



**DIAA Girls Soccer Tournament Manual
Spring 2022**

TO: Member School Administrators and Athletic Directors; Girls Soccer and Coaches and Officials;
and Members of the Media

Colleagues:

The 2022 Girls Soccer State Championship Manual is intended to provide you with detailed information concerning the organization and administration of this State Championship.

A thorough review of the general information pertinent to all of the tournaments and the specific information for girls soccer should familiarize you with these events.

The rules and procedures contained in this manual are applicable only to the 2022 DIAA Girls Soccer State Championship and are not intended to govern subsequent championships or to be binding on future committees.

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The Committee sincerely hopes that the 2022 DIAA Girls Soccer State Championship will be a tremendous success in all respects.

For the most up to date tournament information, please visit the DIAA website,
www.education.delaware.gov/diaa

Thank you,

*DIAA Girls Soccer Committee Chairperson - Bob Beron (Caesar Rodney High School Athletic Director)
& members of the DIAA Girls Soccer Committee*



General Information

The following items are applicable to each of the 2022 DIAA Spring Sport State Tournaments. Items specific to the organization and administration of other spring Sport Tournament Championships are located in separate sections of this manual.

Item 1. Authorization

- A. The Delaware Interscholastic Athletic Association authorized state tournament competition in girls' soccer on March 23, 1995 by voting for approval on the date indicated.

Item 2. Management

- A. The tournaments will be managed by special committees appointed by the DIAA Chairperson and the Executive Director.
- B. The committees are authorized to resolve any situation not covered by the regulations in the General Information or specific information sections of this manual.
- C. Changes in tournament format or the criteria and procedures for selecting and seeding the participating teams/individuals are subject to the approval of the DIAA Board of Directors.

Item 3. Sponsorship

- A. DIAA will organize, conduct, and underwrite the costs of the tournaments and will receive all proceeds.
- B. All expenditures must be approved by the DIAA Executive Director.
 - 1. No vouchers will be approved unless an itemized statement of cost accompanies the request for payment.
 - a. Vouchers will not be processed until the financial ticket reconciliation information has been submitted and verified to the DIAA.
 - 2. No vouchers received after the end of the fiscal year (June 15, 2022) will be paid.

Item 4. Eligibility

- A. Eligibility rules as stipulated in the current version of the DIAA Official Handbook will be strictly enforced.

Item 5. Contest Rules

- A. DIAA is affiliated with the National Federation of State High School Associations. The playing rules promulgated by the NFHS for soccer, except as modified by the DIAA Board of Directors, will be in effect for all tournament contests.

Item 6. Classification (Division I and II)

- A. The Girls Soccer Tournaments crown Division I and Division II Champions. DIAA classifies all schools in Division I that have a DOE certified enrollment count of grades 9 through 12 equal to or greater than the school with the smallest enrollment in either the Blue Hen Conference Flight A or the Henlopen Conference North Division. That number for the 2021-2022 and 2022-2023 school year is 1045. This count consists of all students who, if eligible, would participate at that school, including special needs students. Single gender schools have their total enrollment doubled to determine their final enrollment number. All other schools are classified as Division II.
- B. *The Division I schools for the 2021-2022 and 2022-2023 school years are as follows:*
Appoquinimink, Cape Henlopen, Caesar Rodney, Charter School of Wilmington, Delcastle, Dover, Hodgson, Middletown, Mt. Pleasant, Milford, Padua (girls), Polytech, Smyrna, St. Georges, Sussex Central, Sussex Tech, and William Penn.

Item 7. Ticket Sales & Ticketing Policies

- A. All tickets will be purchased through GoFan, DIAA's official ticketing partner, unless otherwise noted.
- B. Tickets for DIAA state tournament events can be found by visiting <https://gofan.co/app/school/DIAA>
- C. Fans MUST have a smartphone, tablet, or mobile device to show and redeem purchased tickets for entry into DIAA Championship events. Tickets printed onto paper will not be accepted.
- D. Fans should purchase tickets in advance of the championship events by visiting the link above in Item 7., B.
- E. Children four (4) years and younger will be admitted without charge to all games and should have an accompanying free ticket through GoFan.
- F. Ticket prices and fees are subject to change per approval by the DIAA Board of Directors.
- G. For games played at any non-DIAA member school site, the ticket price will be \$10.00.
- H. No refunds will be given for tickets purchased but not used.
- I. All tickets will be coded so as to admit the holder only to the game specified.
- J. No tournament passes will be sold.

Item 8. Sportsmanship and Spectator Conduct

- A. Member schools are required to conduct all of their athletic affairs in a spirit of good sportsmanship.
- B. The administrators, athletic directors, and coaches of the participating schools are expected to: actively promote good sportsmanship and appropriate crowd behavior, stress the importance of demonstrating respect for the contest officials and the opposing team, and emphasize the need for proper conduct by spectators at all venues. School administrators are expected to be proactive in preventing unsportsmanlike behavior and to deal with it promptly and decisively if it occurs at the contest.
- C. The coaches and athletes of the participating schools are expected to observe the highest standards of sportsmanship and ethical behavior.
- D. Spectator Guidelines and Conduct:
 - 1. Drones, banners, flags, and signs are prohibited outdoors at all tournament contests. Other decorations that do not block spectator, press or team sightlines may be used with permission of and at the discretion of the Committee.
 - 2. Streamers, confetti, and other paper debris are also prohibited.
 - 3. Sirens, horns, bells, buzzers, whistles or any other artificial or mechanical noise-making devices are strictly forbidden at all **indoor** events.
 - 4. The use of any noise making device that simulates game controls devices (whistles, air horns etc.) is strictly forbidden at **all** contests.
 - 5. All cheers should stress the spirit of good sportsmanship. Use only positive cheers that encourage your team. Profane, derogatory or obscene chants and taunting will not be tolerated.
 - 6. Behavior such as fans reading newspapers or turning their backs during player introductions, booing or heckling the contest officials, and being disrespectful to the opposing cheerleaders is unsportsmanlike behavior and is not to be tolerated at DIAA athletic events.
 - 7. Face paint is permitted, but body paint is not. A shirt, top, etc. must be worn at all times.
 - 8. Spectators must remain in the assigned seating section. Spectators are not permitted on the playing surface at any time.

Item 9. Soliciting, Promotional Activities, and Merchandising

- A. Soliciting and promotional activities; e.g., public address announcements, signs, banners, display or sign-up tables, and the distribution of printed materials are prohibited at all tournament playing sites without the consent of DIAA Executive Director.
- B. Only vendors authorized by DIAA Executive Director will be permitted to sell merchandise at tournament playing sites.

Item 10. Raffles and 50/50 Drawings

- A. Raffles, 50/50 drawings, and other games of chance are prohibited at all tournament playing sites without the consent of DIAA Executive Director.

Item 11. Bench and Sideline Personnel

- A. DIAA requires that all school personnel on the sidelines or in the team bench area be in the sixth grade or older and approved as members of the official team party. This includes anyone acting as a ball-runner or team manager.

Item 12. Media Policy for State Tournament Events

- A. Media Email List: Media personnel wishing to receive press releases and information regarding DIAA events must submit their name, media outlet, phone number and email address to DIAA at diaa@doe.k12.de.us
- B. Tournament Media Credentials
 1. Media personnel wishing to cover DIAA events must request working credentials from the DIAA Office. DIAA credentials may also be valid for regular season events at the host school's discretion.
 2. DIAA will provide credentials to representatives of an accredited media organization recognized by DIAA for the sole purpose of providing access to cover a DIAA Tournament Event. Because of demand, credentials will be issued on a priority system. Facility size is a determining factor. All requests may not be honored. To request credentials, complete the form on the DIAA website (https://education.delaware.gov/diaa/diaa_for/media/). Accredited media organizations should have a tax ID number and submit this requested information by completing the media credentials request form.
 3. DIAA credentialing is for use solely in connection to news and editorial coverage of the event. Any non-editorial, commercial or other unauthorized use of any transmission, picture, film, videotape, audiotape, writing, drawing or other depiction of any game, game action, game information, player interview or other stadium activity, and any non-editorial or commercial use of the DIAA mark or logo is prohibited without prior specific approval of the DIAA Executive Director.
 4. The DIAA may deny or revoke credentials for noncompliance with DIAA policies; and for conduct for which there are reasonable grounds to believe violate state or federal law, or constitute a breach of professional ethics.
- C. Broadcasting/Photographing
 1. DIAA retains exclusive rights to the permission to broadcast and photograph all tournament games and no party may do so without the consent of the DIAA Executive Director. The DIAA must be contacted, in writing or by e-mail, for permission to cablecast, telecast, web cast (video stream) live or on a delayed basis, or photograph a State Tournament Event or any part of a State Tournament Event.
 2. Broadcast agreements are available upon request and will be awarded to those companies that meet DIAA State Tournament broadcast criteria. Questions or concerns can be directed to the DIAA Executive Director 302-857-3365.
 3. All broadcasting/photography must be in accordance with current NFHS Rules for that sport. All access to the field, course, and court area for the purposes of videotaping or photography will be conducted according to the current NFHS rules for that sport. Persons photographing or videotaping a State Tournament Event, and stations cable casting, telecasting, or webcasting (video streaming) a State Tournament Event must remain in the areas that have been designated for spectators, sports photographers, schools, cable/television stations, or Internet video broadcasters. If that area is not known to them, they must seek out a DIAA Tournament Committee member to be shown the designated area.
 4. Persons cable casting, telecasting, photographing, videotaping, or webcasting (video streaming) a State Tournament Event shall not stand on any unsafe or potentially hazardous physical object or facility.
 5. Persons cable casting, telecasting, photographing, videotaping, or webcasting (video streaming) a State Tournament Event shall not interfere with the visibility and comfort of spectators, shall not present a safety hazard to spectators, and shall not disrupt, disturb, or interfere with the competition or with an individual competitor
- D. Photograph Reproduction
 1. Credentialed media personnel may not sell photos and/or video from state tournaments, except by bona fide newspaper offices (or the official website of the newspapers).

2. Spectators are permitted to photograph and/or video contests for personal use only. No image of any contest may be reproduced without the written consent of the student-athlete being photographed. Photographs and/or videos taken by spectators may not be sold.
 3. School personnel may photograph and/or video contests for school use only in publications such as yearbooks, school websites, school newsletters, etc. provided they have received permission from the DIAA Executive Director and school principal.
 4. Freelance photographers who are not affiliated with a bona fide media outlet will not be credentialed for state tournament contests.
 5. All other photography of DIAA tournament games is strictly for the purpose of news and editorial coverage of the event. No other photographs or any other visual material taken at a DIAA event may be sold without express written consent of the DIAA.
- E. Media Entrance: Members of the media must display current 2021-2022 DIAA Media credentials to gain access to all State Tournament Events. Bags and equipment may be inspected for security purposes.
- F. Press Area: A designated press area may be made available for members of the media to view and report on State Tournament Events when available or possible. Members of the media should contact the site coordinator prior to an event for access to phone lines, Ethernet or wireless access. The DIAA will do its best to provide this when available.

Item 13. Video by Spectators

- A. Spectators are permitted to video contest for personal use only. The reproduction, distribution and sale of spectator video is prohibited without the consent of DIAA Executive Director
- B. Videos may be used in accordance with current NFHS Rules for that sport.
- C. Spectators will be allowed to video a game in their seat provided they use hand held camcorders and do not block the view of other spectators or interfere with the game. Tripods are only permitted in the top row of the bleachers.
- D. Neither DIAA nor the host site will be liable for theft or damage to spectator videotaping equipment or injury due to the use of such equipment.
- E. The host site is not obligated to provide power for spectator videotaping equipment.

Item 14. Prohibiting the Use of Drones (Unmanned Aircraft Systems or UAS's)

- A. Unless granted special permission by the DIAA Executive Director, the use of drones (UAS), for any purpose, is not permitted at any DIAA State Tournament Event. This prohibition applies to all fields of play, courts, arena, mats, gym floor or pool, and covers a ban on the entire facility being used as part of the DIAA event, including the spectator stands and parking areas.

Item 15. Transportation Reimbursement, Parking and Spectator Buses

- A. Each participating school may be reimbursed at a rate of 75¢ per mile for one bus. Reimbursements will be made only for actual mileage traveled; no reimbursement will be made for band and spectator buses or for team meals and lodging. The school must submit a voucher to DIAA to be reimbursed for transportation. DIAA will not process any vouchers DIAA receives after the end of the fiscal year (June 15, 2022).

Item 16. Comments and Recommendations

- A. The committees are genuinely interested in the comments and/or recommendations of member schools concerning all aspects of the tournaments. Please submit any comments and/or suggestions in writing to the appropriate committee chairperson.

2021-2022 DIAA Girls Soccer Committee Members

Committee Member Name	Affiliation	Title
Bob Beron, Chair	Caesar Rodney	Athletic Director
Ryan Bradford	DSSOA	Officials Association Representative
John Brady	DIAA	NFHS State Soccer Rules Interpreter
David DuHadaway	Caravel Academy	Coach
Tyler Edelman	DSOA	Officials Association President
Chris Myers	Milford HS	Teacher
Joe Manlove	DHSSCA	Coaches Association President
Scott Myers	Caesar Rodney HS	Coach
John Myers	Public Member	Public
Artie Uhlich	Public Member	Public
Heather Taylor	Sanford School	Teacher
Katy Sturdivant	Archmere Academy	Athletic Trainer
Michael James	Newark HS	Coach
vacant		
vacant		

DIAA 2022 Girls Soccer Tournament Manual

Specific Information

Item 1. Tournament Dates

- A. The 2022 DIAA Girls' Soccer State Tournament will be held for each Division on the following dates.

Round	Division I	Division II
Round One	N/A	May 21
Quarterfinals	May 25/26	May 25-26
Semifinals	June 1	June 1
Finals	June 3 (rain/weather date June 4)	

Item 2. Tournament Sites

- A. Game sites for all rounds of the tournament will be chosen by DIAA and the committee.

Item 3. Starting Times

- A. The Committee will determine the starting time for all games.
 B. The Committee will not accept requests for preferred or alternate starting times.

Item 4. Tournament Field

- A. The 2022 DIAA Soccer State Championships will consist of a Division I tournament and a Division II tournament.

1. The Division I tournament field will be comprised of the qualifying Blue Hen Flight A Champion, the Henlopen North Champion, and six (6) at-large teams or more if needed to fill out the 8 team bracket.
 2. The Division II tournament field will be comprised of the qualifying Blue Hen Flight B Champion, Henlopen South Champion, Independent Champion, Diamond State Champion and eight (8) at-large teams or more if needed to fill out the 12 team bracket.
 3. The school classifications can be found in General Item #6, page 2.
- B. Eligible Teams:
1. All teams must meet the criteria established by DIAA Regulation 1006.2.4 to be eligible for Tournament consideration.
 2. A team must play a minimum of ten (10) games at the varsity level in order to be considered for the tournament. Only those opponents who played a minimum of 10 games at the varsity level will be included in a team's index calculation and record.
 - a. Team schedules will “lock down” on the first allowable date of competition (3/21/2022). Any changes made to a schedule after that date must be approved by the Executive Director and Tournament Chair, Bob Beron. Otherwise, the team index will be determined by the number of games on the schedule on the lock down date.
 3. **Teams are expected to meet the eligibility requirements as outlined in this spring tournament manual for consideration of selection to the DIAA girls soccer tournament field. DIAA strongly encourages all interscholastic participants to diligently adhere to the risk mitigation strategies as advised to help prevent the spread of COVID-19.**
 4. **Any contest that was on a team’s schedule on the first date of competition and experienced a COVID-19 related schedule disruption that is not able to be rescheduled, will be counted as a no-contest. Member schools should exercise good faith to do their best to reschedule any contests impacted by COVID-19 in an effort to promote opportunities for participation in interscholastic athletics.**
- C. Conference Champions: Each conference will determine their champion. The Diamond State Conference will forfeit their automatic berth if The Charter School of Wilmington wins the conference. If a conference qualifier chooses not to participate in the tournament, that berth will be awarded to another at-large team.
- D. At-Large teams will be selected according to their team index as determined by the procedure in 5.B.

Item 5. Tournament Seeding

- A. Team Report
1. The last competition date for girls soccer is Wednesday, May 18, 2022. It is the school’s responsibility to verify that all results listed on their team’s website4sports page are accurate and complete by the last date of competition or the team may not be considered for the tournament. Games played after the last date of competition will not be used to determine tournament selection unless approved by the committee chair.
 2. It is each school’s responsibility to send all Out-of-State opponent’s contact information to the committee chair, Bob Beron and DIAA by May 2, 2022.
- B. Tournament Index Calculation
1. The team’s win-loss percentage will be determined by adding 3 points for each win, 1 point for each tie, and 0 points for each loss divided by the total number of possible points (number of games played multiplied by 3).
 2. An opponents’ win-loss percentage will be calculated using the same formula. The team’s opponent’s average win-loss percentage will be calculated by adding the calculated win-loss percentage of each opponent together and dividing by the number of opponents. Opponents played twice are counted twice.
 3. The team’s index will be determined by adding the team’s win-loss percentage and the opponents’ average win-loss percentage and dividing the total by 2.
- C. Tie-Breaking Procedures: If two or more teams are tied for any seed, the following tie-breaking criteria will be used in the order listed. Once a team is removed from the tie, the tie-breaker criteria will be reapplied sequentially to the teams that are still tied.
1. head-to-head competition during the regular season
 2. the teams’ win-loss percentage as calculated above
 3. the team’s opponents’ average win-loss percentage as calculated above.
 4. Most wins
 5. Win-loss percentage against common opponents
 6. Draw by the Committee
- D. Seeding
1. The teams in each division will be seeded according to their calculated index. The top eight (8) teams in Division I and the top twelve (12) teams in Division II will be identified and placed into the bracket accordingly.

2. If a team withdraws from the tournament after the field has been selected, that team will not be replaced and its scheduled opponent will receive a forfeit win into the next round of play. Such a withdrawal/forfeit may subject the school to disciplinary action by the DIAA board of directors.

Item 6. Official Program

- A. At the discretion of the DIAA Executive Director, if DIAA prepares an official tournament program which contains team pictures, team rosters, tournament pairings and other related information, the host site should display DIAA QR code signs around the facility so fans can access the program which will be available digitally. No printed programs will be printed or sold.
- B. Team Photograph, Roster and Program Information - Team information for the tournament program must be on the school's website4sports site by May 2, 2022. The team photo must be a digital print of no less than 300 DPI in a jpeg or tfi format. Electronic submission is required; hard copies will not be accepted.
 1. Schools should assume that their team is going to make the tournament and submit a roster and team photo by the date listed in Item 6, B. Program information as outlined in Item 6 must be submitted by May 2, 2022 for consideration of any complimentary coaches tickets.

Item 7. Admission Policies

- A. Paid Admission
 1. All tickets will be purchased through GoFan, DIAA's official ticketing partner, unless otherwise noted.
 2. Tickets for DIAA state tournament events can be found by visiting <https://gofan.co/app/school/DIAA>
 3. Fans MUST have a smartphone, tablet, or mobile device to show and redeem purchased tickets for entry into DIAA Championship events. Tickets printed onto paper will not be accepted.
 4. Comprehensive DIAA Championship ticketing policies are included in General Information, Item 7, page 2.
 5. Ticket Prices
 - i. Student (grades K-12) and adult admission will be \$5 for opening round games;
 - ii. \$6 for semifinal games;
 - iii. \$7 for championship games played at DIAA member-school venues.
 - iv. For games played at any non-DIAA member school site, the ticket price will be \$10.00.
 6. These ticket prices do not include any additional fees.
 7. Children four (4) years and younger will be admitted without charge to all games.
 8. Ticket prices and fees are subject to change per approval by the DIAA Board of Directors.
 9. Tickets purchased but unused will not be refunded.
- B. Complimentary Admission
 1. Participating schools will receive complimentary admission for all those members of the Official School Party listed on the official roster as submitted to the DIAA Executive Director prior to the tournament using the AD Portal on the DIAA website. The official school party is defined as players, coaches, managers, scorers/statisticians, and athletic trainer(s). All of these individuals should assemble together outside of the venue entrance and be admitted together as one group.
 - a. A maximum of 22 players in uniform are permitted as part of the official school party. The school party will not exceed 30 members.
 - b. All other school personnel must pay the regular admission fee if they wish to enter the contest. Spouses of administrators and coaches are similarly obligated. No complimentary tickets will be issued to schools.
 - c. One (1) bus driver will be admitted free of charge upon presentation of identification as the team's driver.
 2. The pep bands (maximum of 15 students) of the two schools competing in the championship game will be allowed to play and will be admitted without charge provided they are accompanied by an adult band director. Pep bands will be granted free admission and will be allowed to play only at the championship game. The pep band roster must be submitted to the Executive Director upon request and prior to the championship game for entry.
- D. Media representatives who are covering the tournament will be admitted upon presentation of current and official DIAA 2021-2022 credentials.
 1. Media/photographers may stand where permitted by game manager, site director, and DIAA Soccer Committee.

Item 8. Game Manager

- A. A member of the Committee will be appointed to serve as the Game Manager, who will serve as a liaison between the Committee, the host school and the participating schools. It is the Game Manager's responsibility to ensure compliance with the policies and procedures established by the DIAA Girls Soccer Committee.
- B. The Game Manager will contact the Site Director prior to the game to ensure that all preparations are taking place on schedule.

- C. The Game Manager or his/her designee will meet each of the participating teams and escort them to their locker room (if available) and/or bench area. He/she will answer any questions the participating teams may have concerning pregame or postgame activities.
- D. The Game Manager will provide the following items:
 - 1. Official DIAA Game Report Sheet [Score Sheet]
 - 2. Official Game Balls - The official DIAA Soccer Championship ball is Wilson Veza, Serial WTF1003
- E. The Game Manager will collect the game balls at the conclusion of the game and will present the losing team a game ball.
- F. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, notify the injured party's athletic director and the Executive Director as soon as possible.
- G. In the event of a serious sportsmanship related incident, contact the DIAA Executive Director and Committee Chair as soon as possible.

Item 9. Responsibilities of Host School

- A. Member schools agree to host events for the Tournament.
- B. Each host school designates and supervises the individuals who serve as the Site Director and support personnel. The number of support and police personnel MUST be approved by DIAA's Executive Director prior to the start of the event. Support personnel may include:
 - a. Ticket redeemers(s);
 - c. Ticket sales/supports(s);
 - d. Scorekeeper(s);
 - e. Security (an individual who monitors the crowd but is not a law enforcement officer);
 - f. School Resource Officer or School Police (approval needed);
 - g. Scoreboard Operator/Announcer; and
 - h. NATA-certified trainer or school nurse unless both participating schools will be accompanied by a trainer.
- C. The Site Director's responsibilities include:
 - 1. Provide seating for the game officials and players of both teams on the same side of the field and wherever space permits, on the opposite side of the field from the spectators.
 - a. The field should be lined according to current NFHS specifications.
 - b. Seating should be arranged for the players, coaches, managers, statisticians, and trainers.
 - c. Seating should be arranged for the official timer and scorers (a table and at least four chairs should be placed at the 50-yard line for the official score table).
 - 2. Provide if possible, provide dressing room and bathroom facilities for the participating schools.
 - 3. Provide safe and secure passage for the officials to and from the playing area.
 - 4. Provide parking facilities for buses and spectators.
 - 5. If possible, provide seating arrangements for spectators.
 - 6. Contact the Game Manager and DIAA Executive Director three hours prior to game time if the field is not in playable condition.
 - 7. Be in attendance and work closely with the Game Manager.
 - 8. Clear with the Game Manager matters of policy or procedure.
 - 9. Provide a scoreboard operator unless assigned by the Soccer Committee and supplied by the Officials' Association.
 - 10. Ensure that the complimentary admission policy for all schools is followed (Item 7).
 - 11. Charge admission until there are 20 minutes remaining in the last game of the day.
 - 12. Establish a procedure for assisting disabled spectators and review the procedure with the appropriate personnel.
 - 13. Review the emergency action plan with the appropriate personnel.
 - 14. Any additional responsibilities as determined by the host school and DIAA office.
- D. The host school must consult with the DIAA office concerning security and police personnel.
 - 1. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.
 - 2. Police will be paid the game fee or hourly rate customarily paid at the game locale. The bill should be sent to DIAA.
- E. The host school is responsible for complying with the DIAA's ticketing administration and financial reconciliation procedures. Host schools are responsible for submitting the pre and post event financial reconciliation documents to the DIAA Office by the next business day after the event concludes. All tournament documentation should be emailed to diaa.finance@doe.k12.de.us
- F. Public Address System
 - 1. The host school will make every effort to provide a public address system and designate and supervise a responsible adult to serve as an announcer. Every effort should be made to have an announcer familiar with soccer.
 - 2. The public address system, if used, will be operated by a responsible/ adult representative of the host school.

- a. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.
- b. The public address announcer must be a responsible individual who will remain impartial at all times. He/she must never question or criticize the coaches or officials during the game.
- c. Introduce the players and coaches on each team beginning with the non-starters of the away team, then starters and coaches, and then the home team.

Item 10. Responsibilities of Participating Schools

- A. Each team's School/Athletic Administration is responsible for assisting DIAA in safeguarding the playing field before, during and especially after all tournament games.
- B. Teams must arrive at the game site at least 45 minutes prior to game time.
 - a. A school administrator and/or athletic director must be in attendance at tournament games, and upon entry should notify the Game Manager as to where they will be located during the contest.
 - b. The school administrator/AD in attendance is responsible for assisting the committee with enforcement of good sportsmanship conduct as described in the General Information Section Item 7.
- C. Provide the Site Director with four (4) neatly printed copies of the official tournament roster which must include:
 1. the name, position and grade of each player,
 2. the names of coaches, managers, trainers and other official team personnel
 3. the current team won-loss record and the team's finish in their conference if applicable.
 4. Only players listed on the submitted official team roster to DIAA Executive Director are permitted to participate in DIAA Girls Soccer tournament contest.
 5. If there are any changes to the official tournament roster at anytime during the tournament after it's been submitted to the Executive Director upon request, it is the head coach's responsibility to report those changes of the official tournament roster to the DIAA Executive Director and Committee Chair.
 6. This information is necessary for pre-game introductions and the official DIAA score sheet. Copies are needed for the referees, opposing coach, PA announcer and official scorekeeper.
- D. Provide the following volunteers:
 1. Provide one individual to assist the official scorekeeper in identifying players who score goals, assists on goals and/or receive cautions or ejections.
 2. Two or three ball holders for each soccer contest during the tournament.
 - a. Ball holders are under the direct supervision of the officials whom they assist by carrying an extra game ball and retrieving balls which cross boundary touchlines.
 - b. Ball holders must be in the 6th grade or older, they shall wear 'pinnies' provided by the schools in a color that contrasts with those of the opposing teams. 'Pinnies' are to be worn at all times during the match.
 - c. Ball Holders must meet with the referee fifteen (15) minutes prior to the start of the game.

Item 11. Officials

- A. The Delaware Soccer Officials' Association (DSOA) and the Diamond State Soccer Officials' Association (DSSOA) will provide officials for the 2022 Girls Soccer State Tournament.
- B. The Girls' Soccer Committee will assign all officials for all rounds of the tournament.
- C. A four-person officiating crew will be used for all tournament games. Three officials will be on-field and the fourth official will assist the referee and act as the official DIAA scorekeeper with duties as assigned by the committee per NFHS Rule 5.3.3.
- D. Officials' Fees: Officials assigned to the 2022 Girls Soccer State Tournament will be paid according to DIAA Regulation 1009 8.4 Fees for Officiating Contests and Competitions.

Item 12. Home Team and Uniforms

- A. The higher seeded team (host school) will be designated as the home team and wear dark jerseys and dark socks. The visiting team will wear solid white jerseys and solid white socks. [NFHS Soccer Rule 4-1-1A]
- B. Players from each team will wear the legal uniform designated by 2021-22 NFHS Soccer Rule Book.
 1. When an illegally uniformed team is unable to correct the situation, the coach will be issued a yellow card to start the game. The school may be required to appear before the DIAA Sportsmanship Committee.

Item 13. Dressing Rooms and Facilities

- A. Facility operations will be based on the host site facility plan.
 1. If dressing rooms are available at the host site, the coaching staff is responsible for supervising the team dressing room and offending schools will be held accountable for any theft or damage.

- B. If available, a dressing room for Officials' will be provided at the host site's discretion. Officials should be prepared to arrive to the game site dressed.

Item 14. Contest Procedures, Equipment and Facilities

- A. Game Balls
 - 1. The committee will provide a minimum of three game balls with the required NFHS authenticating mark for each contest. The **Wilson Veza [WTF1003]** is the official game ball.
 - 2. The eight teams that advance to the quarterfinals will each receive a game ball.
- B. Musical Entertainment - The Committee will allow recorded music to be played prior to the start of the game, pending approval by the Site Director and Game Manager.
- C. Special Events
 - 1. The national anthem will be played prior to all games unless it is the second game of a double header.
 - 2. Special events will be confined to the opening ceremonies before the championship game and the presentation of awards after the championship game.
 - 3. The opening ceremonies may include the following:
 - a. national anthem
 - b. introduction of DIAA Executive Director, Soccer Committee Chairperson and Soccer Committee Members
 - c. Introduction of other special guests
 - d. Introduction of players, coaches, administrators, and game officials
 - 4. The committee is authorized to modify the pre-game and post-game activities however it deems appropriate.

Item 15. Awards

- A. The following awards will be presented:
 - 1. Team: A trophy and game ball will be awarded to the Champion and Runner-Up teams.
 - 2. Individual: Gold medals (22) will be presented to the champions. Silver medals (22) will be presented to the runners-up.
 - 3. No awards other than those authorized by the Committee will be presented at any time during the tournament.

Item 16. Player Bench Occupants, Sideline Personnel, and Bench Assignment/Warm Up

- A. Bench Assignment/Warm Up
 - 1. The home team, the higher seeded team, will sit to the right of the scorer's table as the teams face the playing field.
 - 2. At neutral sites, the Committee will determine bench assignments.
 - 3. The teams will warm up on the half of the field that corresponds to their player bench assignment. Only players in uniform, bona fide coaches and team managers are allowed on the field for warm-ups.
 - 4. The on-field warm-up with the use of balls will be a maximum of 30 minutes prior to the start of the contest, unless approved by the Game Manger and the participating teams.
- B. Player Bench Occupants and Sideline Personnel
 - 1. Only members of the official school party will be permitted on the sideline. Teams will be allowed a maximum of twenty-two (22) players in uniform on the bench and a maximum of 30 members of the official school party.
 - 2. All team personnel must be listed on the official game roster as submitted to the DIAA Executive Director in order to be eligible to be in the team bench area.
 - a. If a team has more than the maximum 22 in uniform, admission will be charged for the extra players.
 - b. The extra players must sit on the spectator side of the field.
 - 3. All personnel are under the authority of the game referee, subject to his/her rulings and must comply with his/her directions and decisions.
 - 4. All occupants of the sideline/team bench area must be in the sixth grade or older.
- C. All team personnel on the sideline during the Championship Game must be wearing the sideline pass. Committee members are authorized to spot-check any and all sideline personnel for compliance. If a team is found in violation, the individuals will be removed from the sideline and possibly the stadium.
 - 1. Unauthorized duplication or counterfeiting of DIAA sidelines passes will be deemed a major infraction of the sportsmanship code and the school will be referred to the DIAA sportsmanship committee for disciplinary action.

Item 17. Practice Sessions

- A. No team will be permitted to practice at a tournament-playing site unless that site is the team's home field.

Item 18. Game Tie-Breaking Procedure

- A. If a regulation game ends in a tie, the teams will play a maximum of (2) sudden victory 10-minute overtime periods.

- B. If the score is still tied at the end of the second sudden victory overtime period, the game will be decided by alternating penalty shots. Only players as listed on the DIAA official championship roster as submitted to the DIAA Executive Director are permitted and eligible to be selected as shooters.
1. Each team will select five players as shooters. Substitutions are permitted per NFHS 2021-2022 Soccer Rule 3-3 ART 1.
 2. The penalty shots will be taken alternately at the same goal as chosen by the officials. The officials will conduct a coin toss to determine which team will take the first penalty shot. The visiting team will call the coin toss and the winner will choose to either shoot or defend the goal first.
 3. The penalty shots will end as soon as one team has a goal advantage that cannot be overcome by the opposing team.
 4. If the score remains tied after the first set of penalty shots, a second set will be taken. The team not starting the first set of penalty shots will start the second set. The same five players who shot in the first set must shoot in the second set and in the same order.
 5. If the tie is not broken after the second set of penalty shots, the third set will be sudden death. The first team to score more goals than its opponent, after an equal number of shots, will be declared the winner. The team starting the first set of penalty shots will begin the third set. The same five shooters who shot in the second set must shoot again and in the same order.
 6. If the goalkeeper is injured and is unable to play or he receives a red card, he may be replaced by any eligible player in uniform. The injured or disqualified goalkeeper may not return to the game.
 7. If the goalkeeper receives a yellow card, he must be replaced for at least the next shot. They may be replaced by any eligible player in uniform and may reenter the game at any time after the next shot.
 8. If a shooter is injured and is unable to play or he receives a red card, he must be replaced by a player who was on the field at the end of the last overtime period. The injured or disqualified shooter may not return to the game.
 9. If a shooter receives a yellow card, he must be replaced for at least his next shot in the rotation. He must be replaced by a player who was on the field at the end of the last overtime period. He may reenter the game at any time after her next shot in the rotation.

Item 19. Interrupted Game

- A. Any tournament game interrupted due to circumstances beyond the control of the committee and the responsible administrative authorities will be completed or replayed according to the following guidelines:
1. After waiting a reasonable period of time and after consulting with the game officials and the other committee members in attendance, the Game Manager will order that play either be resumed or terminated.
 2. If the decision is made to terminate play and the game was interrupted during the first half, the entire game will be replayed.
 3. If the decision is made to terminate play and the game was interrupted after the completion of the first half, the game will resume from the point of interruption, unless by mutual agreement of the competing schools and the Game Manager, it is to be considered a completed game.
 4. All records, goals, penalties, warnings, suspensions, etc. will be carried over from the interrupted game if it is to be completed.
 5. The committee will determine the date, starting time, and site at which the interrupted game will be completed or replayed in its entirety.

Item 20. Press Box

- A. Press box space, seating, and occupants will prioritize the official statisticians and then if space is available, bona fide media representatives will be permitted at the DIAA's discretion. The top of the press box, if possible, will be prioritized for video operators and may be available for team spotters.

Item 21. Site Selection Procedures

- A. The Girls' Soccer Committee will select all sites for the 2022 Girls Soccer State Tournament and may use the following criteria in evaluating host sites:
1. The field must meet all NFHS specifics per the 2021-22 NFHS Soccer Rule Book.
 2. Goals must meet or exceed NFHS guidelines and must be in good condition without sharp edges.
 3. The stadium should be enclosed by a fence and have proper lighting for night games.
 4. Parking facilities and spectator seating areas should be conducive to the anticipated attendance.
 5. The stadium should also have a public address system available for use and consideration of a concessions stand.
 6. Locker rooms should be available for use during doubleheaders and in case of inclement weather.
- B. If the committee deems the higher seeded team's facilities do not meet the minimum criteria above as listed in item 21, the committee and DIAA will choose an alternative site for the game to be played.

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2022 DIAA GIRLS SOCCER STATE CHAMPIONSHIP

Wilson[®]

Quarterfinals

May 25/May 26

Semifinals

June 1



Finals

June 3

STATE CHAMPION



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2022 DIAA GIRLS SOCCER STATE CHAMPIONSHIP

Wilson[®]

Round 1
May 21

Quarterfinals
May 25/May 26

Semifinals
June 1



STATE CHAMPION



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