



DIAA Springs Sports Tournament Manual 2021

TO: Member School Administrators and Athletic Directors; Softball, Baseball, Golf, Girls' Soccer, Outdoor Track, Boys' Lacrosse, Girls' Lacrosse, and Tennis Coaches and Officials; and Members of the Media

Colleagues:

The 2020-2021 Spring Sports State Tournament Manual provides you with detailed information concerning the organization and administration of the DIAA Spring Sports State Championships.

A thorough review of the general information pertinent to all of the tournaments and the specific information for each sport should familiarize you with these events.

The regulations and procedures contained in this manual are applicable only to the 2020-2021 Spring State Tournaments and do not govern subsequent championships or to be binding on future committees.

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The Committees sincerely hope that each of the 2021 Spring State Championships will be a tremendous success in all respects.

Please consult the DIAA website for updated information.

Thank you,
Softball Committee
Baseball Committee
Golf Committee
Girls' Soccer Committee
Outdoor Track Committee
Boys' Lacrosse Committee
Girls' Lacrosse Committee
Tennis Committee

This version last edited 4/22/21

CARDINAL ATHLETIC PRINCIPLES

In order to be of maximum effectiveness, the athletic program will:

1. Be closely coordinated with the general instructional program and properly articulated with other departments of the school.
2. Be sure that the number of students accommodated and the educational aims achieved justify the use of tax funds for its support and also justify use of other sources of income, provided the time and attention which is given to the collection of such funds is not such as to interfere with the efficiency of the athletic program or of any other department of the school.
3. Be based on the spirit of non-professionalism so that participation is regarded as a privilege to be won by training and proficiency and to be valued highly enough to eliminate any need for excessive use of adulatory demonstrations or of expensive prizes or awards.
4. Confine the school athletic activity to events which are sponsored and supervised by the proper school authorities so that exploitation or improper use of prestige built up by the school teams or members of such teams may be avoided.
5. Be planned so as to result in opportunity for many individuals to explore a wide variety of sports and in reasonable season limits for each sport.
6. Be controlled so as to avoid elements of professionalism and commercialism which tend to grow up in connection with widely publicized "bowl" contests, barnstorming trips and interstate or intersectional contests which require excessive travel expense or loss of school time or which are bracketed with educational travel claims in an attempt to justify privileges for a few at the expense of decreased opportunity for many.
7. Be kept free from the type of contests which involve a gathering of so-called "all-stars" from different schools to participate in contests which may be used as a gathering place for representatives of certain colleges or professional organizations who are interested in soliciting athletic talent.
8. Include training in conduct and game ethics to reach all non-participating students and community followers of the school teams in order to insure a proper understanding and appreciation of the sports skills and of the need for adherence to principles of fair play and right prejudices.
9. Encourage a balanced program of intramural activity in grades below the ninth to make it unnecessary to sponsor contests of a championship nature in these grades.
10. Engender respect for the local, state, and national rules and policies under which the school program is conducted.

As set forth in the handbook of the National Federation of State High School Associations



General Information

The following items are applicable to each of the 2020-21 Spring Sport State Tournaments. Items specific to the organization and administration of the Softball, Baseball, Golf, Girls' Soccer, Outdoor Track, Boys' Lacrosse, Girls' Lacrosse and Tennis Championships are located in separate sections of this manual.

Item 1. Authorization

- A. The Delaware Interscholastic Athletic Association authorized state tournament competition in softball (March 25, 1976), baseball (November 20, 1969), boys' lacrosse (March 25, 1993), girls' soccer (March 23, 1995), and girls' lacrosse (January 22, 1998) by voting for approval on the dates indicated.

Item 2. Management

- A. All DIAA 2021 Spring Sport State Championships will be conducted under COVID-19 restrictions and guidelines as issued by the Delaware Department of Public Health (DPH) and the Delaware Interscholastic Athletic Association (DIAA). In the event that additional or modified restrictions and/or guidelines are issued by DPH and/or DIAA prior to and/or during any championship, those restrictions/guidelines will apply and may result in required changes to policies and/or procedures in this manual.
- B. The tournaments will be managed by special committees appointed by the DIAA Chairperson and the Executive Director.
- C. The committees are authorized to resolve any situation not covered by the regulations in the General Information or Specific Information sections of this manual.
- D. Changes in the tournament format or the criteria and procedures for selecting and seeding the participating teams are subject to the approval of the DIAA Board of Directors.
- F. Tournament guidelines are subject to change based on the evolving nature of COVID-19 and its unpredictable effect on interscholastic athletics.

Item 3. Sponsorship

- A. The DIAA will organize, conduct and underwrite the costs of the tournaments and will receive all proceeds realized.
- B. All expenditures must be approved by the Executive Director.
 - 1. No vouchers will be approved unless an itemized statement of cost accompanies the request for payment.
 - a. Vouchers will not be processed until unsold tickets and programs have been returned to the DIAA Office and the required deposit of ticket and program sales proceeds has been verified.
 - 2. No vouchers received after the end of the fiscal year (June 11, 2021) will be paid.

Item 4. Eligibility

- A. Eligibility rules as stipulated in the current version of the DIAA Official Handbook will be strictly enforced.

Item 5. Contest Rules

- A. DIAA is affiliated with the National Federation of State High School Associations. The playing rules promulgated by the NFHS for girls' lacrosse, boys' lacrosse, baseball, softball, soccer, track, golf, and tennis, except as modified by the DIAA Board of Directors, will be in effect for all tournament contests.

Item 6. Classification (Division I and II)

- A. The Girls' Soccer and Track and Field Tournaments crowns Division I and Division II Champions. DIAA classifies all schools in Division I that have a DOE certified enrollment count of grades 9 through 12 equal to or greater than the school with the smallest enrollment in either the Blue Hen Conference Flight A or the Henlopen Conference North Division. That number for the 2019-2020 and 2020-2021 school years is 1045. This count consists of all students who, if eligible, would participate at that school, including special needs students. Single gender schools have their total enrollment doubled to determine their final enrollment number. All other schools are classified as Division II.

The Division I schools for the 2019-2020 and 2020-2021 school years are as follows:

Appoquinimink	Cape Henlopen	Caesar Rodney	Charter School of Wilmington
Concord	Delcastle	Dover	Hodgson
Middletown	Newark	Padua (girls)	Polytech
Salesianum (boys)	Smyrna	St. George's	Sussex Central
Sussex Tech	William Penn	Milford	

Item 7. Sportsmanship and Spectator Conduct

- A. Member schools are required to conduct all of their athletic affairs in a spirit of good sportsmanship.
- B. The administrators, athletic directors, and coaches of the participating schools are expected to: actively promote good sportsmanship and appropriate crowd behavior, stress the importance of demonstrating respect for the contest officials and the

opposing team, and emphasize the need for proper conduct by spectators at all venues. School administrators are expected to be proactive in preventing unsportsmanlike behavior and to deal with it promptly and decisively if it occurs at the contest.

- C. The coaches and athletes of the participating schools are expected to observe the highest standards of sportsmanship and ethical behavior.
- D. Spectator Guidelines and Conduct:
 - 1. Spectator policies will be followed per the State's Orders, DPH guidelines and in accordance with the facility's approved DPH plan.
 - 2. Drones, banners, flags, and signs are prohibited at all tournament contests. Other decorations that do not block spectator, press or team sightlines may be used if approved by the Committee/Executive Director in advance.
 - 3. Streamers, confetti, and other paper debris are prohibited.
 - 4. Sirens, horns, bells, buzzers, whistles or any other artificial or mechanical noise-making devices are strictly forbidden at all **indoor** events. Balloons are also prohibited at all indoor events.
 - 5. The use of any noise making device that simulates game controls devices (whistles, air horns etc.) is strictly forbidden at **all** contests.
 - 5. All cheers should stress the spirit of good sportsmanship. Use only positive cheers that encourage your team. Profane, derogatory or obscene chants and taunting will not be tolerated
 - 6. Behavior such as fans reading newspapers or turning their backs during player introductions, spectators yelling and waving their arms to distract an opponent, booing or heckling the contest officials, and being disrespectful to the opposing cheerleaders is unsportsmanlike behavior and is not encouraged.
 - 7. Face paint is permitted, but body paint is not. A shirt, top, etc. must be worn at all times.
 - 8. Spectators must remain in the assigned seating section. Spectators are not permitted on the playing surface at any time.

Item 8. Soliciting, Promotional Activities, and Merchandising

- A. Soliciting and promotional activities; e.g., public address announcements, signs, banners, display or sign-up tables, and the distribution of printed materials are prohibited at all tournament playing sites without the consent of the Executive Director.
- B. Only vendors authorized by the Executive Director will be permitted to sell merchandise at tournament playing sites.

Item 9. Raffles and 50/50 Drawings

- A. Raffles, 50/50 drawings, and other games of chance are prohibited at all tournament playing sites without the consent of the Executive Director.

Item 10. Bench and Sideline Personnel

- A. DIAA requires that all school personnel on the sidelines or in the team bench area be in the sixth grade or older and approved as members of the official team party. This includes anyone acting as a ball-runner or team manager. Certain sports require sideline personnel or volunteers to be of high school age. See specific sport sections for details.

Item 11. Media Policy for State Tournament Events

- A. Media Email List: Media personnel wishing to receive press releases and information regarding DIAA events must submit their name, media outlet, phone number and email address to DIAA Coordinator of Athletics, Stephanie Mark at stephanie.mark@doe.k12.de.us
- B. Tournament Media Credentials
 - 1. Media personnel wishing to cover DIAA events must request working credentials from the DIAA Office. DIAA credentials are only valid for DIAA State Tournament Events. Individual member schools are responsible for issuing credentials for regular season events.
 - 2. DIAA will provide credentials to representatives of an accredited media organization recognized by DIAA for the sole purpose of providing access to cover a DIAA Tournament Event. Because of demand, credentials will be issued on a priority system. All requests may not be honored. To request credentials, complete the form on the DIAA website (<https://www.doe.k12.de.us/Page/3401>).
 - 3. Host venue admittance guidelines will be followed as set forth by the State's Orders, DPH and the venue's approved facility plan.
 - 4. DIAA credentialing is for use solely in connection to news and editorial coverage of the event. Any non-editorial, commercial or other unauthorized use of any transmission, picture, film, videotape, audiotape, writing, drawing or other depiction of any game, game action, game information, player interview or other stadium activity, and any non-editorial or commercial use of the DIAA mark or logo is prohibited without prior specific approval of the DIAA Executive Director.
 - 5. The DIAA may deny or revoke credentials for noncompliance with DIAA policies; and for conduct for which there are reasonable grounds to believe violate state or federal law, or constitute a breach of professional ethics.
- C. Broadcasting/Photographing
 - 1. DIAA retains exclusive rights to the permission to broadcast and photograph all tournament games and no party may do so without the consent of the DIAA Executive Director. The DIAA must be contacted, in writing or by e-mail, for

permission to cablecast, telecast, web cast (video stream) live or on a delayed basis, or photograph a State Tournament Event or any part of a State Tournament Event.

2. Broadcast agreements are available upon request and will be awarded to those companies that meet DIAA State Tournament broadcast criteria. Questions or concerns can be directed to the DIAA Executive Director at 302-857-3366.
 3. All broadcasting/photography must be in accordance with current NFHS Rules for that sport. All access to the field, course, and court area for the purposes of videotaping or photography will be conducted according to the current NFHS rules for that sport. Persons photographing or videotaping a State Tournament Event, and stations cable casting, telecasting, or web casting (video streaming) a State Tournament Event must remain in the areas that have been designated for spectators, sports photographers, schools, cable/television stations, or Internet video broadcasters. If that area is not known to them, they must seek out a DIAA Tournament Committee member to be shown the designated area.
 4. Persons cable casting, telecasting, photographing, videotaping, or web casting (video streaming) a State Tournament Event shall not stand on any unsafe or potentially hazardous physical object or facility.
 5. Persons cable casting, telecasting, photographing, videotaping, or web casting (video streaming) a State Tournament Event shall not interfere with the visibility and comfort of spectators, shall not present a safety hazard to spectators, and shall not disrupt, disturb, or interfere with the competition or with an individual competitor
- D. Photograph Reproduction
1. Credentialed media personnel may not sell photos and/or video from state tournaments, except by bona fide newspaper offices (or the official website of the newspapers).
 2. Spectators are permitted to photograph and/or video contests for personal use only. No image of any contest may be reproduced without the written consent of the student-athlete being photographed. Photographs and/or videos taken by spectators may not be sold.
 3. School personnel may photograph and/or video contests for school use only in publications such as yearbooks, school websites, school newsletters, etc. provided they have received permission from the DIAA Executive Director.
 4. Freelance photographers who are not affiliated with a bona fide media outlet will not be credentialed for state tournament contests.
 5. All other photography of DIAA tournament games is strictly for the purpose of news and editorial coverage of the event. No other photographs or any other visual material taken at a DIAA event may be sold without express written consent of the DIAA.
- E. Media Entrance: Members of the media must display an issued 2020-2021 DIAA Media credential to gain access to all State Tournament Events. Bags and equipment may be inspected for security purposes.
- F. Members of the media should contact the site coordinator prior to an event for access to phone lines, Ethernet or wireless access.

Item 12. Video by Spectators

- A. Spectator are permitted to video contest for personal use only. The reproduction, distribution and sale of spectator video is prohibited without the consent of the Executive Director
- B. Videos may be used in accordance with current NFHS Rules for that sport.
- C. Spectators will be allowed to video a game in their seat provided they use hand held camcorders and do not block the view of other spectators or interfere with the game. Tripods are only permitted in the top row of the bleachers.
- D. Neither DIAA nor the host site will be liable for theft or damage to spectator videotaping equipment or injury due to the use of such equipment.
- E. The host site is not obligated to provide power for spectator videotaping equipment.

Item 13. Prohibiting the Use of Drones (Unmanned Aircraft Systems or UAS's)

- A. Unless granted special permission by the DIAA Executive Director, the use of drones (UAS), for any purpose, is not permitted at any DIAA State Tournament Event. This prohibition applies to all fields of play, courts, arena, mats, gym floor or pool, and covers a ban on the entire facility being used as part of the DIAA event, including the spectator stands and parking areas.

Item 14. Transportation Reimbursement, Parking and Spectator Buses

- A. Each participating school may be reimbursed at a rate of 75¢ per mile for one bus. Reimbursements will be made only for actual mileage traveled; no reimbursement will be made for band and spectator buses or for team meals and lodging. The school must submit a voucher to DIAA to be reimbursed for transportation. DIAA will not process any vouchers DIAA receives after the end of the fiscal year (June 11, 2021).
- B. Whenever practical, participating schools should transport their spectators to the tournament by bus. This practice will reduce the amount of traffic in the vicinity of the playing site and alleviate parking problems.

Item 15. Comments and Recommendations

- A. The committees are genuinely interested in the comments and/or recommendations of member schools concerning all aspects of the tournaments. Please submit any comments and/or suggestions in writing to the appropriate committee chairperson.

SOFTBALL TOURNAMENT

Committee Members

Greg Shivery, Chair	Newark Charter
Bud Hitchens	Henlopen Conference
Susan Heiss	Ursuline Academy
Bud Hitchens.....	Henlopen Conference
John Marvel	Sussex Technical High School
Deb Hauth	Delaware Umpires Association
Dave Morrow	Hodgson Vo-Tech
David Swift	Delaware Softball Umpires Association
Karen Pritt	Smyrna Middle School
John Wells	Sussex Central High School
Dr. Eileen Voltz	Charter School of Wilmington
Michelle Niblett	Delmar Junior-Senior High School
Jeff Ransom	Wilmington Friends
Diane Carden	DIAA State Interpreter

The 2021 DIAA Softball Championship will be conducted under COVID-19 restrictions and guidelines as issued by the Delaware Department of Public Health (DPH) and Delaware Interscholastic Athletic Association (DIAA). In the event that additional or modified restrictions and/or guidelines are issued by either DPH or DIAA prior to/or during the Championships, those restrictions/guidelines will apply and may result in required changes to the policies and procedures in this manual.

Specific Information

Item 1. Tournament Field

- A. There will be an open tournament with no automatic bids.
- B. Eligible Teams:
 1. All teams must meet the criteria established by DIAA Regulation 1006.2.4 to be eligible for tournament consideration.
 2. Teams may play a maximum of eighteen (18) games in the regular season. For the 2020-2021 school year only; COVID related contests that are not played will be counted as no-contests. Teams should use their best efforts to reschedule cancelled and postponed games while adhering to DSMAC rescheduling game guidelines.
 3. Teams must have a minimum of ten (10) games scheduled on WebsiteforSports by April 1, 2021 in order to be eligible for the tournament
- C. Teams that choose NOT to participate in the tournament must notify Greg Shivery and DIAA at diaa@doe.k12.de.us by Friday, May 7th.

Item 2. Tournament Seeding

- A. Team Reports: All schools must accurately complete and post the team report on the school's website4sports site by 6 PM on May 15, 2021, which is the last day of regular season competition for spring sports.
- B. Index Calculation: Team index is determined by the following procedure:
 1. Calculate the total number of wins and losses for the team's opponents.
 2. Convert to win/lose percentage. Double.
 3. Add the team's win/loss percentage
 4. Divide by three.
- C. If two or more teams are tied for any seed, the following tie-breaking criteria will be used in the order listed. Once a team is removed from the tie, the tie-breaker criteria will be reapplied to the teams that are still tied
 1. head-to-head competition during the regular season
 2. record against common opponents
 3. carry out index (past thousands) until tie is broken.
- D. Seeding System
 1. The point index as described in Item 2. B will be used to seed the tournament.
 2. In order for a team to receive a top 24 seed, teams must play a minimum of eight (8) games.

Item 3. Tournament Dates

- A. The 2021 DIAA Softball Tournament will be held on the following dates: subject to change based on how many teams participate in the open tournament and the committee reserves the right to adjust the dates to their discretion.

Round	Date
Round One	May 18 th , May 19 th
Round Two	May 21 st , May 22 nd
Quarter Finals	May 25 th
Semi Finals	May 27 th
Finals	May 29 th (Rain date June 2 or June 3)

These dates are subject to change if site availability is a problem, or due to circumstances beyond the control of the Committee

Item 4. Tournament Sites

- A. The Tournament Committee and DIAA will make the final decision to determine the playing sites throughout the tournament.
 1. The higher seed is the home team and will host through to the finals. The committee will seek out neutral site venues for the championship game. In the event that no neutral site is available, the higher seed will host the championship. Alternate sites will be determined by the Committee.
- B. The Committee considers the following criteria when selecting a host site:
 1. Approved DPH Facility Plan
 2. Allowing a minimum of two (2) spectators per player, coach and in accordance to the State Executive Orders and DPH.
 3. Must have livestream capability,
 4. Meet the minimum event staff coverage,
 5. security of site,
 6. parking availability

Item 5. Starting Times

- A. The Tournament Committee and DIAA will make the final decision to determine the game starting times throughout the
- B. The committee will not accept requests for referred or alternate starting times unless there is a conflict with a participating school's senior prom, Baccalaureate, or graduation ceremony.

Item 6. Admission Policies

- A. Spectator and admission policies will be followed per the State's Orders, DPH guidelines and in accordance with the host facility's approved DPH plan.
- B. Complimentary Admission

Participating schools will receive complimentary admission for all those members of the Official School Party listed on the official roster as submitted to the DIAA Executive Director prior to the tournament. The Official School Party cannot exceed twenty (20) people and is defined as players, coaches, managers, scorers/statisticians, trainer, and administrators. All members of the school party must be in the sixth grade or older. It is recommended that they be of high school age. All of these individuals should assemble together outside of the venue entrance and be admitted together as one group.

 - b. All other school personnel must pay the regular admission fee if they wish to enter the contest. Spouses of administrators and coaches are similarly obligated. No complimentary tickets will be issued to schools.
 - c. One (1) bus driver will be admitted free of charge upon presentation of identification as the team's driver.
- C. Paid Admission
 1. Student (grades K-12) and adult admission for a single game will be \$5.00 in the first, second, and quarterfinal rounds.
 2. Student (grades K-12) and adult admission for a single game will be \$6.00 in the semi-final rounds.
 3. Student (grades K-12) and adult admission for a single game will be \$7.00 in the final round.
- D. Ticket Sales
 1. The process for ticket sales will be announced towards the start of the State Softball Tournament
 2. No refunds will be given for tickets purchased but not used.
 3. If sold at the gate, tickets will go on sale at the door a minimum of one hour before game time.
 4. Tickets are non-transferrable All tickets will be documented so as to admit the holder only to the game specified.
 5. No tournament passes will be sold.

Item 7. Game Manager

- A. A member of the committee will be appointed to serve as the Game Manager. He/she will serve as a liaison between the committee, the host school, and the participating schools. He/she will be responsible for ensuring compliance with the policies and procedures established by the DIAA Softball Committee. The Game Manager will have the specific responsibilities listed below.
 1. Provide the following items:
 - a. Official score book.

- b. Game balls.
2. Collect the score book and balls after the game has been completed.
3. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, notify the injured party's athletic director and the Executive Director as soon as possible.
4. In the event of a serious sportsmanship related incident, contact the Executive Director as soon as possible.

Item 8. Responsibilities of Host School

- A. Member schools agree to host events for the Tournament and may do so with an approved DPH facility plan.
- B. Each host school designates and supervises the individuals who serve as the Site Director and support personnel. The number of support and police personnel MUST be approved by DIAA's Executive Director prior to the start of the event.
 1. Support personnel may include:
 - a. Ticket seller(s);
 - c. Ticket taker(s);
 - d. Security (an individual who monitors the crowd but is not a law enforcement officer);
 - e. Scoreboard Operator/Announcer; and
 - f. NATA-certified trainer or school nurse unless both participating schools will be accompanied by a trainer.
- C. The Site Director's responsibilities include:
 1. Set up the field and bench areas according to current NFHS specifications.
 - a. The field should be lined according to current NFHS specifications.
 2. Provide restrooms per their approved DPH facility plan.
 3. Provide parking facilities for buses and spectators.
 4. If possible, provide seating arrangements for spectators.
 5. Contact the Game Manager three hours prior to game time if the field is not in playable condition.
 6. Be in attendance and work closely with the Game Manager.
 7. Clear with the Game Manager matters of policy or procedure.
 8. Provide an official scorer unless assigned a person is assigned by the Softball Committee.
 9. Charge admission until the end of the fifth inning.
 10. Establish a procedure for assisting spectators with disabilities and review the procedure with the appropriate personnel.
 11. Review the emergency action plan with the appropriate personnel.
 12. Any additional responsibilities as determined by the host school.
- D. The host school must consult with the DIAA office concerning security and police personnel.
 1. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.
 2. Police will be paid the game fee or hourly rate customarily paid at the game locale. The bill should be sent to DIAA.
- E. The host school is responsible for returning any unsold tickets to the DIAA Office.
- F. Public Address System
 1. The host school will make every effort to provide a public address system and designate and supervise a responsible adult to serve as an announcer. Every effort should be made to have an announcer familiar with softball.
 2. The public address system, if used, will be operated by a responsible/ adult representative of the host school.
 - a. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.
 - b. The public address announcer must be a responsible individual who will remain impartial at all times. He/she must never question or criticize the coaches or officials during the game.
 - c. Introduce the players and coaches on each team beginning with the non-starters of the away team, then starters and coaches, and then the home team.

Item 9. Umpires

- A. Two umpires will be assigned to games in the first and second rounds. Three umpires will be assigned for the quarterfinal rounds and on. No alternates will be provided.
- B. Officials assigned to the 2021 Softball Tournament will be paid according to the Officials Association-DIAA Agreement for the 2020-2021 school year.
- C. The Delaware Softball Umpires Association and the Delaware Umpires' Association will provide umpires for all tournament games. The Delaware Softball Umpires' Association will work the championship game in odd years and the Delaware Umpires' Association will work the championship game in even years.
 1. Each association must supply the chairperson with a list of umpires eligible to work the tournament by Thursday, May 13th.
 2. The umpires assigned to the games at the semifinal and finals round will be selected from the umpires ranked #1 - #6 on the composite list. The plate umpire in the finals must be in the top three on the composite list. A composite list is a list of qualified and ranked umpires from coaches and the umpiring associations.
 3. The Softball Committee will review and approve all umpire assignments. Any changes in the aforementioned assignments must be approved by the chairperson of the softball committee.

- D. An official scorer will be designated by the Site Director and/or tournament committee. He/she will sit at the official scorer's table, which will be located behind the backstop or in another suitable area as determined by the umpires and tournament committee. Only the official scorer and designated committee members may sit at scorer's table. The official scorer may occupy the dugout if approved by the Softball Committee.

Item 10. Dressing Rooms and Facilities

- A. The participating teams should arrive to the game site dressed and restrooms will be available per the host school's approved DPH facility plan.

Item 11. Contest Procedures, Equipment and Facilities

- A. Game Balls and Scorebooks
 - 1. The committee will furnish game balls and the official score book for all tournament games.
 - a. Participating schools must provide scorebooks for their own scorers.
 - b. The *Dudley* SB12L Softball will be the official ball for all tournament games. Three new balls will be provided for each game with the winning team being awarded a game ball.
- B. Field Usage
 - 1. No team will be permitted to practice on a field that will be used as a neutral site during the tournament, unless it is that's school home school field.
- C. Special Events
 - 1. The Softball Committee believes that the program of special events should not overshadow the game and consequently, will keep any special events to a minimum. The following regulations will be strictly observed:
 - a. No school will be permitted to conduct its own program of special events.
 - b. No school will be permitted to bring its band or other musical group. School bands will not be allowed to perform even if the members of the band provide their own transportation and purchase tickets for the game.
 - 2. Special events will be confined to the official pregame activities and the awards presentation after the championship game. The pregame ceremonies may include:
 - a. National Anthem
 - b. Introduction of team members, coaches, and umpires.
 - c. Other VIPs in attendance will be recognized by asking them to stand momentarily at their seats.
 - 3. The Committee is authorized to modify the pregame or postgame activities however it deems appropriate.

Item 12. Awards

- A. The Championship award ceremony will be dependent upon the approved facility plan and at the DIAA office discretion.
 - 1. Team: Trophies will be present to the Champion and Runner-Up Teams.
 - 2. Individual: Gold medallions (20) will be presented to the champions and silver medallions (20) will be presented to the runners-up.
 - 3. No awards other than those authorized by the committee will be presented at any time during the tournament.

Item 13. Player Bench Occupants and Bench Assignments

- A. In all games prior to the championship, the higher seeded team will occupy the same dugout or player bench that it (or the home team at that site) occupied during the regular season.
- B. In the final round games, the higher seeded team will occupy the third base dugout or player bench.
- C. During the 15-minute pre-game warm-up and throughout the game, a maximum of 20 members of the official school party will be permitted on the field or in the player bench area. However, those individuals will be restricted to board approved coaches, players, managers, statisticians, trainers, and administrators.

Item 14. Home Team

- A. The home team in all rounds of the tournament will be the higher seeded team.

Item 15. Warm-up

- A. Each team is limited to a 15-minute warm-up on the field prior to the scheduled start of the game. The home team will be assigned the first 15-minute warm-up period, which will begin 45 minutes before the scheduled starting time. The final 15 minutes will be used to groom the field, team introductions and the National Anthem.

Item 16. Safety

- A. If the softball field is not enclosed by a fence, restraining ropes should be placed parallel to and a minimum of five yards from the foul lines for the semifinal and championship games.

Item 17. Suspended Game Rule

- A. The DIAA suspended game rule will be in effect for both regular season and state tournament play. The rule states that a game called for any reason when a winner cannot be determined or a game called at any time for mechanical failure (e.g. artificial

lights, water systems, etc.) will be treated as a suspended game. Such a game will be continued from the point of interruption, with the lineups and batting orders for both teams exactly the same as at the time of suspension subject to the rules of the game. A brief explanation of the rule is as follows:

1. If a game is stopped prior to the completion of 4 1/2 innings, it is a suspended game and will be resumed from the point of interruption.
2. If a game is stopped after 4 1/2 innings or in the bottom of the 5th inning and the home team is ahead, it is a completed game and the home team is declared the winner. If the score is tied or the visiting team is ahead, it is a suspended game and will be resumed from the point of interruption.
3. If a game is stopped after 5 or 6 complete innings and either team is ahead, it is a completed game and that team is declared the winner. If the score is tied, it is a suspended game and will be resumed from the point of interruption.
4. If a game is stopped in the top of the 6th inning, after 5 1/2 innings, in the top of the 7th inning, or after 6 1/2 innings, the score reverts back to the last completed inning. If either team was ahead, it is a completed game and that team is declared the winner. If the score was tied, it is a suspended game and will be resumed from the point of interruption.
5. If a game is stopped in the bottom of the 6th or 7th inning, the score reverts back to the last completed inning unless the home team scored to tie or take the lead in the bottom of the incomplete inning. If so, the score remains as it was when the game was discontinued. In either case, it is a suspended game if the score was tied and will be resumed from the point of interruption.

Item 18. “Mercy Rule”

- A. A ten-run “mercy rule” after five innings is in effect for ALL rounds of play including the Championship game.

Item 19. Tie - Breaking Procedure

- A. The tie-breaking procedure, which was approved by the DIAA Board of Directors for regular season play, will be in effect for the first three rounds of the state tournament. This is the use of the International Tie-Breaker procedure beginning in the top of the tenth inning. There will be no tie-breaking procedure used in the finals.

Item 20. Site Selection Procedures

- A. The field should be regulation as per the 2020 NFHS Softball Rules Book, except regularly used home fields that meet the tournament committees’ approval.
- B. NFHS guidelines will be followed with an emphasis on safety. The committee will evaluate fields according to a set of criteria, which will include but not be limited to, the following considerations:
 1. The foul lines should not be burned into the field resulting in excessive ruts and/or large burned-in areas.
 2. The height of the outfield grass should be short without excessive clumps and/or bare areas. The field should be free of holes which would create unsafe playing conditions.
 3. The field must be marked as per the 2020 NFHS Softball Rules Book, page 8, Figure 1-1, Rule 1-1.
 4. The infield should be skinned.
 5. The outfield should be contained by a fence reaching from foul pole to foul pole. The outfield distances to the fence shall meet the criteria established by the NFHS Rule Book page 8, Rule 1-1.
- C. The back stop must be in good condition without sharp edges or holes.
- D. The dead ball areas should be well marked and/or roped off.
- E. Parking facilities and spectator areas will be taken into consideration. Bleachers should be available if spectators are permitted per the host facility’s DPH plan and State Orders.
- F. Ticket sales are required during all rounds of the tournament.
 1. Entrance to the spectator areas should be controlled so as to facilitate ticket sales if spectators are permitted per the host facility’s DPH plan and State Orders.
- G. The entire site should lend itself to good crowd control.



2021 DIAA SOFTBALL STATE TOURNAMENT

(Dates, times, and bracket layout are subject to change and will be finalized at the Softball seeding meeting.)

May 18, May 19

May 21, May 22

May 25

May 27

Finals –
May 29th



BASEBALL TOURNAMENT

Committee Members

Michael Hart, Chairperson	Salesianum School
Mel Gardner.....	William Penn High School (retired)
Jim Long	Dover Central Middle School (retired)
Tom Beddow.....	St. Elizabeth High School
Jim Mc Farland	Interstate Baseball Umpires' Association
Dr. Matt Donovan	Middletown High School
Chris Eddy	Charter School of Wilmington
Jim Hudson	Indian River School District (retired)
Bob Cilento.....	Cape Henlopen High School (retired)
George Eilers.....	Polytech High School
Sam Williams.....	Delaware Umpires' Association
Tom Disharoon	DIAA State Interpreter

The 2021 DIAA Baseball Championship will be conducted under COVID-19 restrictions and guidelines as issued by the Delaware Department of Public Health (DPH) and Delaware Interscholastic Athletic Association (DIAA). In the event that additional or modified restrictions and/or guidelines are issued by either DPH or DIAA prior to/or during the Championships, those restrictions/guidelines will apply and may result in required changes to the policies and procedures in this manual.

Specific Information

Item 1. Tournament Field

- A. There will be an open tournament with no automatic bids.
- B. Eligible Teams:
 - 1. All teams must meet the criteria established by DIAA Regulation 1006.2.4 to be eligible for tournament consideration.
 - 2. Teams may play a maximum of eighteen (18) games in the regular season. For the 2020-2021 school year only; COVID related contests that are not played will be counted as no-contests. Teams should use their best efforts to reschedule cancelled and postponed games while adhering to DSMAC rescheduling game guidelines.
 - 3. Teams must have a minimum of ten (10) games *scheduled* on WebsiteforSports by March 21, 2021 in order to be eligible for the tournament.
- C. Teams that choose NOT to participate in the tournament must notify Mike Hart and DIAA at diaa@doe.k12.de.us by Monday, May 10th.

Item 2. Tournament Seeding

- A. Team Reports
 - 1. All schools must accurately complete and post the team report on the school's website4sports site by 6 PM on May 15, 2021, which is the last day of regular season competition for spring sports.
 - 2. Schools that play out-of-state opponents MUST report that school's contact information on their websites4sports site by May 1, 2021.
 - 3. No team will be considered for the state tournament if these deadlines are not met.
- B. Index Calculation: Team indexes are calculated according to the following procedure:
 - 1. Award three points for each win.
 - 2. Award one bonus point for each game played against an opponent whose winning percentage during their regular season is .500 or higher, regardless of which team won.
 - 3. Award one additional bonus point for each game played against an opponent whose winning percentage during their regular season is .700 or higher, regardless of which team won.
 - 4. Divide the total points accumulated by the number of games scheduled.
- C. Tie-breaking criteria: If two or more teams are tied for any seed, the following tie-breaking criteria will be used in the order listed. Once a team is removed from the tie, the tie-breaker criteria will be reapplied to the teams that are still tied
 - 1. Head-to-head competition. If three or more teams are tied, they must all have played each other.
 - 2. Records against common opponents.
 - 3. Number of opponents with .700 or better records.
 - 4. Number of opponents with .500 or better records.
 - 5. If teams are still tied, the Baseball Committee will decide based on criteria that they establish before starting the tie breaking procedure for these tied teams.
- D. Seeding System
 - 1. The point index as described in Item 2. B will be used to seed the tournament.
 - 2. In order for a team to receive a top 24 seed, teams must play a minimum of eight (8) games.

Item 3. Tournament Dates

- A. The 2021 DIAA Baseball Tournament will be held on the following dates which are subject to change based on how many teams participate in the open tournament and the committee reserves the right to adjust the dates at their discretion.

Round	Date
Play-In Round	May 18 th
Round One	May 20 th
Round Two	May 22 nd
Quarter Finals	May 25 th
Semi Finals	May 27 th
Finals	May 29 th

The rain date for these rounds will be the next day.

Item 4. Tournament Sites

- A. The Tournament Committee and DIAA will make the final decision to determine the playing sites throughout the tournament.
1. The higher seed is the home team will host through to the finals. The committee will seek out neutral site venues for the championship game. In the event that no neutral site is available, the higher seed will host the championship. Alternate sites will be determined by the Committee.
- B. The Committee considers the following criteria when selecting a host site:
1. Approved DPH Facility Plan
 2. Allowing a minimum of two (2) spectators per player, coach and in accordance to the State Executive Orders and DPH.
 3. Must have livestream capability,
 4. Meet the minimum event staff coverage,
 5. security of site,
 6. parking availability.

Item 5. Starting Times

- A. All games will start at times as determined by the committee.

Item 6. Admission Policies

- A. Spectator and admission policies will be followed per the State's Orders, DPH guidelines and in accordance with the host facility's approved DPH plan.
- B. Complimentary Admission
- Participating schools will receive complimentary admission for all those members of the Official School Party roster as submitted to the DIAA Executive Director prior to the tournament. The Official Team Roster cannot exceed twenty-four (24) players in uniform. The Official School Party is defined as players, coaches, managers, scorers/statisticians, trainer, and administrators which cannot exceed thirty-two (32) people total. All members of the school party must be in the sixth grade or older. It is recommended that they be of high school age. All of these individuals should assemble together outside of the venue entrance and be admitted together as one group.
- a. All other school personnel must pay the regular admission fee if they wish to enter the contest. Spouses of administrators and coaches are similarly obligated. No complimentary tickets will be issued to schools.
 - c. One (1) bus driver will be admitted free of charge upon presentation of identification as the team's driver.
- C. Paid Admission
1. Student (grades K-12) and adult admission for a single game will be \$5.00 in the play-in, first, second, and quarterfinal rounds.
 2. Student (grades K-12) and adult admission for a single game will be \$6.00 in the semi-final rounds.
 3. Student (grades K-12) and adult admission for a single game will be \$7.00 in the final round.
- D. Ticket Sales
1. The process for ticket sales will be announced towards the start of the State Baseball Tournament
 2. No refunds will be given for tickets purchased but not used.
 3. If sold at the gate, tickets will go on sale at the door a minimum of one hour before game time.
 4. Tickets are non-transferrable All tickets will be documented so as to admit the holder only to the game specified.
 5. No tournament passes will be sold.

Item 7. Game Manager

- A. A member of the Committee will be appointed to serve as the Game Manager. He will serve as a liaison between the Committee, the host school and the participating schools. It is the Game Manager's responsibility to ensure compliance with the policies and procedures established by the DIAA Baseball Committee. He will have the specific responsibilities listed below:
 1. Provide the following items:
 - a. Official score book.
 - b. Game balls that are provided by DIAA.
 2. Verify Trainer availability.
 3. Collect the score book and balls after the game has been completed.
 4. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, notify the injured party's athletic director and the Executive Director as soon as possible.
 5. In the event of a serious sportsmanship related incident, contact the Executive Director as soon as possible.

Item 8. Responsibilities of Host School

- A. Member schools agree to host events for the tournament.
- B. Each host school designates and supervises the individuals who serve as the Site Director and support personnel. The number of support and police personnel MUST be approved by DIAA's Executive Director prior to the start of the event.
 1. Support personnel may include:
 - a. Ticket seller(s);
 - b. Ticket taker(s);
 - c. Security (an individual who monitors the crowd but is not a law enforcement officer);
 - d. Scoreboard Operator/Announcer; and
 - e. NATA-certified trainer or school nurse unless both participating schools will be accompanied by a trainer.
- C. The Site Director's responsibilities include:
 1. Set up the field and bench areas according to current NFHS specifications.
 - a. The field should be lined according to current NFHS specifications.
 2. Provide parking facilities for buses and spectators.
 3. If possible, provide seating arrangements for spectators.
 4. Contact the Game Manager three hours prior to game time if the field is not in playable condition.
 5. Be in attendance and work closely with the Game Manager.
 6. Clear with the Game Manager matters of policy or procedure.
 7. Provide an official scorer unless assigned a person is assigned by the Baseball Committee.
 8. Charge admission until the end of the fifth inning.
 9. Establish a procedure for assisting spectators with disabilities and review the procedure with the appropriate personnel.
 10. Review the emergency action plan with the appropriate personnel.
 11. Any additional responsibilities as determined by the host school.
- D. The host school must consult with the DIAA office concerning security and police personnel.
 1. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.
 2. Police will be paid the game fee or hourly rate customarily paid at the game locale. The bill should be sent to DIAA.
- E. The host school is responsible for returning any unsold tickets and reporting program sales to the DIAA Office.
- F. Public Address System
 1. The host school will make every effort to provide a public address system and designate and supervise a responsible adult to serve as an announcer. Every effort should be made to have an announcer familiar with baseball.
 2. The public address system, if used, will be operated by a responsible/ adult representative of the host school.
 - a. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.
 - b. The public address announcer must be a responsible individual who will remain impartial at all times. He/she must never question or criticize the coaches or officials during the game.
 - c. Introduce the players and coaches on each team beginning with the non-starters of the away team, then starters and coaches, and then the home team.

Item 9. Umpires

- A. Two umpires will be assigned to games in the play-in, first and second rounds. Three umpires will be assigned for the quarterfinal rounds. Four umpires will be assigned for the semifinals and finals.
- B. Umpires assigned to the 2021 Baseball Tournament will be paid according to the Officials Association-DIAA Agreement for the 2020-2021 school year.
- C. The Interstate Baseball Umpires' Association and the Delaware Umpires' Association will officiate all tournament games. The Delaware Umpires' Association will assign all umpires for the Championship game in odd years, and the Interstate Baseball Umpires Association will assign all umpires for the Championship game in even years.

Item 10. Dressing Rooms and Facilities

- A. The participating teams should arrive to the game site dressed and restrooms will be available per the host school's approved DPH facility plan.
- B. Teams are responsible for securing their own valuables.

Item 11. Awards

- A. The Championship award ceremony will be dependent upon the host site's approved facility plan and at the DIAA office discretion. The following awards will be provided:
 - 1. Team: Trophies for the Champion and Runner-Up Teams.
 - 2. Individual: Gold medallions (24) will be presented to the champions and silver medallions (24) will be presented to the runners-up.
 - 3. No awards other than those authorized by the committee will be presented at any time during the tournament

Item 12. Pitching Limitations

- A. The Pitch Limit Policy approved by the DIAA Board of Directors for the 2020 season is in effect for the 2020 Baseball State Tournament.
 - 1. Pitch Limits:

Pitches Thrown	Rest Period
1-25	None (no days)
26-50	1 day
51-80	2 days
81-105	3 days

- 2. There is a 105 pitch limit in any one day. The pitcher may finish the batter if the 105 pitch count is reached during the at bat.
- 3. A maximum of 205 pitches may be thrown in a 7 day period.
- 4. A player is ineligible to pitch in the second game of a double header if during the first game he does any one of the following:
 - a. Throws 25-39 pitches in two (2) consecutive innings, and/or
 - b. Throws more than 40 pitches in any one inning
- 5. The pitcher starting the second game of a double header will be held to the 105 pitch limit. Any pitches thrown during the first game will be counted towards this 105 pitch limit for the day.

Item 13. Warm-up Time

- A. Each team will be permitted fifteen (15) minutes of on field warm-up time to be used at the discretion of the coach. Restrictions may be placed upon this time by the Leaser of the Site being used.
 - 1. The first field-use warm-up period will begin 40 minutes before the start of the game. The second field-use warm-up period will begin 25 minutes before the start of the game and the remaining 10 minutes will be used for the pre-game conference and to groom the field.
 - 2. The visiting team will have the last 15 minutes of on field warm-up time.
 - 3. The non field-use warm-up period will begin one and a half hours before the start of the game and is limited to stretching, running, and throwing.
 - 4. Restrictions concerning the location or type of warm-up may be imposed by the Game Manager if field conditions or host site management require such action.
 - 5. If batting cages are available at the site, each team will have the opportunity to use them for 10 minutes during the other team's on-field warm-up period on the field. Batting cages will not be available at Frawley Stadium.

Item 14. Game Regulations & Tournament Procedures

- A. All tournament games will be scheduled for seven innings, and played to the full seven innings, except if the ten-run rule is enacted. (NFHS Rule 4-2)
- B. Coaches must be in full uniform in order to coach the bases. (NFHS Rule 3-2-1)
- C. The next player scheduled to bat will be in the on-deck circle.
- D. There will be no protests as all disputes will be resolved by the umpires at the game site.
- E. The DIAA suspended game rule will be in effect for all tournament games.
- F. The Game Manager will decide, depending on weather and field conditions, if a game should be started. After the game has begun, the umpire in chief will be in charge.
- G. The ten-run "mercy rule" will be in effect for all tournament games (NFHS Rule 4-2-2).

Item 15. Suspended Game

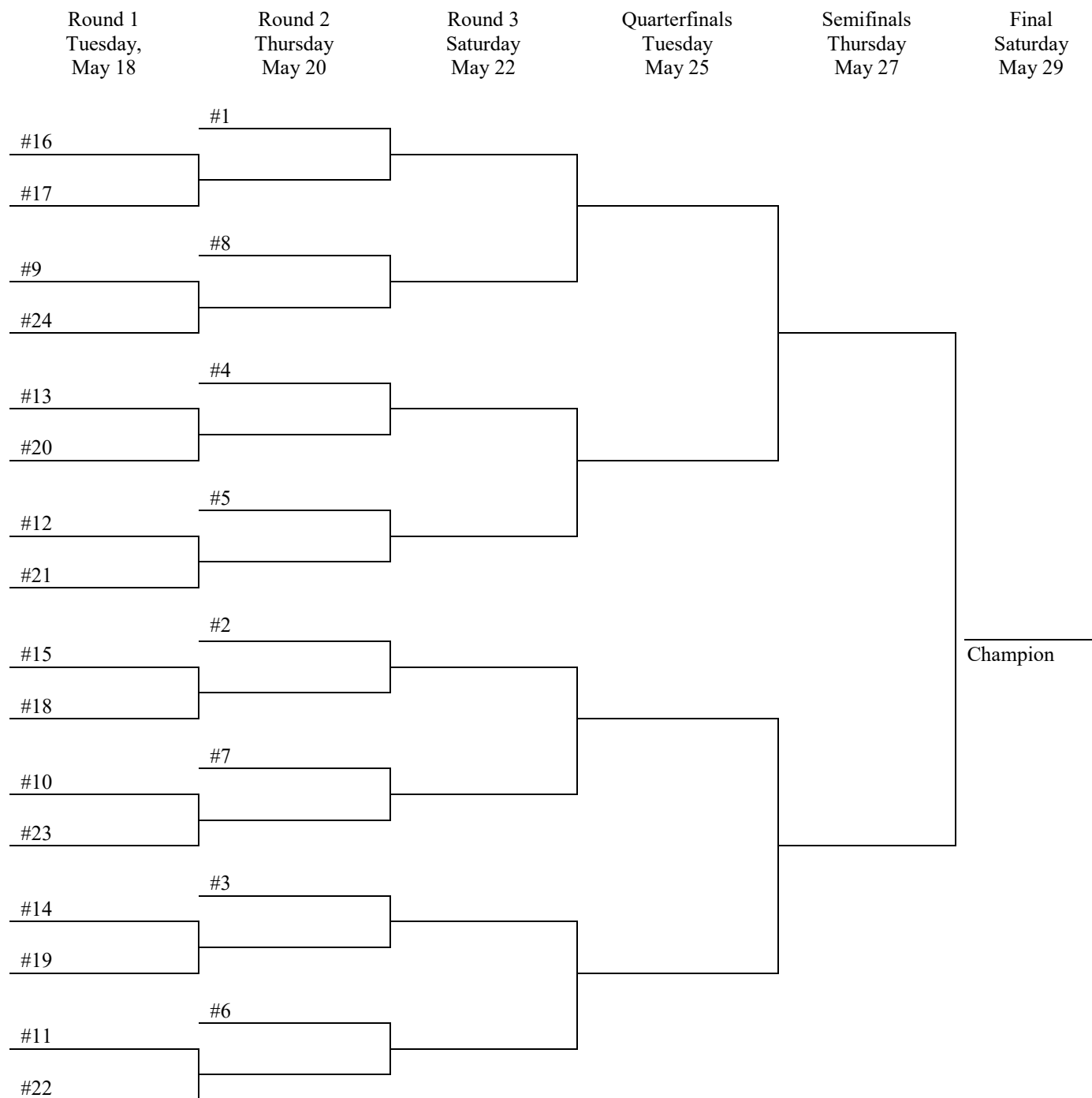
- A. Any game suspended from play due to circumstances that prevent the full seven innings to be played, will be resumed from the point of suspension as soon as conditions permit. The game will then be played until the full seven innings are completed by rule, or until the ten run rule comes into effect.
- B. Both Head Coaches and all Umpires are to meet under cover if necessary to ensure that ALL scorebooks have the same information, and that both teams and the umpires agree as to what the current situation is at the time of suspension. The Game Manager should be present during this meeting also.

Item 16. Site Selection Procedures:

- A. The Baseball Committee will use the following criteria and procedures to select game sites for the 2020 tournament:
 - 1. The field should be regulation as per the 2020 NFHS Baseball Rules Book.
 - 2. NFHS guidelines will be followed with an emphasis on SAFETY. The committee will evaluate fields according to a set of criteria, which will include but not be limited to, the following considerations:
 - a. The foul lines should not be burned into the field resulting in excessive ruts and/or large burned-in areas.
 - b. The height of the outfield grass should be short without excessive clumps and/or bare areas. The field should be free of holes which would create unsafe playing conditions.
 - c. The field must be marked as per the 2020 NFHS Baseball Rules Book.
 - 3. The back stop must be in good condition without sharp edges or holes.
 - 4. The dead ball areas should be well marked and/or roped off.
 - 5. Parking facilities and spectator areas will be taken into consideration. Bleachers should be available if spectators are permitted per the host facility's DPH plan and State Orders.
 - 6. Ticket sales are required during all rounds of the tournament.
 - a. Entrance to the spectator areas should be controlled so as to facilitate ticket sales if spectators are permitted per the host facility's DPH plan and State Orders.
 - 7. The entire site should lend itself to good crowd control.

2021 DIAA BASEBALL STATE TOURNAMENT

(Dates, times, and bracket layout are subject to change and will be finalized at the Baseball seeding meeting.)



GOLF TOURNAMENT

Committee Members

Kathy Franklin, Chairperson.....	Tower Hill School
Kevin Charles	Public Member
Andy Dick.....	John Dickinson School
Eddie Meredith	Public Member
Jay Mankus	Public Member
John Kelly	Archmere Academy
Laura Heien.....	Delaware State Golf Association
Karen Sinton	Tower Hill School
Steve Yiengst	Polytech High School
Jesse Parsley	Milford High School
Mark Robinson	St. Georges Technical High School
Zack Robie.....	Salesianum School
Chris Brosius.....	PGA Professional

The 2021 DIAA Golf Championship will be conducted under COVID-19 restrictions and guidelines as issued by the Delaware Department of Public Health (DPH) and Delaware Interscholastic Athletic Association (DIAA). In the event that additional or modified restrictions and/or guidelines are issued by either DPH or DIAA prior to/or during the Championships, those restrictions/guidelines will apply and may result in required changes to the policies and procedures in this manual.

Specific Information

Item 1. Tournament Field

- A. The tournament field will consist of 96 golfers which will be selected based on handicap.
 1. Teams must play a minimum of one and no more than 18 varsity matches to be eligible for tournament consideration. Teams may play no more than 15 competition dates.
 2. In order for an individual to compete in the tournament, either for team or individual titles, he/she must have competed in at least one of his/her school's regular season golf schedule.
 3. Automatic Team Qualifiers
 - a. For the 2021 Golf Tournament, there are no automatic qualifiers for the team competition.
- B. Individual Qualifiers
 - a. The tournament field will consist of 96 golfers which will be selected based on handicap.
 - b. A maximum of six golfers from the same school may qualify.
 - c. Ties for the 96th position will be resolved by the DIAA golf committee with input from coaches.

Item 2. Entry Forms

- A. Schools are responsible for submitting the online [DIAA 2021 Golf State Tournament Entry Form](#) (each school can enter up to six (6) golfers and up to two (2) alternates by **Sunday, May 23, 2021 by 6pm**. Alternate players will only be used if their scores are tournament eligible. They must also have the results of all matches accurately posted on their websites4sports schedule page and all scores to be considered for entry should be entered into the 2021 [DSGA DIAA Score Posting form](#) by the end of the day on Sunday, May 16, 2021. The last date of competition for golf is Saturday, May 15, 2021.
- B. Any changes or scratches to any entries into the DIAA Golf Tournament must be submitted to the Golf Committee Chair and DIAA by Thursday, May 27, 2021 at 6pm.

Item 3. Scoring

- A. Each contestant entered will play 18 holes on the first day of the tournament. The Day 2 tournament field will consist of the top 60 scoring contestants, including ties, both team and individual, from Day 1.
- B. Day 2 Teams: Any school with four golfers on Day 1 and three golfers on Day 2 is eligible for team competition.
 1. If a team fails to qualify by returning three (3) players the second day, the team will be eliminated. However, the remaining individuals on that team may remain in the field and compete for individual honors, provided the player would have qualified for the individual play the second day. See Item 3.A above.
 2. The team championship will be determined by totaling the 36-hole scores of the four lowest scoring contestants who played on the first day and the three lowest scoring contestants who qualified to play on the second day.
- C. Day 2 Individuals: Any individual player whose 18-hole score on the Day 1 of the tournament places them within the top 60 scoring players and ties, will qualify to play on Day 2 and compete for individual honors.
- D. Tie-Breakers: If, after regulation play, a tie exists for first place in either the team or individual competition, the committee will conduct a *sudden-death playoff until a winner is declared*.

1. In team competition, the three golfers who scored on Day 2 will compete in the playoff for each team involved in the tie. The team with the lowest aggregate score by all three golfers will be declared the winner.
2. *In individual competition, the golfer with the lowest score on the extra hole (s) will be declared the winner. If no winner is determined after the playoff hole, all competitors tied for the low score on that hole will advance to the next hole. When possible, the results of the playoff holes will determine the order of finish of the other competitors. When the results do not determine the order of finish, a match of cards (last 9, 6, 3, 1 holes respectively, in regulation play) will determine any and all ties in second through tenth place.*
3. *In the event of a team tie for second place, each team will be declared runner-up and DIAA will present awards to each.*

Item 4. Site, Dates, and Starting Times

- A. The 2021 Golf State Tournament will be held on Tuesday, June 1 and Wednesday, June 2, 2021. The 2021 Golf State Tournament will be hosted by Maple Dale Country Club located at 180 Mapledale Rd, Dover, DE 19904. Phone: (302) 674-4951
 1. If weather conditions preclude play on both aforementioned days, the state tournament will be cancelled for the 2021 DIAA Golf Tournament unless alternative arrangements can be made with the host course.
 2. If only one round can be completed, the 2021 State Tournament, it will be an 18-hole championship event.
 3. If round 1 is suspended, it will be completed on the second day. Following completion of round 1 on Day 2, the committee will determine if round 2 will be an 18-hole event, a 9-hole event, or eliminated altogether.
- B. The pairings and starting times for Day 1 of the tournament will be determined by the committee and will be distributed to each member school's Athletic Director and Golf Coach after the DIAA Golf seeding meeting. This information will be sent via email.
- C. Each participant must report to the starter's table upon arrival to confirm his/her tee off time.
 1. If a player arrives at his starting point, ready to play, within five minutes after his starting time, the penalty for failure to start on time is two strokes. Lateness beyond five minutes will result in disqualification. (USGA Rule 5.3a).
 2. The clock at the starter's table will be the official time.
- D. Coaches and players may go to Website4sports page and click on tournaments at top of page to receive Day 2 starting times.

Item 5. Playing Regulations

- A. The state tournament will be conducted in accordance with the playing rules and regulations of the United States Golf Association and the DIAA 2021 Return to Play Golf Guidance Modifications.
- B. Sportsmanship: During the round, defined as from the time the player hits the first shot until the score card is submitted, a player will be assessed a warning for unsportsmanlike conduct (i.e. willful acts of defacing the golf course, club throwing or breaking, abusive language, or any acts contrary to the spirit of the rules of golf). Serious misconduct by any competitor must be called to the attention of the committee and the rules officials. If it is decided that a warning should be given to the player, *a committee member or rules official will give the warning.* If two unsportsmanlike conduct warnings occur, the player will be disqualified. Appeals will be heard immediately after the completion of the round.
- C. Participants will play in foursomes on Day 1 and threesomes on Day 2 of the tournament, unless otherwise determined by the committee.
- D. Players will start from the first and tenth tees on the first day and from the first tee on the second day of the tournament unless otherwise determined by the committee.
- E. Females will tee from the reds. Males will tee from the whites.
- F. On Day 1, as soon as golfers complete their rounds and verify scores, they must leave the course immediately.
- G. On Day 2, golfers will be updated by members of the Golf Committee if they should stay in the course vicinity depending on their scores.
- H. Unless granted an exemption by the DIAA Board of Directors, the use of a caddie or golf cart by any player is prohibited and will result in disqualification. The use of pull carts is permitted as long as they are not motorized and the host course allows their usage.
- I. Players are required to wear golf shoes or sneakers, trousers, Bermuda-type shorts or golf skirts and short or long sleeve shirts with collars while participating in the state tournament. Tank tops and cut-off shorts are prohibited.
- J. The use of tobacco (*e-cigarettes, vape, juul,*) and/or alcohol/illegal drugs by any player is strictly prohibited and will result in disqualification.

Item 6. Coaching

- A. *Coaching will be permitted from the time the last player in the group holes out and your player is off the green until the time the first player in the group addresses the ball on the next tee. Coaches are not permitted on the tee or on the green. When a player begins taking his/her stance to begin a stroke, the coach of that player must not stand in a location on or close to an extension of his/her player's line of play behind the ball. There must not be coaching, by anyone, from tee to green. If a coach or anyone is found to be in violation of any of these rules, a warning will be given (by a committee member or DSGA staff) for*

the first offense and removal from the course thereafter.

Item 7. Spectators

- A. Spectator and admission policies will be followed per the State's Orders, DPH guidelines and in accordance with the host facility's approved DPH plan.

Item 8. Practice

- A. No contestant will be allowed to practice on the tournament course on either day of the tournament.
- B. The driving range at the tournament course will be available for use on both days of competition. Practice balls will be available in the pro shop or at the driving range.
- C. All COVID-19 risk mitigation strategies per the host site's approved DPH facility will be adhered to.
- D. Range balls will be made available to contestants without charge for practice prior to competition on each day of the tournament. If permitted by the host course, golfers may use the driving range at their own expense at the end of the day's competitive round.

Item 9. Awards

- A. The Championship award ceremony will be dependent upon the approved facility plan and at the DIAA office discretion. The DIAA Golf Committee will provide the following awards:
 - 1. Trophies to the first and second-place teams.
 - 2. Six (6) gold medallions to members of the first-place team and six (6) silver medallions to members of the second-place team.
 - 3. Medallions to the top ten (10) individual finishers.
- B. No awards other than those authorized by the committee will be presented at any time during the tournament.

Item 10. Tournament Workers

- A. Each participating school must designate on the Team Report at least one representative (coach, athletic director, or administrator) who will be available to assist with the conduct of the tournament on both days. The work schedule will be determined on a "first come, first served" basis. Failure to comply with this requirement may result in disqualification of the offending school's team.

Item 11. Challenge Form

- A. Any charges of scoring violations must be submitted in writing on the OFFICIAL CHALLENGE FORM within one hour of the completion of play on that day. The form must be signed by the head coach and submitted to the committee.

OFFICIAL CHALLENGE FORM

Any charges of a scoring violation must be submitted in writing on the Official Challenge Form within one hour after the final group completes play for the day. This form must be completed in detail and signed by the person filing the complaint. Any charges of a scoring violation submitted after the one-hour waiting period will not be considered.

Signature

Time

Date

GIRLS' SOCCER TOURNAMENT

Committee Members

Bob Beron, Chairperson	Caesar Rodney High School
Dave DuHadaway	Caravel Academy
Chris Myers	Mariner Middle School
Charlie Granger	DSOA President
Ryan Bradford	DSSOA Official
John Myers	Cape Henlopen High School
Scott Myers	Caesar Rodney High School
Artie Uhlich	Sussex Central High School
Katy Sturdivant	Archmere Academy
Shannon Sturdivant	Public Member
Joe Manlove	A. I. Dupont High School
Heather Taylor	Sanford School
Michael James	Newark High School
John Brady	DSSOA President

The 2021 DIAA Girls' Soccer Championship will be conducted under COVID-19 restrictions and guidelines as issued by the Delaware Department of Public Health (DPH) and Delaware Interscholastic Athletic Association (DIAA). In the event that additional or modified restrictions and/or guidelines are issued by either DPH or DIAA prior to/or during the Championships, those restrictions/guidelines will apply and may result in required changes to the policies and procedures in this manual.

Specific Information

Item 1. Tournament Field

- A. The tournament field will be comprised of eight (8) teams in Division I and twelve (12) teams in Division II.
 1. There will be no automatic qualifiers.
- B. Eligible Teams:
 1. All teams must meet the criteria established by DIAA Regulation 1006.2.4 to be eligible for tournament consideration.
 2. Teams may play a maximum of fifteen (15) games in the regular season. For the 2020-2021 school year only; COVID related contests that are not played will be counted as no-contests. Teams should use their best efforts to reschedule cancelled and postponed games while adhering to DSMAC rescheduling game guidelines.
 3. Teams must have a minimum of ten (10) games *scheduled* on WebsiteforSports by March 22, 2021 in order to be eligible for the tournament.
- C. Teams that choose NOT to participate in the tournament must notify Bob Beron and DIAA diaa@doe.k12.de.us by Friday, May 7th.

Item 2. Tournament Seeding

- A. Team Report
 1. It is the school's responsibility to verify that all results listed on their team's website4sports page is correct. This must be done by 6 PM on Saturday, May 15, 2021, which is the last day of regular season competition for spring sports.
 2. It is each school's responsibility to send all Out-of-State opponent's contact information to the committee or DIAA by May 1, 2021.
- B. Index Calculation
 1. The team's win-loss percentage will be determined by adding 3 points for each win, 1 point for each tie, and 0 points for each loss divided by the total number of possible points (number of games played multiplied by 3).
 2. An opponents' win-loss percentage will be calculated using the same formula. The team's opponent's average win-loss percentage will be calculated by adding the calculated win-loss percentage of each opponent together and dividing by the number of opponents. Opponents played twice are counted twice
 3. The team's index will be determined by adding the team's win-loss percentage and the opponents' average win-loss percentage and dividing the total by 2.
- C. Tie Breakers: If two or more teams are tied for any seed, the following tie-breaking criteria will be used in the order listed. Once a team is removed from the tie, the tie-breaker criteria will be reapplied to the teams that are still tied
 1. Head to head competition
 2. Each teams' win-loss percentage
 3. The opponents' win-loss percentage average
 4. Most wins

5. Win-loss percentage against common opponents
6. Draw by the committee

D. Seeding:

1. After all the team reports have been verified and all team indexes confirmed, the teams in each division will be ranked by index. The top eight (8) teams in Division I and the top twelve (12) teams in Division II will be identified using the procedures above.

Item 3. Tournament Dates

- B. The 2021 DIAA Girls' Soccer State Tournament will be held for each Division on the following dates; subject to change based on how many teams participate in the open tournament and the committee reserves the right to adjust the dates to their discretion.

Round	Division I	Division II
Round One	N/A	May 18 th , May 19 th
Quarter Finals	May 21 st	May 22 nd
Semi Finals	May 25 th	May 26 th
Finals*	June 2 nd	June 2 nd

*dependent upon graduation dates

Item 4. Tournament Sites

- A. The Tournament Committee and DIAA will make the final decision to determine the playing sites throughout the tournament.
1. The higher seed will host through to the finals. The committee will seek out neutral site venues for the championship game. In the event that no neutral site is available, the higher seed will host the championship. Alternate sites will be determined by the Committee.
- B. The Girls' Soccer Committee will give preference to all weather turf fields for site selection when selecting sites for the 2021 tournament using the following criteria:
1. Approved DPH Facility Plan
 2. Allowing a minimum of two (2) spectators per player, coach and in accordance to the State Executive Orders and DPH.
 3. Must have livestream capability,
 4. Meet the minimum event staff coverage,
 5. security of site,
 6. parking availability
 7. The field must meet all NFHS specifics per the 2019-2020 NFHS Soccer Rule Book.
 8. Goals must meet or exceed NFHS guidelines and must be in good condition without sharp edges.
 9. The stadium should be enclosed by a fence and have proper lighting for night games.

Item 5. Starting Times

- A. The starting times will be determined by the committee and the DIAA.
- B. The committee will not accept requests for referred or alternate starting times unless there is a conflict with a participating school's senior prom, Baccalaureate, or graduation ceremony.

Item 6. Admission Policies

- A. Spectator and admission policies will be followed per the State's Orders, DPH guidelines and in accordance with the host facility's approved DPH plan.
- B. Complimentary Admission
- Participating schools will receive complimentary admission for all those members of the Official School Party roster as submitted to the DIAA Executive Director prior to the tournament, not to exceed thirty (30) people. The Official Team Roster cannot exceed twenty-two (22) players in uniform and the Official School Party is defined as players, coaches, managers, scorers/statisticians, trainer, and administrators. All members of the school party must be in the sixth grade or older. It is recommended that they be of high school age. All of these individuals should assemble together outside of the venue entrance and be admitted together as one group.
- b. All other school personnel must pay the regular admission fee if they wish to enter the contest. Spouses of administrators and coaches are similarly obligated. No complimentary tickets will be issued to schools.
 - c. One (1) bus driver will be admitted free of charge upon presentation of identification as the team's driver.
- C. Paid Admission
1. Student (grades K-12) and adult admission for a single game will be \$5.00 in the first, second, and

- quarterfinal rounds.
- 2. Student (grades K-12) and adult admission for a single game will be \$6.00 in the semi-final rounds.
- 3. Student (grades K-12) and adult admission for a single game will be \$7.00 in the final round.

D. Ticket Sales

- 1. The process for ticket sales will be announced towards the start of the State Soccer Tournament
- 2. No refunds will be given for tickets purchased but not used.
- 3. If sold at the gate, tickets will go on sale at the door a minimum of one hour before game time.
- 4. Tickets are non-transferrable All tickets will be documented so as to admit the holder only to the game specified.
- 5. No tournament passes will be sold.

Item 7. Game Manager

- A. A member of the committee will be appointed to serve as the Game Manager. He/she will serve as liaison between the committee, the host school and the participating schools. The Game Manager is responsible for ensuring compliance with the policies and procedures established by the DIAA Girls' Soccer Committee.
- B. The Game Manager will contact the Site Director prior to the game to ensure that all preparations are taking place on schedule.
- C. The Game Manager or his/her designee will meet each of the participating teams and escort them to their locker room and/or bench area. He/she will answer any questions the participating teams may have concerning pregame or postgame activities.
- D. The Game Manager will provide the following items:
 - 1. Official DIAA Game Report Sheet [Score Sheet]
 - 2. Official Game Balls
- E. The Game Manager will collect the game balls at the conclusion of the game and will present the losing team a game ball (Quarterfinal round on).
- F. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, the Game Manager should notify the injured party's athletic director and the Executive Director as soon as possible.
- G. In the event of a serious sportsmanship related incident, the Game Manager should contact the Executive Director as soon as possible.

Item 8. Responsibilities of Host School

- A. Member schools agree to host events for the Tournament and may do so with an approved DPH facility plan.
- B. Each host school designates and supervises the individuals who serve as the Site Director and support personnel. The number of support and police personnel MUST be approved by DIAA's Executive Director prior to the start of the event.
 - 1. Support personnel may include:
 - a. Ticket seller(s);
 - b. Ticket taker(s);
 - c. Security (an individual who monitors the crowd but is not a law enforcement officer);
 - d. Scoreboard Operator/Announcer; and
 - e. NATA-certified trainer or school nurse unless both participating schools will be accompanied by a trainer.
- C. The Site Director's responsibilities include:
 - 1. Set up the field and bench areas according to current NFHS specifications.
 - a. The field should be lined according to current NFHS specifications.
 - b. Seating should be arranged for the players, coaches, managers, statisticians, and trainers.
 - c. Seating should be arranged for the official timer and scorers (a table and at least four chairs should be placed at the 50-yard line for the official score table)
 - 2. Provide parking facilities for buses and spectators.
 - 3. Provide seating arrangements for spectators if spectators are permitted per the host's approved DPH facility plan and/or the States' Order.
 - 4. Contact the Game Manager three hours prior to game time if the field is not in playable condition.
 - 5. Be in attendance and work closely with the Game Manager.
 - 6. Clear with the Game Manager matters of policy or procedure.
 - 7. Provide an official scorer and timer unless assigned a person is assigned by the Soccer Committee and supplied by the officials' association. Provide a clock and air horn.
 - 8. Charge admission until there are 20 minutes remaining in the game.
 - 9. Establish a procedure for assisting spectators with disabilities and review the procedure with the appropriate personnel.
 - 10. Review the emergency action plan with the appropriate personnel.
 - 11. Any additional responsibilities as determined by the host school and required by the site's approved DPH facility plan.
- D. The host school must consult with the DIAA office concerning security and police personnel.
 - 1. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.

2. Police will be paid the game fee or hourly rate customarily paid at the game locale. The bill should be sent to DIAA.
- E. Public Address System
 1. The host school will make every effort to provide a public address system and designate and supervise a responsible adult to serve as an announcer. Every effort should be made to have an announcer familiar with soccer.
 2. The public address system, if used, will be operated by a responsible/ adult representative of the host school.
 - a. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.
 - b. The public address announcer must be a responsible individual who will remain impartial at all times. He/she must never question or criticize the coaches or officials during the game.
 - c. Introduce the players and coaches on each team beginning with the non-starters of the away team, then starters and coaches, and then the home team.

Item 9. Responsibilities of Participating Schools

- A. Teams must arrive at the game site at least 45 minutes prior to game time.
- B. Provide the Site Director with four (4) neatly printed copies of the game roster which must include:
 1. the name, position and grade of each player,
 2. the names of coaches, managers, trainers and other official team personnel, and
 3. the current team won-loss record and the team's finish in their conference if applicable.

This information is necessary for pre-game introductions and the official DIAA score sheet. Copies are needed for the referee, opposing coach, PA announcer and official scorekeeper.
- C. Provide one individual to assist the official scorekeeper in identifying players who score goals, assists on goals and/or receive cautions or ejections.
- D. Provide two or three ball holders for each soccer contest during the tournament.
 1. Ball holders are under the direct supervision of the officials whom they assist by carrying an extra game ball and retrieving balls which cross boundary touchlines.
 2. Balls should be disinfected during breaks in play with EPA approved disinfectant.
 3. Ball holders must adhere to all risk mitigation strategies and may wear gloves. Frequent hand sanitizing by the ball holders is required.
 4. Ball holders must be in the 6th grade or older, they shall wear 'pinnies' provided by the schools in a color that contrasts with those of the opposing teams. 'Pinnies' are to be worn at all times during the match.
 5. Ball Holders must meet with the referee fifteen (15) minutes prior to the start of the game.

Item 10. Officials

- A. The Delaware Soccer Officials' Association (DSOA) and the Diamond State Soccer Officials' Association (DSSOA) will provide officials for the 2021 state tournament.
- B. The committee will assign all officials for all rounds of the tournament.
- C. A four-person officiating crew will be used for all tournament games. Three officials will be on-field and the fourth official will assist the referee and act as the official DIAA scorekeeper with duties as assigned by the committee per NFHS Rule 5.3.3.
- D. DSOA will provide the officiating crew for Division 1 in even numbered years and for Division 2 in odd numbered years. DSSOA will provide the officiating crew for Division 1 in odd numbered years and for Division 2 in even numbered years.
- F. Officials' Fees: Officials assigned to the 2021 Soccer Tournament will be paid according to the Officials Association-DIAA Agreement for the 2020-2021 school year.

Item 11. Uniforms

- A. Players from each team will wear the legal uniform designated by NFHS Soccer Rule 4-1-1 [2019-2020 NFHS Soccer Rule Book].
 1. The higher seeded team (lower seed number) will be designated as the home team and wear solid white jerseys and solid white socks. For example in #1 vs. #8, number 1 is lower and will be the home team.
 2. **When an illegally uniformed team is unable to correct the situation the coach will be issued a yellow card to start the game. The school will be required to appear before the DIAA Sportsmanship Committee.**

Item 12. Dressing Rooms and Facilities

- A. The participating teams should arrive to the game site dressed and restrooms will be available per the host school's approved DPH facility plan.

Item 13. Contest Procedures, Equipment and Facilities

- A. Game Balls
 1. The committee will provide a minimum of three game balls with the required NFHS authenticating mark for each contest.

The “Wilson Veza WTE9705XB” will be the official game ball.

2. The eight teams that advance to the quarterfinals will each receive a game ball.

B. Special Events

1. The National Anthem will be played prior to all games.
2. Special events will be confined to the opening ceremonies before the championship game and the presentation of awards after the championship game.
3. The opening ceremonies may include the following:
 - a. National anthem.
 - b. Introduction of DIAA Executive Director, Soccer Committee Chairperson and Soccer Committee Members.
 - d. Introduction of other special guests.
 - e. Introduction of players, coaches, administrators, and game officials.
4. The committee is authorized to modify the pre game and post game activities however it deems appropriate.

Item 14. Awards

- A. The Championship award ceremony will be dependent upon the approved facility plan and at the DIAA office discretion.
 1. Team: Trophies and a game ball will be given to the Champion and Runner-Up Teams.
 2. Individual: Gold medallions (22) will be presented to the champions and silver medallions (22) will be presented to the runners-up.
 3. No awards other than those authorized by the committee will be presented at any time during the tournament

Item 15. Player Bench Occupants and Bench Assignment/Warm-Up

- A. The higher seeded team (lower seed number) will be designated as the home team and sit to the right of the scorer’s table as the teams face the playing field. (For example #1 vs. #8, number 1 is lower and will be the home team.)
- B. Only those listed on the Official Party Roster submitted to the DIAA Executive Director prior to the tournament may occupy the player bench area and may be on the field for warm ups. Bench policies should be adhered to as listed in the [DIAA Return to Play – Soccer Modifications](#). All personnel are under the authority of the game referee, subject to his/her rulings and must comply with his/her directions and decisions.
- D. The on-field warm-up with the use of balls will be a maximum of 30 minutes prior to the start of the contest, unless approved by the Game Manger and the participating teams.

Item 16. Practice Sessions

- A. No team will be permitted to practice at a tournament-playing site unless that site is its home field.

Item 17. Tie-Breaking Procedure

- A. If a regulation game ends in a tie, the teams will play a maximum of (2) sudden victory 10-minute overtime periods.
- B. If the score is still tied at the end of the second sudden victory overtime period, the game will be decided by alternating penalty shots.
 1. Each team will select five players as shooters. No substitutions will be permitted at this time.
 2. The penalty shots will be taken alternately at the same goal as chosen by the officials. The officials will conduct a coin toss to determine which team will take the first penalty shot. The visiting team will call the coin toss and the winner will choose to either shoot or defend the goal first.
 3. The penalty shots will end as soon as one team has a goal advantage that cannot be overcome by the opposing team.
 4. If the score remains tied after the first set of penalty shots, a second set will be taken. The team not starting the first set of penalty shots will start the second set. The same five players who shot in the first set must shoot in the second set and in the same order.
 5. If the tie is not broken after the second set of penalty shots, the third set will be sudden death. The first team to score more goals than its opponent, after an equal number of shots, will be declared the winner. The team starting the first set of penalty shots will begin the third set. The same five shooters who shot in the second set must shoot again and in the same order.
 6. If the goalkeeper is injured and is unable to play or she receives a red card, she may be replaced by any eligible player in uniform. The injured or disqualified goalkeeper may not return to the game.
 7. If the goalkeeper receives a yellow card, she must be replaced for at least the next shot. They may be replaced by any eligible player in uniform and may reenter the game at any time after the next shot
 8. If a shooter is injured and is unable to play or she receives a red card, she must be replaced by a player who was on the field at the end of the last overtime period. The injured or disqualified shooter may not return to the game.
 9. If a shooter receives a yellow card, she must be replaced for at least his next shot in the rotation. He must be replaced by a player who was on the field at the end of the last overtime period. She may reenter the game at any time after her next shot in the rotation.

Item 18. Interrupted Game

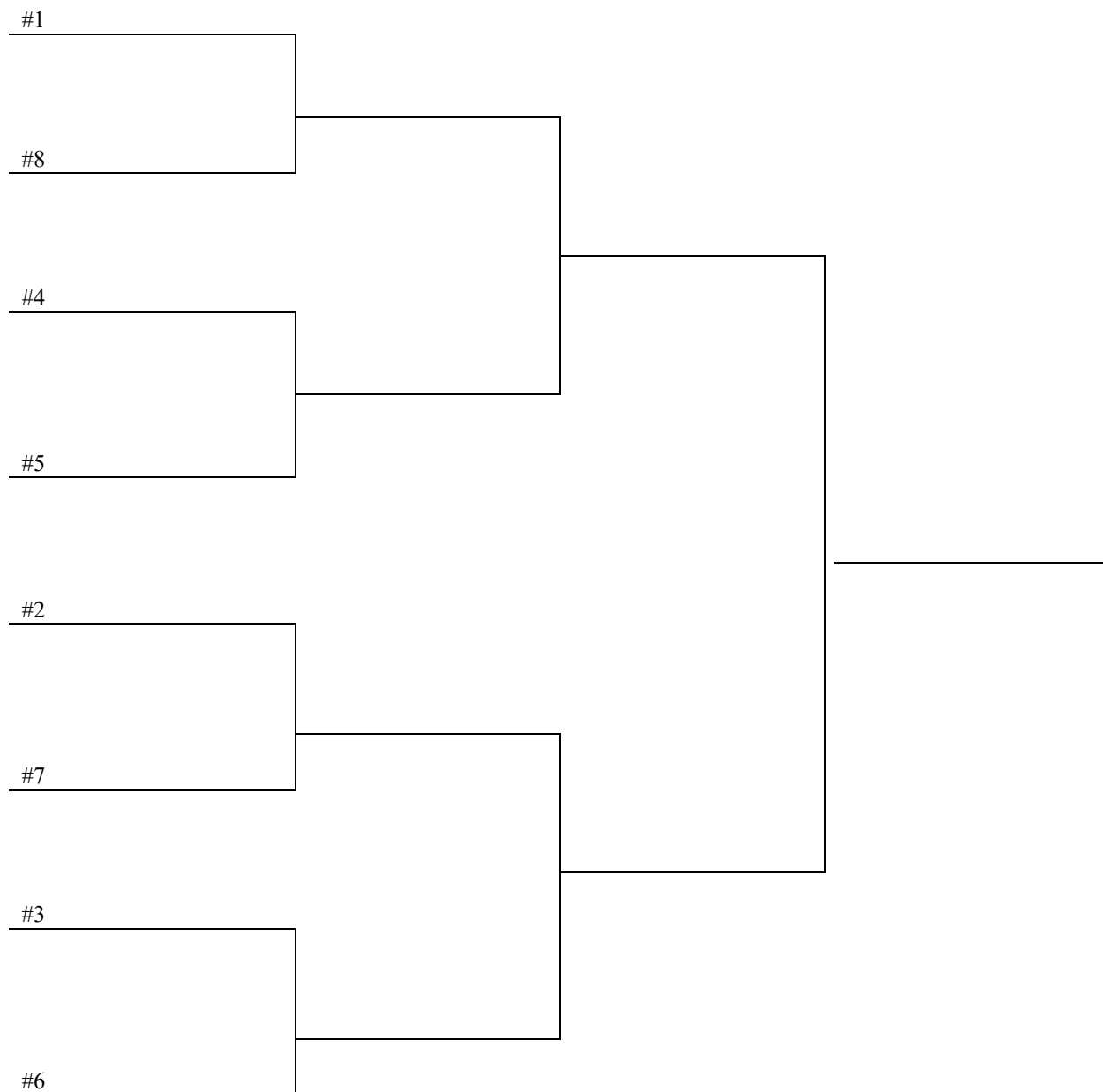
- A. Any tournament game interrupted due to circumstances beyond the control of the committee and the responsible administrative authorities will be completed or replayed according to the following guidelines:
 - 1. After waiting a reasonable period of time and after consulting with the game officials and the other committee members in attendance, the Game Manager will order that play either be resumed or terminated.
 - 2. If the decision is made to terminate play and the game was interrupted during the first half, the entire game will be replayed.
 - 3. If the decision is made to terminate play and the game was interrupted after the completion of the first half, the game will resume from the point of interruption, unless by mutual agreement of the competing schools and the Game Manager, it is to be considered a completed game.
 - 4. All records, goals, penalties, warnings, suspensions, etc. will be carried over from the interrupted game if it is to be completed.
 - 5. **The committee will determine the date, starting time, and site at which the interrupted game will be completed or replayed in its entirety.**

2021 DIAA GIRLS' SOCCER STATE TOURNAMENT – DIVISION 1
(Dates and times are subject to change and will be finalized at the soccer seeding meeting.)

May 21st

May 25th

June 2nd



Wilson

2021 DIAA GIRLS' SOCCER TOURNAMENT – DIVISION 2

(Dates and times are subject to change and will be finalized at the soccer seeding meeting.)



BOYS' AND GIRLS' OUTDOOR TRACK & FIELD STATE CHAMPIONSHIP MEET

Committee Members

Charlie Pollard, Chairperson.....	Lake Forest High School
Jim Fischer,	Ursuline Academy
George Pepper	Cape Henlopen High School (retired)
Tim Bamforth.....	Cape Henlopen High School
David Jones	Christiana High School
Dr. Evelyn Edney.....	Early College High School
Ralph Heiss	State Rules Interpreter
Patrick Castagno	Tatnall School
Megan McClelland.....	Hodgson Vo-Tech School
Gordon Thomson.....	Newark High School
Mark Armstrong	DSC Track Official
Marnie Giunta	Padua Academy
Kai Maull	William Penn High School
John Amery	Technical Delegate
Freddie Johnson.....	Lake Forest High School
Jen Cawthern.....	Sussex Central High School

The 2021 DIAA Outdoor Track and Field Championship will be conducted under COVID-19 restrictions and guidelines as issued by the Delaware Department of Public Health (DPH) and Delaware Interscholastic Athletic Association (DIAA). In the event that additional or modified restrictions and/or guidelines are issued by either DPH or DIAA prior to/or during the Championships, those restrictions/guidelines will apply and may result in required changes to the policies and procedures in this manual.

Specific Information

Item 1. Governing Rules

- A. The rules as stipulated in the current edition of the NFHS Track and Field Rules Book and the DIAA Official Handbook will be in effect.

Item 2. Location, Date and Starting Times

- A. The 2021 Track & Field State Championship Meet will be tentatively held on Friday, May 21, 2021 and on Saturday, May 22, 2021 at Dover High School per DPH approval. This site may change due to availability.
- B. Team arrival times will be communicated prior to the meet. Team buses must park in areas designated by the host site.
- C. Inclement Weather/Postponement
 1. In the event of inclement weather on Friday, the trials and finals will be conducted on Saturday beginning at 9:00 AM. If the finals on Saturday must be postponed, they will be rescheduled for Monday beginning at 3:00 PM.
 2. Information concerning the postponement and rescheduling of events can be obtained through the DIAA website, a school's athletic website and school personnel through the school athletic director.

Item 3. Entry Fees and Procedures

- A. Entry fees for the 2021 DIAA Outdoor Track State Championships are \$50.00 per boys' team and \$50.00 per girls' team. Entry fees should be paid by the school with their 2020-2021 Member Dues.
- B. Coaches must enter any hand time performance by using the [DIAA Cross Country and Track Performance Tracker](#) website. Performance Update deadline is Sunday, May 16, 2021 at 7:00 PM.
- C. All state meet entries must be done using de.MileSplit.com and the entry deadline is Monday, May 17, 2021 by 7:00 PM
- D. Events and performances should be listed exactly as recorded at the meet with the seeding committee making the conversions.
 1. Auto times are listed to the hundredth. Hand times are only listed to the next higher tenth and are never listed in hundredths. Hand times listed to the hundredth will not be accepted and may be considered a Sportsmanship issue. Coaches must note a Hand Time by adding an "h" after the time (ie: 3:20.4h).
 2. Times from the 3000m and the mile will be accepted as qualifying times for the 3200m and 1600m respectively provided unconverted times are reported according to meet guidelines.
- E. The Individual Performances from any meet must be:
 1. Posted to the [DIAA Cross Country and Track Performance Tracker](#) website.
 2. Coaches are responsible for updating their athlete's performances on the [DIAA Cross Country and Track Performance Tracker](#) website. (Link: <http://162.213.113.159/fmi/webd/XC%20Submission%20DB>)

3. Coaches must use login and password that will be sent to each school to access and edit Performance Tracker website.
 4. Any performances considered as qualifying performances must be listed on the official results for the meet. Scoresheets from Dual/Tri/Quad Meets must be electronically scanned and a copy posted on Team's Webpage on Websites4Sports.com and input by Coaches on the [DIAA Cross Country and Track Performance Tracker](#) website.
- F. The Relay teams should be entered listing all relay personnel and possible alternates. Coaches should enter up to eight Athletes per relay. The actual participants will be listed on the card handed in at the time of the event. If an athlete is not on the team's roster submitted on [de.milesplit.com](#), the relay team will be disqualified.
1. There will be no additional entries on meet day. An athlete must be on the team's submitted roster to participate in a relay.
- G. If athletes are submitted to the State Meet in multiple events without the knowledge of whether they would be accepted in any of those events AND with the possibility that they could be accepted in all of the events, the coach must submit an email to Charlie Pollard (deweywing@aol.com) and John Amery (jamerusp@aol.com) stating which events they would accept in the event that they are accepted in some or all the events.
- e.g. An athlete is entered in the 800m, 1600m, and 3200m, hoping to get into one of the events. If the athlete is accepted in two or all three of the events and does not wish to be in all three, the coach needs to send the email stating what their wishes are for that athlete.*

Item 4: Entry Procedures Timeline

- A. Monday, May 17 at 7:00 PM: Entries due at MileSplit.com (<http://de.milesplit.com/>) including an email to Charlie Pollard (deweywing@aol.com) and John Amery (jamerusp@aol.com) about event cancellation if athlete is accepted in multiple events.
- B. Monday, May 17 by 10:00 PM: Email entries separately to each team (including athletes who may not make the meet). A Preliminary Schedule of Events will be included with the emailed entries to give coaches a basic idea of the time schedule.
- C. Tuesday, May 18 by Noon: Corrections to entry list due to Charlie Pollard (deweywing@aol.com) and John Amery (jamerusp@aol.com). Corrections on Tuesday between 8:00 AM and Noon are subject to a \$20.00 fine per correction.
- D. Tuesday, May 18 at 4:00 PM: Top 12 (Field) & 16 (Track) Lists posted without performances. Coaches have until 6:00 PM on Tuesday to scratch entered athletes from the meet.
- E. Tuesday, May 18 at 7:00 PM: Seeding Meeting
- F. Wednesday, May 19 at 8:00 AM: Complete list of Top 12 & 16 accepted entries in both divisions with performances posted and distributed.
- G. Wednesday, May 19 at 12:00 NOON: Deadline for Entry Challenges
- H. Wednesday, May 19 at 5:00 PM: Final entry list posted and distributed.

Item 5: Entry Limitations and Requirements

- A. All events will be filled using the automatic qualifying standards and then filled with descending order time based on state meet entries submitted on [de.milesplit.com](#)
- B. The Outdoor Track and Field qualifying season will begin on March 22 and conclude for all member schools on May 15th. Performances in any 2021 DIAA sanctioned Outdoor Meet held during this time may be used to submit event entries.

Event	Girls' Standards		Boys' Standards		Entry Limit
	Automatic	Minimum	Automatic	Minimum	
100 m	12.79		11.24		16
200 m	26.06		22.47		16
400 m	59.44		50.60		16
800 m	2:23.00		1:59.00		16
1600 m	5:21.00		4:27.00		16
Mile*	5:22.86		4:28.55		
3000 m*	10:56.71		9:05.85		
3200 m	11:45.00		9:45.99		16

110 hurdle	N/A		15.67		16
100 hurdle	16.50		N/A		16
300 hurdle	48.38		40.82		16
Event	Girls' Standards		Boys' Standards		Entry Limit
	Automatic	Minimum	Automatic	Minimum	
Shot Put	33'0"		45'4"		12
Disc	96'10"		128'9"		12
High Jump	4'11"		6'1"		12
Pole Vault	8'0"		11'2"		12
Long Jump	16'9"		20'9"		12
Triple Jump	34'9"		42'10"		12
Unified 100 m	22.0		17.0		16
Unified 400 m	1:30		1:30		16
Unified 50 m Wheelchair					16
Shot Put	10'		10'		12
Running Long Jump	10'		10'		12

***for conversion purposes only**

Item 6. Order of Events and Time Schedule (Tentative & Subject to Change)

- A. The Girls Division II, Girls Division I, Boys Division II, Boys Division I and Unified Track Schedule of Events will be released once finalized by the Track Committee.

Item 7. Admission Policies

- A. Spectator and admission policies will be followed per the State's Orders, DPH guidelines and in accordance with the host facility's approved DPH plan.

B. Complimentary Admission

Participating schools will receive complimentary admission for all those members of the Official School Party listed on the official roster as submitted to the DIAA Executive Director prior to the tournament.

1. The official school party includes:

- All coaches listed on the school's websites4sports,
- Maximum of two managers,
- One student helper per boys' team and one student helper per girls' team,
- One bus driver, and
- One admission for each individual event qualifier and each member of a relay team.

2. All other school personnel must pay the regular admission fee if they wish to enter the meet. Spouses of administrators and coaches are similarly obligated. No complimentary tickets will be issued to schools.

- C. Committee members will display their DIAA 2020-2021 badge credential at all times.

D. Paid Admission

- Student (grades K-12) and adult admission for both days of the meet will be \$7.00.

E. Ticket Sales

- The process for ticket sales will be announced by the DIAA prior to the Outdoor State Track Meet.
- No refunds will be given for tickets purchased but not used.
- If sold at the gate, tickets will go on sale at the door a minimum of one hour before game time.
- Tickets are non-transferrable All tickets will be documented so as to admit the holder only to the event specified.

Item 8. Host School and Site Director

- A. A member school agrees to host the meet with an approved DPH facility plan.
- B. The host school designates and supervises the individuals who serve as the Site Director and support personnel. The number of support and police personnel **MUST** be approved by DIAA's Executive Director prior to the start of the event.
 - 1. Support personnel may include:
 - a. Ticket seller(s),
 - b. Ticket taker(s),
 - c. Security (an individual who monitors the crowd but is not a law enforcement officer), and
 - d. Scoreboard Operator/Announcer
- C. The Site Director's responsibilities include:
 - 1. Arrange for the services of a certified athletic trainer.
 - 2. Ensure that an Announcer is assigned for both days of the Meet
 - 3. Set up the track and field areas according to current NFHS specifications.
 - 4. Provide parking facilities for buses and spectators.
 - 5. Provide seating arrangements for spectators, if they are permitted per the host facility's DPH plan and the States Orders.
 - 6. Contact the Meet Director three hours prior to event to confirm playable conditions.
 - 7. Be in attendance and work closely with the Meet Director.
 - 8. Clear with the Meet Director matters of policy or procedure.
 - 9. Charge admission per DIAA Office instructions.
 - 10. Establish a procedure for assisting spectators with disabilities and review the procedure with the appropriate personnel.
 - 11. Review the emergency action plan with the appropriate personnel.
 - 12. Any additional responsibilities as determined by the host school and any which must comply with the host's approved DPH facility plan.
- D. The host school must consult with the DIAA office concerning security and police personnel.
 - 1. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.
 - 2. Police will be paid the game fee or hourly rate customarily paid at the game locale. The bill should be sent to DIAA.
- E. The Meet Director's general responsibilities will include the following:
 - 1. Supervise the conduct of the meet and perform such duties as are necessary to ensure that the meet runs smoothly.
 - 2. Confer with the Outdoor Track Committee regarding the personnel and resources necessary to organize and conduct a successful meet.
 - 3. Participate in a preseason meeting with the officials and head coaches to preview the meet procedures.
 - 4. Assign all officials so as to ensure the orderly conduct of all events.
 - 5. In the event of a serious accident or injury to a coach, athlete, official, spectator, or meet worker, notify the injured party's athletic director and the Executive Director as soon as possible.
 - 6. In the event of a serious sportsmanship related incident, contact the Executive Director as soon as possible.
- G. Student Helpers
 - 1. Coaches will be asked to submit preferences in work assignments for student helpers during the Track and Field Championship Meet with their entries. These student helpers should be listed on the official school party roster to be submitted to the Executive Director prior to the meet. The Games Committee will assign one student from each participating boys' team and one student from each participating girls' team to assist the meet officials and judges in conducting the events.
 - 2. Coaches are responsible for ensuring that the student helpers are in place when their assigned events are called and that all COVID-19 risk mitigation strategies are adhered to.
- H. Public Address System
 - 1. The host site will make every effort to provide a public address system and designate and supervise a responsible adult to serve as an announcer.
 - a. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Meet Director or the Executive Director.

Item 9. Officials

- A. The Games Committee will be comprised of members of the Outdoor Track Committee and will be responsible for the general supervision of the meet. They will be authorized to conduct the activities and carry out the duties stipulated in the 2020 NFHS Track and Field Officials Manual. In the event that additional or modified restrictions and/or guidelines are issued by either DPH or DIAA prior to/or during the Championships, those restrictions/guidelines will apply and may result in required changes to the meet's operations.
- B. A referee will be appointed and he/she will have sole responsibility for the proper conduct of all phases of the competition.
 - 1. The referee will have authority over all meet officials.

2. All protests must be submitted to the referee first. No other meet official should be approached.
- C. The Head Field Judge will have authority over all field event officials.
- D. The Jury of Appeals will be comprised of three individuals appointed by the Games Committee. Active coaches will be excluded.
 1. Appeals lodged with the Jury must be submitted in writing by the head coach within 30 minutes of the completion of the disputed event and must be accompanied by a \$20.00 fee.
 - a. If the appeal is denied by the Jury, the \$20.00 fee will be placed in the meet receipts.
 - b. If the appeal is upheld by the Jury, the \$20.00 fee will be returned to the head coach.

Item 10. Uniforms and Dressing Rooms

- A. Competitors must wear school uniforms provided by their high school and compliant with 2020 NFHS rules for Track & Field Competitions.
- B. Locker room facilities are not available. Participants must come dressed.

Item 11. Contest Procedures, Equipment and Facilities

- A. The head coach of each team will receive an information packet put together by the Track Committee.
- B. Coaches and non-participants are prohibited from being in the event areas when competition begins. Failure to comply with this regulation will be considered unsportsmanlike conduct and will result in removal from the stadium for the remainder of the meet. Regarding pole vault, a designated area will be set aside for coaches.
 1. Concerns or protests should be addressed to the Referee away from the competition areas.
- C. No one is permitted to carry a shot put or discus into the bleachers.
- D. No one is permitted to bring large radios or portable stereos into the stadium as they could interfere with the public address announcements to the participants, coaches, and spectators. A small, personal music player with a headset or earphones is permissible; however, these devices are not permitted in the competition area.
- E. All equipment to be used is subject to the [Return to Play Track Modifications](#) and an approved DPH facility plan.
- F. Athletes and coaches are not permitted to use cell phones, cameras or electronic communication devices in the competition areas (within the confines of the track or near the jumping or throwing areas.)
- H. Starting blocks will be provided per the site's approved DPH facility plan.
- I. Team Camp policies will be adhered to per the host site's approved DPH plan.

Item 12. Scoring and Awards

- A. Eight (8) places will be scored in each individual and relay event and the following points will be awarded: 10-8-6-5-4-3-2-1.
- B. There will be no Printed Results posted, results will be posted online at <https://www.milesplit.com/live-results> immediately after completion of each event.
- C. The public address official will announce the results of each event.
- D. Championship meet award ceremony will be dependent upon the approved DPH facility plan and at the DIAA office discretion.
- E. The following awards will be awarded:
 1. Team: Trophies will be awarded to the first and second-place teams in each boys' and girls' division.
 2. Individual: Medals will be awarded by the Custodian of Awards to the first, second and third-place finishers in each track and field event.

Item 13. Practice at Meet Site

- A. The meet host site will not be available for practice prior to the meet.

BOYS' LACROSSE TOURNAMENT

Committee Members

Eric Torbert, Chairperson	Capital School District
Fred Best.....	Mariner Middle School
Greg Bulger.....	DLOA Officials Association President
Mark D'Ambrogi	Cape Henlopen High School
Pete Duncan	Archmere Academy
David Fulton	Middletown High School (retired)
Bob Healy	Salesianum School
Tom Rosa	St. Mark's High School (retired)
Bud Hitchens.....	Henlopen Conference
Brad Dupont.....	Tower Hill School
Bill Madison	Conrad High School
Marvin Dooley	Saint Elizabeth's High School
Jim Reynolds.....	Caesar Rodney High School (retired)
Bob Gilmore	Polytech High School
JP Bennett	DLOA Official/State Rules Interpreter

The 2021 DIAA Boys' Lacrosse Championship will be conducted under COVID-19 restrictions and guidelines as issued by the Delaware Department of Public Health (DPH) and Delaware Interscholastic Athletic Association (DIAA). In the event that additional or modified restrictions and/or guidelines are issued by either DPH or DIAA prior to/or during the Championships, those restrictions/guidelines will apply and may result in required changes to the policies and procedures in this manual.

Specific Information

Item 1. Tournament Field

- A. The tournament field will be comprised of sixteen (16) teams.
 - 1. There will be no automatic qualifiers.
- B. Eligible Teams:
 - 1. All teams must meet the criteria established by DIAA Regulation 1006.2.4 to be eligible for tournament consideration.
 - 2. Teams may play a maximum of fifteen (15) games in the regular season. For the 2020-2021 school year only; COVID related contests that are not played will be counted as no-contests. Teams should use their best efforts to reschedule cancelled and postponed games while adhering to DSMAC rescheduling game guidelines.
 - 3. Teams must have a minimum of ten (10) in-state games scheduled on WebsiteforSports by April 1, 2021 in order to be eligible for the tournament.
- C. Teams that choose NOT to participate in the tournament or do not meet all the host school requirements must notify Eric Torbert, Boys Lacrosse Committee Chair and DIAA diaa@doe.k12.de.us by Friday, May 7th.

Item 2. Tournament Seeding

- A. Team Reports: All schools must accurately complete and post the team report on the school's website4sports site by 3 PM on May 15, 2021, which is the last day of regular season competition for spring sports.
 - 1. Schools that play out-of-state opponents MUST report that school's contact information to the Committee Chair, Eric Torbert, by May 1, 2021.
- B. Index Calculation: The tournament index will be calculated according to the following procedures:
 - 1. Teams will receive two (2) points for each win and 0 points for each loss played during the regular season.
 - 2. In addition, one (1) bonus point will be awarded for each opponent with a regular season win/loss record of .501 or better.
 - 3. An additional bonus point will be awarded for each opponent with a regular season win/loss record of .701 or better.
 - 4. Each team's point index will be determined by dividing the total points earned by the number of varsity games played.
- C. Tie Breakers: If two or more teams are tied with the same point index, the committee will use the following tie breaking criteria:
 - a. Head-to-head competition. If three or more teams are tied, the teams must have all played each other.
 - b. Win/loss percentage against common opponents during the regular season.
 - c. Win/loss percentage of opponents during the regular season.
 - d. If a tie still exist the committee will choose by vote.
- D. Seeding: The point index as described in Item 2. B will be used to seed the tournament.
 - 1. In order for a team to receive a top 8 seed, teams must play a minimum of eight (8) games.

Item 3. Tournament Dates

- A. The 2021 DIAA Boys' Lacrosse State Tournament will be held on the following dates the committee reserves the right to adjust

the dates to their discretion.

Round	Date
Round One	May 18 and May 19
Quarter Finals	Saturday, May 22
Semi Finals	Wednesday, May 26
Finals	Saturday, May 29

Item 4. Tournament Sites

- A. The Tournament Committee and DIAA will make the final decision to determine the playing sites throughout the tournament.
 - 1. The higher seed will host through to the finals. The committee will seek out neutral site venues for the championship game. In the event that no neutral site is available, the higher seed will host the championship. Alternate sites will be determined by the Committee.
- B. The following criteria will be considered for selecting tournament sites:
 - 1. Approved DPH Facility Plan
 - 2. Allowing a minimum of two (2) spectators per player, coach and in accordance to the State Executive Orders and DPH.
 - 3. Must have livestream capability,
 - 4. Meet the minimum event staff coverage,
 - 5. security of site,
 - 6. parking availability,
 - 7. The field must be 110 x 60 yards.
 - 8. Fields must be lined as diagrammed in the 2020 NFHS Boys' Lacrosse Rules Book. The field markings should be IN a color which clearly distinguishes them from the markings of other sports, AND CLEARLY VISIBLE.
 - 9. The lines should not be burned into the field resulting in excessive ruts and/or large burned in areas.
 - 10. The level/height of the grass should be short without excessive grass clumps.
 - 11. The size and angle of the crown will be taken into consideration when evaluating fields.
 - 12. Goals must meet NFHS guidelines, must be in good condition, and must be fastened to the ground.
 - 13. Goal nets must be free of holes and securely fastened to the goals.
 - 14. Field conditions which, in the opinion of the committee, may jeopardize the safety of the players, will preclude the selection of a site.
- C. Fields will be evaluated throughout the season by the Boys' Lacrosse Committee. All tournament game sites will be determined by the committee based on availability, field conditions, geographic location, and the seeding of the participating teams.
- D. In the event of a postponement due to inclement weather, the game will be rescheduled for the following day at the same time and, depending on availability and field conditions, at the same site.

Item 5. Starting Times

- A. The starting times for all games will be determined by the committee.
 - 1. The committee will not accept requests for preferred or alternate starting times unless there is a conflict with a participating school's senior prom, Baccalaureate, or graduation ceremony. These conflicts should be reported to the Executive Director and committee chair by April 21, 2021.

Item 6. Admission Policies

- A. Spectator and admission policies will be followed per the State's Orders, DPH guidelines and in accordance with the host facility's approved DPH plan.
- B. Complimentary Admission

Participating schools will receive complimentary admission for all those members of the Official School Party roster as submitted to the DIAA Executive Director prior to the tournament, not to exceed thirty-six (36) people. The Official Team Roster cannot exceed twenty-eight (28) players in uniform and the Official School Party is defined as players, coaches, managers, scorers/statisticians, trainer, and administrators. All members of the school party must be in the sixth grade or older. It is recommended that they be of high school age. All of these individuals should assemble together outside of the venue entrance and be admitted together as one group.

 - b. All other school personnel must pay the regular admission fee if they wish to enter the contest. Spouses of administrators and coaches are similarly obligated. No complimentary tickets will be issued to schools.
 - c. One (1) bus driver will be admitted free of charge upon presentation of identification as the team's driver.
- C. Paid Admission
 - 1. Student (grades K-12) and adult admission for a single game will be \$5.00 in the first, second, and quarterfinal rounds.
 - 2. Student (grades K-12) and adult admission for a single game will be \$6.00 in the semi-final rounds.

3. Student (grades K-12) and adult admission for a single game will be \$7.00 in the final round.

D. Ticket Sales

1. The process for ticket sales will be announced towards the start of the State Lacrosse Tournament
2. No refunds will be given for tickets purchased but not used.
3. If sold at the gate, tickets will go on sale at the door a minimum of one hour before game time.
4. Tickets are non-transferrable All tickets will be documented so as to admit the holder only to the game specified.
5. No tournament passes will be sold.

Item 7. Game Manager

- A. A member of the committee will be appointed to serve as the Game Manager. He will serve as liaison between the committee, the host school, and the participating schools. The Game Manager is responsible for ensuring compliance with the policies and procedures established by the DIAA Boys' Lacrosse Committee.
- B. The Game Manager, or his designee, will meet each of the participating teams and escort them to their locker room and/or bench area. He will answer any questions the participating teams may have concerning pregame or postgame activities.
- C. The Game Manager will contact the Site Director prior to the game to ensure that all preparations are taking place on schedule and that the field is properly lined, especially center lines.
- D. Game Manager will have the specific responsibilities listed below.
 1. Provide the following items:
 - a. Official score book.
 - b. Game balls.
 2. Collect the score book and balls after the game has been completed.
- E. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, the Game Manager should notify the injured party's athletic director and the Executive Director as soon as possible.
- F. In the event of a serious sportsmanship related incident, the Game Manager should contact the Executive Director as soon as possible.

Item 8. Responsibilities of Host School

- A. Member schools agree to host events for the tournament.
- B. Each host school designates and supervises the individuals who serve as the Site Director and support personnel. The number of support and police personnel MUST be approved by DIAA's Executive Director prior to the start of the event.
 1. Support personnel may include:
 - a. Ticket seller(s) and Ticket taker(s);
 - c. Security (an individual who monitors the crowd but is not a law enforcement officer);
 - d. Scoreboard Operator/Announcer; and
 - e. NATA-certified trainer or school nurse unless both participating schools will be accompanied by a trainer.
- C. The Site Director's responsibilities include:
 1. Set up the field and bench areas according to current US Lacrosse specifications and DIAA Boys Lacrosse Return to Play Modifications.
 - a. The field should be lined according to current US Lacrosse specifications.
 2. Provide parking facilities for buses and spectators.
 3. Provide seating arrangements for spectators if spectators are permitted per the host's approved DPH facility plan and/or the States' Order.
 4. Contact the Game Manager three hours prior to game time if the field is not in playable condition.
 5. Be in attendance and work closely with the Game Manager.
 6. Clear with the Game Manager matters of policy or procedure.
 7. Provide an official scorer and timer unless assigned a person is assigned by the Lacrosse committee and designated by the officials' association.
 8. Charge admission until the end third quarter of the game.
 9. Establish a procedure for assisting spectators with disabilities and review the procedure with the appropriate personnel.
 10. Review the emergency action plan with the appropriate personnel.
 11. Any additional responsibilities as determined by the host school.
- D. The host school must consult with the DIAA office concerning security and police personnel.
 1. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.
 2. Police will be paid the game fee or hourly rate customarily paid at the game locale. The bill should be sent to DIAA.
- E. The host school is responsible for returning any unsold tickets to the DIAA Office.
- F. Public Address System

1. The host school will make every effort to provide a public address system and designate and supervise a responsible adult to serve as an announcer.
2. The public address system, if used, will be operated by a responsible/ adult representative of the host school.
 - a. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.
 - b. The public address announcer must be a responsible individual who will remain impartial at all times. He/she must never question or criticize the coaches or officials during the game.
 - c. Introduce the players and coaches on each team beginning with the non-starters of the away team, then starters and coaches, and then the home team.

Item 9. Officials

- A. The Delaware Lacrosse Officials' Association (DLOA) will provide all officials for the 2021 tournament.
- B. A three-person on-field crew will be assigned to all tournament contests. A timer and a chief box official will be assigned for the semifinal and final rounds.
- C. Officials assigned to the 2021 Lacrosse Tournament will be paid according to the Officials Association-DIAA Agreement for the 2020-2021 school year.

Item 10. Uniforms

- A. The higher seeded team will wear white jerseys; the lower seeded team will wear dark jerseys.

Item 11. Contest Procedures, Equipment and Facilities

- A. Special Events
 1. If possible, the national anthem will be played prior to all games.
 2. Special events will be confined to the opening ceremonies before the championship game and the presentation of awards after the championship game at the DIAA's discretion.
 3. The opening ceremonies may include the following:
 - a. Introduction of players, coaches, administrators, and game officials.
10 minutes before the start of the game and conclude 5 minutes before the start of the game at which time the pre-game conference and coin toss will take place.
 - b. Introduction of DIAA Chairperson.
 - c. Introduction of Executive Director and DIAA Boys' Lacrosse Committee members.
 - d. Introduction of other special guests.
 - e. National anthem.
 1. The national anthem will follow the pre-game conference and coin toss.
 4. The committee is authorized to modify the pre-game and post-game activities however it deems appropriate.

Item 12. Awards

- A. The Championship award ceremony will be dependent upon the approved facility plan and at the DIAA office discretion.
 1. Team: Trophies will be given to the Champion and Runner-Up Teams.
 2. Individual: Gold medallions (28) will be given to the champions and silver medallions (28) will be given to the runners-up.
 3. No awards other than those authorized by the committee will be presented at any time during the tournament.

Item 13. Player Bench Occupants and Bench Assignments

- A. The higher seeded team will be designated as the home team and occupy the bench area traditionally used by the home team at that playing site.
- B. During a game, only persons listed on the Official School Party Travel roster may occupy the player bench area.

Item 14. Assignment of Goals for Warm up

- A. The teams will warm up on the half of the field that corresponds to their player bench assignment; e.g., the team to the right of the scorer's table will use the right half of the field for warm up.
- B. The on-field warm up period using balls will be a maximum of 30 minutes prior to the start of the opening ceremony procedure. Stretching, calisthenics and running may be conducted on field prior to the 30 minute period if time allows. No balls may be used on the game field until 30 minutes before the opening ceremonies are set to begin.

Item 15. Tie-Breaking Procedure

- A. All ties during tournament play will be resolved according to the 2020 NFHS Boy's Lacrosse Rules.

Item 16. Interrupted Game

- A. If a game is interrupted due to circumstances beyond the control of the responsible authorities, it will be continued from the point of interruption unless, by mutual agreement of the opposing head coaches and the referee, it is to be considered a completed game.
- B. The committee will determine the date, starting time, and site at which the interrupted game will be completed.
 - 1. Both teams will be permitted to make roster changes when the game is resumed.

2021 DIAA BOYS' LACROSSE STATE TOURNAMENT

(Dates, times, and bracket layout are subject to change and will be finalized at the lacrosse seeding meeting.)



GIRLS' LACROSSE TOURNAMENT

Committee Members

Debbie Windett, Chairperson.....	Cape Henlopen High School
Holly Groff	DSWLOA Official
Jay McCormick.....	Caesar Rodney High School
Gail Ruffins.....	DSWLOA President, Official
Wiz Applegate	Tower Hill School
Heidi Pearce.....	St. Andrews School
Dave Frederick	Beacon Middle School
Effie Barnhill.....	Ursuline Academy
Jill Fitzcharles	DSWLOA Official
Mia Piscarik	Smyrna High School
Molly Phillips	Dover High School
Kyle Berger.....	Charter Wilmington
Laurie Garrison	Appoquinimink High School

The 2021 DIAA Girls' Lacrosse Championship will be conducted under COVID-19 restrictions and guidelines as issued by the Delaware Department of Public Health (DPH) and Delaware Interscholastic Athletic Association (DIAA). In the event that additional or modified restrictions and/or guidelines are issued by either DPH or DIAA prior to the Championships, those restrictions/guidelines will apply and may result in required changes to the policies and procedures in this manual.

Item 1. Tournament Field

- A. The tournament field will be comprised of sixteen (16) teams.
 1. There will be no automatic qualifiers.
- B. Eligible Teams:
 1. All teams must meet the criteria established by DIAA Regulation 1006.2.4 to be eligible for tournament consideration.
 2. Teams may play a maximum of fifteen (15) games in the regular season. For the 2020-2021 school year only; COVID related contests that are not played will be counted as no-contests. Teams should use their best efforts to reschedule cancelled and postponed games while adhering to DSMAC rescheduling game guidelines.
 3. Teams must have a minimum of ten (10) games scheduled on WebsiteforSports by March 22, 2021 in order to be eligible for the tournament
 4. There is no minimum game requirement for opponents.
- C. Teams that choose NOT to participate in the tournament must notify Deb Windett and DIAA diaa@doe.k12.de.us by Friday, May 7th.

Item 2. Tournament Seeding

- A. Team Report: It is the responsibility of the school to report all game results to the WEBSITE4SPORTS site.
 1. The results of games played on May 15, 2021, which is the last day of regular season competition, must be entered into websites4sports immediately after the varsity game and no later than 6PM. In addition, please contact Deb Windett at 302-359-5952 or wwindett155@gmail.com to confirm scores of games played on May 15.
- B. Index Calculation: The team index will be calculated according to the following procedures:
 1. Teams will receive 2 points for each win, 1 point for each tie and 0 points for each loss during the regular season.
 2. One (1) bonus point will be awarded for each opponent with a regular season win/loss record of .501 or better.
 3. An additional bonus point (1) will be awarded for each opponent with a regular season win/loss record of .701 or better.
 4. Each team's point index will be determined by dividing the total points earned by the number of varsity games played.
- C. Tie Breaker: If two or more teams are tied with the same point index, the committee will use the following tie breaking criteria:
 1. Head-to-head competition. If three or more teams are tied, the teams must have all played each other.
 2. Win/loss percentage against common opponents during the regular season.
 3. Win/loss percentage of all opponents during the regular season.
 4. If a tie still exists, the committee will choose by vote.
- D. Seeding: Teams will be seeded according to the point index system described in Item B above. The team with the highest point index will be seeded #1, next highest #2, etc. until the entire 16 team field has been determined.
 1. If a school withdraws after the field has been selected, its team will not be replaced and its scheduled opponent will receive a bye into the next round of play.
 2. Teams must play a minimum of eight (8) games to be considered for a top eight (8) seed.
 3. Teams playing less than eight (8) games are still eligible for the tournament per Item 1. B, but they can only be seeded in the 9-16 seeds based on index calculation.

Item 3. Tournament Dates

- A. The 2021 DIAA Girls' Lacrosse State Tournament will be held on the following dates:

Round	Date
Round One	Wednesday, May 19 th and Thursday, May 20 th
Quarter Finals	Saturday, May 22 nd
Semi Finals	Tuesday, May 25 th
Finals	Thursday, May 27 th

Item 4. Tournament Sites

- A. The Tournament Committee and DIAA will make the final decision to determine the playing sites throughout the tournament.
1. The higher seed will host through to the finals. The committee will seek out neutral site venues for the championship game. In the event that no neutral site is available, the higher seed will host the championship. Alternate sites will be determined by the Committee.
- B. The following criteria will be considered for selecting tournament sites:
1. Approved DPH Facility Plan
 2. Allowing a minimum of two (2) spectators per player, coach and in accordance to the State Executive Orders and DPH.
 3. Must have livestream capability,
 4. Meet the minimum event staff coverage,
 5. security of site,
 6. parking availability,
 7. The field must meet all NFHS/US Lacrosse specifics per the most recently issued Girls Lacrosse Rule Book.
 8. The field markings should be a color which clearly distinguishes them from the markings of other sports.
 9. The field should have a minimum length of 82m (90 yds.) from goal line to goal line and a minimum width of 55m (60 yds).
 10. The lines should not be burned into the field resulting in excessive ruts and/or large burned in areas.
 11. The level/height of the grass should be short without excessive grass clumps.
 12. The size and angle of the crown will be taken into consideration when evaluating fields.
 13. Goals must meet US Lacrosse guidelines and be in good condition.
 14. Goal nets must be free of holes and securely fastened to the goals.
 15. Field conditions which, in the opinion of the committee, may jeopardize the safety of the players, will preclude the selection of a site.
- C. Fields will be evaluated throughout the season by the Girls' Lacrosse Committee. All tournament game sites will be determined by the committee based on availability, field conditions, geographic location, and the seeding of the participating teams. A field may be deemed unsuitable for tournament play even though it was used during the regular season.

Item 5. Starting Times

- B. The starting times for all games will be determined by the committee.
1. The committee will not accept requests for preferred or alternate starting times unless there is a conflict with a participating school's senior prom, Baccalaureate, or graduation ceremony. These conflicts should be reported to the Executive Director and committee chair by April 21, 2021.

Item 6. Admission Policies

- A. Spectator and admission policies will be followed per the State's Orders, DPH guidelines and in accordance with the host facility's approved DPH plan.
- B. Complimentary Admission
- Participating schools will receive complimentary admission for all those members of the Official School Party roster as submitted to the DIAA Executive Director prior to the tournament, not to exceed thirty-two (32) people. The Official Team Roster cannot exceed twenty-four (24) players in uniform and the Official School Party is defined as players, coaches, managers, scorers/statisticians, trainer, and administrators. All members of the school party must be in the sixth grade or older. It is recommended that they be of high school age. All of these individuals should assemble together outside of the venue entrance and be admitted together as one group.
- a. All other school personnel must pay the regular admission fee if they wish to enter the contest. Spouses of administrators and coaches are similarly obligated. No complimentary tickets will be issued to schools.
 - c. One (1) bus driver will be admitted free of charge upon presentation of identification as the team's driver.
- C. Paid Admission

4. Student (grades K-12) and adult admission for a single game will be \$5.00 in the first, second, and quarterfinal rounds.
5. Student (grades K-12) and adult admission for a single game will be \$6.00 in the semi-final rounds.
6. Student (grades K-12) and adult admission for a single game will be \$7.00 in the final round.

D. Ticket Sales

6. The process for ticket sales will be announced towards the start of the State Lacrosse Tournament
7. No refunds will be given for tickets purchased but not used.
8. If sold at the gate, tickets will go on sale at the door a minimum of one hour before game time.
9. Tickets are non-transferrable. All tickets will be documented so as to admit the holder only to the game specified.
10. No tournament passes will be sold.

Item 7. Game Manager

- A. A member of the committee will be appointed to serve as the Game Manager. They will serve as a liaison between the committee, the host school, and the participating schools. It is the Game Manager's responsibility to ensure compliance with the policies and procedures established by the DIAA Lacrosse Committee. The Game Manager will have the specific responsibilities listed below.
 1. Provide the following items:
 - a. Official score book.
 - b. Game balls.
 2. Collect the score book and balls after the game has been completed.
 3. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, notify the injured party's athletic director and the Executive Director as soon as possible.
- B. In the event of a serious sportsmanship related incident, contact the Executive Director as soon as possible.

Item 8. Responsibilities of Host School

- A. Member schools agree to host events for the Tournament and may do so with an approved DPH facility plan.
- B. Each host school designates and supervises the individuals who serve as the Site Director and support personnel. The number of support and police personnel MUST be approved by DIAA's Executive Director prior to the start of the event.
 1. Support personnel may include:
 - a. Ticket seller(s);
 - b. Ticket taker(s);
 - c. Security (an individual who monitors the crowd but is not a law enforcement officer);
 - d. Scoreboard Operator/Announcer
 - e. NATA-certified trainer or school nurse unless both participating schools will be accompanied by a trainer.
- C. The Site Director's responsibilities include:
 1. Set up the field and bench areas according to current US Lacrosse specifications and DIAA Girls Lacrosse Return to Play Modifications.
 - a. The field should be lined according to current US Lacrosse specifications.
 - b. Seating should be arranged for the players, coaches, managers, statisticians, and trainers per the DIAA Girls Lacrosse Return to Play Modifications.
 - c. Seating should be arranged for the official timer and scorers (a table and six chairs should be placed at mid field).
 2. Provide parking facilities for buses and spectators.
 3. Provide seating arrangements for spectators if spectators are permitted per the host's approved DPH facility plan and/or the States' Order.
 4. Contact the Game Manager three hours prior to game time if the field is not in playable condition.
 5. Be in attendance and work closely with the Game Manager.
 6. Clear with the Game Manager matters of policy or procedure.
 7. Provide an official scorer and timer unless a person is assigned by the Lacrosse committee and designated by the officials' association.
 8. Charge admission until there is 15 minutes remaining in the second half.
 9. Establish a procedure for assisting spectators with disabilities and review the procedure with the appropriate personnel.
 10. Review the emergency action plan with the appropriate personnel.
 11. Any additional responsibilities as determined by the host school.
- D. The host school must consult with the DIAA office concerning security and police personnel.
 1. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.
 2. Police will be paid the game fee or hourly rate customarily paid at the game locale. The bill should be sent to DIAA.
- E. The host school is responsible for returning any unsold tickets to the DIAA Office.

F. Public Address System

1. The host school will make every effort to provide a public address system and designate and supervise a responsible adult to serve as an announcer.
2. The public address system, if used, will be operated by a responsible/ adult representative of the host school.
 - a. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.
 - b. The public address announcer must be a responsible individual who will remain impartial at all times. He/she must never question or criticize the coaches or officials during the game.
 - c. Introduce the players and coaches on each team beginning with the non-starters of the away team, then starters and coaches, and then the home team.
 - d. The committee will allow recorded music to be played prior to the start of the game, pending approval of the Site Director and Game Manager. No music is allowed during time-outs, halftime, or during the game.

Item 9. Responsibilities of Participating Schools

- A. Provide the Site Director with a list of players and their positions, coaches, managers, statisticians, and trainers. Include the team's win-loss record and place in the conference standings. The Site Director will use this information for the pre-game introductions.
- B. Provide the following personnel:
 1. One individual to assist with scorekeeping.
- C. **Provide two timing devices (clock and stop watch) and an air horn.**
- D. Arrive on time at the game site. If a late arrival is anticipated, the host school should be contacted immediately.

Item 10. Officials

- A. The Delaware State Women's Lacrosse Officials' Association [DSWLOA] will provide all officials for the 2021 tournament.
- B. A three-person crew, an alternate/timer and an official scorer will be assigned to all rounds and games.
- C. The selection and assignment of officials will be left to the discretion of the Lacrosse Committee.
- D. Officials' Fees: Officials assigned to the 2021 Girls' Lacrosse Tournament will be paid according to the Officials Association-DIAA Agreement for the 2020-2021 school year.

Item 11. Uniforms

- A. The host or higher seeded team will be the home team and will wear light uniforms. The lower seeded team will be the visitors and wear dark uniforms.

Item 12. Contest Procedures, Equipment and Facilities

- A. Special Events
 1. If possible, the national anthem will be played prior to all games.
 2. Special events will be confined to the opening ceremonies before the championship game and the presentation of awards after the championship game.
 3. Opening ceremonies may include the following:
 - a. National anthem.
 - b. Introduction of DIAA Chairperson.
 - c. Introduction of Executive Director and DIAA Girls' Lacrosse Committee members.
 - d. Introduction of other special guests.
 - e. Introduction of players, coaches, administrators, and game officials.
 4. The committee is authorized to modify the pregame and postgame activities in any manner it deems appropriate.

Item 13. Awards

- A. The Championship award ceremony will be dependent upon the approved facility plan and at the DIAA office discretion.
 1. Team: Trophies will be given to the Champion and Runner-Up Teams.
 2. Individual: Gold medallions (24) will be given to the champions and silver medallions (24) will be given to the runners-up.
 3. No awards other than those authorized by the committee will be presented at any time during the tournament.

Item 14. Player Bench Occupants and Bench Assignments

- A. The higher seeded team will be designated as the home team and will sit to the right of the scorer's table as the teams face the playing field.
- B. During a game, only persons listed on the Official Travel roster may occupy the player bench area.

Item 15. Pre-game Warm-up

- A. Except for the pre-game warm-up, practice is prohibited at any tournament playing site unless the site is the home field of a team participating in the tournament. Violation of this rule will result in disqualification from the tournament.
- B. The teams will warm up on the half of the field that corresponds to their player bench assignment; e.g., the team to the right of the scorer's table will use the right half of the field for warm-up.
- C. Each team is limited to a 45-minute warm-up on the field prior to the scheduled start of the game which will begin 55 minutes before the scheduled starting time. Warm-up must terminate 10 minutes prior to game time.

Item 16. Duration of Play

- A. In all games, the clock is to be stopped on the umpire's whistle and arm signal after each goal during the entire game, and on every whistle (to stop play) in the last 2 minutes of each half.
 - 1. If a team is leading by ten (10) or more goals, the clock will continue to run after goals and within the last two (2) minutes of play in each half (no stop clock)

Item 17. Tie-Breaking Procedure

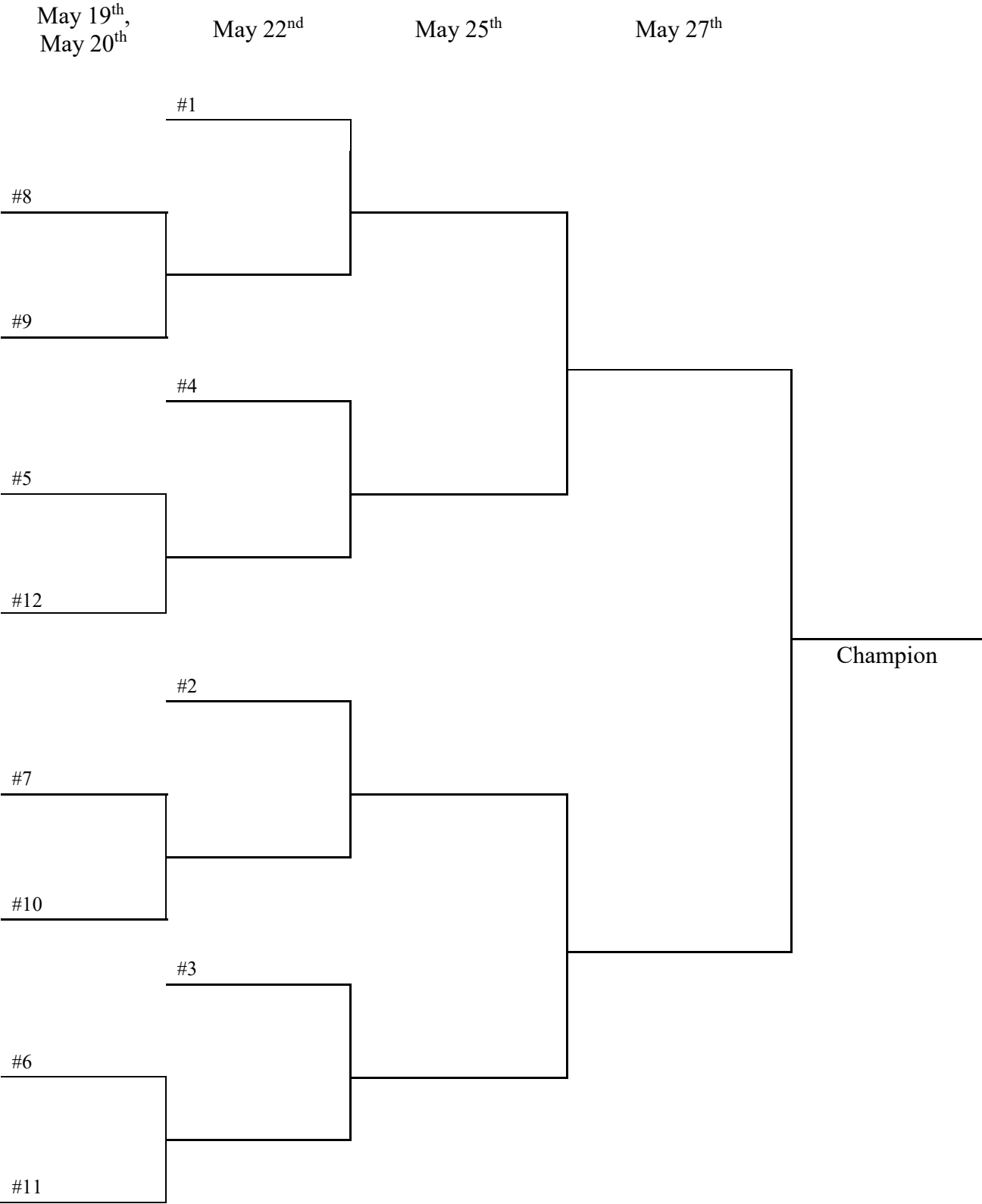
- A. If tournament game ends in a tie, the regular season overtime procedure from the USL rulebook will be used.
 - 1. When the score is tied at the end of regular playing time and overtime is to be played, both teams will have a 5-minute rest and toss a coin (visiting captain calls) for choice of ends. The alternate possession shall continue from regulation. The game will be restarted by a center draw. The winner will be decided by "sudden victory". The team scoring the first goal wins the game. Each overtime period will be no more than six minutes in length of stop clock time (clock stops on every whistle.) The clock will be stopped after 3 minutes of play in order for teams to change ends with no delay for coaching. No substitutions may occur at this time. The game will be restarted by a center draw.
 - 2. If the teams are still tied after six minutes have elapsed, the teams will have a 3-minute rest and change ends. Substitutions may occur at this time.
 - 3. Play will continue with "sudden victory" stop-clock overtime periods of six minutes in length (two 3- minute halves) with 3 minutes in between and change of ends until a winning goal is scored.

Item 18. Interrupted Game

- A. If a game is interrupted due to circumstances beyond the control of the responsible authorities, it will be continued from the point of interruption unless, by mutual agreement of the participating teams, it is to be considered a completed game.
- B. The committee will determine the date, starting time, and site at which the interrupted game will be completed.

2021 DIAA GIRLS’ LACROSSE STATE TOURNAMENT

(Dates, times, and bracket layout are subject to change and will be finalized at the lacrosse seeding meeting)



BOYS' AND GIRLS' TENNIS TOURNAMENTS

Committee Members

John Taylor, Chairperson.....	Newark High School
James Harvey	Caesar Rodney High School (retired)
Ron Alper.....	Glasgow High School (retired)
Mary Moore	Ursuline Academy
Zach Taylor.....	Caesar Rodney High School
Kahlil Fitzpatrick	Colonial School District
Cathy Jackson	Conrad Schools of Science
Emily Grugan.....	Padua Academy
Mike Weller.....	Glasgow High School
Simon Peppiatti.....	Tatnall

The 2021 DIAA Tennis Championship will be conducted under COVID-19 restrictions and guidelines as issued by the Delaware Department of Public Health (DPH) and Delaware Interscholastic Athletic Association (DIAA). In the event that additional or modified restrictions and/or guidelines are issued by either DPH or DIAA prior to the Championships, those restrictions/guidelines will apply and may result in required changes to the policies and procedures in this manual.

Specific Information

Item 1. Location, Dates and Starting Times

- A. The 2021 Boys' and Girls' Tennis State Tournament will be held on Saturday, May 22; Monday, May 24; Tuesday, May 25; and Wednesday, May 26. Round locations and start times will be sent out closer to the start of the tournament.
- B. The 15-minute default rule for tardiness will be in effect for all rounds of the tournament unless communication has been made with Tournament Committee through the coach.
- C. Inclement Weather Procedure:
 1. The dates and/or times of the state tournament may change, **including to an earlier date**, depending on weather conditions. Coaches will be notified of any changes in the dates and/or times by their athletic director or by a member of the committee at the playing site.
 2. Saturday: If weather conditions are bad on Saturday morning, the start may be delayed a couple of hours. Every effort will be made to play both rounds, if possible. Any second round matches not completed on Saturday will be played on Monday, time and place TBA. Call 302-857-3365 for information on Saturday morning.
 3. During the Week of May 24, call 302-857-3365 for any weather related changes, or check the DIAA website "Announcements & Cancellations"

Item 2. Tournament Seeding

- A. The tournament field will consist of a maximum of 30 entrants in a 32-bracket draw. The draws will be conducted by the tournament committee.
 1. Each entrant must have played a majority of his/her/their matches in that position or must have been playing in that position at the end of the regular season.
 2. Each player will compete only against the other players in his/her event. For example, all 1st singles players as of the end of the season will be in the same draw
- B. Entrants: Participating schools may enter a boys' team and a girls' team with each team consisting of a maximum of seven players. There will be three singles events and two doubles events. No individual may participate in more than one event.
- C. All players participating in tennis during the 2021 season should have their regular season scores entered into the Universal Tennis Rating system.
- D. Entry Forms: The "Entry Form" must be received by the DIAA Office no later than 6 PM on Saturday, May 15, 2021, which is the last day of regular season competition. The form is available for electronic submission using the following link: <https://www.doe.k12.de.us/cms/module/selectsurvey/TakeSurvey.aspx?SurveyID=191> The online form is also located directly on the DIAA Tennis sport page. For the 2021 tournament, please submit the form online.
 1. Entries received past the deadline may not be considered for the tournament.
- E. Seeding: The committee will seed eight entrants in each event. The committee will utilize the Universal Tennis Rating system for seeding. The following criteria may also be considered for ties of any kind: won/loss record, head-to-head competition, matched results against common opponents, an opponents' strength of schedule, previous tournament performance. The DIAA Tennis Committee has discretion for seeding in the event of any ties or discrepancies.
 1. Entrants must have played a minimum of seven matches in that position in order to be considered for seeding. The AD

can request an exception and discuss special circumstances to request seeding without seven matches in that position. The exception request must be sent to DIAA diaa@doe.k12.de.us and Tennis Chair John Taylor john.g.taylor@christina.k12.de.us by Saturday, May 15th at 12:00pm. Any matches cancelled and not played due to COVID must be properly documented with DIAA Office; the [Positive COVID-19 Case Reporting Form](#) should be completed.

3. The #1 and #2 seeded entrants will receive byes. If fewer than 30 singles players/doubles teams enter, the next highest seeded entrants will also receive byes in order to complete the draw.
- E. If a player(s) in a particular position is unable to participate in the state tournament, he/she/they may be replaced by a player(s) lower on the team ladder but such a substitution must take place prior to the draw.
- F. Substitutions after the draw but prior to the start of the tournament must be approved by the committee and will be considered for extenuating circumstances such as injury, illness, or death in the family. Substitutions after the start of the tournament will not be permitted.

Item 3. Governing Rules

- A. The 2020 USTA Official Rules and the 2020-2021 DIAA Rules, Regulations, and Procedures for Regular Season Tennis Matches, including the adjusted point penalty system, will be in effect for all rounds of the tournament. All DIAA Tournament matches will be conducted following the 2021 Return to Play Tennis Guidance. However, during the two-minute break between the 1st and 2nd sets, a player(s) may receive coaching from other members of his/her/their team who are in uniform.

Item 4. Entry Fees

- A. The entry fee for the 2021 Tennis Tournament is \$50 for each separate girls and boys team. Entry fees should be paid by the school with their 2020-2021 Member Dues. **Please contact the DIAA Office to confirm if entries fees have been paid (diaa@doe.k12.de.us)**

Item 5. Coach and Player Reminders

- A. Participants must wear tennis uniforms and no lettering or logos other than the school logo or name/nickname/acronym will be permitted. Bare midriff tops are not allowed. The 15-minute default rule will be in effect if a participant must change to a legal uniform.
- B. Participating schools will receive complimentary admission for all those members of the Official School Party listed on the official roster as submitted to the DIAA Executive Director prior to the tournament. Only coaches listed on the school's official roster may coach during the designated times of a match.
- C. Coaching may take place during one changeover per set but only by an approved coach. Players must complete the changeover and be ready to play within 180 seconds or a point penalty will be assessed. This increase in time of the break is for players to take a mask break. Players may not leave the court during a changeover.
- D. Coaching may take place during the three-minute break between the 1st and 2nd sets of a match but only by a team's board approved coach(es) as listed on the official school party roster or current team members in uniform. The point penalty system will be invoked if non-authorized persons provide advice or instruction. Players may not leave the court during this break.
- E. There will be a 10-minute break between the 2nd and 3rd sets of a match during which players may leave the court.
 1. In the first round, a 10 point Tie Break will be played in place of a third set. There is no coaching during the Tie Break and players are not permitted to leave the court before or during the Tie Break.
 2. In the second round, there will be a 10 minute break between the 2nd and 3rd sets of a match during which players may leave the court. If the combined temperature and humidity reading reaches 155 +/- 5, for the second round, the tournament committee reserves the right to also use the 10 point tie break in the second round.
- F. The server will call out the point score to his/her opponent(s) during each game and will also call out the game score at the start of each game.
- G. At the conclusion of each match, the winner(s) will return the balls, report the score of the match, and obtain the scheduled starting time of his/her/their next match from the Site Director.

Item 6. Scoring

- A. Teams will receive one point for each win regardless of the round. No points will be awarded for a bye unless that singles player/doubles team wins in the following round. The winners of the finals will receive two points. Points will be awarded for defaults regardless of whether that singles player/doubles team wins in the following round.

Item 7. Defaults

- A. Teams will lose one point if a singles player/doubles team defaults for reasons other than illness, injury, or death in the family. No substitutions will be allowed after the tournament begins.

Item 8. Awards

- A. Trophies will be presented to the first and second place boys' and girls' teams.
- B. Individual medals will be presented to the winner and runner-up in each event.

Item 9. The 7 Point Tie-Break (Tie-Break Game)

- A. Singles: A, having served the first game of the set, serves the first point from the right court. B serves points 2 and 3 (left and right), A serves points 4 and 5 (left and right), B serves point 6 (left) and after they change ends, point 7 (right). If necessary, A serves points 8 and 9 (left and right). B serves points 10 and 11 (left and right), and A serves point 12 (left).
 - 1. A player who reaches 7 points, provided there is a margin of 2 points over the opponent, wins the game and set. If the score has reached 6 points all, the players change ends and continue in the same pattern until 1 player establishes a margin of 2 points, which gives him/her the game and set.
 - 2. Note that players change ends every 6 points and that the player who serves the last point of one of these 6 point segments also serves the first point of the next one from the right court. For a following set, the players change ends and B serves the first game.
- B. Doubles follows the same pattern with partners preserving the serving sequence. Assume A- B vs C-D, with A having served the first game of the set. A serves the first point (right), C serves points 2 and 3 (left and right), B serves points 4 and 5 (left and right), D serves point 6 (left) and the teams change ends. D serves point 7 (right). If necessary, A serves points 8 and 9 (left and right), C serves points 10 and 11 (left and right), B serves point 12 (left).
 - 1. A team that wins 7 points provided there is a margin of 2 points over the opponents, wins the game and set. If the score has reaches 6 points all, the teams change ends. B then serves point 13 (right) and they continue until 1 team establishes a 2 point margin and thus wins the game and set. As in singles, they change ends for 1 game to start a following set with team C-D serving first.

Item 10. The 10 Point Tie-Break (Match Tie-Break)

- A. The 10 point Tie-Break is just like the 7 point tie-break except that the winner is the first player/team to reach 10 points (ahead by at least 2 points). When it is used in lieu of a third set, there is only a 2 minute break after the second set and players do not come off the court. In doubles, the serving team may decide who is serving first for their team. A doubles team may also change receiving positions at the start of a match tie-break.

TOURNAMENT INSTRUCTIONS FOR COACHES AND PLAYERS

1. Players are to wear their team shirts with the school logo or plain white shirts only. They have the 15 min. default time to correct the situation.
2. A 15 minute default rule will be followed.
3. Winners are to: return the balls, report the score and obtain the time for the next match. (3:30 Qts, semi's, 1:30 Doubles finals, Singles to follow).
4. A maximum of 1 hour will be allowed between matches. Players may take less time if both players agree.
5. The warning for the point penalty system will be announced before the matches begin. *Any player with cell phones that ring during their match will be given a point penalty.
6. Coaches have been assigned to assist in first and second round matches. Please be available to assist with lines judging during the first and second rounds.
7. Lines judges stand on opposite sides of the net. They do not make the calls but confirm or overrule a call when players ask.
8. Players are not to leave the courts during changeovers, after the first set, or before the 10 point tie break.
9. Only coaches may talk to the players during 1 changeover per set, within the 180 sec. Time limit. Coaches/teammates may talk to players between the first and second set. (3 min). In the best 2 of 3 sets, players may come off of the courts if they split sets. (10 min.). Cell phones may be used by the players during the time allowed, between sets only.
10. If weather conditions are bad on Sat morning, the tournament will be delayed a couple of hours. If possible, both rounds will still be played. If a second round match has not been completed, it will be played on Monday, time and place TBA. Call 302-857-3365 for information.
11. It is the responsibility of the coach to inform all players and parents of the rules.
12. Trainers will not be available on site for the entire tournament.

ADJUSTED POINT PENALTY SYSTEM

Table of Violations and Penalties

Code Violations - Delay/ Conduct

- Intentional delay after warm-up or between points or intentional violation of the 180 sec. rule
- Not resuming play within 30 seconds after a medical timeout.
- Delay caused by obvious cramping (but only if the player has already received a medical timeout for cramping).
- Receipt of evaluation or treatment for one misconduct which is condition on more than 2 changeovers or Set breaks.
- Taking more than two medical timeouts during 1 stoppage of play.
- Not resuming play after a changeover or Set Break during which the player received treatment.
- Not playing within 20 seconds of having been directed to resume play.
- Passage of 20 seconds after any time violation.
- Delay caused by getting a replacement racket that is not on the court.
- Visible or audible profanity or obscenity.
- Abuse of racket, balls or equipment.
- Verbal or physical abuse of a player or official.
- Coaching
- Abusive conduct by a player or a person associated with a player (IV.C.10. refers to this situation).
- Retaliatory calls (obviously bad calls made in retaliation for opponent's calls).
- Unsportsmanlike conduct (any other conduct that is abusive or detrimental to the sport).

Penalties

Warning is given during the pre-match introductions.

First Offense – Loss of Point

Second Offense- Loss of Game

Third Offense – Default

If a player defaults as a result of a verbal or physical misconduct which is sportsmanship related, he/she would also be suspended for the next match in accordance with the DIAA game ejection rule. The point penalty system should be enforced by the coaches during the regular season and by DIAA tennis committee members or site officials during the state tournament.