



## DIAA Winter Sports Tournament Manual 2020-2021

TO: Member School Administrators and Athletic Directors; Basketball, Swimming and Diving, and Indoor Track, Wrestling Coaches and Officials; and Members of the Media

Colleagues:

The 2020-2021 Winter Sports State Tournament Manual is intended to provide you with detailed information concerning the organization and administration of the DIAA Winter Sports State Championships.

A thorough review of the general information pertinent to all of the tournaments and the specific information for each sport should familiarize you with these events.

The regulations and procedures contained in this manual are applicable only to the 2020-2021 Winter State Tournaments and are not intended to govern subsequent championships or to be binding on future committees.

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The Committees sincerely hope that each of the 2020-2021 Winter State Championships will be a tremendous success in all respects.

Please consult the DIAA website for updated information.

Thank you,

Girls' Basketball Committee  
Boys' Basketball Committee  
Swimming and Diving Committee  
Indoor Track Committee  
Wrestling Committee

*This version last edited 2/19/21*

## Cardinal Athletic Principles

**In order to be of maximum effectiveness, the athletic program will:**

1. Be closely coordinated with the general instructional program and properly articulated with other departments of the school.
2. Be sure that the number of students accommodated and the educational aims achieved justify the use of tax funds for its support and also justify use of other sources of income, provided the time and attention which is given to the collection of such funds is not such as to interfere with the efficiency of the athletic program or of any other department of the school.
3. Be based on the spirit of non-professionalism so that participation is regarded as a privilege to be won by training and proficiency and to be valued highly enough to eliminate any need for excessive use of adulatory demonstrations or of expensive prizes or awards.
4. Confine the school athletic activity to events which are sponsored and supervised by the proper school authorities so that exploitation or improper use of prestige built up by the school teams or members of such teams may be avoided.
5. Be planned so as to result in opportunity for many individuals to explore a wide variety of sports and in reasonable season limits for each sport.
6. Be controlled so as to avoid elements of professionalism and commercialism which tend to grow up in connection with widely publicized "bowl" contests, barnstorming trips and interstate or intersectional contests which require excessive travel expense or loss of school time or which are bracketed with educational travel claims in an attempt to justify privileges for a few at the expense of decreased opportunity for many.
7. Be kept free from the type of contests which involve a gathering of so-called "all-stars" from different schools to participate in contests which may be used as a gathering place for representatives of certain colleges or professional organizations who are interested in soliciting athletic talent.
8. Include training in conduct and game ethics to reach all non-participating students and community followers of the school teams in order to insure a proper understanding and appreciation of the sports skills and of the need for adherence to principles of fair play and right prejudices.
9. Encourage a balanced program of intramural activity in grades below the ninth to make it unnecessary to sponsor contests of a championship nature in these grades.
10. Engender respect for the local, state, and national rules and policies under which the school program is conducted.

*As set forth in the handbook of the National Federation of State High School Associations*



# General Information

The following items are applicable to each of the 2020-21 Winter Sport State Tournaments. Items specific to the organization and administration of the Girls' and Boys' Basketball, Swimming and Diving, Indoor Track, and Wrestling State Championships are located in separate sections of this manual.

## Item 1. Authorization

- A. The Delaware Interscholastic Athletic Association authorized state tournament competition in boys' basketball (May 19, 1966) and girls' basketball (November 16, 1972) by voting for approval on the dates indicated.

## Item 2. Management

- A. All DIAA 2020-2021 Winter Sport State Championships will be conducted under COVID-19 restrictions and guidelines as issued by the Delaware Department of Public Health (DPH) and the Delaware Interscholastic Athletic Association (DIAA). In the event that additional or modified restrictions and/or guidelines are issued by DPH and/or DIAA prior to and/or during any championship, those restrictions/guidelines will apply and may result in required changes to policies and/or procedures in this manual.  
The tournaments will be managed by special committees appointed by the DIAA Chairperson and the Executive Director.
- B. The committees are authorized to resolve any situation not covered by the regulations in the General Information or specific information sections of this manual.
- C. Changes in tournament format or the criteria and procedures for selecting and seeding the participating teams/individuals are subject to the approval of the DIAA Board of Directors.
- D. DIAA Winter State tournaments are not currently approved per the State's Order as of this publishing date, January 27, 2021.
- E. Tournament guidelines are subject to change based on the evolving nature of COVID-19 and its unpredictable effect on interscholastic athletics.

## Item 3. Sponsorship

- A. DIAA will organize, conduct, and underwrite the costs of the tournaments and will receive all proceeds.
- B. All expenditures must be approved by the DIAA Executive Director.
  - 1. No vouchers will be approved unless an itemized statement of cost accompanies the request for payment.
    - a. Vouchers will not be processed until unsold tickets have been returned to the DIAA Office and the required deposit of ticket and program sales proceeds has been verified.
  - 2. No vouchers received after the end of the fiscal year (June 11, 2021) will be paid.

## Item 4. Eligibility

- A. Eligibility rules as stipulated in the current version of the DIAA Official Handbook will be strictly enforced.

## Item 5. Contest Rules

- A. DIAA is affiliated with the National Federation of State High School Associations. The playing rules promulgated by the NFHS for boys basketball, girls basketball, indoor track, wrestling (team and individual) and swimming and diving except as modified by the DIAA Board of Directors, will be in effect for all tournament contests.

## Item 6. Classification (Division I and II)

- A. The Dual Team Wrestling Tournament crowns Division I and Division II Champions. DIAA classifies all schools in Division I that have a DOE certified enrollment count of grades 9 through 12 equal to or greater than the school with the smallest enrollment in either the Blue Hen Conference Flight A or the Henlopen Conference North Division. That number for the 2019-2020 and 2020-2021 school years is 1045. This count consists of all students who, if eligible, would participate at that school, including special needs students. Single gender schools have their total enrollment doubled to determine their final enrollment number. All other schools are classified as Division II.

The Division I schools for the 2019-2020 and 2020-2021 school year are as follows:

Appoquinimink	Cape Henlopen	Caesar Rodney	Charter School of Wilmington
Concord	Delcastle	Dover	Hodgson
Middletown	Mount Pleasant	Padua (girls)	Polytech
Salesianum (boys)	Smyrna	St. George's	Sussex Central
Sussex Tech	William Penn	Milford	

## Item 7. Sportsmanship and Spectator Conduct

- A. Member schools are required to conduct all of their athletic affairs in a spirit of good sportsmanship.
- B. The administrators, athletic directors, and coaches of the participating schools are expected to: actively promote good sportsmanship and appropriate crowd behavior, stress the importance of demonstrating respect for the contest officials and the opposing team, and emphasize the need for proper conduct by spectators at all venues. School administrators are expected to be proactive in preventing unsportsmanlike behavior and to deal with it promptly and decisively if it occurs at the contest.
- C. The coaches and athletes of the participating schools are expected to observe the highest standards of sportsmanship and ethical behavior.
- D. Spectator Guidelines and Conduct:
  - 1. Spectator policies will be followed per the State's Orders, DPH guidelines and in accordance with the facility's approved DPH plan.
  - 2. Drones, banners, flags, and signs are prohibited at all tournament contests. Any decoration that does not block spectator, press or team sightlines may be used if approved by the Committee/Executive Director in advance.
  - 3. Streamers, confetti, and other paper debris are discouraged.
  - 4. Sirens, horns, bells, buzzers, whistles or any other artificial or mechanical noise-making devices are strictly forbidden at all **indoor** events. Balloons are also prohibited at all indoor events.
  - 5. The use of any noise making device that simulates game controls devices (whistles, air horns etc.) is strictly forbidden at **all** contests.
  - 5. All cheers should stress the spirit of good sportsmanship. Use only positive cheers that encourage your team. Profane, derogatory or obscene chants and taunting will not be tolerated
  - 6. Behavior such as fans reading newspapers or turning their backs during player introductions, spectators yelling and waving their arms to distract an opponent, booing or heckling the contest officials, and being disrespectful to the opposing cheerleaders is unsportsmanlike behavior and is discouraged.
  - 7. Face paint is permitted, but body paint is not. A shirt, top, etc. must be worn at all times.
  - 8. Spectators must remain in the assigned seating section. Spectators are not permitted on the playing surface at any time.

## Item 8. Soliciting, Promotional Activities, and Merchandising

- A. Soliciting and promotional activities; e.g., public address announcements, signs, banners, display or sign-up tables, and the distribution of printed materials are prohibited at all tournament playing sites without the consent of the Executive Director.
- B. Only vendors authorized by the Executive Director will be permitted to sell merchandise at tournament playing sites.

## Item 9. Raffles and 50/50 Drawings

- A. Raffles, 50/50 drawings, and other games of chance are prohibited at all tournament playing sites without the consent of the Executive Director.

## Item 10. Bench and Sideline Personnel

- A. DIAA requires that all school personnel on the sidelines or in the team bench area be in the sixth grade or older and approved as members of the official team party. This includes anyone acting as a ball-runner or team manager. Certain sports require sideline personnel or volunteers to be of high school age. See specific sport sections for details.

## Item 11. Media Policy for State Tournament Events

- A. Media Email List: Media personnel wishing to receive press releases and information regarding DIAA events must submit their name, media outlet, phone number and email address to DIAA Coordinator of Athletics, Stephanie Mark at [stephanie.mark@doe.k12.de.us](mailto:stephanie.mark@doe.k12.de.us)
- B. Tournament Media Credentials
  - 1. Media personnel wishing to cover DIAA events must request working credentials from the DIAA Office. DIAA credentials are only valid for DIAA State Tournament Events. Individual member schools are responsible for issuing credentials for regular season events.
  - 2. DIAA will provide credentials to representatives of an accredited media organization recognized by DIAA for the sole purpose of providing access to cover a DIAA Tournament Event. Because of demand, credentials will be issued on a priority system. All requests may not be honored. To request credentials, complete the form on the DIAA website (<https://www.doe.k12.de.us/Page/3401>).
  - 3. Host venue admittance guidelines will be followed as set forth by the State's Orders, DPH and the venue's approved facility plan.
  - 4. DIAA credentialing is for use solely in connection to news and editorial coverage of the event. Any non-editorial, commercial or other unauthorized use of any transmission, picture, film, videotape, audiotape, writing, drawing or other depiction of any game, game action, game information, player interview or other stadium activity, and any non-editorial or commercial use of the DIAA mark or logo is prohibited without prior specific approval of the DIAA Executive Director.

5. The DIAA may deny or revoke credentials for noncompliance with DIAA policies; and for conduct for which there are reasonable grounds to believe violate state or federal law, or constitute a breach of professional ethics.
- C. Broadcasting/Photographing
1. DIAA retains exclusive rights to the permission to broadcast and photograph all tournament games and no party may do so without the consent of the DIAA Executive Director. The DIAA must be contacted, in writing or by e-mail, for permission to cablecast, telecast, web cast (video stream) live or on a delayed basis, or photograph a State Tournament Event or any part of a State Tournament Event.
  2. Broadcast agreements are available upon request and will be awarded to those companies that meet DIAA State Tournament broadcast criteria. Questions or concerns can be directed to the DIAA Executive Director at 302-857-3366.
  3. All broadcasting/photography must be in accordance with current NFHS Rules for that sport. All access to the field, course, and court area for the purposes of videotaping or photography will be conducted according to the current NFHS rules for that sport. Persons photographing or videotaping a State Tournament Event, and stations cable casting, telecasting, or web casting (video streaming) a State Tournament Event must remain in the areas that have been designated for spectators, sports photographers, schools, cable/television stations, or Internet video broadcasters. If that area is not known to them, they must seek out a DIAA Tournament Committee member to be shown the designated area.
  4. Persons cable casting, telecasting, photographing, videotaping, or web casting (video streaming) a State Tournament Event shall not stand on any unsafe or potentially hazardous physical object or facility.
  5. Persons cable casting, telecasting, photographing, videotaping, or web casting (video streaming) a State Tournament Event shall not interfere with the visibility and comfort of spectators, shall not present a safety hazard to spectators, and shall not disrupt, disturb, or interfere with the competition or with an individual competitor
- D. Photograph Reproduction
1. Credentialed media personnel may not sell photos and/or video from state tournaments, except by bona fide newspaper offices (or the official website of the newspapers).
  2. Spectators are permitted to photograph and/or video contests for personal use only. No image of any contest may be reproduced without the written consent of the student-athlete being photographed. Photographs and/or videos taken by spectators may not be sold.
  3. School personnel may photograph and/or video contests for school use only in publications such as yearbooks, school websites, school newsletters, etc. provided they have received permission from the DIAA Executive Director.
  4. Freelance photographers who are not affiliated with a bona fide media outlet will not be credentialed for state tournament contests.
  5. All other photography of DIAA tournament games is strictly for the purpose of news and editorial coverage of the event. No other photographs or any other visual material taken at a DIAA event may be sold without express written consent of the DIAA.
- E. Media Entrance: Members of the media must display an issued 2020-2021 DIAA Media credential to gain access to all State Tournament Events. Bags and equipment may be inspected for security purposes.
- F. Members of the media should contact the site coordinator prior to an event for access to phone lines, Ethernet or wireless access.

#### **Item 12. Video by Spectators**

- A. Spectator are permitted to video contest for personal use only. The reproduction, distribution and sale of spectator video is prohibited without the consent of the DIAA Executive Director
- B. Videos may be used in accordance with current NFHS Rules for that sport.
- C. Spectators will be allowed to video a game in their seat provided they use hand held camcorders and do not block the view of other spectators or interfere with the game. Tripods are only permitted in the top row of the bleachers.
- D. Neither DIAA nor the host site will be liable for theft or damage to spectator videotaping equipment or injury due to the use of such equipment.
- E. The host site is not obligated to provide power for spectator videotaping equipment.

#### **Item 13. Prohibiting the Use of Drones (Unmanned Aircraft Systems or UAS's)**

- A. Unless granted special permission by the DIAA Executive Director, the use of drones (UAS), for any purpose, is not permitted at any DIAA State Tournament Event. This prohibition applies to all fields of play, courts, arena, mats, gym floor or pool, and covers a ban on the entire facility being used as part of the DIAA event, including the spectator stands and parking areas.

#### **Item 14. Transportation Reimbursement, Parking and Spectator Buses**

- A. Each participating school may be reimbursed at a rate of 75¢ per mile for one bus. Reimbursements will be made only for actual mileage traveled; no reimbursement will be made for band and spectator buses or for team meals and lodging. The

school must submit a voucher to DIAA to be reimbursed for transportation. DIAA will not process any vouchers DIAA receives after the end of the fiscal year (June 11, 2021).

- B. Whenever practical, participating schools should transport their spectators to the tournament by bus. This practice will reduce the amount of traffic in the vicinity of the playing site and alleviate parking problems.

**Item 15. Comments and Recommendations**

- A. The committees are genuinely interested in the comments and/or recommendations of member schools concerning all aspects of the tournaments. Please submit any comments and/or suggestions in writing to the appropriate committee chairperson.

# GIRLS' BASKETBALL TOURNAMENT

## Committee Members

Ruth Lajoie, Chair	Red Clay Consolidated School District (retired)
Colleen Kelley	Middletown High School
Craig Black	IAABO Board 129 Official
Kelly Callahan	IAABO Board 11 Official
Emma Trammell	Seaford Middle School
Kristin Caldwell	Caravel Academy
Rick Shea	Brandywine High School
Laura Leone	Hodgson Vo-Tech High School (retired)
Dr. Josette McCullough	Appoquinimink School District
James Wearden	Public Member
Dr. Eileen Voltz	Charter School of Wilmington
Michelle Whalen	Public Member
Layne Drexel	Basketball Rules Interpreter
Patrick Woods	Cape Henlopen High School
Stephanie Tolson-Scott	Polytech High School

The 2021 DIAA Girls' Basketball Championship will be conducted under COVID-19 restrictions and guidelines as issued by the Delaware Department of Public Health (DPH) and Delaware Interscholastic Athletic Association (DIAA). In the event that additional or modified restrictions and/or guidelines are issued by either DPH or DIAA prior to/or during the Championships, those restrictions/guidelines will apply and may result in required changes to the policies and procedures in this manual.

### Item 1. Tournament Field

- A. There will be an open tournament with no automatic bids.
- B. Eligible Teams
  1. All teams must meet the criteria established by DIAA Regulation 1006.2.4 to be eligible for tournament consideration.
  2. Teams may play a maximum of fourteen (14) games in the regular season. For the 2020-2021 school year only; COVID related contests that are not played will be counted as no-contests. Teams should use their best efforts to reschedule cancelled and postponed games while adhering to DSMAC rescheduling game guidelines.
  3. Teams may not schedule an opponent three (3) times during the regular season.
  4. Teams must have a minimum of ten (10) games scheduled by January 15th, 2021 in order to be eligible for the tournament.

### Item 2. Tournament Index System and Seeding

#### Team Report

1. It is the school's responsibility to verify that all results listed on their team's website4sports page is correct. This must be done by **Thursday, February 25, 2021 at 6:00pm**, which is the last day of regular season competition.
2. Teams that choose not to participate in the tournament must notify Ruth LaJoie or DIAA at [diaa@doe.k12.de.us](mailto:diaa@doe.k12.de.us) by ~~Monday, February 22, 2021~~ **Wednesday, February 17, 2021 (updated 2/9/21)**

- A. Index Calculations: The following point index system will be used to seed the tournament.
  1. Two (2) points for each win during the regular season.
  2. One (1) bonus point for playing a team whose final regular season record is .501 or above regardless of which team won.
  3. One (1) additional bonus point for playing a team whose final regular season record is .701 or above regardless of which team won.
  4. Index is determined by dividing the total number of points earned by the number of regular season games played.
- B. Tiebreakers: The criteria listed below will be used to break any index ties for seeding. If more than two teams are tied, as many teams as possible will be eliminated at each step. As soon as a team/teams are eliminated, the process must begin again at step
  1. Head-to-head competition during the regular season. If three or more teams are tied, they must all have played each other.
  2. Win-loss percentage against common opponents,
  3. Win-loss percentage of opponents,
  4. Overall win-loss percentage,
  5. Draw conducted by the committee.
- C. Seeding System
  1. The point index as described in Item 2.A will be used to seed the tournament
  2. In order for a team to receive a top 24 seed, teams must play a minimum of six (6) games.
  3. All qualifying teams will be seeded according to the criteria as listed in Item 2.
- D. Every effort is made to accurately determine the participating teams and seeding of the selected teams. Teams wishing to

appeal the seeding must present their case to the Ruth LaJoie, Committee Chair, or Donna Polk, DIAA, by 3:00 pm the day after the tournament committee meets to determine the tournament field (Saturday, February 27, 2021).

### Item 3. Tournament Dates

- A. The 2021 DIAA Girls' Basketball State Tournament will tentatively be held on the following dates; subject to change based on how many teams participate in the open tournament. The DIAA Girls Basketball Committee may adjust the dates based on how many teams participate in the open tournament.

Round	Date
Round One	Wednesday, March 3
Round Two	Friday, March 5
Quarterfinals	Monday, March 8
Semifinals	Wednesday, March 10
Finals	Friday, March 12

These dates are subject to change if site availability is a problem, or due to circumstances beyond the control of the Committee.

### Item 4. Tournament Sites

- A. The Tournament Committee and DIAA will make the final decision to determine the playing sites throughout the tournament.
- B. The higher seed will host through to the semifinals. The committee will seek out neutral site venues for the championship game. In the event that no neutral site is available, the higher seed will host the championship. Alternate sites will be determined by the Committee.
- C. The Committee considers the following criteria when selecting a host site:
1. Approved DPH Facility Plan,
  2. Allowing a minimum of two (2) spectators per player, coach and up to 30% fire capacity and be in accordance to the State Executive Orders and DPH,
  3. Must have livestream capability,
  4. Meet the minimum event staff coverage
  5. Floor conditions,
  6. Security of site,
  7. Parking availability

### Item 5. Starting Times

- A. The Tournament Committee and DIAA will make the final decision to determine the game starting times throughout the tournament.
- B. Teams may arrive at the playing site one hour before the scheduled start of their game.

### Item 6. Admission Policies

- A. Spectator and admission policies will be followed per the State's Orders, DPH guidelines and in accordance with the host facility's approved DPH plan.
- B. Complimentary admission
1. Participating schools will receive complimentary admission for all those members of the Official School Party listed on the official roster as submitted to the DIAA Executive Director prior to the tournament. The Official School Party cannot exceed twenty-two (22) people and is defined as players, coaches, managers, scorers/statisticians, trainer, and administrators. All members of the school party must be in the sixth grade or older. It is recommended that they be of high school age.
    - a. A maximum of fifteen (15) players in full uniform only will be admitted as part of the official school party.
    - b. All other school personnel must pay the regular admission fee if they wish to enter the contest. Spouses of administrators and coaches are similarly obligated. No additional complimentary tickets will be issued to schools.
    - c. One (1) bus driver per vehicle used for the Official School Party will be admitted free of charge.
  2. Media representatives need an approved DIAA Media Pass to make a reservation with the DIAA Office for entry into any tournament games.
- B. Paid Admission
1. Student (grades K-12) and adult admission for a single game will be \$5.00 in the first, second, and quarterfinal rounds.
  2. Student (grades K-12) and adult admission for a single game will be \$6.00 in the semi-final rounds.
  3. Student (grades K-12) and adult admission for a single game will be \$7.00 in the final round.
- C. Ticket Sales
1. The process for ticket sales will be announced towards the start of the State Basketball Tournament.
  2. No refunds will be given for tickets purchased but not used.
  3. If sold at the gate, tickets will go on sale at the door a minimum of one hour before game time.
  4. Tickets are non-transferrable. All tickets will be documented so as to admit the holder only to the game specified.



5. No tournament passes will be sold.

#### **Item 7. Game Manager**

- A. A member of the Tournament Committee will be appointed to serve as the Game Manager. He/she will serve as the liaison between the Committee, the host school and the participating schools. The Game Manager is responsible for ensuring compliance with the policies and procedures established by the Tournament Committee.
  1. Game Managers will provide the following items:
    - a. Official score book.
    - b. Game ball.
  2. Game Managers will collect the score book and give the game ball to the losing team at the end of the contest.
  3. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, the Game Manager will notify the injured party's athletic director and the Executive Director as soon as possible.
  4. In the event of a serious sportsmanship related incident, the Game Manager will contact the Executive Director as soon as possible.

#### **Item 8. Responsibilities of Host School**

- A. Member schools agree to host events for the Tournament and may do so with an approved DPH facility plan.
- B. Each host school designates and supervises the individuals who serve as the Site Director and support personnel. The number of support and police personnel **MUST** be approved by DIAA's Executive Director prior to the start of the event.
  1. Support personnel may include:
    - a. Ticket seller(s);
    - b. Program seller(s);
    - c. Ticket taker(s);
    - d. Security (an individual who monitors the crowd but is not a law enforcement officer);
    - e. Scoreboard Operator/Announcer; and
    - f. NATA-certified trainer or school nurse unless both participating schools will be accompanied by a trainer.
- C. The Site Director's responsibilities include:
  1. Set up the gym, court and bench areas according to current NFHS specifications.
  2. Provide restrooms per the site's approved DPH facility plan.
  3. Provide parking facilities for buses and spectators.
  4. If possible, provide seating arrangements for spectators.
  5. Contact the Game Manager three hours prior to game time if the site is not in appropriate condition.
  6. Be in attendance and work closely with the Game Manager.
  7. Clear with the Game Manager matters of policy or procedure.
  8. Provide an experienced official scorer and timer unless assigned a person is assigned by the Tournament Committee and supplied by the Officials' Association. No cell phone use is permitted at the scorer's table.
  9. Establish a procedure for assisting those spectators with disabilities and review the procedure with the appropriate personnel.
  10. Review the emergency action plan with the appropriate personnel.
  11. Any additional responsibilities as determined by the host school.
- D. The host school must consult with the DIAA office concerning security and police personnel.
  1. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.
  2. Police will be paid the game fee or hourly rate customarily paid at the game locale. The bill should be sent to DIAA.
- E. The host school is responsible for returning any unsold tickets and reporting program sales to the DIAA Office.
- F. Public Address System
  1. The host school will make every effort to provide a public address system and designate and supervise a responsible adult to serve as an announcer. Every effort should be made to have an announcer familiar with basketball.
  2. The public address system, if used, will be operated by a responsible/ adult representative of the host school.
    - a. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.
    - b. The public address announcer must be a responsible individual who will remain impartial at all times. He/she must never question or criticize the coaches or officials during the game. Game announcing is for factual information purposes only, 'play-by-play' announcing of the game is not allowed.
    - c. Introduce the players and coaches on each team beginning with the non-starters of the away team, then starters and coaches, and then the home team.

#### **Item 9. Responsibility of Participating Schools**

- A. Supervision
  1. An administrator or the athletic director from each of the participating schools must be present at all tournament games involving his/her team. This individual must make his/her presence known to the site director prior to the start of the game and indicate where he/she will be seated during the contest.
  2. The school administrator/AD in attendance is responsible for assisting with enforcement of good sportsmanship conduct as described in General Information Item 7.

3. For games played at neutral sites, the school administrator/AD of the participating schools are jointly responsible for the protection and well-being of all spectators and officials in attendance.

#### Item 10. Officials

- A. DIAA recognized basketball officials associations will provide the officials for all tournament games. The Executive Boards from each of the officials associations will submit a list of officials meeting DIAA's and the Tournament Committee's qualifying criteria.
  1. Officials are required each year to both attend the DIAA rules interpretation clinic and to pass the rules examination provided by the DIAA office for the sport(s) they officiate.
  2. Number of Games Requirement: The tournament committee requires that an official must work a minimum of eight (8) Delaware/DIAA sanctioned high school varsity games within Delaware during the regular season in order to be eligible to officiate a state tournament game.
    - a. Officials desiring to be eligible for both the boys' and girls' tournaments must work a minimum of eight (8) DIAA varsity games of which at least four must be in each gender.
    - b. The eight games must be assignments from the submitting official's primary organization. Combining games from different officials' organizations will not make an official eligible.
- B. During the 2020 basketball tournament, the tournament games will be divided with each officials' organization (Boards 11 and 129) receiving one-half (1/2) of the games based upon the criteria for assignments.
  1. Each organization must have a minimum of twenty-four (24) eligible officials who meet the tournament committees' requirements and DIAA standards.
  2. If one of the officials' organizations is unable to meet the minimum number of eligible officials as stated in A.2.a and A.2.b above, their tournament games will be assigned to the remaining officials' organization. In these instances game assignments will be distributed as defined by Section 4.
- C. Procedures for Officials Organizations
  1. A list of eligible officials must be submitted for both the boys' and girls' tournaments. The lists may be subject to review by the tournament committees and DIAA. The lists must be submitted to Brian Fahey, Chairperson, and Donna Polk, DIAA Executive Director at or before the tournament committee meeting to set the tournament field.
  2. Failure to submit required materials by the deadline could eliminate the officials' organization from the current tournament.
- D. Criteria for Game Assignments
  1. There will be three officials assigned to each game of the tournament.
  2. Officials are limited to a maximum of two (2) games for each tournament, or as the committee sees as appropriate to properly schedule an open style format tournament.
  3. Officials are not permitted to officiate the championship game of each tournament in the same year.
  4. Officials working two (2) consecutive championship games (2 boys, 2 girls or boy/girl) will be ineligible to officiate either championship game in the third year.
  5. Officials working two (2) consecutive semifinal games (2 boys, 2 girls or boy/girl) will be ineligible to officiate either semifinal game in the third year.
  6. If an official is assigned to both a boys' semifinal game and the girls' championship game or vice versa and the games are to be played on the same day due to previous postponements, that official will work only the championship game.
  7. Officials cannot work two games on the same day for either tournament or combined tournaments unless necessitated by a change in game schedule due to weather.
  8. Officials will need to have worked preliminary round games in previous years to be eligible to move up to later round games of the tournament. The following shows the pre-requisites for advancing to later rounds of tournament games:
    - a. Officials assigned to work a championship game must have officiated a semifinal game in previous years.
    - a. Officials assigned to work a semifinal game must have officiated a quarterfinal, second round or first round game in previous years
- E. Mechanics:
  1. The championship game will be assigned as follows:
    - a. In **EVEN** years, Group A will provide two officials on the final and Group B will provide one official plus an alternate.
    - b. In **ODD** years, Group A will provide one official plus the alternate on the final and Group B will provide two officials.
  2. A split crew will be assigned to each game beginning in the second-round and continuing with the quarterfinals, semifinals and championship games. Split crews may be used in the first round.
- F. DIAA will make any necessary adjustment in the officials' game assignments as determined to meet the needs of the DIAA State Tournament. Editorial and/or procedural errors will be corrected by DIAA.
- G. Officials' Dressing Room
  1. The host school will provide a restrooms per their approved DPH facility plan.
- H. Officials' Fees
  1. Officials assigned to the 2021 State Tournament will be paid according to the Officials Association-DIAA Agreement for the 2020-2021 school year.
- I. Alternate Officials: One alternate official will be assigned to every semifinal and championship game.

1. The alternate official is a part of the officiating crew. He/she will be dressed in full game uniform and be prepared to enter the game to officiate if needed.
2. He/She will sit at the scorer's table and will assist the game crew as necessary and complete any forms provided by the Committee.
3. He/She will be assigned by the Committee from the association that has only one official working on the crew in that game.
4. He/She must meet all eligibility requirements set forth in this Tournament Manual.

**Item 11. Team Uniforms**

- A. The team in the top half of the pairing bracket will be the "home team" and will wear WHITE UNIFORMS.
- B. The team in the bottom half of the pairing bracket will be the "visiting team" and will wear dark-colored uniforms.

**Item 12. Dressing Rooms and Facilities**

- A. The participating teams should arrive to the game site dressed and restrooms will be available per the host school's approved DPH facility plan.

**Item 13. Contest Procedures, Equipment and Facilities**

- A. The Committee has established the following procedures for all tournament games:
  1. Teams are permitted on the court without balls to stretch prior to team warm-ups.
  2. Team warm-up time will begin 28 minutes before the scheduled starting time, no sooner.
  3. Team warm-up time is limited to 20 minutes immediately prior to pre-game activities.
  4. Team warm-ups end 8 minutes prior to the scheduled game starting time.
  5. The pre-game Conference with one official and the head coach from each team (only) will take place at center court 8 minutes before the scheduled game starting time.
  6. Pre-game announcements, introductions and the national anthem will take place after the Officials Conference. Each team will be given a few minutes to warm up prior to the start of the second half. No non-team practice shooting will be allowed during half-time.
  8. Teams must provide their own basketballs for the pre-game warm-up at all sites.
- B. Practice Sessions: With the exception of the host school, no team will be allowed to practice at a tournament playing site. Violation of this rule will result in disciplinary action that may include disqualification from the tournament. Host schools wishing to permit a light practice or shooting time prior to a tournament game must clear all playing courts two (2) hours before the game starting time.
- C. Game Balls and Scorebooks
  1. The Tournament Committee will provide a game ball and an official scorebook for each contest. The *Wilson NCAA Game Ball* will be the official ball for all tournament games. Participating schools must provide scorebooks for their own scorers.
- D. Special Events
  1. No school will be permitted to conduct its own program of special events.
  2. The pre-game activities may include:
    - a. National Anthem: All players, coaches, game officials, and school personnel are expected to stand attentively during the presentation of the flag and the playing of the national anthem.
    - b. Introduction of the Chairperson of the DIAA Board of Directors or his/her representative.
    - c. Introduction of the Chairperson of the Girls' Basketball Committee or his/her representative.
    - d. Introduction of the players and coaches of the participating teams.
    - e. Introduction of the Principal or Headmaster of the participating schools.
    - f. Other VIPs in attendance will be recognized by asking them to stand momentarily at their seats.
    - g. Only the individuals listed in b., c., d., and e. will be on the gymnasium floor during the special events. The game officials will be introduced at the appropriate time.
  3. The Tournament Committee is authorized to modify the program of special events however it deems appropriate.
- E. Musical Entertainment
  1. With the exception of the national anthem, the playing of recorded music is permitted only during pre-game warm-up. The host school is responsible for providing appropriate music.
  2. The permittance of Pep bands will announced closer to the start of the tournament.

**Item 14. Awards**

- A. Championship award ceremony will be dependent upon the approved facility plan and at the DIAA office discretion.
- B. The following awards will be given:
  1. Team: The Champion trophy, an autograph ball, a game ball and game net will be awarded to the Championship team. A trophy and a game ball will be awarded to the second place team.
  2. Individual: Fifteen (15) gold medallions will be awarded to the first-place team and fifteen (15) silver medallions will be awarded to the second-place team.
- C. No awards other than those authorized by the Tournament Committee will be presented at any time during the tournament.

**Item 15. Player Bench Occupants and Bench Assignments**

- A. During a game, the player bench may be occupied by a maximum of seventeen (17) members of the official school party. Bench occupants will be restricted to eligible substitutes, coaches, student managers, statisticians, trainers, and a team physician. **Schools in violation of this regulation will be assessed a \$50.00 fine and the excess individuals will be removed from the bench area. Repeat violations may result in the suspension of the head coach.**
- B. The “home team” will occupy the bench area of their choice for all rounds of the tournament where they play at their home site.
- C. At neutral sites, the home team will occupy the bench to the right of the official scorer as the team faces the playing floor. The visitors will occupy the bench to the left of the official scorer as the team faces the playing floor.

**Item 16. Assignment of Baskets**

- A. The Tournament will follow the NFHS Rules for the assignment of baskets.

**Item 17. Mercy Rule**

- A. The 35 point mercy rule will be used for all rounds of the tournament, including the championship game, at the onset of the third (3) quarter.

**Item 18. Radio and Television Broadcast**

- A. Broadcast privileges will be awarded according to the following criteria and procedures:
  1. The local (same county as participating school) radio station that regularly broadcasts the games of a potential playoff team may receive exclusive privileges to broadcast that team’s first-round game by submitting a written request and a \$100.00 fee.
  2. If no local radio station regularly broadcasts the games of a potential playoff team but a local station broadcasts a “game of the week”, that station may receive exclusive privileges to broadcast the aforementioned team’s first-round game by submitting a written request and a \$100.00 fee. If two local stations broadcast a “game of the week”, both stations may broadcast the aforementioned team’s first-round game provided the host school’s press box can accommodate both broadcast crews. If the host school’s press box cannot accommodate both crews, the DIAA Executive Director will determine which radio station will receive broadcast privileges.
  3. If no local radio station regularly broadcasts the games of a potential playoff team and no local station broadcasts a “game of the week”, the station in closest proximity to the aforementioned school may receive exclusive broadcast privileges by submitting a written request and a \$100.00 fee.
  4. The written request and \$100.00 fee must be received in the DIAA office (Attn: DIAA Executive Director, 35 Commerce Way, Suite 1, Dover, DE 19904) by Tuesday, February 16, 2021. The \$100.00 fee will be refunded if the team whose first-round game the local radio station has expressed an interest in broadcasting does not qualify for the playoffs. If a local station that broadcasts a “game of the week” submits a written request and \$200.00 in fees to broadcast the first-round games of two potential playoff teams, \$100.00 will be refunded if those teams play each other.
  5. The same criteria and procedures that were used for the preliminary round games will be used for the championship games. However, the written request must be received by 12:00 noon on Monday, March 1, 2021 (email to [diaa@doe.k12.de.us](mailto:diaa@doe.k12.de.us) DIAA Executive Director). The \$250.00 broadcast fee may be submitted separately from the written request.
- B. Live telecasts of playoff games will not be permitted. All games must be telecast on a minimum 48-hour delayed basis. The telecast fees will be \$100 for a first and second round games, \$150.00 for the quarterfinal and semifinal rounds and \$250 for a championship game.
- C. All radio and television stations must indicate in their written requests that no commercials associated with the use of alcoholic beverages or tobacco products will be aired.

**Item 19. Official Scorer's Table**

- A. The following priority list will determine seating at the official scorer's table pending that all policies are being followed per DIAA Regulation 1011 and the host site’s approved facility plan:
  1. Official timer, official scorer and public address announcer
  2. Alternate official when assigned (semifinal and final rounds).
  3. Assistant scorer from each participating team (if space permits both).

**Item 20. Cheerleaders**

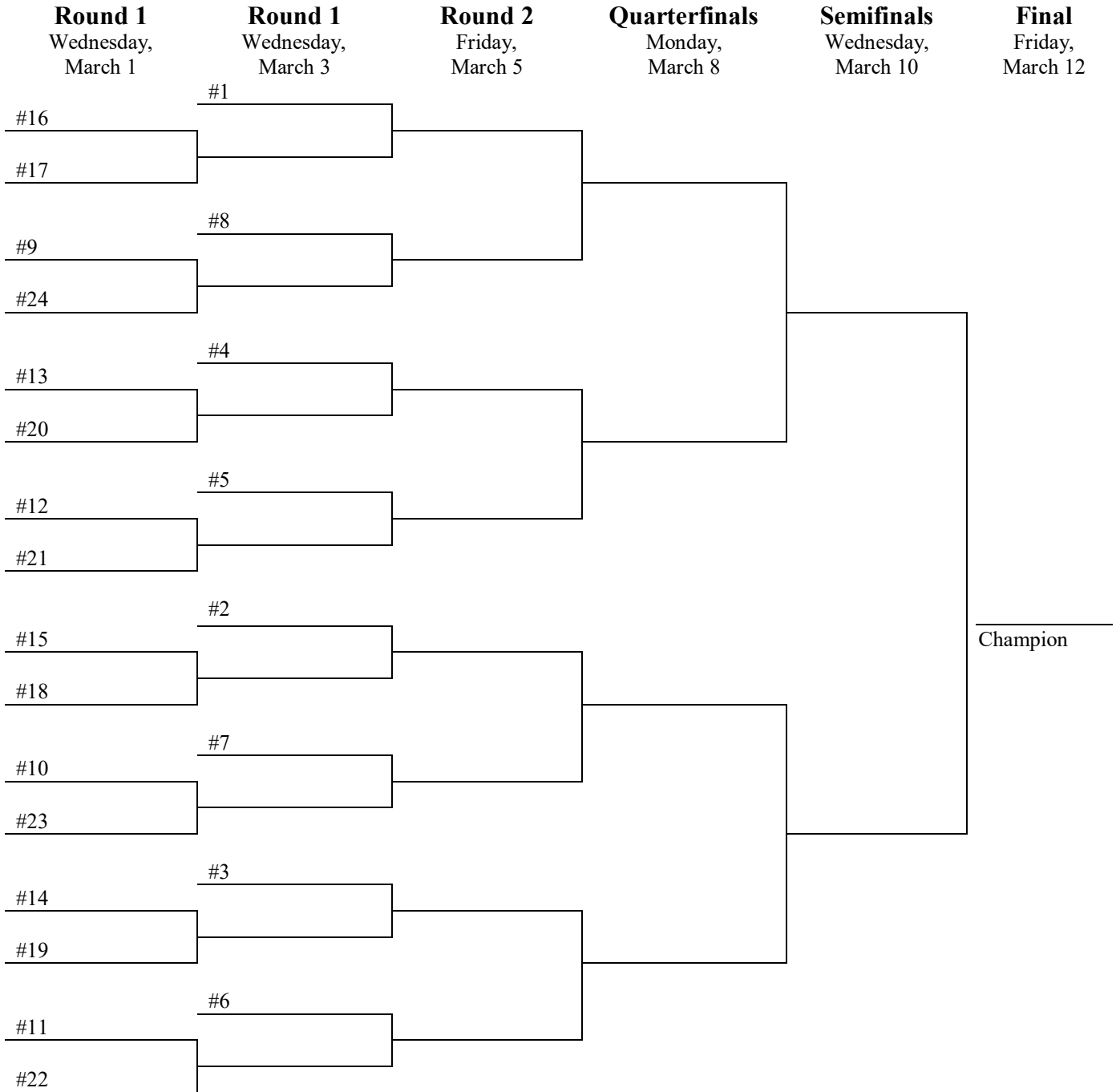
- A. Cheerleaders participation policy in the State Basketball Tournament is to be announced. If permitted, cheerleaders will cheer from an area designated by the Site Director; per their approval in the facility’s DPH plan,
- B. Cheerleaders must remain seated except during timeouts. Stunts will be allowed if performed in accordance with the current NFHS Spirit Rules Book. No mini-trampolines or basket tosses will be permitted.

**Item 21. Removing Nets**

- A. Only the winning team of the championship game will be permitted to cut down the nets under the supervision of host site personnel. Nets shall not be removed from the baskets after any other game of the tournament.

## 2021 GIRLS' BASKETBALL TOURNAMENT (updated 2/17/21)

(Dates and times subject to change and will be finalized at the Basketball seeding meeting)



# BOYS' BASKETBALL TOURNAMENT

## Committee Members

Brian Fahey, Chair .....	Public Member
Tom Rosa .....	St. Mark's High School (retired)
Jim Powell .....	IAABO #129 Official
James Mahoney.....	Public Member
Mike Starkey.....	Lake Forest High School
Robert L. Webb Jr.....	Public Member
Joseph Thomson, CMAA .....	Wilmington Friends School
Kevin Gillespie .....	IAABO #129 Assignor
Tiff McCullough .....	Dover High School
Brendan Haley .....	Salesianum School
Dean Burrows .....	Public Member
Randy HENZES .....	IAABO #11 Assignor
Sean Mahoney .....	IAABO #11 Official
Andy Dick .....	John Dickinson High School
Jerry Kobasa .....	Seaford High School

The 2021 DIAA Boys Basketball Championship will be conducted under COVID-19 restrictions and guidelines as issued by the Delaware Department of Public Health (DPH) and Delaware Interscholastic Athletic Association (DIAA). In the event that additional or modified restrictions and/or guidelines are issued by either DPH or DIAA prior to the Championships, those restrictions/guidelines will apply and may result in required changes to the policies and procedures in this manual.

### Item 1. Tournament Field

- A. There will be an open tournament with no automatic bids.
- B. Eligible Teams
  - 1. All teams must meet the criteria established by DIAA Regulation 1006.2.4 to be eligible for tournament consideration.
  - 2. Teams may play a maximum of fourteen (14) games in the regular season. For the 2020-2021 school year only; COVID related contests that are not played will be counted as no-contests. Teams should use their best efforts to reschedule cancelled and postponed games while adhering to DSMAC rescheduling game guidelines.
  - 3. Teams may not schedule an opponent three (3) times during the regular season.
  - 4. Teams must have a minimum of ten (10) games scheduled by January 15<sup>th</sup>, 2021 in order to be eligible for the tournament.
- C. The teams will be selected according to the tournament point index system described in Item 2.B.

### Item 2. Tournament Index System and Seeding

- A. Team Report
  - 1. It is the school's responsibility to verify that all results listed on their team's website4sports page are correct. This must be done by **Thursday, February 25, 2021**, which is the last day of regular season competition.
  - 2. Teams that choose **NOT** to participate in the tournament must notify Brian Fahey and DIAA at [diaa@doe.k12.de.us](mailto:diaa@doe.k12.de.us) by ~~Monday, February 22, 2021~~ **Wednesday, February 17, 2021 (updated 2/9/21)**
- B. Index Calculation: The following point index system will be used to seed the tournament.
  - 1. Two (2) points for each win during the regular season.
  - 2. One (1) bonus point for playing a team whose final regular season record is .501 or above regardless of which team won.
  - 3. One (1) additional bonus point for playing a team whose final regular season record is .701 or above regardless of which team won.
  - 4. A team's point index will be determined by dividing the total number of points earned by the number of regular season games played.
- C. Tiebreakers: The following criteria will be used to break any index ties for seeding. If more than two teams are tied, as many teams as possible will be eliminated at each tie-breaking step. As soon as a team/teams are eliminated, the process will begin again at step1. [Item2C1]
  - 1. Head-to-head competition during the regular season. If three or more teams are tied, they must all have played each other.
  - 2. Win-loss percentage against common opponents,
  - 3. Win-loss percentage of opponents,
  - 4. Overall win-loss percentage,
  - 5. Draw conducted by the committee.
- D. Seeding System
  - 1. The point index as described in Item 2. will be used to seed the tournament.
  - 2. In order for a team to receive a top 24 seed, teams must play a minimum of six (6) games.

4. Every effort is made to accurately determine the seeding of the tournament. Teams wishing to appeal the team selection and/or seeding must present their case to the Brian Fahey, Committee Chair, or Donna Polk, DIAA, by 3:00 pm the day after the tournament committee meets to determine the tournament field (Saturday, February 27, 2021).

**Item 3. Tournament Dates**

- A. The 2021 DIAA Boys’ Basketball State Tournament will be held on the following dates; subject to change based on how many teams participate in the open tournament and the committee reserves the right to adjust the dates to their discretion.

<b>Round</b>	<b>Division I</b>
Round One	Tuesday, March 2
Round Two	Thursday, March 4
Quarterfinals	Saturday, March 6
Semifinals	Thursday, March 11
Finals	Saturday, March 13

These dates are subject to change if site availability is a problem, or due to circumstances beyond the control of the Committee

**Item 4. Tournament Sites**

- A. The Tournament Committee and DIAA will make the final decision to determine the playing sites throughout the tournament.
  1. The higher seed will host through to the semifinals. The committee will seek out neutral site venues for the championship game. In the event that no neutral site is available, the higher seed will host the championship. Alternate sites will be determined by the Committee.
- B. The Committee considers the following criteria when selecting a host site:
  1. Approved DPH Facility Plan
  2. Allowing a minimum of two (2) spectators per player, coach and up to 30% fire capacity or in accordance to the State Executive Orders and DPH.
  3. Must have livestream capability,
  4. Meet the minimum event staff coverage
  5. floor conditions,
  6. security of site,
  7. parking availability,

**Item 5. Starting Times**

- A. The Tournament Committee and DIAA will make the final decision to determine the game starting times throughout the tournament.
- B. Teams may arrive at the playing site one hour before the scheduled start of their game. Please do not arrive earlier.

**Item 6. Admission Policies**

- A. Spectator and admission policies will be followed per the State’s Orders, DPH guidelines and in accordance with the host facility’s approved DPH plan.
- B. Complimentary admission
  1. Participating schools will receive complimentary admission for all those members of the Official School Party listed on the official roster as submitted to the DIAA Executive Director prior to the tournament. The Official School Party cannot exceed twenty-two (22) people and is defined as players, coaches, managers, scorers/statisticians, trainer, and administrators. All members of the school party must be in the sixth grade or older. It is recommended that they be of high school age.
    - a. A maximum of fifteen (15) players in full uniform only will be admitted as part of the official school party.
    - b. All other school personnel must pay the regular admission fee if they wish to enter the contest. Spouses of administrators and coaches are similarly obligated. No additional complimentary tickets will be issued to schools.
    - c. One (1) bus driver per vehicle used for the Official School Party will be admitted free of charge.
  2. Media representatives need an approved DIAA Media Pass to make a reservation with the DIAA Office for entry into any tournament games.
- C. Paid Admission
  1. Student (grades K-12) and adult admission for a single game will be \$5.00 in the first, second, and quarterfinal rounds.
  2. Student (grades K-12) and adult admission for a single game will be \$6.00 in the semi-final rounds.
  3. Student (grades K-12) and adult admission for a single game will be \$7.00 in the final round.
- D. Ticket Sales
  1. The process for ticket sales will be announced towards the start of the State Basketball Tournament

2. No refunds will be given for tickets purchased but not used.
3. If sold at the gate, tickets will go on sale at the door a minimum of one hour before game time.
4. Tickets are non-transferrable. All tickets will be documented so as to admit the holder only to the game specified.
5. No tournament passes will be sold.

#### **Item 7. Game Manager**

- A. A member of the Tournament Committee will be appointed to serve as the Game Manager. He/She will serve as the liaison between the Committee, the host school and the participating schools. The Game Manager is responsible for ensuring compliance with the policies and procedures established by the Tournament Committee.
  1. Game Managers will provide the following items:
    - a. Official score book.
    - b. Game ball.
  2. Game Managers will collect the score book and give the game ball to the losing team at the end of the contest.
  3. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, the Game Manager will notify the injured party's athletic director and the DIAA Executive Director as soon as possible.
  4. In the event of a serious sportsmanship related incident, the Game Manager will contact the DIAA Executive Director as soon as possible.

#### **Item 8. Responsibilities of Host School**

- A. Member schools agree to host events for the Tournament and may do so with an approved DPH facility plan.
- B. Each host school designates and supervises the individuals who serve as the Site Director and support personnel. The number of support and police personnel MUST be approved by DIAA's Executive Director prior to the start of the event.
  1. Support personnel may include:
    - a. Ticket seller(s);
    - b. Program seller(s);
    - c. Ticket taker(s);
    - d. Security (an individual who monitors the crowd but is not a law enforcement officer);
    - e. Scoreboard Operator/Announcer; and
    - f. NATA-certified trainer or school nurse unless both participating schools will be accompanied by a trainer.
- C. The Site Director's responsibilities include:
  1. Set up the gym, court and bench areas according to current NFHS specifications.
  2. Provide restrooms per their approved DPH facility plan.
  3. Provide parking facilities for buses and spectators.
  4. If possible, provide seating arrangements for spectators.
  5. Contact the Game Manager three hours prior to game time if the site is not in appropriate condition.
  6. Be in attendance and work closely with the Game Manager.
  7. Clear with the Game Manager matters of policy or procedure.
  8. Provide an official scorer and timer unless assigned a person is assigned by the Tournament Committee and supplied by the Officials' Association.
  9. Establish a procedure for assisting spectators with disabilities and review the procedure with the appropriate personnel.
  10. Review the emergency action plan with the appropriate personnel.
  11. Any additional responsibilities as determined by the host school.
- D. The host school must consult with the DIAA office concerning security and police personnel.
  1. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.
  2. Police will be paid the game fee or hourly rate customarily paid at the game locale. The bill should be sent to DIAA.
- E. The host school is responsible for returning any unsold tickets and reporting program sales to the DIAA Office.
- F. Public Address System
  1. The host school will make every effort to provide a public address system and designate and supervise a responsible adult to serve as an announcer. Every effort should be made to have an announcer familiar with basketball.
  2. The public address system, if used, will be operated by a responsible/ adult representative of the host school.
    - a. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.
    - b. The public address announcer must be a responsible individual who will remain impartial at all times. He/she must never question or criticize the coaches or officials during the game. Game announcing is for factual information purposes only, 'play-by-play' announcing of the game is not allowed.
    - c. Introduce the players and coaches on each team beginning with the non-starters of the away team, then starters and coaches, and then the home team.

#### **Item 9. Responsibility of Participating Schools**

- A. Supervision
  1. An administrator or the athletic director from each of the participating schools must be present at all tournament games involving his/her team. This individual must make his/her presence known to the site director prior to the start of the game and indicate where he/she will be seated during the contest.



2. The school administrator/AD in attendance is responsible for assisting with enforcement of good sportsmanship conduct as described in General Information Item 7.
3. For games played at neutral sites, the school administrator/AD of the participating schools are jointly responsible for the protection and well-being of all spectators and officials in attendance.

#### Item 10. Officials

- B. DIAA recognized basketball officials associations will provide the officials for all tournament games. The Executive Boards from each of the officials associations will submit a list of officials meeting DIAA's and the Tournament Committee's qualifying criteria.
  1. Officials are required each year to both attend the DIAA rules interpretation clinic and to pass the rules examination provided by the DIAA office for the sport(s) they officiate.
  2. Number of Games Requirement: The tournament committee requires that an official must work a minimum of eight (8) Delaware/DIAA sanctioned high school varsity games within Delaware during the regular season in order to be eligible to officiate a state tournament game.
    - c. Officials desiring to be eligible for both the boys' and girls' tournaments must work a minimum of eight (8) DIAA varsity games of which at least four must be in each gender.
    - d. The eight games must be assignments from the submitting official's primary organization. Combining games from different officials' organizations will not make an official eligible.
- J. During the 2020 basketball tournament, the tournament games will be divided with each officials' organization (Boards 11 and 129) receiving one-half (1/2) of the games based upon the criteria for assignments.
  3. Each organization must have a minimum of twenty-four (24) eligible officials who meet the tournament committees' requirements and DIAA standards.
  4. If one of the officials' organizations is unable to meet the minimum number of eligible officials as stated in A.2.a and A.2.b above, their tournament games will be assigned to the remaining officials' organization. In these instances game assignments will be distributed as defined by Section 4.
- K. Procedures for Officials Organizations
  1. A list of eligible officials must be submitted for both the boys' and girls' tournaments. The lists may be subject to review by the tournament committees and DIAA. The lists must be submitted to Brian Fahey, Chairperson, and Donna Polk, DIAA Executive Director at or before the tournament committee meeting to set the tournament field.
  2. Failure to submit required materials by the deadline could eliminate the officials' organization from the current tournament.
- L. Criteria for Game Assignments
  1. There will be three officials assigned to each game of the tournament.
  2. Officials are limited to a maximum of two (2) games for each tournament, or as the committee sees appropriate to properly schedule an open style format tournament.
  3. Officials are not permitted to officiate the championship game of each tournament in the same year.
  4. Officials working two (2) consecutive championship games (2 boys, 2 girls or boy/girl) will be ineligible to officiate either championship game in the third year.
  5. Officials working two (2) consecutive semifinal games (2 boys, 2 girls or boy/girl) will be ineligible to officiate either semifinal game in the third year.
  6. If an official is assigned to both a boys' semifinal game and the girls' championship game or vice versa and the games are to be played on the same day due to previous postponements, that official will work only the championship game.
  7. Officials cannot work two games on the same day for either tournament or combined tournaments unless necessitated by a change in game schedule due to weather.
  8. Officials will need to have worked preliminary round games in previous years to be eligible to move up to later round games of the tournament. The following shows the pre-requisites for advancing to later rounds of tournament games:
    - a. Officials assigned to work a championship game must have officiated a semifinal game in previous years.
    - b. Officials assigned to work a semifinal game must have officiated a quarterfinal, second round or first round game in previous years
- M. Mechanics:
  1. The championship game will be assigned as follows:
    - a. In **EVEN** years, Group A will provide two officials on the final and Group B will provide one official plus an alternate.
    - b. In **ODD** years, Group A will provide one official plus the alternate on the final and Group B will provide two officials.
  2. A split crew will be assigned to each game beginning in the second-round and continuing with the quarterfinals, semifinals and championship games. Split crews may be used in the first round.
- N. The DIAA will make any necessary adjustment in the officials' game assignments as determined to meet the needs of the DIAA State Tournament. Editorial and/or procedural errors will be corrected by DIAA.
- O. Officials' Dressing Room
  1. The host school will provide a restrooms per their approved DPH facility plan.
- P. Officials' Fees
  1. Officials assigned to the 2021 State Tournament will be paid according to the Officials Association-DIAA Agreement

for the 2020-2021 school year.

- Q. Alternate Officials: One alternate official will be assigned to every semifinal and championship game.
1. The alternate official is a part of the officiating crew. He/she will be dressed in full game uniform and be prepared to enter the game to officiate if needed.
  2. He/She will sit at the scorer's table and will assist the game crew as necessary and complete any forms provided by the Committee.
  3. He/She will be assigned by the Committee from the association that has only one official working on the crew in that game.
  4. He/She must meet all eligibility requirements set forth in this Tournament Manual.

#### Item 11. Team Uniforms

- A. The team in the top half of the pairing bracket will be the "home team" and will wear WHITE UNIFORMS.
- B. The team in the bottom half of the pairing bracket will be the "visiting team" and will wear dark-colored uniforms.

#### Item 12. Dressing Rooms and Facilities

- A. The participating teams should arrive to the game site dressed and restrooms will be available per the host school's approved DPH facility plan.

#### Item 13. Contest Procedures, Equipment and Facilities

- A. The Committee has established the following procedures for all tournament games:
  1. Team warm-up time will begin 28 minutes before the scheduled starting time, no sooner.
  2. Team warm-up time is limited to 20 minutes immediately prior to pre-game activities.
  3. Team warm-ups end 8 minutes prior to the scheduled game starting time.
  4. The pre-game Conference with one official and the head coach from each team (only) will take place at center court 8 minutes before the scheduled game starting time.
  5. Pre-game announcements, introductions and the national anthem will take place after the Officials Conference.
  6. Each team will be given a few minutes to warm up prior to the start of the second half. No non-team practice shooting will be allowed during half-time.
  7. Teams must provide their own basketballs for the pre-game warm-up at all sites.
- B. Practice Sessions: With the exception of the host school, no team will be allowed to practice at a tournament playing site. Violation of this rule will result in disciplinary action that may include disqualification from the tournament. **Host schools wishing to permit a light practice or shooting time prior to a tournament game must clear all playing courts two (2) hours before the game starting time.**
- C. Game Balls and Scorebooks
  1. The Tournament Committee will provide a game ball and an official scorebook for each contest. The *Wilson NCAA Game Day* will be the official ball for all tournament games. Participating schools must provide scorebooks for their own scorers.
- D. Special Events
  1. No school will be permitted to conduct its own program of special events.
  2. Special events will be confined to the official pre-game activities and the awards ceremony after the championship game
  3. The pre-game activities may include:
    - a. National Anthem: All players, coaches, game officials, and school personnel are expected to stand attentively during the presentation of the flag and the playing of the national anthem.
    - b. Introduction of the Chairperson of the DIAA Board of Directors or his/her representative.
    - c. Introduction of the Chairperson of the Girls' Basketball Committee or his/her representative.
    - d. Introduction of the players and coaches of the participating teams.
    - e. Introduction of the Principal or Headmaster of the participating schools.
    - f. Other VIPs in attendance will be recognized by asking them to stand momentarily at their seats.
    - g. Only the individuals listed in b., c., d., and e. will be on the gymnasium floor during the special events. The game officials will be introduced at the appropriate time.
  4. The Tournament Committee is authorized to modify the program of special events however it deems appropriate.
- E. Musical Entertainment
  1. With the exception of the national anthem, the playing of recorded music is not permitted unless approved by the Executive Director or the Tournament Committee in advance.
  2. The permittance of Pep bands will announced closer to the start of the tournament.

#### Item 14. Awards

- A. Championship award ceremony will be dependent upon the approved facility plan and at the DIAA office discretion.
- B. The following awards will be given:
  1. Team: The Champion trophy, an autograph ball, a game ball and game net will be awarded to the Championship team. A trophy and a game ball will be awarded to the second place team.
  2. Individual: Fifteen (15) gold medallions will be awarded to the first-place team and fifteen (15) silver medallions will be awarded to the second-place team.

- C. No awards other than those authorized by the Tournament Committee will be presented at any time during the tournament.

**Item 15. Player Bench Occupants and Bench Assignments**

- A. During a game, the player bench may be occupied by a maximum of seventeen (17) members of the official school party. Bench occupants will be restricted to eligible substitutes, coaches, student managers, statisticians, trainers, and a team physician. **Schools in violation of this regulation will be assessed a \$50.00 fine and the excess individuals will be removed from the bench area. Repeat violations may result in the suspension of the head coach.**
- B. The “home team” will occupy the bench area of their choice for all rounds of the tournament where they play at their home site.
- C. At neutral sites, the home team will occupy the bench to the right of the official scorer as the team faces the playing floor. The visitors will occupy the bench to the left of the official scorer as the team faces the playing floor.

**Item 16. Assignment of Baskets**

- A. The Tournament will follow the NFHS Rules for the assignment of baskets.

**Item 17. Mercy Rule**

- A. The 35 point mercy rule will be used in the first and second round tournament games.

**Item 18. Radio and Television Broadcast**

- A. Broadcast privileges will be awarded according to the following criteria and procedures:
  - 1. The local (same county as participating school) radio station that regularly broadcasts the games of a potential playoff team may receive exclusive privileges to broadcast that team’s first-round game by submitting a written request and a \$100.00 fee.
  - 2. If no local radio station regularly broadcasts the games of a potential playoff team but a local station broadcasts a “game of the week”, that station may receive exclusive privileges to broadcast the aforementioned team’s first-round game by submitting a written request and a \$100.00 fee. If two local stations broadcast a “game of the week”, both stations may broadcast the aforementioned team’s first-round game provided the host school’s press box can accommodate both broadcast crews. If the host school’s press box cannot accommodate both crews, the DIAA Basketball Committee will determine which radio station will receive broadcast privileges.
  - 3. If no local radio station regularly broadcasts the games of a potential playoff team and no local station broadcasts a “game of the week”, the station in closest proximity to the aforementioned school may receive exclusive broadcast privileges by submitting a written request and a \$100.00 fee.
  - 4. The written request and \$100.00 fee must be received in the DIAA office (Attn: DIAA Executive Director, 35 Commerce Way, Suite 1, Dover, DE 19904) by Tuesday, February 16, 2021. The \$100.00 fee will be refunded if the team whose first-round game the local radio station has expressed an interest in broadcasting does not qualify for the playoffs. If a local station that broadcasts a “game of the week” submits a written request and \$200.00 in fees to broadcast the first-round games of two potential playoff teams, \$100.00 will be refunded if those teams play each other.
  - 5. The same criteria and procedures that were used for the preliminary round games will be used for the championship games. However, the written request must be received by 12:00 noon on Monday, March 1, 2021 (email to DIAA Executive Director at [diaa@doe.k12.de.us](mailto:diaa@doe.k12.de.us)). The \$250.00 broadcast fee may be submitted separately from the written request.
- B. Live telecasts of playoff games will not be permitted. All games must be telecast on a minimum 48-hour delayed basis. The telecast fees will be \$100 for a first and second round games, \$100.00 for the quarterfinal and semifinal rounds and \$250 for a championship game.
- C. All radio and television stations must indicate in their written requests that no commercials associated with the use of alcoholic beverages or tobacco products will be aired.

**Item 19. Official Scorer's Table**

- A. The following priority list will determine seating at the official scorer's table pending that all policies are being followed per DIAA Regulation 1011 and the host site’s approved facility plan:
  - 1. Official timer, official scorer and public address announcer
  - 2. Alternate official when assigned (semifinal and final rounds).
  - 3. Assistant scorer from each participating team (if space permits both).

**Item 20. Cheerleaders**

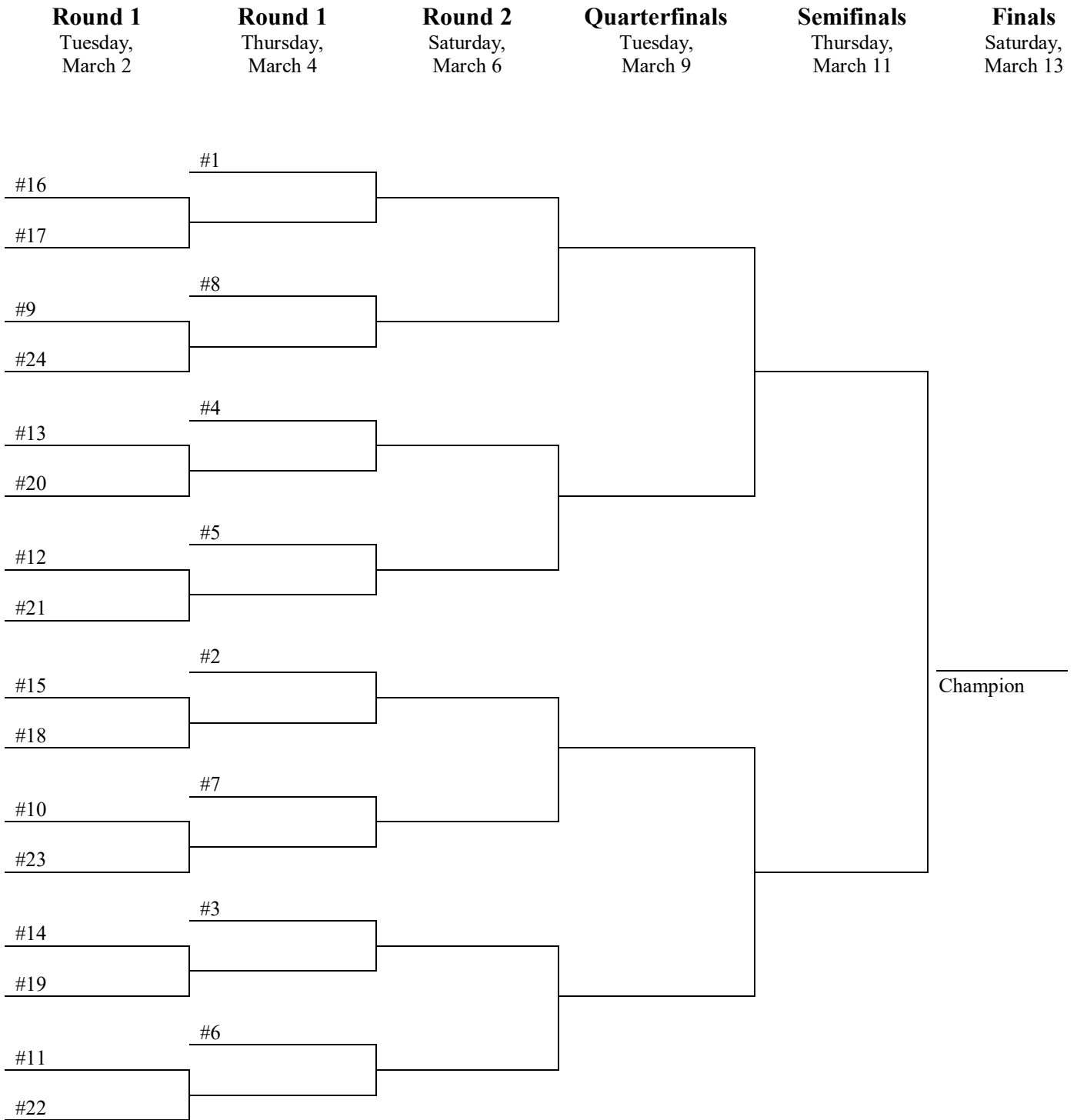
- A. Cheerleaders participation policy in the State Basketball Tournament is to be announced. If permitted, Cheerleaders will cheer from an area designated by the Site Director,
- B. Cheerleaders must remain seated except during timeouts. Stunts will be allowed if performed in accordance with the current NFHS Spirit Rules Book. No mini-trampolines or basket tosses will be permitted.

**Item 21. Removing Nets**

- A. Only the winning team of the championship game will be permitted to cut down the nets under the supervision of host site personnel. Nets shall not be removed from the baskets after any other game of the tournament.

**2021 BOYS' BASKETBALL TOURNAMENT (updated 2/17/21)**

(Dates and times subject to change and will be finalized at the Basketball seeding meeting)



# BOYS' AND GIRLS' INDOOR TRACK & FIELD STATE CHAMPIONSHIP MEET

## Committee Members

Charlie Pollard, Chairperson.....	Lake Forest High School
Jim Fischer, .....	Ursuline Academy
George Pepper .....	Cape Henlopen High School (retired)
Tim Bamforth .....	Cape Henlopen High School
David Jones .....	Christiana High School
Dr. Evelyn Edney.....	Early College High School
Ralph Heiss .....	State Rules Interpreter
Patrick Castagno.....	Tatnall School
Megan McClelland.....	Hodgson Vo-Tech School
Gordon Thomson.....	Newark High School
Mark Armstrong.....	DSC Track Official
Marnie Giunta .....	Padua Academy
Kai Maull .....	William Penn High School
John Amery .....	Technical Delegate
Freddie Johnson.....	Lake Forest High School
Jen Cawthern.....	Sussex Central High School

The 2021 DIAA Indoor Track and Field Championship will be conducted under COVID-19 restrictions and guidelines as issued by the Delaware Department of Public Health (DPH) and Delaware Interscholastic Athletic Association (DIAA). In the event that additional or modified restrictions and/or guidelines are issued by either DPH or DIAA prior to the Championships, those restrictions/guidelines will apply and may result in required changes to the policies and procedures in this manual.

(updated 2/19/21)

### Item 1. Governing Rules

The rules as stipulated in the current edition of the NFHS Track and Field Rules Book and the DIAA Official Handbook will be in effect.

### Item 2. Location, Date and Starting Times

- A. The 2021 Indoor Track State Championships will be held at an outdoor facility in March, 2021. The meet's start time will follow the facility's approved DPH Plan.
- B. If the meet is postponed due to inclement weather, or other circumstances beyond the control of DIAA and the Committee, the make-up date will be announced once the Committee can determine that date.

### Item 3. Entry Fees and Procedures

- A. Entry fees for the 2021 DIAA Indoor Track State Championships are \$50.00 per boys' team and \$50.00 per girls' team. Entry fees should be paid by the school with their 2020-2021 Member Dues.
- B. Coaches must enter any hand time performance that meets the qualifying standard for verification by using the [DIAA Cross Country and Track Performance Tracker](#) . Entry deadline is Saturday, February 27, 2021 at 7:00 PM.
- C. All state meet entries will be done using Milesplit and the entry deadline is Saturday, February 27, 2021
- D. Events and performances should be listed exactly as recorded at the meet with the seeding committee making the conversions.
  - 1 Auto times are listed to the hundredth. Hand times are only listed to the next higher tenth and are never listed in hundredths. Hand times listed to the hundredth will not be accepted and may be considered a Sportsmanship issue.
  - 2 Coaches must note a Hand Time by adding an "h" after the time ( ie: 3:20.4h ).
  - 3 Any performances considered as qualifying performances must be listed on the official results for the meet.
  - 4 Times from the 3000m and the mile will be accepted as qualifying times for the 3200m and 1600m respectively provided unconverted times are reported according to meet guidelines.
- E. The scoresheet from any meet not using Fully Automatic Timing must be:
  - 1 Posted to the [DIAA Cross Country and Track Performance Tracker](#) . with an email notification sent to Charlie Pollard ([deweywing@aol.com](mailto:deweywing@aol.com)) and John Amery ([jamerusp@aol.com](mailto:jamerusp@aol.com)) within seven (7) calendar days of the meet, **AND**
  - 2 Sent directly to Charlie Pollard ([deweywing@aol.com](mailto:deweywing@aol.com)) and John Amery ([jamerusp@aol.com](mailto:jamerusp@aol.com)) within seven (7) calendar days of the meet.
  - 3 Coaches are responsible for updating their athlete's performances on the [DIAA Cross Country and Track Performance Tracker website](#). ( Link: <http://162.213.113.159/fmi/webd/XC%20Submission%20DB> )
  - 4 Coaches must use login and password that will be sent to each school to access and edit Performance Tracker website.
- F. Relay teams should be entered listing all relay personnel and possible alternates. Coaches should enter up to eight athletes per relay. The actual participants will be listed on the card handed in at the time of the event. If an athlete is not on the team's roster submitted on [milesplit](#), the relay team will be disqualified.

- 1 There will be no additional entries on meet day. An athlete must be on the team's submitted roster to participate in a relay.
- G. If athletes are submitted to the State Meet in multiple events without the knowledge of whether they would be accepted in any of those events AND with the possibility that they could be accepted in all of the events, the coach must submit an email to Charlie Pollard ([deweywing@aol.com](mailto:deweywing@aol.com)) and John Amery ([jamerusp@aol.com](mailto:jamerusp@aol.com)) stating which events they would accept in the event that they are accepted in some or all the events. e.g. An athlete is entered in the 800m, 1600m, and 3200m, hoping to get into one of the events. If the athlete is accepted in two or all three of the events and does not wish to be in all three, the coach needs to send the email stating what their wishes are for that athlete.

**Item 4: Entry Procedures Timeline**

- A. **Friday, February 5, 2021:** Email addresses and cell numbers for the Head Girls' Coach, Head Boys' Coach, and Athletic Director from each school due to John Amery ([jamerusp@aol.com](mailto:jamerusp@aol.com)).
- B. **Saturday, February 27 at 7:00 PM:** Entries due on de.milesplit.com. Make sure performances are entered on the [DIAA Cross Country and Track Performance Tracker website](#) including an email to Charlie Pollard ([deweywing@aol.com](mailto:deweywing@aol.com)) and John Amery ([jamerusp@aol.com](mailto:jamerusp@aol.com)) about event cancellation if athlete is accepted in multiple events.
- C. **Saturday, February 27 at 8:00 PM:** Entries will be emailed separately to each team (including athletes who may not make the meet)
- D. **Sunday, February 28 at Noon:** Corrections to entry list due. Corrections on Sunday between 8:00 AM and Noon are subject to a \$20.00 fine per correction.
- E. **Sunday, February 28 at 4:00 PM:** Top 12 and Top 16 Lists posted without performances. Coaches have until 6:00 PM on Sunday, February 28 to scratch entered athletes from the meet.
- F. **Sunday, February 28:** Seeding Meeting to be held remotely with login information sent closer to the meeting date.
- G. **Sunday, February 28 at 10:00 PM:** Complete list of Top 12 and Top 16 entries with performances posted and emailed to coaches.
- H. **Monday, March 1 at 8:00 AM:** Heat Sheets finalized.

**Item 5: Entry Limitations and Requirements**

- A. There are no Standards for this year's meet. Top 16 Entries in Descending Order will be accepted in each Track Event and Top 12 Entries in Descending Order will be accepted in each Field Event.
- B. Flights and heats will be filled by coach's submission of an athlete's performance. Flights and heats will be filled by descending order up to the entry limit number.
- 1 Some events may not reach the entry level if there are not enough times submitted to fill the entry limit.
- C. Performances in any 2021 DIAA sanctioned winter meet may be used to meet the qualifying standards.
- 1 These performances must be documented and will be checked by an indoor seeding committee.
- D. A contestant may be entered in a total of **four** events and a school may enter a maximum of **three** contestants per individual event and **one** team per relay race. All team entries in the 4 x 200 meter relay, the 4 x 400 meter relay and the 4 x 800 meter relay will be accepted.

Event	Girls' Standards			Boys' Standards			Entry Limit
	Automatic	sub 200 m track	Minimum	Automatic	sub 200 m track	Minimum	
55 m hurdles							16
60 m hurdles							
55 meters							16
60 meters							
200 meters							16
400 meters							16
800 meters							16
1600 meters							16
1500 meters* (Conv)							
Mile * (Conv)							
3200 meters							16
3000 meters* (Conv)							
2 Mile* (Conv)							
Long Jump							12
Triple Jump							12
High Jump							12
Shot Put							12
Pole Vault							12

**Item 6. Order of Events and Time Schedule (Tentative & Subject to Change)**

- A. The order of events and time schedule will be announced at a date closer to the event and will be subject to an approved DPH facility plan.

**Item 7. Equipment**

- A. No spikes over ¼ inch are permitted.
- B. All equipment to be used is subject to the [Return to Play Track Modifications](#) and an approved DPH facility plan.

**Item 8. Admission**

- A. Spectator policies will be followed per the State's Orders, DPH guidelines and in accordance with the facility's approved DPH plan.

**Item 9. Locker Rooms**

- A. Locker room facilities are not available. Contestants must come dressed.

**Item 10. Awards**

- B. Championship award ceremony will be dependent upon the approved facility plan and at the DIAA office discretion.
- C. The following awards will be given:
  - 1. Team: Trophies will be awarded to the first and second-place teams in both girls' and boys' competition.
  - 2. Individual: Medals will be presented to the first three finishers in each event (4 medals per relay team).
- C. No awards other than those authorized by the Committee will be presented at any time during the tournament.
- D. There will be no Printed Results posted, Results will be posted Online at <https://www.milesplit.com/live-results> immediately after completion of each event.

**Item 11. Team Areas**

- A. Coaches must supervise their team members at all times.
- B. Coaching boxes will be provided for all field events when space allows.

**Item 12. Music Players**

- A. Large music players, receivers or radios are not permitted at the meet so as not to disrupt the public address announcements to the participants, coaches, and officials.
- B. Small, personal music players are permissible with headphones or ear buds only.

# WRESTLING DUAL TEAM TOURNAMENT

## Committee Members

Buddy Lloyd, Chair.....	Smyrna School District (retired)
Peter Parlett .....	DWOA Official (retired)
Ron Eby.....	Smyrna School Board Member (retired)
John Rusnak.....	Salesianum School (retired)
Robert (John) Groom .....	DWOA Official
Bill Shedaker .....	Seaford High School (retired)
Chris Mattioni.....	Cape Henlopen
Russ Neal.....	Public Member
Jeff Hewes .....	Delcastle High School
Reese Rigby.....	Charter School of Wilmington
Joe Archangelo .....	William Penn High School
Jon Rigby.....	Postlethwait Middle School
Steve Lex.....	Salesianum School
Vic Leonard .....	AI duPont High School
Kevin Smith.....	Cape Henlopen High School
Bob Watson .....	DIAA Board of Directors

For 2020-2021 season only, the Dual Team Championship Tournament will not be conducted.



# WRESTLING INDIVIDUAL TOURNAMENT

## State Wrestling Committee (SWC) Members

Buddy Lloyd, Chair.....	Smyrna School District (retired)
Peter Parlett .....	DWOA Official (retired)
Ron Eby.....	Smyrna School Board Member (retired)
John Rusnak.....	Salesianum School (retired)
Robert (John) Groom .....	DWOA Official
Bill Shedaker .....	Seaford High School (retired)
Chris Mattioni.....	Cape Henlopen
Russ Neal.....	Public Member
Jeff Hewes .....	Delcastle High School
Reese Rigby.....	Charter School of Wilmington
Joe Archangelo .....	William Penn High School
Jon Rigby.....	Postlethwait Middle School
Steve Lex.....	Salesianum School
Vic Leonard.....	AI duPont High School
Kevin Smith.....	Cape Henlopen High School
Bob Watson .....	DIAA Board of Directors

The 2021 DIAA Wrestling Championship will be conducted under COVID-19 restrictions and guidelines as issued by the Delaware Department of Public Health (DPH) and Delaware Interscholastic Athletic Association (DIAA). In the event that additional or modified restrictions and/or guidelines are issued by either DPH or DIAA prior to the Championships, those restrictions/guidelines will apply and may result in required changes to the policies and procedures in this manual.

### Item 1. Competition Rules

- A. All competition shall be conducted according to the 2020-2021 NFHS Wrestling Rules Book and the current version of the DIAA Official Handbook.

### Item 2. Tournament Field and Seeding

- A. Competition will consist of a 32 person championship brackets in each of 14 weight classes according to National Federation rules.
- B. Competition in each weight class will consist of a 32 person championship bracket with no qualifying tournaments. If a bracket has more than 32 wrestlers entered, then that weight class will have pigtail matches-
- C. Each school that is sponsoring wrestling this season will be allowed to enter one (1) wrestler per weight class for the Individual tournament and up to 14 wrestlers if the team has wrestlers eligible for all 14 weight classes. Coaches will have to enter their wrestlers into the tournament and declare their wrestlers weight class by a date that will be established by the SWC. After that deadline there will be no changes permitted.

- D. Current weight classes are as follows:

<b>106 lbs</b>	<b>126 lbs</b>	<b>145 lbs</b>	<b>170 lbs</b>	<b>220 lbs</b>
<b>113 lbs</b>	<b>132 lbs</b>	<b>152 lbs</b>	<b>182 lbs</b>	<b>285 lbs</b>
<b>120 lbs</b>	<b>138 lbs</b>	<b>160 lbs</b>	<b>195 lbs</b>	

- E. Seeding: The DIAA State Wrestling Committee will be using Trackwrestling to seed the Individual State Tournament for 2021. Each weight class will be seeded using a computerized system with oversight of the SWC to seed the top eight wrestlers in each weight class. The remaining wrestlers will be placed in the bracket randomly by the computer. The criteria is as follows:

1. Head-to-head competition
2. Competition against common opponents
3. Returning State Champion
4. Returning State Place Winner (valued in order of finish)
5. Returning state Qualifier from previous season
6. Winning percentage in current season ( if a tie, the wrestler with more matches gets the seed)

In cases where the criteria does not result in a clear result, the SWC will make a decision by a vote of the committee.

- F. The State Wrestling Committee will seed the tournament to their discretion. The committee reserves the right to seed the wrestlers by a majority vote of the committee members. SWC will use Trackwrestling to seed the remaining wrestlers. If a

wrestler scratches prior to the first day of the tournament, it should be reported to the SWC Chair, Buddy Lloyd. Contact information: 302-222-8206 or [buddykeene@gmail.com](mailto:buddykeene@gmail.com)

- G. Tournament pairings will be determined in accordance with the procedures outlined in Rule 10 of the National Federation of High Schools wrestling rules book. A competitor must be defeated twice in order to be eliminated. The top six place winners will be determined via competition.

**Item 3. Tournament Dates**

- A. The tournament dates for the 2020-2021 wrestling season will be Saturday, February 27, Sunday February 28<sup>th</sup> and Wednesday, March 3<sup>rd</sup> pending DPH approval for the State Wrestling Championship.

**Item 4. Tournament Site**

- A. The 2021 tournament will be held at Cape Henlopen High School.

**Item 5. Tournament Schedule**

- A. The tournament schedule for the 2020-2021 wrestling season will be released by the wrestling committee in consultation with DPH.

**Item 6. Weigh-Ins**

- A. Remote weigh-ins for the first round is permissible, and further information about weigh-ins will be announced closer to the tournament date by the State Wrestling Committee.
- B. All contestants of the same gender shall have the opportunity to weigh in shoulder-to-shoulder at the tournament site a maximum of one hour before the first session of the day.
- C. The details on the weigh ins on the final day of the tournament will be released by the State Wrestling Committee.
- D. The weigh-in shall be conducted by weight class beginning with the 106 lb class and will conclude immediately following the 285 lb class. Contestants shall not leave the weigh-in area until they have completed their weigh-in.
- E. Four scales will be available for weigh-ins.
- F. A contestant may step on and off the first scale two times. If the contestant fails to make weight they may step on all other scales one time. During the time off the scales, activities that promote dehydration are prohibited.
- G. Contestants shall not weigh-in wearing shoes or ear guards. Socks (low-cut) may be worn but may not be worn or taken off as a means of making weight.
- H. Contestants failing to make weight are eliminated from the tournament.

**Item 7. Wrestler's Health**

- A. During weigh-ins coaches of wrestlers suspected of having a communicable skin disease, or any other condition that makes participation inadvisable, must present a written medical note signed by a physician, DO, physician assistant or nurse practitioner stating that the suspected disease or condition is not communicable.
- B. Covering a communicable condition shall not be considered acceptable and does not make the wrestler eligible to compete.
- C. If an on-site meet physician/DO is present he/she will have final authority regarding suspect skin conditions and may overrule the medical note.

**Item 8. Weight Allowance**

- A. The two pound growth allowance granted wrestlers on December 26 shall be in effect.
- B. Additional weight allowances shall not be granted except in accordance with 2021 NFHS Wrestling Rule 4-5-5 (consecutive days of team competition).

**Item 9. Admission**

- A. Spectator policies will be followed per the State's Orders, DPH guidelines and in accordance with the facility's approved DPH plan.
- B. Complimentary Admission
  - 1. Admission for contestants shall be via a hand stamp conducted during weigh-ins each day. Any contestants eliminated from the tournament on the first day, will not be granted entry back on the second day.
  - 2. Four (4) coaches of each participating team and a maximum of 14 wrestlers will receive complimentary admission via a hand stamp conducted during weigh-ins. No managers will be permitted.
  - 3. Any additional staff members or school personnel will need approval from the DIAA Office for entry to the tournament.
- C. Due to space limitations, cheerleaders will not be permitted and are not eligible for complimentary admission.

**Item 10. Tournament Administration**

- A. The SWC, in coordination with the DIAA Executive Director, shall be responsible for all decisions regarding the planning, preparation and operations of the tournament. Members of the SWC shall volunteer to staff the tournament to the extent possible.
- B. The coach will be asked to enter their roster by February 17th. If any changes have to be made, changes will be allowed until

7PM on February 19th. The seeding meeting will be conducted on Saturday, February 20th and the brackets will be posted by Sunday. After the seeding meeting, scratches will become byes and there will be no substitutions.

- C. The Chair of the SWC, or the Chair's designee, shall be the Tournament Director and shall be responsible for on-site tournament operations and decisions, in consultation with the SWC and DIAA Executive Director.
- D. DIAA shall provide a Bout Master who is responsible for creating brackets, generating bout sheets throughout the event, tracking overall contestant advancement and assisting with awards ceremonies.
- E. A member school shall agree to host the event with an approved DPH facility plan.
  1. The Host School will designate a Site Director. The Site Director's responsibilities include:
    - a. Set up the gym, mats and bench areas according to current NFHS specifications.
    - b. Provide locker room facilities for the participating athletes.
    - c. Provide parking facilities.
    - d. Contact the Tournament Director three hours prior to game time if the site is not in appropriate condition.
    - e. Clear with the Tournament Director matters of policy or procedure.
    - f. Provide an official scorer, official timer and runner/towel tapper, unless assigned by the SWC and supplied by the Officials' Association.
    - g. Ensure that the complimentary admission policy for all schools is followed (Item 9).
    - h. Review the emergency action plan with the appropriate personnel.
    - i. Any additional responsibilities as determined by the host school.
  2. The host school designates and supervises support personnel. The number of support and police personnel MUST be approved by the DIAA Executive Director prior to the start of the event. Support personnel may include:
    - a. Security (an individual who monitors the crowd but is not a law enforcement officer);
    - b. Medical Personnel: two trainers and one physician
  3. The host school must consult with the DIAA office concerning security and police personnel.
    - a. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.
    - b. Police will be paid the game fee or hourly rate customarily paid at the game locale. The bill should be sent to DIAA.
  4. Public Address System
    - a. The public address system, if used, will be operated by a responsible/ adult representative of the host school unless the SWC provides an announcer.
    - b. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the SWC or the Executive Director.
    - c. The public address announcer must remain impartial at all times. He/she must never question or criticize the coaches or officials during the game. Game announcing is for factual information purposes only, 'play-by-play' announcing of the game is not allowed.

#### **Item 11. Officials**

- A. The Delaware Wrestling Officials Association, Inc. (DWOA) shall provide the officials for the tournament.
- B. Twelve (12) officials will be selected to work the tournament. The officials will be chosen by the DWOA using a selection method approved by DIAA and the SWC.
- C. Due to the unknown number of exact wrestlers that may participate in the tournament, the number of officials selected to work the tournament will be at the discretion of the DWOA in order to properly provide officials for the tournament.
- D. A Head Official will be appointed by mutual agreement of the DWOA and the SWC.
- E. All twelve officials will work the championship finals. Assignment of officials to work specific finals will be made by the Head Official, DWOA President and the Tournament Director.
- F. Officials assigned will be paid according to the Officials Association-DIAA Agreement for the 2020-2021 school year

#### **Item 13. Awards**

- A. Championship award ceremony will be dependent upon the approved facility plan and at the DIAA office discretion.
- B. The following awards will be presented:
  1. The top six (6) place winners in each weight class will receive a medal and a certificate. The Champion of each weight class will be presented with the official bracket for the class.
  2. The Outstanding Wrestler, selected by the SWC, will receive a plaque.

# BOYS' AND GIRLS' SWIMMING AND DIVING CHAMPIONSHIP MEET

## Committee Members

Mike Hart, Chair .....	Salesianum School
Bob Evancho.....	William Penn High School (retired)
Joe Huggins .....	DSDOA Official
Aerin Donovan.....	Smyrna Middle School
Carol Wood.....	Concord High School (retired)
Kim Habbert .....	Christiana High School
Greg Shivery.....	Newark Charter School
Fred Killian .....	DSDOA Official
Dave Oswinkle .....	Archmere Academy
Mike Morton.....	Coach, William Penn High School
Bill Geppert .....	Coach, Cape Henlopen High School
Theresa Repole .....	Newark Charter School
Kent Steeves .....	DSDOA Official

The 2021 DIAA Swimming & Diving Championships will be conducted under COVID-19 restrictions and guidelines as issued by the Delaware Department of Public Health (DPH) and Delaware Interscholastic Athletic Association (DIAA). In the event that additional or modified restrictions and/or guidelines are issued by either DPH or DIAA prior to the Championships, those restrictions/guidelines will apply and may result in required changes to the policies and procedures in this document. Sussex Academy (SAAS) has developed specific protocol which will be in effect throughout the Sussex Academy facility on the days of the meet. Failure to comply with any of the protocol established could result in the disqualification of an individual or a team from the meet, subject to review by the Meet Committee. SAAS will issue specific information to each entered team prior to the meet regarding these protocols, including but not limited to: the place and time of arrival, access to locker rooms and restrooms, warm-up times and procedures, ready benches for swimmers in upcoming events, movement of competitors onto and exiting the pool deck for their events and other related procedures.

### Item 1. Sites, Dates and Times

#### A. Diving (Boys and Girls): Friday, February 26, 2021 at Thomas Mc Kean High School

- 5:30-6:00 pm \*Diving sheet corrections
- 5:30-7:00 pm \*Diving practice
- 7:00-9:00 pm \* Diving, 11 rounds,

#### B. Girls Timed Finals Events: Saturday, February 27, 2021 at Sussex Academy

- Swimming warm-up 8:00 am
- Start of swimming. no earlier than 9:30 am

#### C. Boys Timed Finals Events: Sunday, February 28, 2021 at Sussex Academy

- Swimming warm-up 8:00 am
- Start of swimming no earlier than 9:30 am

There will be three complete warm-up sessions on each day (i.e., Saturday and Sunday) – prior to the start of competition, following the 50 Free individual event, and following the 200 Free Relay event. Swimmers are expected to warm-up ONLY prior to a meet segment in which they are competing (see below). Each warm-up session will be divided into 15-minute periods and Teams will be assigned sufficient lanes to accommodate the number of swimmers from the Team that are scheduled to compete in the next segment, to comply with COVID-19 protocol.

For planning purposes, the second and third warm-up periods are expected to start no earlier than 10:30 am and 1:00 pm

### Item 2. Order of Events

#### A. The Timed Final swimming events will be conducted in the following order:

- |                             |                             |
|-----------------------------|-----------------------------|
| 1. 200 yd Medley Relay      | 7. 100 yd Freestyle         |
| 2. 200 yd Freestyle         | 8. 500 yd Freestyle         |
| 3. 200 yd Individual Medley | 9. 200 yd Freestyle Relay   |
| 4. 50 yd Freestyle          | Break / Warm-up             |
|                             | 10. 100 yd Backstroke       |
| 5. Break / Warm-up          | 11. 100 yd Breaststroke     |
| 6. 100 yd Butterfly         | 12. 400 yd. Freestyle Relay |

#### A. Each Individual Event will be conducted with a maximum of four (4) heats – i.e., 32 swimmers. Swimmers entered with a time slower than the 32<sup>nd</sup> fastest entry time in the event will be excluded from the meet. In the event of a tie among swimmers for

the 32<sup>nd</sup> fastest time, an additional heat will be added to accommodate all swimmers tied for that position. (Note: additional swimmers will not be added to fill any empty lanes.)

- B. Each Relay event will be conducted with a maximum of three (3) heats – i.e., 24 teams. Relays entered with a time slower than the 24<sup>th</sup> fastest entry time in the event will be excluded from the meet. In the event of a tie among teams tied for the 24<sup>th</sup> fastest time, an additional heat will be added to accommodate all teams tied for that position. (Note: additional teams will not be added to fill any empty lanes.)
  - a. Each relay must be entered with the names of the four swimmers that will compete on the relay. There will be no option to change or replace a swimmer on the relay after the close of entries except in the event of a medical or other emergency. Changes to relay swimmers are subject to review by the meet committee. Any swimmer that is replaced from a relay will be SCRATCHED from the meet (prior performance will not be affected.) A replacement swimmer must be on the school’s eligibility roster with DIAA and must have existing meet eligibility – i.e., cannot exceed four total events.
  - b. Relay entry times must be representative of the four entered swimmers on that relay. If those four swimmers have not competed together during the current season, a composite entry time may be used by adding the appropriate individual split times of each swimmer.
  - c. Teams may not exchange swimmers from one relay to another relay at the meet.
- C. In the event of a Scratch by any swimmer (or relay team) that is scheduled to compete in the meet, the swimmer (or relay) with the next fastest entered time will be added to the meet. The Meet Committee must be notified of any such Scratch no later than the day before the meet. Re-seeding of an event will be at the discretion of the Meet Committee.
- D. The Diving event will be held at a separate date and location.

### Item 3. Qualifying Standards

- A. The following times (or scores) must have been achieved in an official interscholastic high school meet during the 2020-21 season. There will be no Consideration Time entries for the 2020-21 tournament.

Event	Qualifying Times				Consideration Times (Yards)	
	Girls		Boys		Girls	Boys
	Yards	Meters	Yards	Meters		
200 Medley Rel	2:17.89	2:33.89	2:02.09	2:16.19	N/A	N/A
200 Freestyle	2:15.49	2:30.09	2:05.29	2:18.79	N/A	N/A
200 Ind Medley	2:32.09	2:48.79	2:20.59	2:36.19	N/A	N/A
50 Freestyle	28.49	31.79	25.39	28.39	N/A	N/A
100 Butterfly	1:10.29	1:18.09	1:03.19	1:10.39	N/A	N/A
100 Freestyle	1:02.29	1:09.29	55.79	1:01.99	N/A	N/A
500 / 400 Freestyle	6:01.69	5:16.49	5:44.19	5:01.09	N/A	N/A
200 Free Relay	2:00.59	2:19.69	1:47.19	1:59.69	N/A	N/A
100 Backstroke	1:10.49	1:18.29	1:04.99	1:12.19	N/A	N/A
100 Breaststroke	1:20.69	1:29.69	1:10.19	1:17.89	N/A	N/A
400 Free Relay	4:44.99	5:17.49	4:09.39	4:37.89	N/A	N/A
Diving	125 pts		125 pts		N/A	N/A

1. Swimmers or relays achieving the above qualifying times (or faster) will be entered into the meet. Participation at the meet will be determined by the heat limitations described in Sections 2B and 2C above.
  2. Divers must have achieved the above qualifying score in a 6-dive program during the current season.
- B. A swim team must participate in at least one high school dual meet conducted under NFHS rules and meet conditions during the current season to be eligible to participate in the 2020-21 DIAA Swimming and Diving State Championships.
  - C. A swim team member who has been in continuous school attendance since the start of the Winter sports season must be listed on his/her school’s swimming eligibility report for the 2020-21 school year and must satisfy all other DIAA eligibility requirements in order to be eligible to compete in the DIAA Swimming and Diving State Championships.
  - D. The above requirements do not apply to a swim team member who was recovering from injury at the start of the Winter sports season, who enters their school during the Winter sports season due to a change of residence, or who was academically ineligible and regained his/her eligibility during the Winter sports season. Such student must compete in at least one official high school meet for their school and satisfy all other DIAA eligibility requirements.

**Item 4. Entry Fees**

- A. Entry fees for the 2021 DIAA Swimming and Diving State Championships are **\$50.00** for each separate Girls and Boys team. Entry fees should be paid by the school with their 2020-21 Member Dues.
- B. If entry fees have not been pre-paid to DIAA along with the school's membership dues, checks should be made payable to "DIAA" and submitted to Michael Hart, Salesianum School by Friday, February 19, 2021. Cash payments will not be accepted.

**Item 5. Entry Procedure**

- A. Entries for the 2021 DIAA Swimming and Diving State Championships will be submitted online at the Direct Athletics website: [www.DirectAthletics.com](http://www.DirectAthletics.com). Each team will receive specific instructions from the Swim Committee on the procedure for submitting entries.
- B. A copy of each team's Eligibility Report and all addenda must be on file in the DIAA office.
- C. The number of team entries per event and the allowable entries per individual shall be as stated in Rule 3 of the NFHS Rulebook for championship meets. In relay events, the four individuals that will compete on that relay must be designated as part of the entry process. No changes or substitutions in the names of the individuals will be allowed after the close of entries except in the case of a medical or other emergency. All changes in the relay participants are subject to review by the Meet Committee.
- D. Entries will be accepted beginning January 31, 2021 at 9:00 am and will close promptly at 12:00 midnight on Friday, February 19, 2021. Teams may modify or update their entries at any time during this period.
- E. Following the entry deadline, each school's Athletic Director will have twenty-four (24) hours to correct or modify their team's entries. All such changes must be made through the Swim Committee, and cannot be changed with Direct Athletics. Procedures to review the entries will be sent by email to each athletic director.
- F. All entry times must be from the current season and must meet the qualifying standards in Item 3. Entry times are subject to validation by the Swim Committee.
- G. Diving sheets must be signed by both the coach and diver and should be e-mailed or delivered to Michael Hart ([mhart@salesianum.org](mailto:mhart@salesianum.org)) or Fred Killian ([FK42@aol.com](mailto:FK42@aol.com)) by Monday, February 22, 2021.
- H. Teams having the Hy-Tek Team Manager program may submit their entries using a TM Export file. Teams not using the TM program will have to enter their roster of eligible athletes as part of the entry process.
- I. A list of coaches, participating swimmers and one manager will be required for check-in on to the day of the meet.

**Item 6. Seeding**

- A. Seeding will be done in accordance with the 2020-21 NFHS Swimming and Diving Rulebook (Rule 5.3.3 thru .5)

**Item 7. Errors**

- A. As it is imperative that the information submitted to the Swimming & Diving Committee is accurate, a \$5.00 fine will be assessed for each procedural or administrative error encountered in the entry process.
- B. Coaches will be informed by February 22, 2021 of any errors and the corrections that were necessary. A letter and an invoice for the amount of the fine will be sent to the principal and athletic director of the offending school.
- C. Any fine assessed must be paid prior to the first day of the tournament.

**Item 8. Eligibility**

- A. Only competitors submitted via the proper entry procedure and whose eligibility has been certified on a regular DIAA eligibility report that has been signed by the Athletic Director and Principal (or Acting Principal) are eligible to compete in the Tournament.

**Item 9. Scoring**

- A. Scoring (16 places) for each event, except Diving, shall be as follows (NFHS Rulebook 7.1.3):
  - 1. Individual Events: 20,17,16,15,14,13,12,11, 9,7,6,5,4,3,2,1
  - 2. Relays 40,34,32,30,28,26,24,22, 18,14,12,10,8,6,4,2
- B. Under the Timed Finals format, a swimmer or relay may place and score points while competing in any of the contested heats for that event. In the event of a tie for any scored place, the points for the tied places will be added and divided among the tied positions.
- C. Diving – No team points will be scored in this event.

**Item 10. Declared False Start**

- A. Any competitor or relay team that does not compete in an event that they are scheduled to participate will be considered to have submitted a Declared False Start (DFS) for that event.
- B. A declared false start will count as an event for the competitor but will incur no further penalty.

**Item 11. Championship Qualifiers**

- A. This section is not applicable for the 2021 Tournament.

**Item 12. Awards**

Championship award ceremony will be dependent upon the approved facility plan and at the DIAA office discretion. Awards will be given to a school representative at the conclusion of the meet

The following awards will be given:

- A. A Championship Trophy will be awarded to each of the Girls and Boys team scoring the most total points in their respective Championships.
- B. A Runner-up Trophy will be awarded to each of the Girls and Boys team scoring the second highest total points in their respective Championships.
- C. Individual Medals will be presented to the top three competitors in each event, including relays and diving.
- D. Duplicate awards will be presented in the case of ties.

**Item 13. Admission**

- A. Spectator policies will be followed per the State's Orders, DPH guidelines and in accordance with the facility's approved DPH plan.

**Item 14. Meet Management**

- A. The DIAA Swim Committee and Meet Director will assume responsibility for all aspects of meet management.
- B. All coaches, team members and managers must be checked-in prior to being admitted to the facility.
- C. Each team must remain in the area assigned to their team at the facility, and is responsible to remove all trash and debris before leaving the area.
- D. A coach or faculty representative of the participating school must accompany all competitors on the pool deck and other SAAS building areas throughout the Tournament. Club coaches and parents are not permitted to assume the responsibility of a school coach and are not allowed on the pool deck.
- E. **Attendance at the coaches meeting at 8:15 am on Saturday, February 27 is mandatory for all GIRLS team coaches; attendance at the coaches meeting at 8:15 am on Sunday, February 28 is mandatory for all BOYS team coaches.**  
\*These dates are subject to change and any changes will be communicated to all appropriate parties as soon as possible if necessary.

**Item 15. Tournament Rules**

- A. A coach or school representative must be on the pool deck at all times when the school has competitors present.
- B. All competitors and team managers must be identified by their coach prior to being admitted to the facility.
- C. The Hospitality area is for coaches, officials and meet workers only; competitors are not permitted in this area.
- D. No swimmers, managers or coaches will be permitted to congregate behind the starting blocks. The area must be kept clear.

**Item 16. Postponement**

- A. The dates and/or times of the tournament may change due to weather, road conditions, or any other unforeseeable set of circumstances. Rescheduling may depend on the availability of the pool at the host facility, and could require competing on a Sunday or a holiday. Coaches will be notified of any changes of the meet date or time(s) by their Athletic Director.

**Item 17. Parking and Building Entrance for Meet**

- A. All schools will be sent detailed instructions for drop-off/pick-up procedures.
- B. Please observe all signs.
- C. The lobby area of the Sussex Academy is not to be used by any athletes, spectators or team personnel. Swimmers must stay in their assigned area at all times.