured. Numbers have increased, but we are not at pre-COVID numbers. Year in review. Captured finances revenue and expenses. Awards provided and received throughout the year. Update on officials. Which schools and conferences are winning championships. Any Board Members who have input or suggestions, please let Ms. Polk know right away.

Mr. Green asked for clarification on which sports are up or down.

Mr. Thompson found it concerning that Blue Hen conference has no championship wins. The board had a discussion regarding this topic.

A motion was made by Dorrell Green to approve the DIAA Annual Report. Mr. Robinson seconded the motion. The motion carried with a vote 14 Yes - Alison Alpaugh, Dr. Sherry Kijowski, Ted Laws, Dr. Bill O'Hanlon, Dorrell Green, Jackie Griffith, Ivan Neal, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez, Kevin Smith, Matt Smith, Doug Thompson and 0 No.

H. Ratification of Executive Director's Decision to Grant Interim Waiver (from Nov 2022)

- i. Request to Waive Regulation 1008 2.3 by Dover Air Force Base Middle School Student – 2022 11-2 (withdrawn)
- ii. Request to Waive Regulation 1008 2.3 by Dover Air Force Base Middle School Student – 2022 11-3

A motion to grant the request to waive regulation 1008 2.3 by Dover Air Force Base Middle School Student 2022 11-3 was made by Doug Thompson. The motion was seconded by Mr. Richardson. The motion carried with a vote 14 Yes - Alison Alpaugh, Dr. Sherry Kijowski, Ted Laws, Dr. Bill O'Hanlon, Dorrell Green, Jackie Griffith, Ivan Neal, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez, Kevin Smith, Matt Smith, Doug Thompson and 0 No.

I. DIAA Rules and Regulations Committee Request for Guidance Regarding Charge to Review Transfer Regulations

Mr. Thompson reports the committee is asking for a change to transfer policy. Are there any comments or suggestions to take back to the January 31<sup>st</sup> committee meeting? Mr. Robinson has a problem with the exceptions. They appear to be athletic reasons/athletic influence. If the primary reason for moving is for athletic. The Board suggests Ms. Polk invite Mr. Robinson to the Rules and Regulations Committee meeting for further discussion. Mr. Laws reports one of the items we discussed is including 8<sup>th</sup> grade considering the review. A motion was made by Lenny Richardson to approve DIAA Rules and Regulations Committee Request for Guidance Regarding Charge to Review Transfer Regulations. The motion was seconded by Joe Papili. The motion carried with a vote 14 Yes - Alison Alpaugh, Dr. Sherry Kijowski, Ted Laws, Dr. Bill O’Hanlon, Dorrell Green, Jackie Griffith, Ivan Neal, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez, Kevin Smith, Matt Smith, Doug Thompson and 0 No.

Break was taken from 11:30am – 11:39am

Roll Call was Conducted: Attendees: Alison Alpaugh, Dorrell Green, Jackie Griffith, Dr. Sherry Kijowski, Ted Laws, Ivan Neal, Bill O’Hanlon, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez, Kevin Smith, Matt Smith, Doug Thompson.

J. Approval of Executive Director’s and committee chairpersons’ recommendations and . appointment or reappointment of DIAA Committee members – Regulation 10021 4.5 from the November meeting.

Ms. Polk reviewed the committee appointment recommendations (please note this is from the November meeting as the agenda). The new criteria approved by the Board in September. Reviewed by committee chair and selection is put forth to the board. Ms. Polk reviews the incoming applications and reviews it with the conference they are asking to represent. They are then sent to the committee chair. Mr. Thompson has concerns regarding the vetting process (Mr. Thompson recommends tabling this item until next meeting). The board has requested to see all of the applications. Mr. Thompson is concerned with the number of applicants who have applied and not heard anything back. Mr. Laws reminded that the Board requests a list of all applications received. To ensure everyone is given an opportunity.

Mr. Thompson recommends tabling. Motion by Ted Law seconded by Matthew Smith. The motion carried with a vote 14 Yes - Alison Alpaugh, Dr. Sherry Kijowski, Ted Laws, Dr. Bill O’Hanlon, Dorrell Green, Jackie Griffith, Ivan Neal, Joe Papili, Lenny Richardson, Mark Robinson, Mike Rodriguez, Kevin Smith, Matt Smith, Doug Thompson and 0 No.

### III. Update on Officials Scheduling Process with Websites4sports and Arbiter

Ms. Polk shared the process regarding schedule uploads from Website4sports (W4S) to Arbiter. She shared DIAA is not involved in this process as member schools manage W4S agreement for regular season features. Arbiter is receiving the daily upload in their system from W4S. Officials associations manage their Arbiter account and grant permissions within their Arbiter account for athletic directors to view their assignments. Ms. Polk recommends DAAD develop a process annual where member schools would select officials association when there is more than one officials association. Board had discussion on the process, shared concerns with fairness and equity for all basketball officials associations (NDBO) having access. This is an action item for DAAD.

### IV. Appearance of the Presidents from IAABO #10, IAABO #129, Northern Delaware Basketball Officials Regarding Current Shortage of Basketball Officials to Officiate Games at DIAA Member Schools

In attendance from officials associations (Howard Smack – IAABO 129, Handy HENZES and Walt Connor – IAABO 11 and Keith Lake – NDBO. Mr. Lake shared in 2005, they were approved as a third basketball officials organization. He shared NDBO does about 250 games during the school year. Has 35 officials. Shared concern W4S can only work with one group. Shared he was trained on Arbiter. They are not ready for us (both northern basketball officials associations) to use it together due to the interface technology. Here because he didn't know what the AD's could see or not see. Asking for an Ad Hoc committee from this board. This is only hurting students if officials are not able to attend because of last minute scheduling. State tournaments for some reason the basketball guidelines do not mirror the guidelines for any other tournaments. Encouraging fairness all around.

Jackie Griffith left the meeting at 12:30pm

Discussion and questions from the board regarding the systems (W4S and Arbiter), if access is granted for all to use and view systems and quality officials covering games. The board asked Mr. Lake the number of games and schools he could cover, Mr. Lake shared about 10 schools.

### V. Appearance of the Chairperson from DIAA Officials Committee, Boys Basketball and Girls Basketball Regarding Winter 2023 Tournament.

In attendance – Girls Basketball Chair, Ruth Lajoie. Mr. Muscara was not able to stick around due to a scheduled meeting at school and Mr. Fahey had to step away due to the time but joined the agenda item later in the discussion.

Mr. Thompson shared he has concerns regarding fairness and equity with all basketball officials associations receiving games. Wants to know the process for all three officials associations to get a third of the games and look at shot clock. Ms. Polk shared the shot clock would be discussed soon.



Ms. Lajoie provided background on the three original association and setting procedures for a third basketball officials associations. The opportunity to do a % of games for girls and boys games. The number requirement for officials to qualify for the tournament was 10 and went to 8 per officials request.

Ms. Lajoie shared the % requirement for 3 officials associations used years ago was in the manual. The process of assignment and officials selecting games was shared with the board. Mr. Thompson shared concern that NDBO has not received games for championships. Ms. Lajoie shared NDBO has not met the requirement to receive championship games. Shared if he provides a list of officials that have met the requirements those officials would be considered. Not sure if this would occur this year depending on the games worked. Mr. Thompson shared he wants to see the minimum number of games removed from basketball manuals. Continued discussion amongst the board on minimum number of games required by officials to qualify for championships.

Charge the committee to address the issues the board has raised and present a solution to the board. Have ED and the office continue to work with Mr. Lake regarding access in Arbiter and W4S. Motion ask the basketball committee how officials are selected board regarding the committee charge. Continued discussion on the current process and charge of the Officials Committee to make a recommendation to the board regarding the rating and selection of the officials. No motion will revert to the charge of Officials Committee.

#### VI. Dialogue with the DIAA Board of Directors Regarding Winter Sports Manuals

Agenda item not discussed

#### VII. Challenge Coin and Gold Card Updates

Ms. Polk spoke with Tom when he dropped off the awards this week. He will send a proof and a quote and Ms. Polk will share with Mr. Thompson.

#### VIII. DIAA Fall Tournament Reports

Ms. Polk provided tournament reports for the board to review.

A. Boys Soccer

B. Field Hockey – Ms. Sharon Wingate last year serving as chairperson. Ms. Polk thanked Ms. Wingate for her years of service to field hockey. An applause of appreciation was shown by the board.

C. Volleyball

D. Unified Football

#### IX. DIAA Committee Minutes

Ms. Polk provided committee minutes for the board to review – uploaded in simbli.

X. Executive Director's Report.

Ms. Polk shared an update regarding activity for the month. Report provided in simbli. Will provide a status report on recommendations completed to JLOSC. Three confirmations due this month by the senate. Two vacant and two expired terms over the next few months will be addressed. Attended NFHS winter meeting. It was a good collaboration. Conversation with Delmarva Sports Network on their desire to have broadcast opportunities for championship games. Will provide an update on the contract in the coming months. All of the contracts with partners expires this years. Ms. Polk will give an update after conversation with the vendors. Esports is growing in Delaware there are several schools that have esports labs and programs. Shared an update on emerging sports (girls wrestling, boys volleyball and cheerleading). Received two appeal notifications. Ten waivers for February. Annual meeting occurred last week - mental health training provided by Dr. Gill that was well received. Will look at a mental health EAP as resource guide for member schools. Upcoming topics for board discussion – classification/division (soccer pushing 3 tier classification system), basketball shot clock, NIL (name, image and likeness), 8<sup>th</sup> grade participation, transfers and recruitment. Shared with the board the updated responsibility chart which will change with the resignation of Mr. Bell.

Mr. Bell shared information on sportsmanship numbers and how some athletic directors are addressing. Ms. Polk shared we are currently investigating the incident with member school that occurred in Miami.

Mr. Bell provided an update on officials registration, rules clinics and testing.

XI. Other Items for Discussion Only

Mr. Thompson asked about membership dues. Ms. Polk shared with administrative assistant transition delayed collection of membership dues.

Mr. Thompson asked where we are with volleyball sites. Ms. Polk shared having conversation with UD regarding hosting semifinals.

Mr. Papili asked about the appeals received and update. Ms. Makransky shared the process for appeals.

Mr. Robinson shared the need for athletic trainers and resources to obtain full time athletic trainers.

XII. Public Comment

Trina Leclerc. Thank Jed for his service and he brought a fresh perspective during his tenure. Shared comments on out of season coaching and revision needed.

XIII. Adjournment

A motion was made to adjourn the meeting by Mr. Robinson. Mike Rodriguez seconded the motion. The motion carried.

The meeting was adjourned at 2:11 pm.